

<b>RTI REQUEST DETAILS</b>			
<b>Registration No. :</b>	CSLTD/R/E/23/00042	<b>Date of Receipt :</b>	13/07/2023
<b>Type of Receipt :</b>	Online Receipt	<b>Language of Request :</b>	English
<b>Name :</b>		<b>Gender :</b>	
<b>Address :</b>			
<b>State :</b>		<b>Country :</b>	
<b>Phone No. :</b>		<b>Mobile No. :</b>	- - - - -
<b>Email :</b>			
<b>Status(Rural/Urban) :</b>	- - - - -	<b>Education Status :</b>	
<b>Is Requester Below Poverty Line ? :</b>	No	<b>Citizenship Status</b>	Indian
<b>Amount Paid :</b>	10 )	<b>Mode of Payment</b>	Payment Gateway
<b>Does it concern the life or Liberty of a Person ? :</b>	No(Normal)	<b>Request Pertains to :</b>	
<b>Information Sought :</b>	Kindly Provide all the information(s) mentioned in the attachment.		
<input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/>			

Q 1. Kindly Provide the Educational Qualification, Experience & Job Requirements for the below posts as per the recruitment rules/policy of Cochin Shipyard.

- 1) Executive Trainee (Safety)
- 2) Assistant Manager (Safety)

Q 2. Kindly provide the details of Clause number/Rule number in which the Educational Qualification, Experience & Job Requirements for the above posts are cited (mentioned).

Q 3. Kindly State the whether Educational Qualification requirement for the post of "Executive Trainee-(Safety) in the "Vacancy Notification Ref No. CSL/P&A/RECTT/PERMANENT/EXECUTIVE TRAINEE/2023/3 dated 27 June 2023" is as per the recruitment rules/policy of Cochin Shipyard.

Q 4. If the Answer for Q 4. Is "yes" then kindly state the recruitment rule/policy clause number for the same.

Q 5. Kindly state the following details for escalating the violation of recruitment rules/policy of Cochin Shipyard Limited.

- i) Name and Designation of Officer
- ii) Official Address of the office
- iii) Official Email ID of the Officer
- iv) Official Phone Number of the Officer



CSL/SEC/CS/CORRESP/RTI/2023/2

August 03, 2023

## **Sub: Information Under Right to Information Act**

Dear Sir,

1. Please refer your RTI request no. CSLTD/R/E/23/00042 dated July 13, 2023. The information sought under the said request is given below:

- (i) Kindly Provide the Educational Qualification, Experience & Job Requirements for the below posts as per the recruitment rules/policy of Cochin Shipyard.
  - 1) Executive Trainee (Safety)
  - 2) Assistant Manager (Safety)
- (ii) Kindly provide the details of Clause number/Rule number in which the Educational Qualification, Experience & Job Requirements for the above posts are cited (mentioned).

### **Answer (i) & (ii)**

Please refer **Annexure I** with respect to the post of Executive Trainee (Safety) and **Annexure II** with respect to the post of Assistant Manager (Safety).

Please note that no job requirements have been specified for the post of Executive Trainee (Safety).

- (iii) Kindly State the whether Educational Qualification requirement for the post of "Executive Trainee-(Safety) in the "Vacancy Notification Ref No. CSL/P&A/RECTT/PERMANENT/EXECUTIVE TRAINEE/2023/3 dated 27 June 2023" is as per the recruitment rules/policy of Cochin Shipyard.

### **Answer**

Yes.

- (iv) If the Answer for Q 4. Is "yes" then kindly state the recruitment rule/policy clause number for the same.

### **Answer**

Please refer **Annexure I**.

- (v) Kindly state the following details for escalating the violation of recruitment rules/policy of Cochin Shipyard Limited.

- i) Name and Designation of Officer
- ii) Official Address of the office

पंजीकृत कार्यालय : प्रशासनिक भवन, पी.ओ.बैग सं 1653, पेरुमानूर पी. ओ., कोची - 682 015  
Registered Office : Administrative Building, P.O. Bag No. 1653, Perumanoor P.O., Kochi - 682 015  
फोन/Phone : +91(484) 2361181 / 2501200 फैक्स/Fax : +91 (484) 2370897 / 2383902  
वेबसाइट /Website: www.cochinshipyard.in, सीआईएन/CIN: L63032KL1972GOI002414



- iii) Official Email ID of the Officer  
iv) Official Phone Number of the Officer

**Answer**

Name & Designation	Shri Subash A K General Manager (HR and Training)
Official Address	Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Ernakulam – 682015, Kerala, India
Official Email ID	gmhr@cochinshipyard.in subash.ak@cochinshipyard.in
Official Phone Number	04842501230

2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Bejoy Bhasker, Director (Technical) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682 015.

**Thanking You,**



**Yours faithfully,**

**Syamkamal N**

**Company Secretary & CPIO**



RECRUITMENT RULES FOR EXECUTIVE POSTS FOR  
DIRECT RECRUITMENT IN COCHIN SHIPYARD LTD  
CSL/QMS/P&A/PCMM/STAFFING 01

13.8 **Executive Trainee (Safety)**

Name of Post and Pay	Educational Qualification	Experience
Executive Trainee (Safety) Consolidated Stipend: ₹ 50,000/-	Degree in Safety Engineering with minimum of 65% marks from a recognized University.	NA



Name of Posts	Educational Qualification, Experience & Job Requirements
Assistant Manager (Safety)	<p><b><u>Educational Qualification:</u></b></p> <p><b><u>Essential:</u></b></p> <p>a) A recognized Degree in any branch of Engineering or Technology, OR A recognized Degree in Physics or Chemistry, OR A recognized Diploma in any branch of Engineering or Technology;</p> <p>b) A Degree or Diploma in Industrial Safety recognized by the State Government. **</p> <p>** NOTE</p> <p>i. The requirement of Industrial Safety is not mandatory in case of Degree holders in Safety Engineering or Technology.</p> <p>ii. The year of passing the qualification in Industrial Safety shall not be factored for calculation of post qualification experience for the post.</p> <p><b><u>Desirable:</u></b></p> <p>a) Proficiency in Computer Applications like MS Project, MS Office etc. Experience of working in an ERP/ SAP/ computerised environment.</p> <p>b) ISO 45001 and ISO 14001 internal auditor or Lead auditor certification.</p> <p><b><u>Experience:</u></b></p> <p><b><u>Essential:</u></b></p> <p>a) For Degree holders in any branch of Engineering or Technology Minimum three years of post-qualification experience as detailed under: (i) Two (2) years of practical experience of working in a factory in a supervisory capacity AND (ii) One (1) year experience in the field of Industrial Safety in a Shipyard or Factory or Government or Semi-Government Company / Establishment.</p> <p>b) For Degree holders in Physics/Chemistry or Diploma holders in any branch of Engineering or Technology Minimum six (6) years post qualification experience as detailed under: (i) Five (5) years of practical experience of working in a factory in a supervisory capacity AND (ii) One (1) year experience in the field of Industrial Safety in a Shipyard or Factory or Government or Semi-Government Company / Establishment.</p> <p>c) The candidate shall have experience in handling activities related to HSE (Health, Safety and Environment).</p> <p><b><u>Desirable:</u></b></p> <p>(i) Experience of working in an ERP/SAP/computerized environment.</p> <p>(ii) The candidate shall have good communication skills and working knowledge in Hindi.</p> <p>(iii) Knowledge of ship building/repair activities.</p>



Name of Posts	Educational Qualification, Experience & Job Requirements
	<p><b><u>Job Requirements:</u></b></p> <ul style="list-style-type: none"> <li>• Good communication skills to ensure HSE awareness amongst CSL staff, ensure strict compliance to yard Quality Management and HSE systems.</li> <li>• Should be willing to travel at short notice, willing to take responsibility to work against the set targets within the time frame etc.</li> <li>• Responsible for overall safety activities at CANSRU, undertake frequent inspection of deep tanks and restricted spaces in ships and post therefore calls for a high degree of physical fitness.</li> <li>• Liaisoning with various government/ statutory agencies.</li> <li>• Not limited to the above, the officer shall be liable to undertake any other duties as directed by CSL Management.</li> </ul>

