

To,
The Public Information Officer (PIO)
Cochin Shipyard Limited (CSL)
Cochin - 682015
Kerala, India

Subject: Request for Information under RTI Act, 2005 regarding provision of ladies toilet facility

Respected Sir/Madam,

This is to seek information under the **Right to Information Act, 2005** regarding my earlier email request sent to concerned officers of Cochin Shipyard Limited (CSL), related to the **requirement of a ladies toilet facility**.

Despite my communication, no response has been received to date. Hence, I am compelled to file this RTI application to know the action taken or the present status.

Please find enclosed a **copy of the email** sent for your ready reference.

INFORMATION REQUESTED

1. Kindly provide the present status/progress of the request for a ladies toilet facility as per my email.
2. Please share any file notings, internal correspondence, or comments made by officials in response to my mail.
3. Has CSL initiated any plan or action for this request? If yes, kindly provide details, including timeline or expected completion date.
4. Name, designation, and contact details of the officer(s) responsible for infrastructure/sanitation-related facilities within CSL.
5. Reasons, if any, for the non-response to my original email.

Enclosures:

- Copy of the email sent to CSL officers
- Application fee Rs. 10 via via applicable under the RTI Act.

INDIAN POSTAL ORDER - 086 737617 as

Applicant Details:

Name: **Address:**

Contact No.: -----

Email:

Date: 07/08/2025

Place:

Signature :

Name :

Fwd: REQUEST FOR LADIES TOILET FACILITY IN SHEET METAL SHOP.

From : [REDACTED]
Subject : Fwd: REQUEST FOR LADIES TOILET FACILITY IN SHEET METAL SHOP.

Thu, Jul 10, 2025 04:30 PM

📎 1 attachment

To : [REDACTED]**Cc :** [REDACTED]

Dear Madam/Sir,

1. With reference to the trailing mail, I [REDACTED] visited the site and identified a newly renovated toilet facility near the OW Store. The visit was also attended by the women employees and AE Sheet Metal Shop.
2. After inspecting the safety and privacy aspects of the facility, the women employees expressed their willingness to accept this toilet for regular use, and the same was conveyed to the Welfare Officer during the visit.
3. It is also to be noted that the number of women employees in the Sheet Metal Shop has increased from 5 to 7 in recent weeks.
4. In view of the above, you are kindly requested to do the needful for officially allocating and making the facility operational at the earliest to cater to the growing requirement.

Thanks & Regards,

[REDACTED]

From: [REDACTED]**To:** [REDACTED]


Sent: Wednesday, March 12, 2025 3:54:18 PM

Subject: REQUEST FOR LADIES TOILET FACILITY IN SHEET METAL SHOP.

Dear sir / madam,

1. This mail is to bring to your attention to a request from the women employees of the Sheet Metal Shop.
2. They have formally requested the provision of a dedicated ladies' toilet facility within the department. Currently, the women employees are using the toilet facility located at the Ship Building office, which is quite a distance from the Sheet Metal Shop. This arrangement is not only inconvenient but also poses health and hygiene concerns, particularly due to the extended walking distance and the time it takes for them to access the facility.
3. The lack of a designated toilet facility for female employees is creating a challenging and uncomfortable situation, and it is essential that we address this to ensure a safer and more hygienic working environment for all staff.
4. I have attached the written request from the women employees for your review. I kindly request that the necessary steps be taken to provide a proper ladies' toilet facility as soon as possible.
Thank you for your attention to this important matter.
5. Please let me know if any additional information is needed, and I look forward to your prompt response and support in resolving this issue.

Thanks & Regards,

 **REQUEST FOR LADIES TOILET FACILITY.pdf**
391 KB

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NOT NEGOTIABLE

भारतीय पोस्टल आर्डर
INDIAN POSTAL ORDER

डाक महानिदेशक DIRECTOR GENERAL OF POSTS.

PAY TO COCHIN SHIPYARD LIMITED

बीस रुपए की रकम THE SUM OF RUPEES TWENTY ONLY



सत्यमेव जयते

डाक टिकट
POSTAGE STAMPS

रुपए 20.00Rs

कमीशन COMMISSION रुपया 1.00 RUPEE

प्रेषक अपना नाम और पता यहां लिख दे।
SENDER MAY FILL IN HIS NAME AND ADDRESS HERE

AT THE POST OFFICE AT

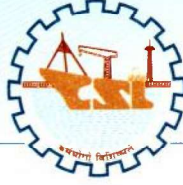
पोस्ट मास्टर POSTMASTER

81814

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08G 737617

भारतीय डाक विभाग द्वारा जारी किया गया है।



CSL/SEC/CS/CORRESP/RTI/2024/7

August 29, 2025

Sub: Information Under Right to Information Act

Dear Sir,

1. Please refer your RTI request dated August 07, 2025 received by us on August 13, 2025. The reply to the information sought under the said request is given below:

- (i) Kindly provide the present status/ progress of the request for a ladies toilet facility as per RTI Requester's email.

Reply

As per the statutory requirements, toilet facility for female employees has already been provided.

- (ii) Please share any file notings, internal correspondence, or comments made by officials in response to RTI Requester's mail.

Reply

No such documents available. Please refer reply to point no. 1 above.

- (iii) Has CSL initiated any plan or action for this request? If yes, kindly provide details, including timeline or expected completion date.

Reply

Please refer reply to point no. 1 above.

- (iv) Name, designation, and contact details of the officer(s) responsible for infrastructure/sanitation-related facilities within CSL.

Reply

Shri Anandhu Chandran, Sanitary Cum Health Inspector, Contact No.: 7994230288.

- (v) Reasons, if any, for the non-response to RTI Requester's original email.

Reply

Please refer reply to point no. 1 above. This information was communicated in person to the RTI Requester during the site visit on May 28, 2025 and was subsequently reiterated.



2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Jose V J, Director (Finance) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682015.

Thanking You,



Yours faithfully,

Syamkamal N
Company Secretary & CPIO