

RTI REQUEST DETAILS		
Registration No. :	CSLTD/R/E/25/00028	Date of Receipt : 27/04/2025
Type of Receipt :	Online Receipt	Language of Request : English
Name :		Gender :
Address :		
State :		Country :
Phone No. :		Mobile No. :
Email :		
Status(Rural/Urban) :		Education Status :
Is Requester Below Poverty Line ? :		Citizenship Status
Amount Paid :	10)	Mode of Payment Payment Gateway
Does it concern the life or Liberty of a Person ? :	No(Normal)	Request Pertains to :
Information Sought :	1. Cadre of Personal Assistant, Personal Secretary, Stenographer gr II. (Executive or Non-Executive) 2. Scale of Personal Assistant/Personal Secretary/Eng Stenographer gr II. 3. Please provide HR Policy for Personal Assistant/Personal Secretary/Eng Stenographer gr II 4. Currently working staff on Personal Assistant/Personal Secretary/Eng Stenographer gr II post.	
<input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/>		



Sub: Information Under Right to Information Act

Dear Sir,

1. Please refer your RTI request no. CSLTD/R/E/25/00028 dated April 27, 2025. The reply to the information sought under the said request is given below:

- (i) Cadre of Personal Assistant, Personal Secretary, Stenographer gr II. (Executive or Non-Executive)

Reply

There is no cadre of Personal Assistant, Personal Secretary, Stenographer gr II in Cochin Shipyard Limited (CSL).

- (ii) Scale of Personal Assistant/Personal Secretary/Eng Stenographer gr II.

- (iii) Please provide HR Policy for Personal Assistant/Personal Secretary/Eng Stenographer gr II

Reply (ii) & (iii)

Not Applicable. Please refer reply to point no. (i) above.

- (iv) Currently working staff on Personal Assistant/Personal Secretary/Eng Stenographer gr II post.

Reply

There is no such post available in Cochin Shipyard Limited (CSL).

2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Bejoy Bhasker, Director (Technical) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682015.

Thanking You,

Yours faithfully,

Digitally signed by SYAMKAMAL

Date: 2025.05.23 14:12:50

+05'30'

Syamkamal N

Company Secretary & CPIO

