

<b>RTI REQUEST DETAILS</b>			
<b>Registration No. :</b>	CSLTD/R/E/24/00016	<b>Date of Receipt :</b>	19/02/2024
<b>Type of Receipt :</b>	Online Receipt	<b>Language of Request :</b>	English
<b>Name :</b>		<b>Gender :</b>	Male
<b>Address :</b>			
<b>State :</b>		<b>Country :</b>	
<b>Phone No. :</b>	+91-9820250391	<b>Mobile No. :</b>	+91-9820250391
<b>Email :</b>			
<b>Status(Rural/Urban) :</b>	Urban	<b>Education Status :</b>	Above Graduate
<b>Is Requester Below Poverty Line ? :</b>	No	<b>Citizenship Status</b>	Indian
<b>Amount Paid :</b>	10 )	<b>Mode of Payment</b>	Payment Gateway
<b>Does it concern the life or Liberty of a Person ? :</b>	No(Normal)	<b>Request Pertains to :</b>	
<b>Information Sought :</b>	<p>As per Standard operating Procedure,            1) time taken(time frame) regarding intimating supplier for any deficiency/shortfall in quantity supplied            2) payment time taken(time frame) to pay the supplier after receipt and Inspection clearance.</p> <p>Any delay in above time frame as per SOP, Accountability of the personnel liable for such delay, in terms of penal action.</p>		
<input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/>			



CSL/SEC/CS/CORRESP/RTI/2024/1

March 04, 2024

**Sub: Information Under Right to Information Act**

Dear Sir,

1. Please refer your RTI request no. CSLTD/R/E/24/00016 dated February 19, 2024. The reply to the information sought under the said request is given below:

(i) As per Standard operating Procedure,

(1) time taken (time frame) regarding intimating supplier for any deficiency/shortfall in quantity supplied.

**Reply**

As per rules issued by Government of India for MSEs, the time for intimating deficiency/ shortfall in supplies is 15 days and CSL follows the same, subject to supplier providing all documents, as listed in the purchase order.

(2) payment time taken (time frame) to pay the supplier after receipt and Inspection clearance.

**Reply**

As per standard terms mentioned in CSL purchase orders, payment is to be released within 30 days of supply and acceptance of material.

(ii) Any delay in above time frame as per SOP, Accountability of the personnel liable for such delay, in terms of penal action.

**Reply**

There is no penal provision for personnel defaulting on the above. However, this is considered as slack behaviour and addressed accordingly.

2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Bejoy Bhasker, Director (Technical) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682 015.

**Thanking You,**

**Yours faithfully,**

Syamkamal N  
Digitally signed by  
Syamkamal N  
Date: 2024.03.04  
15:42:35 +05'30'

**Company Secretary & CPIO**

