

RTI REQUEST DETAILS			
Registration No. :	CSLTD/R/E/25/00071	Date of Receipt :	12/10/2025
Type of Receipt :	Online Receipt	Language of Request :	English
Name :		Gender :	
Address :			
State :		Country :	
Phone No. :		Mobile No. :	
Email :			
Status(Rural/Urban) :		Education Status :	
Is Requester Below Poverty Line ? :	No	Citizenship Status	Indian
Amount Paid :	10)	Mode of Payment	Payment Gateway
Does it concern the life or Liberty of a Person ? :	No(Normal)	Request Pertains to :	
Information Sought :	<p>The Public Information Officer (PIO) Cochin Shipyard Limited</p> <p>Subject: Request for information under RTI Act, 2005 regarding marks scored in the exam of workmen in CANSRU with reference to the Vacancy Notification No. CSL/P&A/RECTT/CANSRU PERMA/WORKMEN/07/2025/1 DATED 01/03/2025.</p> <p>Respected Sir/Madam,</p> <p>I am , a candidate who appeared for the exam of Assistant conducted by your esteemed organization. I am filing this RTI to seek detailed information regarding the marks awarded to me and other qualified candidates for the said post.</p> <p>Details of the Examination:</p> <p>Name of the Examination: Assistant</p> <p>Roll Number:</p> <p>Date of Examination: 22 August 2025</p> <p>Your Name</p>		

Email ID:

Information Requested:

Kindly provide a subject-wise / section-wise breakup of marks scored by me and qualified candidates in the above examination.

Please share a copy of the evaluated answer sheet / OMR sheet / scorecard if applicable.

Clarify the basis of evaluation and the marking scheme used.

Was any normalization or scaling of marks applied? If yes, kindly provide details.

Provide any internal/expert committee remarks or notes (if available) regarding the evaluation of my answer script.

I am an Indian citizen and seeking this information for personal use.

Thank you

Print

Save

Close



CSL/SEC/CS/CORRESP/RTI/2025/2

November 11, 2025

Sub: Information Under Right to Information Act

Dear Sir,

1. Please refer your RTI request no. CSLTD/R/E/25/00071 dated October 12, 2025. The reply to the information sought under the said request relating to the selection for the post of Assistant in CANSRU vide Vacancy Notification Ref No. CSL/P&A/RECTT/CANSRU PERMA/WORKMEN/07/2025/1 dated March 01, 2025, is given below:

- (i) Kindly provide a subject-wise / section-wise breakup of marks scored by the RTI Requester and qualified candidates in the above examination.

Reply

The marks secured by the RTI Requester and the selected candidates in the test conducted for selection to the above referred Post is given below:

Reg. No.	Marks secured		
	Objective Type Test	Descriptive Type Test	Total
50830687	48.00	25.50	73.50
50837276	49.00	23.50	72.50
50834888	47.00	25.00	72.00
50831379	46.00	24.50	70.50
50836636	47.00	23.50	70.50
50836155	48.00	21.00	69.00
50835756*	44.00	16.00	60.00

*RTI Requester.

Please note that the candidates would be able to view their marks through candidate self-login available at CSL website and the link for the same is <https://apps.cochinshipyard.in:446/mcr/MCRCandidateIndex.jsp>.

- (ii) Please share a copy of the evaluated answer sheet / OMR sheet / scorecard if applicable.

Reply

Placed at Annexure I.



(iii) Clarify the basis of evaluation and the marking scheme used.

Reply

The criteria for evaluation and marking scheme is mentioned in Clause No. F (b) of the Vacancy Notification, which is given below for reference.

The Objective Type Test shall be of **75 Minutes duration comprising of 70 Multiple Choice Questions** in the following areas. Each question carries one mark and there shall be no negative marks. The Descriptive type test shall be of **60 minutes duration**. The details of Objective and Descriptive type test are as under: -

i. Objective Type Test:

General Knowledge	-	5 Marks
Reasoning	-	5 Marks
Quantitative Aptitude	-	5 Marks
General English	-	5 Marks
Discipline related	-	50 Marks

ii. Descriptive Type Test

Discipline related	-	30 Marks
Total	-	100 Marks

(iv) Was any normalization or scaling of marks applied? If yes, kindly provide details.

Reply

The final answer key for the Objective Type Test for the above referred Post was published on August 27, 2025 with 1 no. subject-based question withdrawn. Consequently, the total marks of Objective Type Test was revised to 69 from 70.

(v) Provide any internal/expert committee remarks or notes (if available) regarding the evaluation of my answer script.

Reply

Nil.

2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Jose V J, Director (Finance) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682015.

Thanking You,



Yours faithfully,

Syamkamal N

Company Secretary & CPIO

कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED

भारत सरकार की श्रेणी - I मिनिरल कंपनी / A Government of India Category I Miniralna Company
एचएन पोत परिवहन और जलमार्ग मंत्रालय / Ministry of Ports, Shipping and Waterways

सीएसएल ए.एन पोत मरम्मत यूनिट (सीएनएसआरयू), श्री विजय पुरम - 744 101
CSL-AN Ship Repair Unit (CANSRU), Sri Vijaya Puram - 744 101

OBJECTIVE TYPE WRITTEN TEST TO THE POST OF ASSISTANT FOR CANSRU

22nd AUGUST 2025

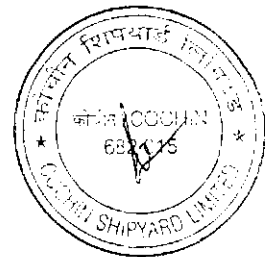
DURATION OF THE TEST : 75 Minutes

MAXIMUM MARKS : 70 Marks

**DO NOT OPEN THIS QUESTION PAPER-CUM-ANSWER BOOKLET UNTIL
ASKED TO DO SO**

GENERAL INSTRUCTIONS

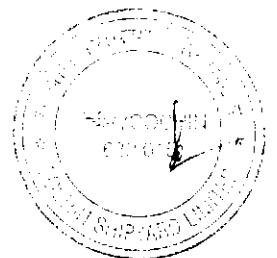
- ANSWER ALL QUESTIONS. There shall be no negative marks.
- Answers shall be marked using ✓ mark against the most appropriate option among the options given in the Question Booklet using BALL POINT PEN.
- Handwriting, if any, is to be done on space provided in the Question Booklet only. No separate sheet shall be prepared for rough work.
- Calculators, Mobile, Electronic items etc., are not permitted inside the examination hall.
- Candidates entering, entering and /or giving assistance during the test will be disqualified.
- Discrepancy in any question (s) from final evaluation rests with CSL.
- Do not write any information on any item in the Question Booklet. Use your judgment.



Please fill in the following details using ball point pen.

Name of Candidate	
Registration No.	
Name of Post	
Signature of candidate	
Signature of invigilator	

THIS QUESTION PAPER-CUM-ANSWER BOOKLET SHOULD BE HANDED OVER TO THE INVIGILATOR ON COMPLETION OF THE TEST

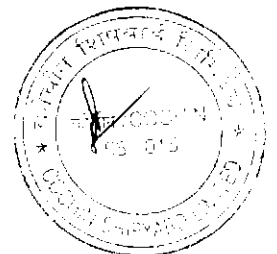


PHASE II PART II

OBJECTIVE TYPE TEST FOR THE POST OF
ASSISTANT FOR CANSRU

I. GENERAL KNOWLEDGE

1. Which country won the FIFA World Cup in 2022?
a) Germany
b) Brazil
c) Argentina
d) France
2. Which of the following is not a Scandinavian country?
a) Denmark
b) Norway
c) Sweden
d) England
3. Which type of rock is formed by the cooling and solidification of magma?
a) Sedimentary
b) Igneous
c) Metamorphic
d) Fossilized
4. What is the primary greenhouse gas responsible for climate change?
a) Methane
b) Carbon dioxide
c) Nitrous oxide
d) Water vapor
5. Which country hosted the Summer Olympics in 2024?
a) Tokyo
b) Paris
c) Los Angeles
d) Beijing



II. REASONING

6. In a certain code if "COLD" is coded as "DEME" then "WARM" coded as
- a) XRSN
 - b) XRRN
 - c) X7QN
 - d) XARN
7. What comes next in the series: 5, 10, 17, 26, ...
- a) 40
 - b) 37
 - c) 32
 - d) 39
8. If South-East becomes North, North-East becomes West and so on. What will West become?
- a) North-East
 - b) North-West
 - c) South-East
 - d) South-West
9. Pointing to a man, a woman said, "His mother is the only daughter of my mother." How is the woman related to the man?
- a) Aunt
 - b) Mother
 - c) Sister
 - d) Grandmother
10. Book is to Reading as Fork is to:
- a) Drawing
 - b) Writing
 - c) Stirring
 - d) Eating



III. QUANTITATIVE APTITUDE

11. A man buys a watch for ₹500 and sells it for ₹600. What is the profit percentage?

- a) 10%
- b) 15%
- c) 20%
- d) 25%

(1)

12. A can do a job in 10 days, B in 15 days. How long will they take to do it together?

- a) 6 days
- b) 5 days
- c) 8 days
- d) 12 days

(1)

13. What is the simple interest on ₹1000 at 5% per annum for 3 years?

- a) ₹100
- b) ₹120
- c) ₹150
- d) ₹160

(c)

14. The average of 5 numbers is 20. What is their total sum?

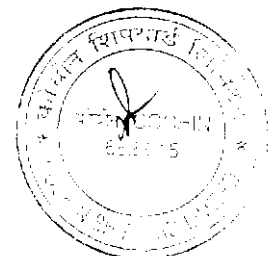
- a) 50
- b) 100
- c) 120
- ~~d) 100~~

(1)

15. A car travels 150 km in 3 hours. What is its average speed?

- a) 40 km/h
- b) 45 km/h
- c) 50 km/h
- d) 60 km/h

(1)



IV. GENERAL ENGLISH

16. They _____ her and trusted her for years.

- a) know
- b) had known
- c) knew
- d) known

(1)

17. French people love cooking, _____ the English don't seem very interested.

- a) when
- b) whenever
- c) where
- d) whereas

(1)

18. "Have you been" more careful, the accident could have been averted.

- a) If you have been
- b) Had you been
- c) Have you been
- d) No correction is required

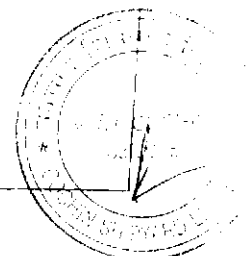
(X)

19. Choose the alternative which best expresses the meaning of the Idiom/Phrase.

TO SMELL A RAT

- a) to be suspicious
- b) to chase a rat
- c) to see a rat
- d) to smell foul

(1)



20. Choose the correct Antonyms given and indicate your choice for the correct answer. FASCINATING

- Clever
- Uniform
- Charming
- Boring

(1)

V. SUBJECT BASED

21. The term "communis" derived from ___ word.

- a) Greek
- b) Latin
- c) Mandarin
- d) English

(1)

22. The word "memo" is a short form for:

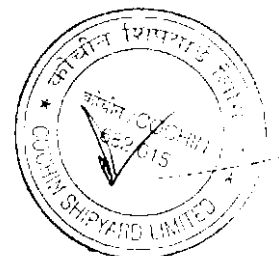
- a) Memory
- b) Memorizing
- c) Memorandum
- d) Members Order

(1)

23. Which of the following indicates the correct sequence of the elements of communication in the communication process?

- a) Sender, Receiver, Channel, Message, Feedback
- b) Receiver, Feedback, Sender, Message, Channel
- c) Sender, Channel, Message, feedback, Receiver
- d) Sender, Message, Channel, Receiver, Feedback

(1)



24. What does ERP stand for?

- a) Enterprise Risk Planning
- b) Enterprise Relationship Planning
- c) Enterprise Resource Planning
- d) Enterprise Resource Processing

25. Fill in with the most appropriate answer from below. An enterprise is a group of people with _____.

- a) Common goal
- b) Separate Goal for each department
- c) multiple goal
- d) two or more goals.



26. The primary concept of ___ is storing huge amount of data.

- a) Data Mining
- b) OLAP
- c) Supply Chain Management
- d) Data Warehousing



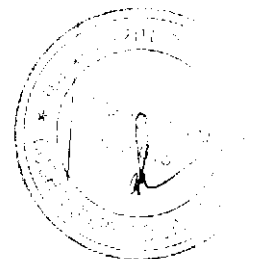
27. The intersection of a column and a row in a worksheet is called ___.

- a) Column
- b) Address
- c) Value
- d) Cell



28. Why is the =COUNTIF function in Excel used?

- a) Counts cells as specified
- b) Counts blank cells in a range
- c) Counts cells with numbers in a range
- d) Returns values based on a TRUE or FALSE condition



29. _____ is the programming language used to write a Macro in MS Excel.

- a) C++
- b) Java
- c) C++
- d) Visual basic

(2)

30. What is the function of the spelling and grammar tool in MS Word?

- a) Corrects Spelling Errors as You Type
- b) Indicates Grammatical Errors
- c) Identifies Words with Capitalization Problems
- d) All of the above.

(1)

31. What is landscape in MS Word?

- a) Paper Size
- b) Page Orientation
- c) Font Style
- d) Page Layout

(1)

32. To respect privacy, one must keep all organizational data _____.

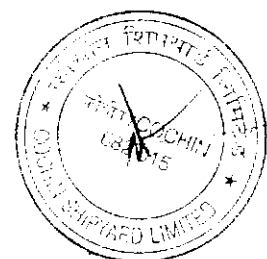
- a) Public
- b) Confidential
- c) Revealed
- d) None of the above

(1)

33. In a business setting, what is the best way to handle a phone call?

- a) Answer Immediately
- b) Let it go to voicemail
- c) Excuse yourself and answer quietly
- d) Check the caller ID and ignore.

(1)



34. How should a person pass on business card?

- a) with one hand
- b) with both hands
- c) leave it on the table
- d) toss it to the other person

35. What is 'EOQ' in Inventory control?

- a) Economic Occuring Quantity
- b) Economics of Quantity
- c) Economic Over Quantity
- d) Economic Order Quantity

36. A computer only understands the _____ language.

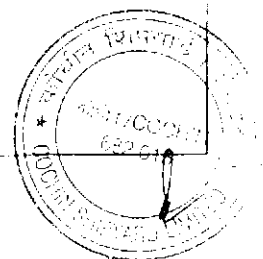
- a) Decimal
- b) Binary
- c) Octal
- d) None of the above

37. A(n)-----system is a set of Programs containing instructions that coordinate all the activities among computer hardware resources?

- a) Disk-based
- b) Operating
- c) Management
- d) Platform

38. Which of the following is used to create newspaper style columns in Ms Word?

- a) Format Columns
- b) Insert Table
- c) Format Tabs
- d) Insert Text box.



39. Which of the following is an early form of e-commerce?

- a) EDI
- b) SCM
- c) Both a and b
- d) None of the above

40. The idealistic market envisioned at the outset of electronic commerce development is referred to as

- a) Bazaar Market
- b) Bertrand Market
- c) Bailey Market
- d) Bergman Market



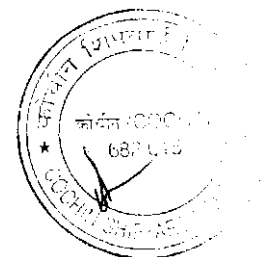
41. Who among the following is the Chairman of the Archival Advisory Board under the Public Records Act 1993?

- a) Secretary – Ministry of Home Affairs
- b) Secretary – Ministry of Culture
- c) Secretary – Ministry of Personnel, Public Grievances and Pensions
- d) Secretary – Ministry of Finance



42. The "Index" forms a part of which of the following?

- a) Glossary
- b) Front Matter
- c) Main Body
- d) End Matter



43. The chronological development of information in the body of the report is done according to the

- a) Collection of Data
- b) Choice of Writer
- c) Order in which events has occurred
- d) Logical sequence of events

(V)

44. Identify which of the following statements are true or false:

Statement (i) – MS-Word 365 allows to insert tables, images and charts into a document.

Statement (ii) – The “Find and Replace” feature is used to replace misspelled words with correct spelling automatically.

- a) (i) – False, (ii) - True
- b) (i) – True, (ii) - False
- c) (i) – True, (ii) - True
- d) (i)- False, (ii) – False

(1)

45. In MS Power Point _____ short cut key inserts a new slide in current presentation

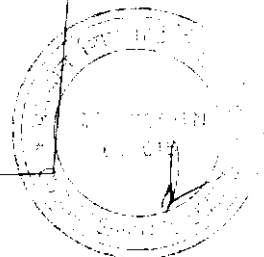
- a) Ctrl + M
- b) Ctrl + N
- c) Ctrl + C
- d) Ctrl + Z

(X)

46. While entering a formula in Excel, we shall begin with an operator

- a) @
- b) \$
- c) =
- d) #

(1)



47. What is the short cut key is used for spell check in MS Word.

- a) F1
- b) F3
- c) F5
- d) F7

(1)

48. In MS - Excel, what is the short key to select the entire row?

- a) Ctrl + Shift + Space
- b) Ctrl + Home
- c) Ctrl + Space
- d) Shift + Space

(X)

49. 'The post broadcast media' refers to

- a) Folk Media
- b) Social Media
- c) Print Media
- d) Electronic Media

(1)

50. _____ context refers to the relationship between sender and receiver in communication.

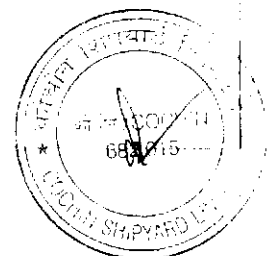
- a) Social
- b) Physical
- c) Cultural
- d) Chronological

(1)

51. A group of related words that contain both a subject and predicate and that functions as part of a sentence is

- a) Sentence
- b) Clause
- c) Phrase
- d) Compound

(X)



52. An effective strategy for note taking includes an _____ and _____ approach.

- a) Inefficient, Systematic
- b) Inefficient, Unsystematic
- c) Efficient, Systematic
- d) Efficient, Unsystematic

(1)

53. In making notes _____ and _____ are of outmost importance.

- a) Clarity, Organization
- b) Mistiness, Organization
- c) Mistiness, Unclarity
- d) Foggy, Organization

(1)

54. Denotations and Connotations are _____ barriers in communication process.

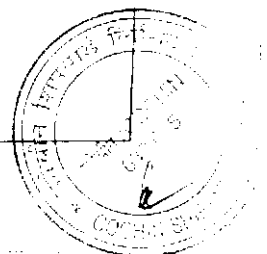
- a) Physical Barriers
- b) Semantic Barrier
- c) Encoding Barrier
- d) Technical Barrier

(X)

55. A _____ includes rules for forming compound words, abbreviating technical terms, and writing unusual or difficult words

- a) Appendix
- b) List of References
- c) Bibliography
- d) Glossary

(X)



56. Which of the following is a basic part of a report?

- a) Cover
- b) Recommendation
- c) Title Page
- d) Glossary

57. Which of the following is not a basic part of a report?

- a) Introduction
- b) Discussion
- c) Executive Summary
- d) Glossary



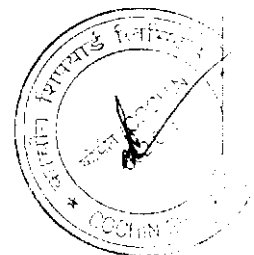
58. _____ is a kind of written announcement that is distributed to a large number of people to convey any commercial or non-commercial message at minimum time, costs and efforts.

- a) Memo
- b) Notice
- c) Circular
- d) Publicity



59. Any letter designed and directed to the exchange of information connected with trade and trade related activities is known as:

- a) Business Report
- b) Business Enquiry
- c) Business Letter
- d) Business Memos



60. _____ is talking to oneself in one's own mind such as soliloquies, asides in dramatic work etc.

- a) Dialogue
- b) Interpersonal Communication
- c) Intrapersonal Communication
- d) Unilateral Communication

61. Which of the following factors is not representative of non-verbal communication?

- a) Image
- b) Correctness
- c) Personal space
- d) Eye contact



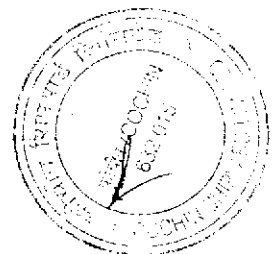
62. Legacy data means

- a) Data that is to be deleted by organizations before they install any new ERP systems.
- b) Data that is to be developed to install the ERP system in organizations.
- c) Data that is maintained by organizations before they install the ERP system.
- d) HR Master Data only.



63. What is AMC in software development?

- a) Annual Machinery Contract
- b) Additional Maintenance Contract
- c) Annual Maintenance Contract
- d) Annual Maintenance of Computers



64. Unauthorized access to computer systems of another person is called .

- a) Hacking
- b) Arson
- c) Burglary
- d) Fraud

(i)

65. How many columns can you insert in a word document at the maximum?

- a) 40
- b) 45
- c) 50
- d) 55

(X)

66. What is the smallest and largest font size available in MS Word Font size tool bar?

- a) 8 and 68
- b) 8 and 72
- c) 6 and 72
- d) 6 and 68

(1)

67. In Microsoft Word, shortcut key CTRL+W is used to

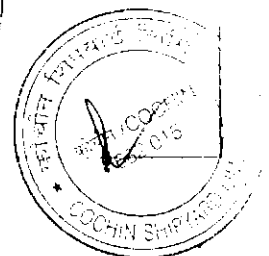
- a) Add a line break to the document
- b) Open the Print dialog box
- c) Update the current Web page
- d) Close the current window

(X)

68. Document imaging systems

- a) Include tools to help convert paper records into electronic files
- b) Help choose the best digital service provider
- c) Support well printed documents for office meetings
- d) None of the options

(i)



69. Which of the following cannot be considered to build human relations in the office?

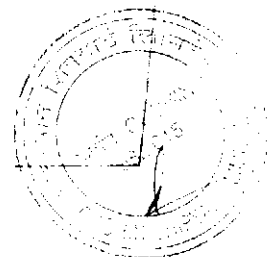
- a) Thinking skills
- b) Listening skills
- c) Reading skills
- d) Keyboarding skills

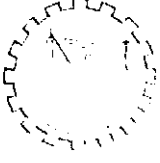
1

70. What form of software can also be called firmware?

- a) System BIOS
- b) Drivers
- c) Windows OS
- d) None of the options

X





कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED

भारत सरकार की श्रेणी - 1 मिनिरल कंपनी / A Government of India Category-I Miniratna Company

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय /Ministry of Ports, Shipping and Waterways

(सीएसएल- ए.एन पोत मरम्मत यूनिट(सी.ए.एन.एस.आर.यू), श्री विजय पुरम -744 101

CSL-AN Ship Repair Unit (CANSRU), Sri Vijaya Puram - 744 101

CANDIDATE NO. ASST007

Marks Obtained :.....16 MARKS

Maximum Marks : 30 MARKS

SIGNATURE

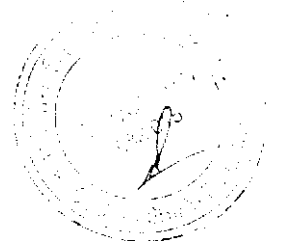


NAME

: MATHEW VARGHESE

DESIGNATION

: MANAGER (HR&IR)



कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED

भारत सरकार की श्रेणी - 1 मिनिरल कंपनी / A Government of India Category-I Miniratna Company
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय /Ministry of Ports, Shipping and Waterways

सीएसएल- ए.एन पोत मरम्मत यूनिट (सीएनएसआरयू), श्री विजय पुरम -744 101
CSL-AN Ship Repair Unit (CANSRU), Sri Vijaya Puram - 744 101

DESCRIPTIVE TYPE WRITTEN TEST TO THE POST OF ASSISTANT FOR CANSRU

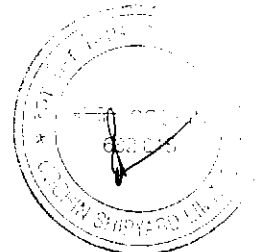
22nd AUGUST 2025

DURATION OF THE TEST : 60 Minutes
MAXIMUM MARKS : 30 Marks

DO NOT OPEN THIS QUESTION PAPER BOOKLET UNTIL ASKED TO DO SO

GENERAL INSTRUCTIONS

1. ANSWER ALL QUESTIONS. There shall be no negative marks.
2. Answers are to be written in the ANSWER SHEETS provide using BALL POINT PEN.
3. Rough work, if any, is to be done in the ROUGH WORK SHEET provided only.
4. Calculators, Mobile, Electronic items etc., are not permitted inside the examination hall.
5. Candidates seeking, receiving and /or giving assistance during the test will be disqualified.
6. The responsibility of any question (s) from final evaluation rests with CSL.
7. Do not ask any clarification on any item in the Question Booklet. Use your judgment.



Please fill in the following details using ball point pen.

Name of Candidate

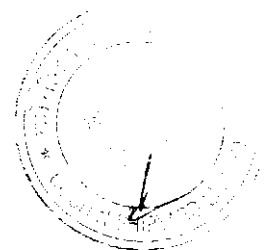
Registration No.

Name of Post

Signature of candidate

Signature of invigilator

**THIS QUESTION PAPER BOOKLET SHOULD BE HANDED OVER
TO THE INVIGILATOR ON COMPLETION OF THE TEST**



PHASE II

DESCRIPTIVE TYPE ONLINE TEST

ASSISTANT

(TOTAL 30 MARKS)

1. Draft an office order regarding the implementation of a new performance evaluation system.

Scenario: The management has decided to introduce a quarterly performance review system to provide more frequent feedback to employees. Include details on the evaluation criteria, the timeline for reviews, and how feedback will be communicated.

(7 marks)

OFFICE ORDER

To: All employees
From: Management
Date: 28/05/2024

Subject: Implementation of a new performance evaluation system.

It is informed that the management has decided to introduce a quarterly performance review system to provide more frequent feedback to employees. Based upon recent decline in company's profit ratio, it is management's responsibility to ensure the employees also desire the best by the results of their employees and the one who fulfills the goal of the company is to ensure with his/her full action.



For the same the management decided to review their performance every on quarterly basis based on the performance review from every dept. employee of the quarter will be declared by the management. Best employee will be rewarded with bonus and also an hike in the payment structure.

If the employees who are failed to perform well in the quarter or relatively their graphs are down then they will be demarked by the payment structure or else will be given chance to prove their capability in the next quarter. which helps to provide more frequent feedback to employees based on the performance review system.

Therefore it is requested that all dept heads may consult with Admin on the same & any suggestions/remarks can also be given most welcomed.

Thanking you

Warm Regards

(111)

(Admin)

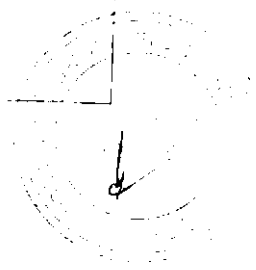


3. What is Business Etiquette? Discuss its significance in fostering professional relationships.

(8 marks)

Business Etiquette refers to the business done between business-to-business or business-to-customer. B2B is for the large quantity who are dealing in bulk.

Business-to-customer is like company selling its product to an individual or an end user. Here the quantity of selling is very small.



4. Explain the term "Paperless Office"? List out four advantages and disadvantages of Paperless Office. (8 marks)

A paperless office is one that uses digital technology to store, manage, and share information. It eliminates the need for physical documents and paper-based processes. This is achieved through the use of digital tools and systems, such as email, cloud storage, and document management software.

A paperless office leads the office work without any physical documents. It reduces the consumption of paper. It helps the office to keep every record safely by recording the data by using mails, Touchpad, laptop & other gadgets can be used for meeting & conferences with the offices. E-signature can be used for signing the papers, notes or letters, too can be shared through mails.

Digitalization of records makes easier for every dept. to be accessed in centralized way, which also saves the time of searching the old records/books/letters etc. It makes the office space more spacy clean & clear.

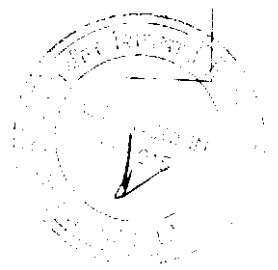


Advantages of Paperless Office :-

- 1) Maintenance :- Files / letters on which are old are difficult to maintain after certain period of time.
- 2) Centralized Data :- All data can be scanned and keep the record in the server, which is easily accessible for all departments.
- 3) Reduce usage of Paper :- It helps the environment to get more functional & attractive to the nature and prevents climatic changes.
- 4) Cost-Saving :- Paper cost too much for day to day activities, by reducing the usage the cost amount can be utilized in any other field.

Disadvantages of Paperless Office :-

- 1) Damage to the Environment :- The nature gets affected by cutting down the trees for making of papers.
- 2) Security of data :- Data security is important factors in the company, if its hacked or system doctored, hackers access the data can be lost.
- 3) System downtime / failures :- If system or server not worked then you access the confidential data which are stored in the data base.



3) Time consumption : at a time taking process to get counted the document one makes it as it gives as per then store in the storage

4) Storage device : Storage ^{backup size} to be increased for further saving of files / data etc. which cost higher for the company.

