

To,
The Public Information Officer
Cochin Shipyard Ltd
Cochin - 682015

Subject: Request for Information under the RTI Act, 2005 regarding Ladies Toilet Facility

Reference: RTI Reply CSL/SEC/CS/CORRESP/RTI/2024/7 dated 29 August 2025

Respected Sir/Madam,

As per Section 19 of the Factories Act, 1948, sufficient latrine and urinal accommodation of prescribed types shall be provided, conveniently situated and accessible to workers at all times while they are at the factory.

In your reply (CSL/SEC/CS/CORRESP/RTI/2024/7 dated 29 August 2025) to Point No. 1, it was stated that as per statutory requirements, toilet facility for female employees has already been provided. However, in the written request submitted, the female employees of the Sheet Metal Shop had highlighted that the existing facility is inconvenient due to distance and not easily accessible.

In this regard, kindly provide the following information under the RTI Act, 2005:

1. The exact **location** of the toilet facility provided for female employees of the Sheet Metal Shop.
2. The **distance** of the said facility from the Sheet Metal Shop.
3. As per **statutory requirements applicable to CSL**, what is considered the **convenient distance** of a ladies' toilet facility from a workplace?

I request you to kindly furnish the above information within the stipulated period under the RTI Act, 2005.

Thanking you

Yours faithfully,



CSL/SEC/CS/CORRESP/RTI/2025/2

November 04, 2025

Sub: Information Under Right to Information Act

Dear Sir,

1. Please refer your RTI request dated September 06, 2025 received by us on October 31, 2025. The reply to the information sought under the said request is given below.

- (i) The exact location of the toilet facility provided for female employees of the Sheet Metal Shop.
- (ii) The distance of the said facility from the Sheet Metal Shop.

Reply (i) & (ii)

Cochin Shipyard Limited (CSL) undertakes various defence projects of significant strategic importance and has been designated as a Special Security Zone by the State Government. CSL also fall under the purview of the Official Secrets Act. Therefore, disclosing details of the facilities within CSL to the general public would be contrary to the larger public interest and could compromise critical security protocols, thereby posing a potential threat to national security. Accordingly, the disclosure of such information is exempt under Section 8(1)(a) of the Right to Information Act, 2005.

- (iii) As per statutory requirements applicable to CSL, what is considered the convenient distance of a ladies' toilet facility from a workplace?

Reply

As per the statutory requirements applicable to CSL, adequate and suitable latrine and urinal accommodation shall be provided, conveniently situated and accessible to workers at all times while they are in the workplace. However, the provisions do not specifically prescribe any minimum or maximum distance for locating a ladies' toilet from the workplace.

2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Jose V J, Director (Finance) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682015.

Thanking You,



Yours faithfully,

Syamkamal N

Company Secretary & CPIO

