

To  
The Head – CSR

*Company Secretary,*  
*Cochin Shipyard Limited,*  
*Kochi, India*

**Subject: Application under the Right to Information Act 2005**

Name of the Applicant:

Address:

Sir/Madam

I sought following information, under section 6 (3) of Right to Information Act 2005

Subject:- Provide the information about CSR

**Particulars about the information:**

1. Kindly provide SPOC details either CSR Head or CSR Department which includes Name, Contact number, E-mail ID etc.
2. In which month we can apply for CSR? Is it 24\*7\*365 days open or is there any specific time period to apply for CSR?
3. What are your CSR mandates for this financial year or CSR preferences like Health, Environmental, Livelihood, Women Empowerment, Child Education etc?
4. What are the eligibility criteria to apply for NGOs to apply for CSR as per your mandates?

To the best of my knowledge the information sought does not fall within the restrictions as contained in section 8 and 9 of the act as it pertains to your Office.

I have enclosed IPO NO. ....132875.....for Rs. 10/- as the requisite fees.

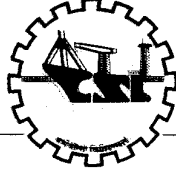
This is to certify that I, \_\_\_\_\_ am a citizen of India.

Kindly provide the information as soon as possible.

Thanking you

Date: 28/6/19.....

**Signature of Applicant**



**Sub: Information Under Right to Information Act**

Dear Sir,

1. Please refer your RTI request dated June 28, 2019 and received by us on July 15, 2019. The information sought under the said request is given below:

- (i) Kindly provide SPOC details either CSR Head or CSR Department which includes Name, Contact number, E-mail etc.

**Answer**

Shri Sambath Kumar P N,  
AGM (CSR&A), Head CSR,  
Cochin Shipyard Limited,  
Administrative Building, Cochin Shipyard Premises,  
Perumanoor, Kochi – 682 015,  
Phone: 0484 – 250 1922,  
Email: csr@cochinshipyard.com.

- (ii) In which month we can apply for CSR? Is it 24\*7\*365 days open or is there any specific time period to apply for CSR?

**Answer**

CSL receives and considers CSR Project proposals throughout the year.

- (iii) What are your CSR mandates for this financial year or CSR preferences like Health, Environmental, Livelihood, Women Empowerment, Child Education etc?

**Answer**

CSR budget proposed for 2019-20 is Rs. 12.33 Crore. The theme proposed for 2019-20 is Health and School Education.

- (iv) What are the eligibility criteria to apply for NGOs to apply for CSR as per your mandates?

**Answer**

NGO or any implementing agency should have credible performance track record of at least three years evidenced by audited annual accounts and annual reports.



2. If you are not satisfied with the above reply, you may prefer an appeal within 30 days from the date of receipt of this letter to Shri Suresh Babu N V, Director (Operations) & Appellate Authority, Cochin Shipyard Limited, Administrative Building, Cochin Shipyard Premises, Perumanoor, Kochi – 682 015.

**Thanking you,**

**Yours faithfully,**

A handwritten signature in black ink, appearing to be 'Kala V', written over the typed name.

**Kala V**  
**Company Secretary & CPIO**