

APPLICATION FORM FOR CSR PROJECT



CSL/CSR/F-01
(CSR Project Proforma)

*Unique CSR Registration No. of the Agency undertaking the project.

SI No.	Particulars	Information
I. Details of the Agency undertaking CSR project		
1.	Name of the Agency undertaking CSR project	
2.	Category of Agency (Tick the appropriate box)	(a) A company established under section 8 of the Act or a registered trust or a registered society, established by the Central Government or State Government
		(b) Any entity established under an Act of Parliament or a State legislature
		(c) A company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.
		#Note: 1. The term entity in (b) above means, a statutory body constituted under an Act of Parliament or State Legislature to undertake activities covered in Schedule VII of the Act 2. Please provide proof of the agency
3.	Address of the agency for Communication (Please mention full postal address)	
4.	Name & Mobile Number of the contact person	
5.	Web site and E-mail ID of the Agency	
6.	Registration details with number & year of Registration (<i>Attach copy of same</i>)	
7.	Accreditation/Affiliation Particulars (<i>Attach copy of same</i>)	
8.	Unique Registration number and date of 10 AC(12A) of the Income Tax Act, 1961. (<i>attach copy of same</i>)	
9.	Unique Registration number and date of 10 AC(80G) of the Income Tax Act, 1961. (<i>attach copy of same</i>)	
10.	Bank Account Name & Number	
11.	Taxation Particulars (<i>Attach copy of PAN Card</i>)	PAN No.
		GST No
12.	If registered under FCRA, mention the number and date. (<i>Attach copy of FCRA Registration</i>)	

13.	Management Team Particulars: Name, Designation, Profession or Occupation, Address, Contact Numbers (<i>Attach separately as Annexure-1</i>)	
14.	Deed/ Bye-law of the Agency (<i>Attach copy as Annexure-2</i>)	
15.	Brief report on the activities of the agency covering activities undertaken during the last three years (<i>Attach copy of the Annual Reports as Annexure-3</i>)	
16.	Audited accounts of the agency for the last three FYs (<i>Attach copy as Annexure-4</i>)	
17.	Have you ever availed any CSR support for the past from CSL? If yes give name of the project and year	Yes/No
18.	Have you received CSR support from any agencies other than CSL in the past three years? If so, the details thereof. (<i>i.e name of project, amount received etc..</i>)	
19.	Have you ever been blacklisted by any agency during any period of time? Please specify (<i>year and reason thereof</i>)	
II. Details of the CSR Project to be undertaken		
20.	Name and details of proposed CSR Project (<i>Please attach the project proposal separately as Annexure-5</i>)	
21.	Statement of the Problem/Issue/Need (<i>Please attach separately if required</i>)	
22.	Objectives of the Project (<i>Please attach separately if required</i>)	
23.	Current State of Affairs with photos, if relevant (<i>Please attach separately if required</i>)	
24.	Interventions proposed (<i>Please attach separately if required</i>)	
25.	Whether Baseline survey/Need Assessment for the project is conducted? (a) If yes attach survey report in brief (b) If not, submit the completed Baseline survey report	
26.	Expected impact of the project/proposal when implemented (<i>Please mention briefly</i>)	

27.	Area/Location of the project	
28.	If civil construction, please attach copy of approved Plan and Estimate/Building Permit etc.signed by a Registered/ Licensed Engr.	
29.	Copy of deed of the land where construction is proposed with support of latest Encumbrance Certificate	
30.	Proposed solution or way forward <i>(Please mention briefly)</i>	
31.	Project details with milestones and sequences. <i>(Attach detailed project proposal with budgets and other relevant details as Annexure-6)</i>	
32.	Estimated item-wise cost <i>(If required please attach separately as Annexure-7)</i>	
33.	Expected support from CSL	
34.	Means/Sources of funding for the project other than CSL	
35.	Contribution by the agency in terms of cost and management to complete the project <i>(Please mention briefly)</i>	
36.	Have you approached any other agency for this project? If so provide details.	
37.	Does this project qualify for any governmental funding or plan outlay?	Yes/No
	(a) If yes whether the agency has approached the concerned governmental agency ; provide details and outcome	
	(b) If not, reasons thereof	
38.	Schedule of implementation of the project i.e duration of the project, etc..	

39.	Name, address, contact numbers if any, of the beneficiaries of the project <i>(Please use additional sheets if required)</i>	
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DECLARATION

I hereby declare that all the particulars/information given above is true to the best of my knowledge/belief. I understand that any false and misleading information provided by me in the above application may lead to actions even upto black listing of my firm for any future CSR support.

Date :

Signature with seal

(Signature shall be by one Director in case of Section 8 Company/one of the Trustee or CEO in case of Registered Public Trust/Chairperson or CEO or Secretary in case of Registered Society/Authorised Representative in case of Entity established under an Act of Parliament or State Legislature)

Note:

1. *Every entity, who intends to undertake any CSR activity, shall register itself with the Central Government (<https://www.csr.gov.in/register.php> or <https://www.mca.gov.in>) by filing the form CSR-1 electronically with the Registrar and on the submission, a unique CSR Registration Number shall be generated by the system.
2. Applications received from Regd. Public Trust or a Regd. Society under section 12A and 80G of the Income Tax Act 1961, who does not have an established track record of at least three years in undertaking similar activities, will be summarily rejected.
3. A hard copy of this application is to be submitted in original with seal and signature to Head (CSR).
4. All other documents are to be scanned and submitted in pdf format and emailed to csr@cochinshipyard.in
5. All columns to be filled as applicable.
