



## **COCHIN SHIPYARD LIMITED**

# **User Manual for Revalidation Process-Indian Supplier**

## 1. Purpose

Purpose of this Application is to get/collect the complete details about registered suppliers' latest updates on data and required documents and it should be filled by suppliers

## 2. Prerequisites

1. Supplier login through CSL SMS portal
2. Supported Browser: Internet Explorer 11+, Google Chrome 75+, Firefox 48+

## 3. Input

CSL SMS Portal Username and Password

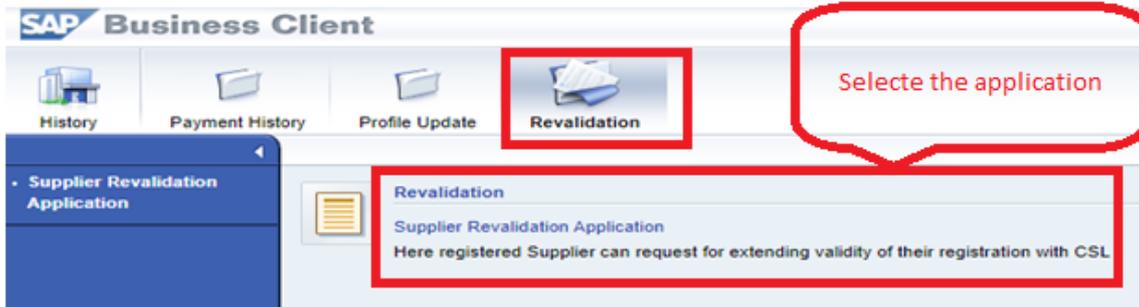
## 4. Execution Steps

1. Supplier login through CSL SMS portal application.
2. Login URL: <https://csl.cochinshipyard.com:8600/smslogin>
3. Enter Username and Password



After Entered username and password, default application will display on portal like below.  
Note: Existing assigned role (Enlistment/ Enhancement) will get delimit to avoiding the duplicate roles/entries.

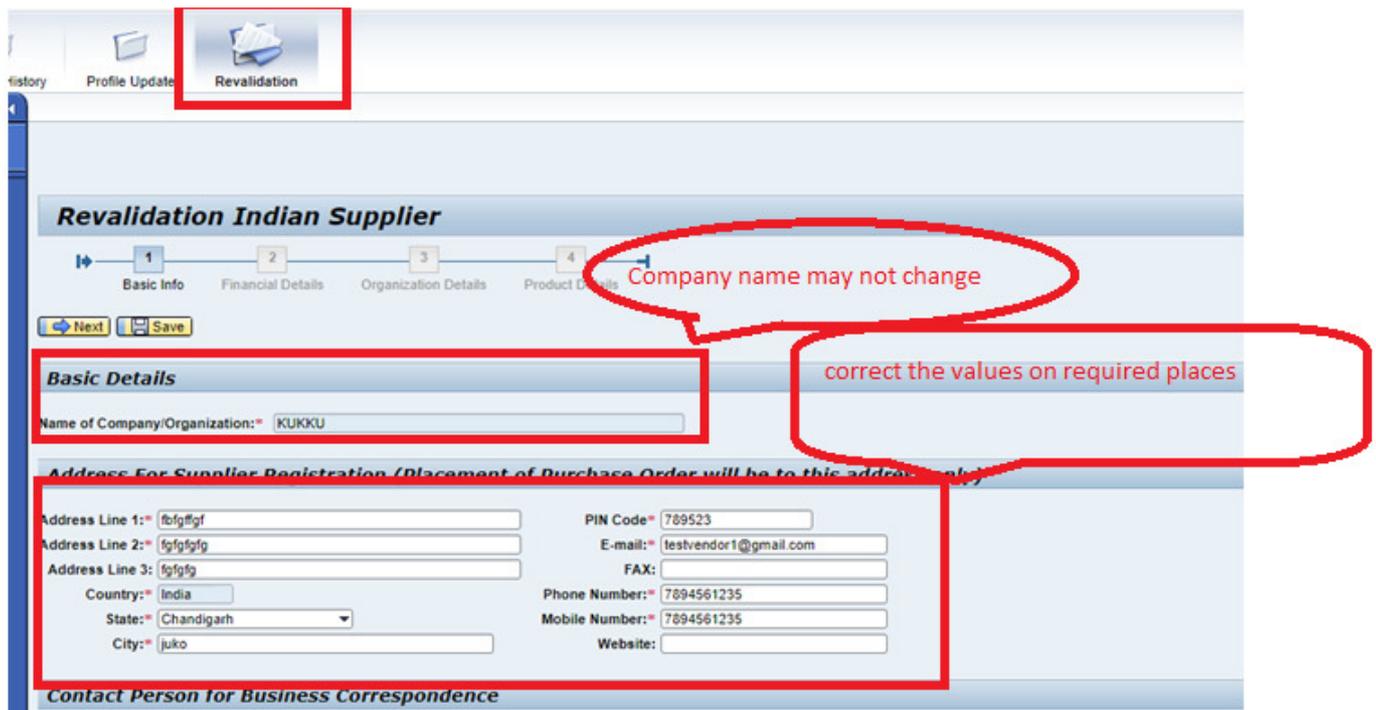
# USER MANUAL DOCUMENT



select the portal application "Supplier revalidation Application" and it contain input fields and it need to fill by supplier and old data replace with new data.

Note:

1. First contact person details are mandatory and other 2 contact details will be an optional. and if second and third contact person filled at least one field, other fields should be filled, or all fields should be blank.
2. (\*) - Should be filled and its applicable for all screens



After validating all data from first screen, click on NEXT button to navigate to next screen. Also validate each screen input fields and fill. Once you reach product tab, add the product and click on proceed for payment option.

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**Revalidation Indian Supplier**

1 Basic Info    2 Financial Details    3 Organization Details    4 Product Details

← Previous    Next →    Save

**Statutory Information**

Goods and Service Tax (GST) No.:\* 34567PLOK114569  
TAN:   
PAN:\* 7475866POJ  
Do you posses Class III B Digital signature?:\* No  
Whether MSE [EM Part II/ Udyog Aadhaar] Registered:\* No

**Bank Details**

Bank Name:\* iuyuiyuy  
Name of Branch:\* yiuigrtrger

Check and fill Statutory information details and financial details

Fill Bank detils

Validation

✓ Data Saved Successfully

**Revalidation Indian Supplier**

1 Basic Info    2 Financial Details    3 Organization Details    4 Product Details

← Previous    Next →    Save

**Organizational Data**

Total Organization Strength (Number of persons)	Graduate	Diploma	Skilled	Non-Skilled
Commercial	10	20	30	40
Engineering				
Manufacturing	10			
Others				
Quality				
Service after sales				
Total	20	20	30	40

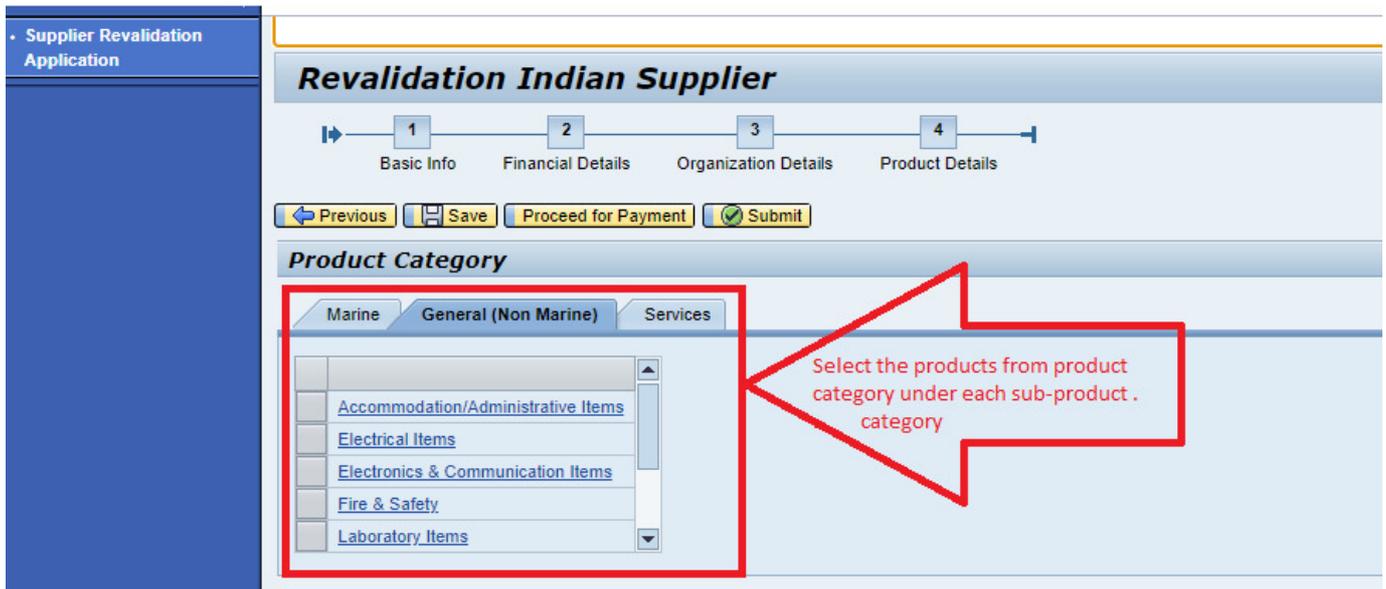
Electrical Power (kW) :  
Sanctioned: fbhghj

Filled values can be verified on selecting with Next and Previous button

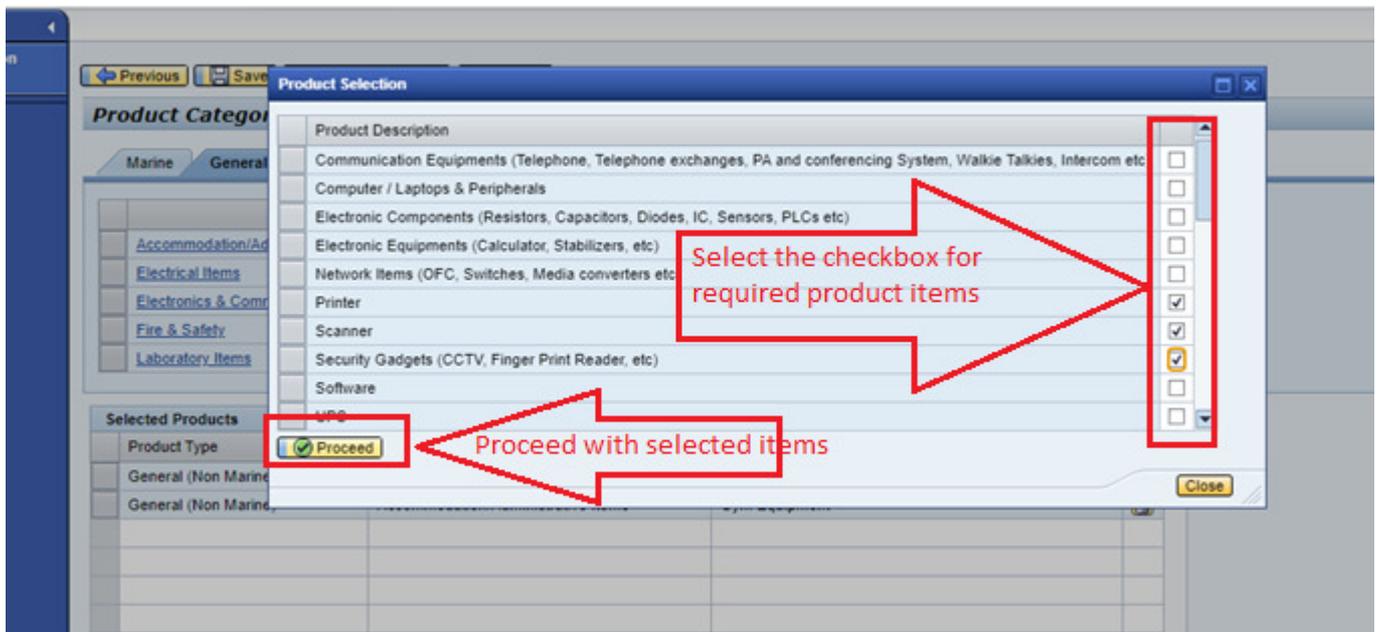
Fill input values

On product details page, user select the products

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Select the Link from product list and select the check box from list and click on proceed button.



Supplier have an option to delete the products from list if not required

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Supplier Registration Application

Marine General (Non Marine) Services

Accommodation/Administrative Items  
Electrical Items  
Electronics & Communication Items  
Fire & Safety  
Laboratory Items

user have a option to delete from selected product list if not required

Product Type	Category Description	Product Description
General (Non Marine)	Electrical Items	Cabling Equipments & Accessories
General (Non Marine)	Electrical Items	Circuit Breakers (Fuse, ELCB, MCB, etc.)
General (Non Marine)	Electrical Items	Control Panel & Distribution Board Items, Relays
General (Non Marine)	Electrical Items	Electrical Appliances (Fan, Heater, etc.)
General (Non Marine)	Electrical Items	Electrical Cables
General (Non Marine)	Electrical Items	Electrical Fittings (Adaptors, Socket, plugs, Switches, Conduit, Insulation Tapes, Ferrules, Cable Fixtures, Glands, Lugs, Ties, Connectors, Heat Shrinkable Sleeves, Terminal Blocks, Inductors etc)

Registration History Profile Update Revalidation

Previous Save Proceed for Payment Submit

Product Category

Marine General (Non Marine) Services

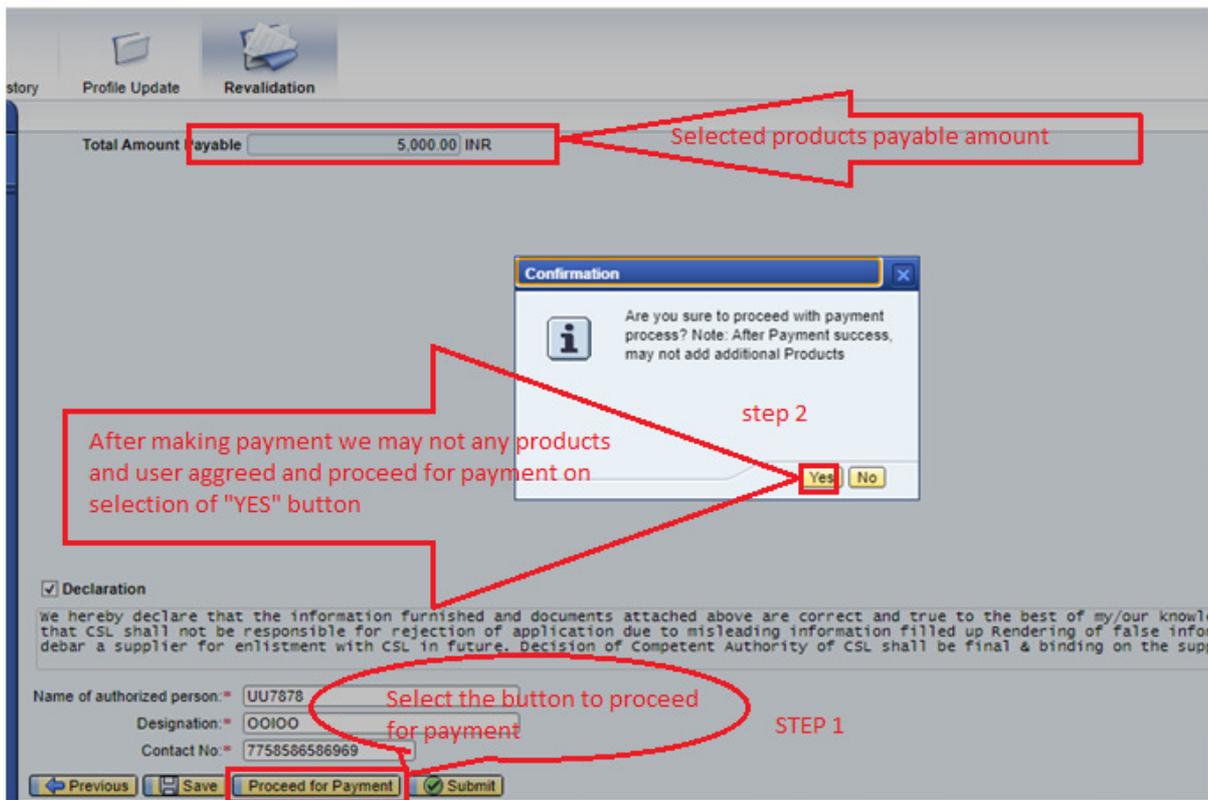
Accommodation/Administrative Items  
Electrical Items  
Electronics & Communication Items  
Fire & Safety  
Laboratory Items

After product selection, user should pay for selected products as per CSL standard

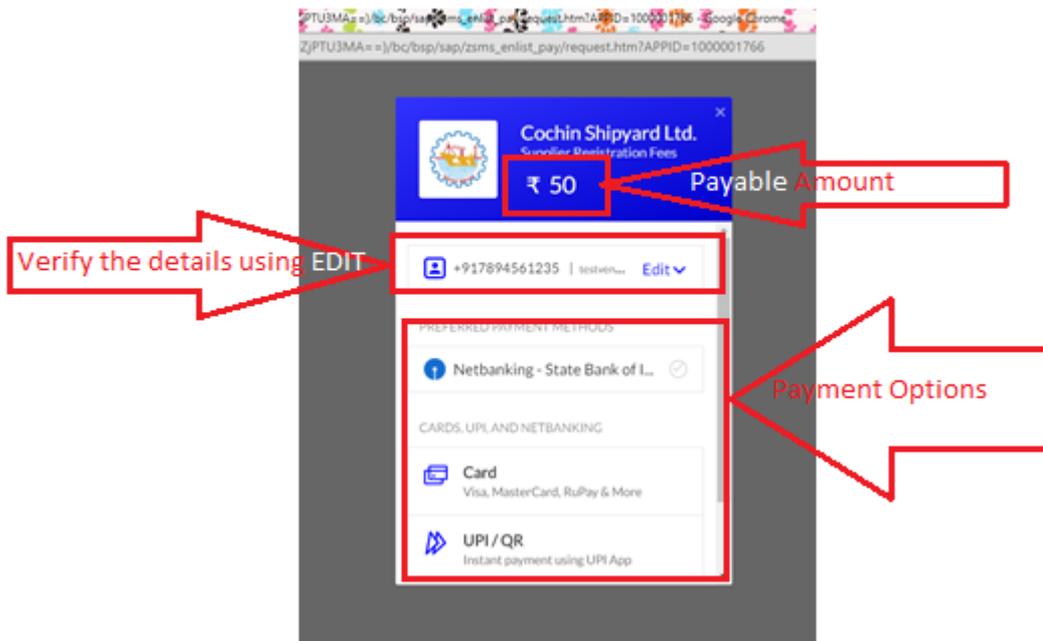
Product Type	Category Description	Product Description
General (Non Marine)	Accommodation/Administrative Items	Cutlery & Crockery
General (Non Marine)	Accommodation/Administrative Items	Gym Equipment
General (Non Marine)	Electronics & Communication Items	Printer
General (Non Marine)	Electronics & Communication Items	Scanner
General (Non Marine)	Electronics & Communication Items	Security Gadgets (CCTV, Finger Print Reader, etc)

Select the button from screen "Proceed for Payment" and will navigate to third party portal and filled with Default values.

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On selection of "YES" button, Navigate to Razorpay application to make the payment as per product selection from list.



On selection of Proceed button and will navigate to payment for bank payment selection (Internet/ Credit Card, Debit Card and others...).

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The screenshot displays a mobile application interface for Cochin Shipyard Ltd. The top header is blue with the company logo and text: "Cochin Shipyard Ltd. Supplier Registration Fees ₹ 50". Below this is a light blue bar with a back arrow, the word "Card", and a phone icon with the number "+917894561235". The main form area contains three input fields: "Card Number" (with a red error message "Please enter a valid card number."), "Expiry", and "CVV". A red callout box with a scalloped border surrounds the form and contains the text "Fill card details and select the Pay button". At the bottom, a blue button with white text reads "PAY ₹ 50".

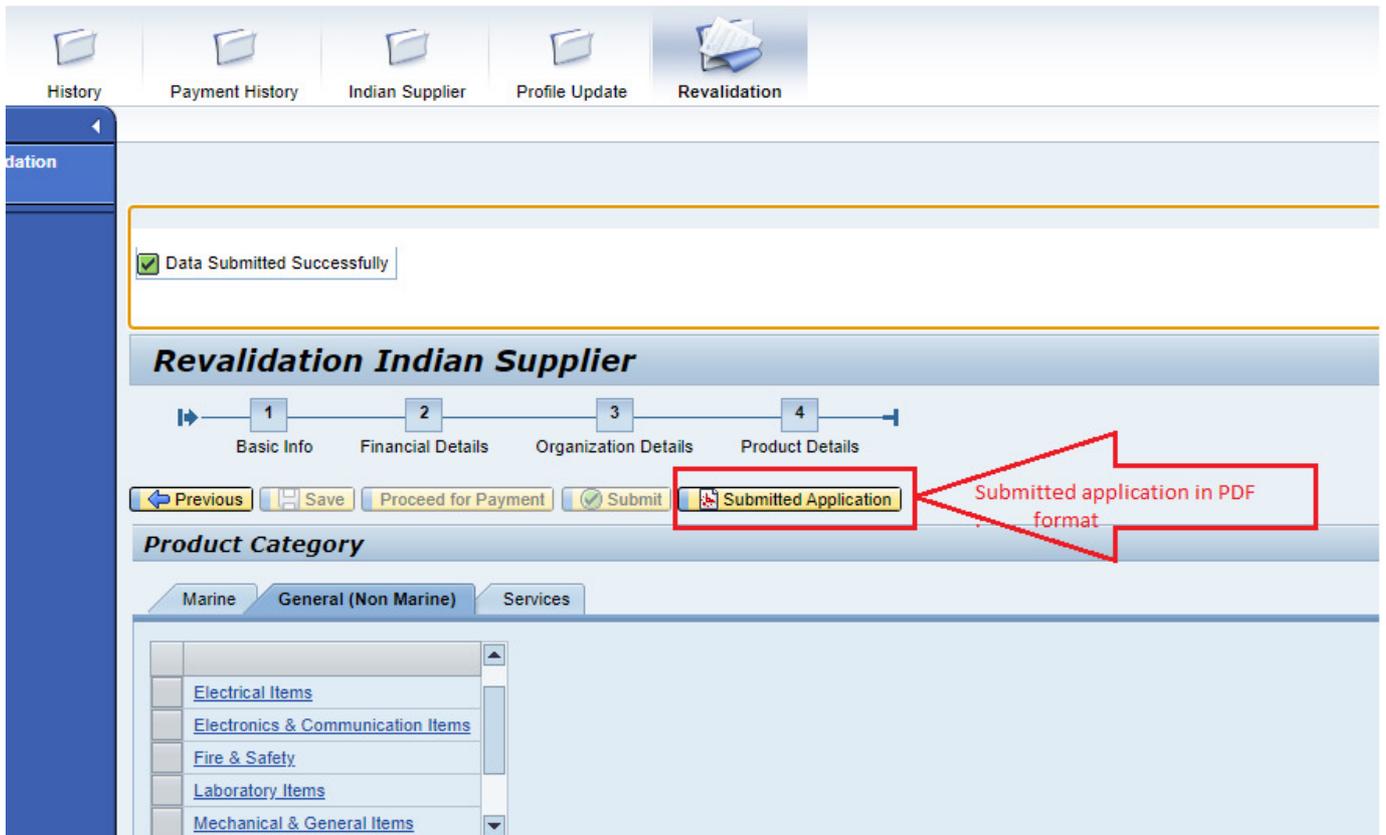
For Card payment, supplier should be filled all mandatory fields(Card Number, Card Expiry Date(Month and Year (MM/YY)).

For Net banking, Mandatory fields should be filled and select on "Pay" Button. For success payment will not allow you to do duplicate payments.

Note: If supplier manually close the browser while making the payment, system will not allow them to do next transaction for another 20 mins.

After making a payment, application will submit the details to CSL authorized team to do the validation and for an approval.

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CSL authorized team to get the supplier submitted details and proceed for further approval. Once approved, Supplier will get notification with extended validity and approved products.

