

कोचीन शिपयार्ड लिमिटेड/COCHIN SHIPYARD LIMITED  
कोच्ची/COCHIN - 682 015

पोत निर्माण प्रभाग/SHIP BUILDING DIVISION  
आउटसोर्सिंग विभाग  
OUTSOURCING DEPARTMENT



निविदा दस्तावेज़/TENDER DOCUMENT

**TENDER NO. SB-OSD/GEN/933/2025 Dtd : 28-02-2025**

**CALIBRATION OF 100 TON DYNAMOMETER**



**FEBRUARY 2025**

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**निविदा सूचना / TENDER NOTICE**  
**कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED**

**पोत निर्माण प्रभाग / SHIP BUILDING DIVISION**  
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**OUTSOURCING DEPARTMENT**

SB-OSD/GEN/933/2025

28 FEBRUARY - 2025

**निविदा सूचना / TENDER NOTICE**

**संक्षिप्त विवरण / BRIEF DETAILS:**

निविदा जांच संख्या और तारीख Tender enquiry No. and date	SB-OSD/GEN/933/2025 Dtd 28-02-2025
कार्य का नाम Name of work	CALIBRATION OF 100 TON DYNAMOMETER
निविदाएं प्राप्त करने की अंतिम तिथि और समय Last date & time of receipt of Tenders (भाग/Part I – तकनीकी-वाणिज्यिक बोली और भाग – II मूल्य बोली/ Techno-Commercial Bid & Part II- Price Bid)	13 March - 2025 at 15.00 Hrs IST
भाग I (तकनीकी-वाणिज्यिक) बोली खोलने की तिथि और समय Date & time of opening of Part I (Techno – Commercial) Bid	13 March - 2025 at 15.30 Hrs IST
संपर्क व्यक्ति Contact Person	<b><u>For Commercial queries:</u></b> Mr. Adarsh S, Mob No: 87146 30926, AM(Outsourcing) <b><u>For Technical queries:</u></b> Mr. Bhagya Raj P.B Mob. No: 8138901959, M (S&C)

**नोट :** इस निविदा के खिलाफ उद्धृत करने से पहले, संभावित बोलीदाता से अनुरोध है कि वे निविदा जांच दस्तावेज़ (और अनुलग्नक, यदि कोई हो) को पूरी तरह से और सावधानी से पढ़ लें। निविदा के नियमों और शर्तों में विचलन अत्यधिक हतोत्साहित किया जाता है। इसलिए, निर्धारित किसी भी नियम और शर्तों, योग्यता मानदंड, ईएमडी जमा करने से छूट के लिए पात्रता, दस्तावेज़ीकरण/प्रक्रियात्मक आवश्यकताओं आदि के संबंध में स्पष्टीकरण, यदि कोई हो, के संबंध में उत्पन्न होने वाले किसी भी संदेह को संभावित बोलीदाता द्वारा बोली जमा करने से पहले निरपवाद रूप से उपरोक्त सूचित व्यक्तियों के माध्यम से अनिवार्य रूप से स्पष्ट किया जाएगा।

**Note:** Before quoting against this Tender, the prospective bidder is requested to go through the Tender Enquiry document (& Annexes, if any) thoroughly & carefully. Deviations to the Terms & Conditions of the Tender are highly discouraged. Therefore, any doubts arising in respect of any of the Terms & Conditions stipulated, Qualification Criteria, Eligibility for exemption from submission of EMD, clarification if any w.r.t. Documentation / Procedural requirements, etc. shall get clarified by the prospective bidder through above noted contact persons invariably before the submission of the Bid.

1. कोचीन शिपयार्ड लिमिटेड, एक प्रमुख पोत निर्माण और पोत मरम्मत उद्योग और वैश्विक पोत निर्माण के मोर्चे पर विख्यात, इच्छुक, प्रतिष्ठित, संसाधन संपन्न और वित्तीय रूप से सक्षम कंपनियों/ठेकेदारों को एकल चरण दो भाग बोलियों को प्रस्तुत करने हेतु आमंत्रित करता है।

**Cochin shipyard Limited, a leading Ship Building & ship repair industry and also well known player on the global ship building front, invites interested, reputed, resourceful and financially solvent firms/contractors to submit single stage two part bids.**

2. निर्धारित प्रपत्र में मुहरबंद प्रतिस्पर्धी निविदाएं निविदा जांच के अनुलग्नक में उल्लिखित नियम और शर्तों के अनुसार होनी चाहिए।

The Sealed competitive tenders in the prescribed form should be as per the terms and conditions as mentioned in the annexure to tender enquiry.

3. निविदाएं दो बोली प्रणाली में प्रस्तुत की जानी हैं; भाग I : तकनीकी वाणिज्यिक बोली और भाग II : सॉफ्ट कॉपी के रूप में मूल्य बोली और निर्धारित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी के पास पहुंच जानी चाहिए:

The tenders are to be submitted in two bid system; **Part I : Techno Commercial Bid** and **Part II : Price Bid** as Soft copy and should reach the undersigned on or before the date and time as stipulated:

#### 4. **MODE OF SUBMISSION OF BIDS**

- a. निविदा केवल ई-मेल के माध्यम से सॉफ्ट कॉपी में प्रस्तुत की जानी चाहिए। सीएसएल किसी अन्य प्रकार की निविदा स्वीकार नहीं करेगा।

**Tender should be submitted in soft copy via E-mail only. CSL will not accept any other mode of tender.**

- b. ई-मेल के विषय में स्पष्ट रूप से निविदा पृष्ठताछ संख्या और जमा करने की देय तिथि का उल्लेख होना चाहिए। मूल्य बोलियों को पासवर्ड से सुरक्षित किया जाना चाहिए और जब तक मांगा नहीं जाता तब तक पासवर्ड अग्रेषित नहीं किया जाना चाहिए।

The subject of the E mail should clearly state the tender enquiry number and due date of submission. Price Bids are to be password protected and password is not to be forwarded unless asked for.

- c. निविदा दस्तावेज़ पीडीएफ प्रारूप में प्रस्तुत किया जाना चाहिए और पीडीएफ प्रारूप से सीधे खोला जा सकता है। उपरोक्त का अनुपालन न करने वाले प्रस्तावों को बिना किसी सूचना के सरसरी तौर पर खारिज कर दिया जाएगा। Tender Documents should be submitted in PDF Format and Directly openable from the PDF format. Offers not complying with the above shall be summarily rejected without further intimation.

- d. निविदाएं, तकनीकी – वाणिज्यिक बोली (भाग-I) और मूल्य बोली (भाग-II) अलग से ई-मेल के माध्यम से “SB-OSD/GEN/933/2025” विषय के साथ प्रस्तुत की जाएगी।

Tenders, Techno- commercial bid (Part-I) and Price bid( Part -II) shall be submitted separately via email , with subject as “ SB-OSD/GEN/933/2025” to:

- (i) [ashtal.antony@cochinshipyard.in](mailto:ashtal.antony@cochinshipyard.in)

- (ii) [adarsh.s@cochinshipyard.in](mailto:adarsh.s@cochinshipyard.in)

प्रतिलिपि / Copy to:

- (ii) [madhu.pk@cochinshipyard.in](mailto:madhu.pk@cochinshipyard.in)

- (iii) [philip.thomas@cochinshipyard.in](mailto:philip.thomas@cochinshipyard.in)

5. बोलियां दिनांक **13 मार्च** – 2025 को अपराह्न 15.00 बजे या उससे पहले कोचीन शिपयार्ड लिमिटेड में प्राप्त की जाएंगी और भाग I तकनीकी – वाणिज्यिक बोली उसी दिन अपराह्न 15.30 बजे खोली जाएगी।

**The Bids shall be received at Cochin Shipyard Ltd on or before 15.00 Hrs on 13 March - 2025** and Part I Techno-Commercial Bid will be opened at **15.30 Hrs** on the same day.

6. देर से आनेवाली निविदाएं/शर्तों वाली निविदाएं सरसरी तौर पर खारिज कर दी जाएंगी।

Late tenders / tenders with conditions will be summarily rejected.

7. सीएसएल ई-मेल द्वारा भेजी गई निविदाओं के विलंब, खो जाने या प्राप्त न होने की कोई ज़िम्मेदारी नहीं लेगा।

CSL takes no responsibility for delay, loss or non-receipt of tenders sent by e-mail. मूल्य बोली खोलने के लिए केवल तकनीकी रूप से योग्य बोलियों पर विचार किया जाएगा। तकनीकी पहलुओं और

वाणिज्यिक शर्तों दोनों के लिए बोलियों का मूल्यांकन करने के बाद, तकनीकी-व्यावसायिक रूप से योग्य बोलीदाताओं को भाग-II

Only technically qualified bids will be considered for price bid opening. After evaluating the bids for both technical aspects and commercial terms, the techno-commercially qualified bidders will be intimated regarding the date and time of opening of Part II - Price Bid.

8. केवल तकनीकी – वाणिज्यिक बोली खोलने को अनुबंध देने के लिए प्रस्ताव की स्वीकृति के रूप में नहीं माना जा सकता है।

Merely opening of Techno-Commercial Bid cannot be construed as acceptance of offer for awarding of contract.

9. भाग I (तकनीकी-वाणिज्यिक) बोली के साथ निम्नलिखित प्रस्तुत किया जाएगा :

**The following shall be submitted along with Part I (Techno-commercial) Bid:-**

- i. अनुलग्नक I, II, III, IV, V और परिशिष्ट –A में रखे गए पूछताछ के नियम और शर्तें, सामान्य शर्तें, तकनीकी विनिर्देश और आरेखण सहित सभी पृष्ठों पर विधिवत हस्ताक्षरित मूल निविदा दस्तावेज़।

**Original tender document duly signed on all pages - including Terms & conditions of enquiry, general conditions, technical specification and Equipments list placed at Annexure I, II, III, IV, V & Appendix- A**

- ii. अनुलग्नक IV में तकनीकी वाणिज्यिक जांच सूची पूरी तरह से भरी हुई है और विधिवत हस्ताक्षरित है। विधिवत भरी हुई तकनीकी वाणिज्यिक जांच सूची प्रस्तुत न करने पर बोलियों को अस्वीकार कर दिया जाएगा।

**The techno commercial Check List at Annexure IV filled up completely and duly signed. The non submission of duly filled techno commercial checklist will lead to the rejection of the bids.**

- iii. गैर-मूल्य बोली प्रारूप की प्रतिलिपि (कीमत/अंकों के बिना मूल्य बोली)।

**Copy of un-priced bid format (price bid WITHOUT prices/numerals)**

- iv. निविदा पूछताछ नियम और शर्तों से विचलन/बहिष्करण की सूची (यदि कोई हो)।

List of deviations/exclusions from the tender enquiry terms and conditions (if any).

10. **एमएसएमई – विशेषाधिकार / MSME- PRIVILEGES**

सीएसएल वेबसाइट ([www.cochinshipyard.in](http://www.cochinshipyard.in)) के अनुसार एमएसएमई, स्टार्ट-अप आदि से संबंधित भारत सरकार की सार्वजनिक खरीद नीति पहल इस निविदा के लिए लागू होगी।

Public procurement policy initiatives of Govt. of India, pertaining to MSME's, Start-up etc. as per CSL website ([www.cochinshipyard.in](http://www.cochinshipyard.in)) shall be applicable for this tender.

**TENDER ENQUIRY NOTICE – Calibration of 100 Ton Dynamometer**

11. कोचीन शिपयार्ड लिमिटेड (सीएसएल) ने ट्रेड्स पोर्टल अर्थात आरएक्सआईएल, एम1 एक्सचेंज और इनवॉयस मार्ट में पंजीकरण कराया है। वे विक्रेता जिन्होंने ट्रेड्स पोर्टल में पंजीकरण कराया है, वे ट्रेड्स पोर्टल के ज़रिए भुगतान को संसाधित करने के लिए संबंधित निष्पादन अधिकारी को सूचना के तहत संबंधित पोर्टल में चालान अपलोड कर सकते हैं। आपूर्तिकर्ताओं से अनुरोध है कि ट्रेड्स पोर्टल में चालान अपलोड करने से पहले, जहां भी लागू हो, गुणवत्ता निरीक्षण स्थिति के संबंध में संबंधित निष्पादन अधिकारी से जांच करें।

Cochin Shipyard Limited (CSL) has registered in the TReDS Portal viz., RXIL, M1xchange and Invoice Mart. Those vendors who have registered in the TReDS portal may upload the invoice in the respective portal under an intimation to concerned executing officer for processing the payment through TReDS portal. Suppliers are requested to check with the concerned executing officer regarding the Quality inspection status, where ever applicable, before uploading the invoices in TReDS portal.

12. सीएसएल के पास पूरा ऑर्डर देने या ऑर्डर की मात्रा का कुछ हिस्सा देने या काम को दो या दो से अधिक फर्मों/उपठेकेदारों में विभाजित करने या किसी भी निविदा को स्वीकार या अस्वीकार करने, या निविदा खोलने की तारीख बढ़ाने, और या कुल निविदा प्रक्रिया को रद्द करने और सभी को अस्वीकार करने का अधिकार सुरक्षित है। अनुबंध प्रदान करने से पहले किसी भी समय निविदाएं। सीएसएल प्रभावित फर्म(फर्मों) के प्रति कोई दायित्व नहीं निभाएगा, सीएसएल की कार्रवाई के आधार के बारे में प्रभावित फर्म(फर्मों) को सूचित करने का कोई दायित्व नहीं होगा। बोलीदाताओं से अनुरोध है कि वे नोट करें और तदनुसार बोली लगाएं।

CSL reserves the right to place order whole or part of order quantity or split the work on two or more firms/subcontractors or to accept or reject any tender, or extend the tender opening date, and or to cancel the total tender process and reject all tenders at any time prior to award of the contract. CSL will not incur any liability to the affected firm(s), any obligation to inform the affected firm(s) of the grounds for CSL's action. Bidders are requested to note and quote accordingly.

13. मुख्य महाप्रबंधक, पोत निर्माण प्रभाग, कोचीन शिपयार्ड लिमिटेड, निविदा या उसके हिस्से को स्वीकार करने हेतु अधिकृत व्यक्ति है, जो न्यूनतम निविदा को स्वीकार करने हेतु स्वयं को बाध्य नहीं करता है और बिना कोई कारण बताए प्राप्त किसी या सभी निविदाओं को अस्वीकार करने का अधिकार सुरक्षित रखता है।

Chief General Manager, Ship Building Division, Cochin Shipyard Limited, is the authorized person to accept the tender or part thereof, who does not bind himself to accept the lowest tender and reserves the authority to reject any or all of the tenders received without assigning any reason.



कृते उप महाप्रबंधक / For Deputy General Manager  
आउटसोर्सिंग विभाग / Outsourcing Department

## ANNEXURE I

### जांच की नियम और शर्तें / TERMS & CONDITIONS OF ENQUIRY CALIBRATION OF 100 TON DYNAMOMETER

#### 1. कार्य का विवरण / DESCRIPTION OF WORK

- 1.1. This tender enquiry pertains to the awarding of contract for Calibration Of 100 Ton Dynamometer as per the following documents:
- 1.2. Cochin Shipyard Ltd - Terms and conditions (Annexure I)
- 1.3. Cochin Shipyard Ltd - General conditions (Annexure II)
- 1.4. Enquiry specification (Annexure III)
- 1.5. The scope of work includes Calibration Of 100 Ton Dynamometer & Accessories and issue of calibration Certificates with NABL traceability of master equipments, CSL - Terms and conditions in all respects.
- 1.6. The scope of work includes Calibration Of 100 Ton Dynamometer & Accessories and issue of calibration Certificates with NABL traceability of master equipments, CSL - Terms and conditions in all respects.
- 1.7. Bidders are requested to study the scope of work before submitting their offer. Clarification, if any, required may be obtained from Manager (S&C) before quoting.

#### 2. चिक्रेताओं के चिए पात्रता मानदंड / QUALIFICATION CRITERIA FOR VENDORS

**The contractor should compulsorily qualify the following criteria (2.1) and (2.2).**

- 2.1. The firm should have NABL accredited Lab with suitable master instruments required for the calibration of the equipment. Copy of valid NABL accreditation of the firm shall be included along with the technical bid of submitted offer. NABL certification of the firm shall be valid till completion of calibration of the equipment. Also details of Master Calibration Equipment available at the firm shall be confirmed in technical offer.
- 2.2. The firm should have prior experience in the execution of Calibration of 100 Ton Dynamometer. The firm has to submit the documents which validate the calibration experience.
- 2.3. The bidder should submit an undertaking as per Appendix- A, for replacement of the instruments in case of damage/ loss due to any mismanagement/ mishandling/ transportation by the bidder, under this contract.



- 2.4. Relevant supporting documents shall be submitted by the contractors for validating the requirements as per (2.1) and (2.3) along with other tender documents.
- 2.5. Bidder shall not be under a declaration of ineligibility issued by Govt. of India/ State govt./Public Sector Undertakings etc. The bidder shall not have been debarred / black listed by CSL or by any of the Public Sector Undertaking or Government department etc.

### **3. प्रस्ताव की वैधता / VALIDITY OF OFFER**

- 3.1. The offer shall be valid for acceptance for a period of 90 days from the date of opening of the Part-I Techno-Commercial Bid.

### **4. अनुबंध प्रदान करने का तरीका / METHOD OF AWARDING CONTRACT**

- 4.1. Contract will be concluded with the Bidder qualifying to techno-Commercial conditions and emerging as L1.
- 4.2. Once work order is placed successful bidder should be able to start the calibration works immediately.
- 4.3. CSL reserves the right to cancel the tender if required.

### **5. कार्य की प्रगति तथा समापन की समय - सारणी / WORK PROGRESS AND SCHEDULE OF COMPLETION**

Calibration of all the equipment shall be completed within 20 days from the date of issuance of item against returnable gate pass of CSL.

### **6. अनुबंध की वैधता / VALIDITY OF CONTRACT**

- 6.1. Once the contract is awarded, the price offered and mutually agreed shall remain firm (Contract concluded price as per Annex-V) till completion of work and no escalation in rate shall be allowed by CSL on whatsoever reason thereafter.

### **7. बोलियां जमा करने के लिए दिशानिर्देश / GUIDELINES FOR SUBMISSION OF BIDS**

#### **7.1. Technical Bid ( Part –I )**

- 7.2. The technical bid as specified in the scope of work (Annexure III) shall be submitted in single sealed cover, super scribed by the bid No, tender No. and date.
- 7.3. The following shall be submitted along with technical Bid, failing which the bid may be summarily rejected :-

- 7.4. Original tender document general Terms & conditions and technical specifications placed at Annexure I, II & III duly signed on all pages.
- 7.5. The commercial Check List at Annexure IV filled up completely and duly signed
- 7.6. Copy of un-priced bid format of each category of works at Annexure V.
- 7.7. As per Govt. of India guidelines, Integrity pact (IP) should be signed for all contracts above Rs. One Crore. Accordingly IP should be signed and forwarded along with the offer.
- 7.8. The non submission of duly filled commercial checklist will lead to the rejection of the bids.
- 7.9. **Price Bid ( Part-II )**
- 7.10. The bid shall be comprehensive of the nature of Calibration Of 100 Ton Dynamometer & Accessories and shall be inclusive for all the applicable charges envisaged under the scope of the contractor as specified in the technical specification Annexure III.
- 7.11. Bidders shall quote total amount in figures and in words. Corrections and additions if any must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ ambiguous offer will be rejected.
- 7.12. The price bid shall be all inclusive of scope of contractor on lump sum basis and any rates on variable basis will not be accepted within the price bid and thereafter throughout the period of the contract. Any variable rates if deemed inevitable and applicable only in special cases/situations (not in the normal course of execution of contract) will only be considered for mutual agreement.
- 7.13. Price Bid Format: The price bids shall be prepared as per the format given in Annexure V to the enquiry. The bidder must quote all line items as per price bid format any failure in this regard will lead to the rejection of bid.
- 7.14. Rates of individual line items for the overall L1 is considered as L1 rate irrespective of lower rates in case of the line items of other bidders.
- 7.15. Currency: The price bids shall be prepared in Indian National Rupees for all bidders.
- 7.16. As per tender condition, the price bid which were not opened will not be returned back at any reason.
- 7.17. The bids which are not conforming above requirements shall be summarily rejected without any further notice.

**8. असामान्य रूप से कम उद्धृत दरें / ABNORMALLY LOW QUOTED RATES:**

8.1. In case the price of L-1 Bidder is found to be unreasonably low and/ or bidder expresses desire to withdraw from the tender after opening of price bid, then tender will be cancelled and suitable penal action as per CSL procedure shall be taken against the firm.

**9. कर / TAXES**

9.1. GST shall be applicable extra on the prescribed work. Bidders should indicate the applicable GST percentage and HSN code of the category in the offer. Bidders are also requested to furnish the following details in the invoice/Bill.

9.2. Applicable rate of GST/SAC Code

9.3. Firms GST Reg. NO

9.4. Service accounting code (SAC) as prescribed by statutory authorities.

9.5. GST Reg. No. of Cochin Shipyard Ltd (32AAACC6905B1ZD).

9.6. Any new tax/duty that may be made effective by the government for this work and paid by the contractor shall be reimbursed on production of documentary evidence.

**10. भुगतान की शर्तें / PAYMENT TERMS**

10.1. Payment will be made on 100% satisfactory completion of works on certification by the officer-in-charge.

10.2. All claims for payment for the work/additional work shall be submitted by the subcontractor within one month of completion of work.

10.3. An invoice upload facility by vendor is established through the Vendor Invoice Management (VIM) Portal is currently available for supply as well as service vendors including subcontractors so as to facilitate transparency and timely payment. The portal can be accessed at: <https://apps.cochinshipyard.in:446/vim/Home/.jsp>

The same can also be accessed via Cochin Shipyard Website (<https://cochinshipyard.in>) as below;

Path: Cochin Shipyard Website --> Related Links --> Vendor Payment Info

10.4. All invoices above 10 Lakhs (including GST) are required to be digitally signed by the vendors and uploaded in VIM portal. The direct submission of invoices value above 10 Lakhs will not be accepted. Once the invoices are digitally signed and uploaded, there is no need to submit the hard copy for processing the payment.

- 10.5. Service Acknowledge Number (SAN) to be obtained from the Executing Officer at the time of certification of Work Completion Certificate (WCC) for the above process.
- 10.6. The invoice can be tracked using the generated Invoice Tracking Number till the payment.
- 10.7. Payment will be made by RTGS/NEFT to the account of contractor. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the contractor in the proforma of CSL.

#### **11. SECURITY DEPOSIT/PBG**

- 11.1. The successful tenderer shall remit 5% of the value of the contract as security deposit/PBG within 15 days of receipt of the work order. This amount has to be remitted by way of demand draft or bank guarantee (in approved proforma of CSL) from any of the nationalized banks/ Scheduled Indian Bank, valid till the satisfactory completion of the entire work. The Security Deposit/PBG will be released after satisfactory completion of the contract. The Security Deposit/PBG will not bear any interest.

#### **12. परिसमापन हर्जाना / LIQUIDATED DAMAGES**

- 12.1. The progress of work will be monitored against the mutually agreed detailed schedule referred in clause. Liquidated damages for delays in execution of the work envisaged as per this order on account of the contractor, for any reason other than force majeure conditions, will be recovered at the rate of ½% (half percent) per week or part of the week of the total basic price of delayed work thereof, subject to a maximum of ten (10%) percent of the basic value of the delayed work.

#### **13. अधिलेखन और सुधार /OVERWRITING & CORRECTIONS**

- 13.1. Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer.)
- 13.2. All terms and conditions, other than those mentioned above, contained in the Enquiry specification from Cochin Shipyard Ltd and other annexure pertaining to this tender shall also be attested by the bidder as a token of acceptance.
- 13.3. CSL reserves the right to reject any or all bids without assigning any reasons whatsoever and or based on the past unsatisfactory performance by the bidders at

**TENDER ENQUIRY NOTICE – Calibration of 100 Ton Dynamometer**

CSL/other PSE's/Government Departments. After issuing the work order, CSL reserves the right to terminate the contractor if the performance of the contractor is not found satisfactory. The decision of CSL regarding the same shall be final and conclusive.



कृते उप महाप्रबंधक / For Deputy General Manager  
आउटसोर्सिंग विभाग / Outsourcing Department

**ANNEXURE-II**

कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED  
कोच्ची / KOCHI-682015

आउटसोर्सिंग विभाग / OUTSOURCING DEPARTMENT

**सामान्य शर्ते / GENERAL CONDITIONS**

1. The complete work to be carried out with the highest degree of workmanship and under the inspection of CSL. or any other agency nominated by the Shipyard, if required.
2. The contractor shall be responsible for any damage caused to the material supplied by CSL. Compensation with penalty for damage or loss of the item will be recovered from the Contractor, in the event of loss or damage.
3. Any particulars/literature/information/certificates required by the Shipyard in connection with the work is to be forwarded free of cost.
4. All correspondence with the Shipyard to be in English language. All the documents and plans to be in English and in metric units.

  
कृते उप महाप्रबंधक / For Deputy General Manager  
आउटसोर्सिंग विभाग / Outsourcing Department

## ANNEXURE III

### कार्य क्षेत्र / SCOPE OF WORK

#### CALIBRATION OF 100 TON DYNAMOMETER

##### 1 परिचय / INTRODUCTION

Cochin shipyard Ltd (yard) intends to outsource the Calibration of 100 Ton Dynamometer & Accessories as detailed below to competent subcontractors.

##### 2 काम की गुंजाइश / SCOPE OF WORK

The work shall be carried out based on the contract specification, NABL standards, CSL mentioned standards and equipment manuals. The scope of contractor involves Calibration of 100 Ton Dynamometer & Accessories and issue of calibration Certificates with NABL traceability of master equipments.

- a) Calibration of 100 Ton Dynamometer of Make: Mechanica Systems Model No. MS-DWT-100 Capacity: 100 Ton.
- b) Telemetry Based Amplifier Card is the accessory of the equipment to be calibrated along with the equipment.
- c) Configuration/settings/corrections of equipments if required prior/post calibration.
- d) Issue of calibration certificate with NABL traceability of master equipments.
- e) Certificate of calibration shall incorporate Measurement uncertainty.
- f) All master instruments/equipments used for calibration shall bear valid calibration certificates traceable to National or International standards.
- g) All tools, tackles, measuring equipments & instruments required for the work are under the scope of the contractor.
- h) Collection of the equipment from CSL for calibration and return of the equipment at CSL after calibration are to be arranged by the contractor.
- i) Relevant page of scope of NABL accreditation shall be submitted along with the offer for verification.

##### 2. अंशांकन मानक / CALIBRATION STANDARD


- a) National Accreditation Board for Testing and Calibration Laboratories (NABL), Quality Council of India.

**3. सीएसएल का दायरा / SCOPE OF CSL**

- a) Issue of 100 Ton Dynamometer and Telemetry Based Amplifier Card from CSL Cochin.

**4. कार्य प्रक्रिया और अनुसूची / WORK PROCEDURE & SCHEDULE**

- a) Completion of Calibration – The calibration shall be completed within 20 days of receipt of equipment at your site and shall be dispatched back to CSL
- b) The work has to be done as instructed by CSL officer in charge.
- c) The contractor has to ensure smooth progress and timely completion of the work, as per the instructions from the concerned officer of CSL.
- d) The contractor shall be fully responsible for the safe custody and return in undamaged condition of all the items of equipment.
- e) The Contractor shall be fully responsible for the safety of all the persons engaged by the Contractor and shall strictly observe all the necessary precautions to the particular type of work.
- f) Test certificates required should be submitted as per rules, wherever necessary.
- g) Transportation of the equipments after calibration to CSL is the responsibility of the contractor.
- h) All the applicable test certificates and the invoices in original + 2 copies shall be sent to CSL by speed post. Scanned Copies shall also be forwarded by email

  
कृते उप महाप्रबंधक / For Deputy General Manager  
आउटसोर्सिंग विभाग / Outsourcing Department



**ANNEXURE- IV**

**तकनीकी वाणिज्यिक जांच सूची / TECHNO COMMERCIAL CHECK LIST**

**(To be submitted by the bidder)**

**TENDER NO. SB-OSD/GEN/933/2025 Dtd: 28.02.2025**

(Bidders may confirm acceptance of the Tender Conditions/deviations if any to be specified)

SL No.	Tender Enquiry Requirements	Confirmation from bidder ( <u>strike off whichever is not applicable</u> )	Specific comments /Remarks
1	Scope of work as per Technical Specification/Drawings/ General Terms & conditions (Annexure III)	Agreed as per tender /Do not agree	
2	Whether technical bid & two price bids are submitted in separate PDFs?	Yes / No	
3	Schedule of work as specified in technical specification/ price bid of this tender is acceptable	Yes/ No	
4	Submission of Information/Documents with offer	Submitted/Not submitted	
5	Submission of MSME and NSIC registration document with offer	Submitted/Not submitted	
a	Specify the current status of the firm	MSME/MSE/Startup	
6	Offer Validity (date)	90days - Agreed as per tender/Do not agree	
7	Completion period as mentioned in the tender enquiry is acceptable	Yes/ No	
8	Taxes & Duties	Specified/included in Price	
9	Payment terms - confirm	Agreed as per tender/Do not agree	
a	Any others (Specify details)		

**TENDER ENQUIRY NOTICE – Calibration of 100 Ton Dynamometer**

10	Price shall remain firm and fixed and No Escalation in prices after awarding of contract	Agreed as per tender/Do not agree	
11	Security Deposit/PBG	Agreed as per tender/Do not agree	
12	Termination of contract/risk purchase as per relevant clause in the terms & conditions of tender enquiry is acceptable	Yes / No	
13	Force Majeure	Agreed as per tender/Do not agree	
14	Liquidated damages and cancellation of contract	Agreed as per tender/Do not agree	
15	Arbitration & Jurisdiction clauses	Agreed as per tender/Do not agree	
16	Confirm all other terms and conditions of our enquiry are acceptable.	Confirmed/Not confirmed	
17	Confirm, un-priced price bid (price bid without price) is submitted with Part – I bid	Confirmed/Not confirmed	
18	Mode of submission of tender	Direct / Email	
19	Fully aware about the safety, general rules, regulations, standards, validity of offers and price, entry pass eligibilities.	Yes / No	
20	Is your firm registered under TReDS	Yes/No	
21	Is your firm registered as vendor in CSL	Yes/No	
22	Deviations from Tender conditions	No Deviations /Deviations are specified	

हस्ताक्षर / Signature:

ठेकेदार का पता / Address of the Contractor

मुहर / Seal:

**ANNEXURE-V**

**मूल्य बोली प्रारूप / PRICE BID FORMAT**

**TENDER NO. SB-OSD/GEN/933/2025 Dtd: 28.02.2025**

**CALIBRATION OF 100 TON DYNAMOMETER**

SL NO:	EQUIPMENTS	RATE (INR)
1	Lumpsum rate for Calibration of 100 Ton Dynamometer and Accessories	
2	GST.....% HSN CODE.....	
3	<b>TOTAL AMOUNT (Sum of SL.No.1 and SL.No 2)</b>	

Total amount (in words) Rupees.....  
.....  
.....  
.....  
.....

**NOTE:**

- L1 will be determined based on Lumpsum rate (Sl No. 1) excluding GST.
- GST as per the prevailing rate will be paid.
- L1 declaration will be based on the price bid verification by CSL finance dept as per the calculation specified.
- Unit rate quoted per set should include** labour charge, transportation & handling charge, Equipments, Tools & tackles, consumable charges, and any other cost included for the satisfactory completion of all works as per scope of work mentioned at Annexure III.



**TENDER ENQUIRY NOTICE – Calibration of 100 Ton Dynamometer**

Signature of Contractor/authorized signature  
of firm or agency:  
Name of contractor or authorised signatory of  
firm/agency:  
Designation:  
Address:  
Contact No:



APPENDIX – A

UNDERTAKING

TO  
COCHIN SHIPYARD LTD  
(GOVT. OF INDIA ENTERPRISE)  
PO BAG No. 1653, PERUMANOOR PO, COCHIN 682 015.

Gentlemen:

In accordance with the Conditions of Contract No. ....  
Date..... (here in after called the  
Contract) for the Calibration Of 100 Ton Dynamometer & Accessories  
M/s.....

..... (Name and address of Contractor)(herein after called the Contractor)  
hereby confirm with COCH IN SHIPYARD LTD, COCHIN, (herein after called 'CSL') A  
Bond to assure CSL under the contract, for replacement of the instruments in case of  
damage/loss due to mishandling by the contractor, in consideration of CSL ,handing over  
items for calibration to the contractor

NOWTHEREFORE we .....  
..... (Name of the contractor) having registered office at .....  
..... (Address of the Registered Office)  
and acting through its branch office at ..... (Address of the executing  
branch if any), agree unconditionally and irrevocably to assure CSL on its first demand  
without whatsoever right of objection on our part on replacement of the instruments in  
case of damage/loss due to our mishandling.

We, the Contractor, further agree that no change or addition to or other modification of  
the terms of the Contract or of Works to be performed there under or of any of the  
Contract documents which may be made between COCHIN SHIPYARD LTD, COCHIN  
and us shall in any way release us from any liability under this undertaking, and we  
hereby waive notice of any such change, addition or modification.

The guarantee shall remain valid and in full effect from the date of the receipt of  
instruments under Contract until COCHIN SHIPYARD LTD, COCHIN receives back all  
the instruments from the Contractor under the said contract.

We are liable to this undertaking only under the above terms if you serve upon us a  
written claim or demand on or before ..... (date).

Signature & Company's Common seal

Name of Contractor.....

Address .....

.....Date.....

