



TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

| | |
|--|--|
| निविदा सं. व तिथि Tender No. & date | सीएसएल/सीकेएसआरयू/परियोजना/टीईएन/596/2025-26 दिनांक 10.06.2025 CSL/CKSRU/PROJ/TEN/596/2025-26 dated 10.06.2025 |
| कार्य का नाम Name of Work | सीकेएसआरयू कोलकाता के लिए 2 कार्यालय कंटेनर का निर्माण और आपूर्ति (विस्तृत विनिर्देश अलग से संलग्न है)। FABRICATION AND SUPPLY OF 2 NO. OFFICE CONTAINER FOR CKSRU, KOLKATA (DETAILED SPECIFICATION IS ENCLOSED SEPARATELY) |
| निविदा का प्रकार Type of Tender | दो बोली Two Bid |
| जमा करने के लिए बयाना राशि Earnest Money to be deposit | शून्य NIL |
| निविदा प्रपत्र की लागत Cost of Tender Form | शून्य NIL |
| निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender | दिनांक 17.06.2025 को 16:00 बजे तक 17.06.2025 up to 16:00 hrs. |
| निविदा खोलने की तिथि एवं समय Date & time of opening of tender | दिनांक 17.06.2025 को 16:30 बजे तक 17.06.2025 at 16:30 hrs. |
| कार्य पूर्ण करने की अवधि। Work completion period | 8 सप्ताह (कार्य आदेश की स्वीकृति की तिथि से) 8 Weeks (from the date of acceptance of work order) |

GEM Report ID : **GEM/GARPTS/10062025/ITU0F4YTXYGZ**

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।



पंजीकृत कार्यालय: प्रशासनिक भवन, पी.ओ. बैग सं. 1653, पेरुमानूर पी.ओ., कोच्ची - 682 015
Registered Office: Administrative Building, P.O. BagNo. 1653, Perumanoor P.O., Kochi - 682 015
फोन / Phone: +91 (484) 2361181/2501200. फाक्स/ Fax: +91 (484) 2370897/2383902
वेबसाइट / Website: www.cochinshipyard.com CIN: U63032KL1972GOI002414



Tender reference should be clearly indicated on top of the envelope.

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट सीकेएसआरयू, ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड, कोलकाता - 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी।

Sealed tenders addressed to The Deputy General Manager (CKSRU) shall be dropped in the "CKSRU Tender box" located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time.

उपरोक्त कार्य के लिए प्रभारी अधिकारी
Officer In-Charge for the above work

नाम/ Name : Soumita Ghosh
पदनाम/ Designation: DM(HR&IR)
संपर्क सं. (मोब.)/Contact No (M) : 7994450596
ई-मेल/ E-mail: soumita.ghosh@cochinshipyard.in

कृते कोचीन शिपयार्ड लिमिटेड
For Cochin Shipyard Limited

ठेकेदार का हस्ताक्षर एवं मुहर
Signature and Seal of the Contractor (s)

उप महाप्रबंधक (सीकेएसआरयू)
Deputy General Manager (CKSRU)



पंजीकृत कार्यालय: प्रशासनिक भवन, पी.ओ. बैग सं. 1653, पेरुमानूर पी.ओ., कोच्ची - 682 015
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SCOPE OF WORK & TECHNICAL SPECIFICATION**A. Scope of Work:**

Work includes supply of two nos. of office container at CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata as per below specification

Air-conditioned officers' container of size (20ft x 10ft x 8.5ft) – 02 Nos.

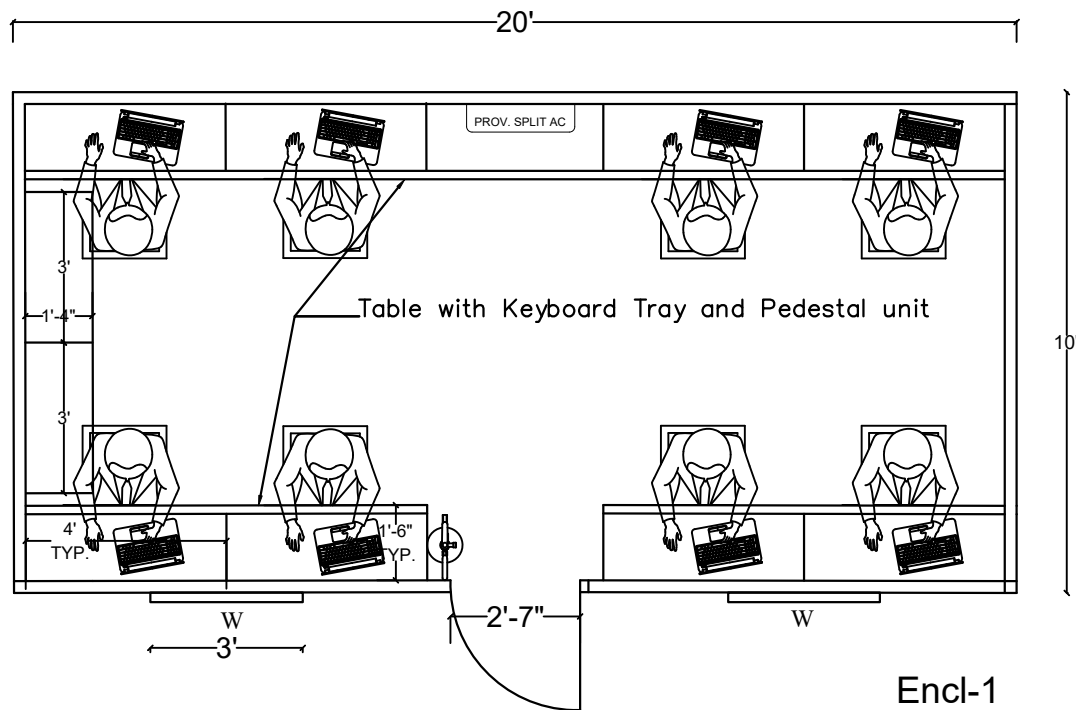
B. Technical specification:**a) General Specification:**

1. The container shall be constructed with steel frames fully vertically corrugated steel side and end walls, plain steel roof with sloping and outlet pipes for drainage of water to the rear side, wooden flooring, corrugated double hinged doors and ISO corner fittings at eight corners. All exterior welding including that on base structure shall be continuous to give perfect water tightness. Interior welds shall be intermitted with a minimum bead length of 50mm. All the welds, even spots, shall have penetration without undercutting or porosity. All boards / plywood used are to be of water and Termite proof quality.
2. Base frame: The base frame will be composed of two (2) bottom side rails, a number of cross members and a pair of fork pockets, which are welded together as a sub-assembly. Fork pocket dimensions shall be Width: 360mm, Height: 115mm, Centre Distance: 2,080mm.
3. Outer shell–20 ftx 10ft x 8.5 ft Steel Container of wall thickness 1.2mm and roof thickness 2.0 mm.
4. Container shall be designed in such a way that it is strong enough to support a 20ft x 8ft x 8.5ft office container on top of it.
5. Wall and Ceiling: The wall and ceiling panel should be with 4mm Aluminium Composite Panel of partition grade.
6. Insulation: 50mm thick glass wool with the density of 24kg/m3.
7. Floor: Min. 18mm cement bonded fibre board with 1.3mm vinyl flooring which is 100% water, termite proof.
8. Painting: 1 Coat Epoxy Primer and Two coats of anti-rust Marine grade paint. Top coat to be compatible epoxy-based paint having a good lustre.
9. Exterior and interior finishes: 'Royal Blue' for exterior and 'Off white / Silver White' for interior.
10. Internal Wiring –Internal wiring shall be done with concealed copper wiring. Power DB shall be provided with required number of MCBs and the internal wiring diagram shall be provided along with container by the supplier. Main incomer cable from external plug socket to DB shall be of size 10sqmm. Individual lines of 4sqmm cable shall be provided at 2 plug sockets as per the instruction of CSL Officer-in-Charge. (MCB Make: Legrand / Schneider / Siemens, Cable Make: Finolex / Gloster / Polycab / Havells / KEI)
11. External Power connection: The provision for power supply connection to the container shall be done with suitable IP-66 plug socket (Outdoor type) of reputed make at a convenient location outside the container.
12. Window - 900x900mm Aluminium window (to include mosquito net) with sliding glass door with sunshade, MS external grill and canopy -2 Nos.

13. Door - 1980x760mm sturdy Main door with canopy, auto closure, bulkhead LED lamp of 20W, with padlock and key - 1 No. (Door should be placed at the centre of container)
14. Split AC, 1.5Ton – 1No. & 1Ton – 1No. (Digital Inverter, 3 Star, make: Samsung / LG / Bluestar) (Installation & Commissioning of AC unit including supply / fabrication and fitment of all supporting frames required for the installation of AC (Indoor & outdoor unit) and MS cage for outdoor unit are in the scope of contractor. 15A plug socket shall be installed for AC unit.)
15. Wall / roof mounted fan with speed regulator (300mm dia, Make: Havells / Crompton / Bajaj)- 3 Nos.
16. LED Tube Light inside the container (18 / 20W, 4ft, Make: Philips / Crompton / Wipro)- 3 Nos.
17. Door light –LED Bulkhead light, 20Watts, Outdoor type, Make: Philips / Crompton / Wipro- 1 No.
18. Separate switches are to be provided for each light & fan
19. Whiteboard of size 4ft x 3ft – 01 No.
20. Fire Extinguisher, 4 Kg (ABC Type, make: Cease fire / Minimax / Kannex) - 1 No.
21. Lifting hooks of suitable size shall be provided in all the four top corners of container.
22. 16 Port Network switch with protective casing. (Make: D-Link / HP / Cisco)
23. LAN cabling – LAN socket to be provided for all work stations. CAT-6 cable to be laid from the LAN sockets at each work station to a convenient location inside the container where the router/network switch is positioned. One end of all the cables shall be terminated at the LAN socket and the other end must be properly crimped with CAT-6 connector.
24. All wall surfaces will be jointless and smoothly finished with a good aesthetic appearance.
25. Finish for furniture laminates shall be 'Bavarian Beech veneer Finish' or similar colour for Office container. (Colour of the paint should be approved by CSL Officer-in-Charge before application)
26. Work Station (2400x460mm) - 08 Nos. (It shall be divided into 2 work stations in each section)
27. The internal dimension of overhead cabinet should be suitable to keep box file size of 350X280 mm in vertical.
28. Portable cupboard (700mm Height x 400mm Width x 450mm Depth). It shall consist of 01 No. drawer (150mm Height) and 01 No. cupboard (500mm Height) with locking facility – 8 Nos.
29. Portable cupboard shall be positioned at the right-hand side and Keyboard tray at left-hand side of each workstation
30. Office Chair with armrest (Revolving Type, Godrej make) - 8 Nos.
31. Dimensions (At lowered position) of office chairs' armrest should be suitable for keeping it inside workstation.
32. Sufficient switches and sockets (Make: Anchor/Legrand/Crabtree) shall be provided and a Minimum of 2 Nos. of switches and sockets should be considered for each work station.
33. Curtains frame with Curtains to be provided to the windows.
34. 9 Nos. Lan sockets to be provided (at each work station)
35. Each work station to consist a wall clamp at the left corner of the wall to hang the helmet.
36. Reference drawing are attached as **Encl.1**

Note: Indicative drawing is provided along with tender. Detailed layout drawing of container including all dimensions, material specifications, details of racks, furniture such as table, chairs etc. shall be provided along with offer.

ENCL-1



SPECIFICATION

- 1) Work Station (1200mm x 460 mm)- 8 work station.
- 2) Over Head Cabinet : .
2400mm(L) x 400mm(D) x 450mm (H) - 4 nos.
- 3) Office Chairs - 8 nos.
- 4) Fire Extinguisher 4kg ABC Type - 1 no.
- 5) White Board - 4ft x 3ft - 1 no.
- 6) 1.5T Splt A/C -1 no.
- 7) Door - D1 - 1 nos.- (800 mm x 1980 mm)
- 8) Al Window with mosquito net -
W2 - 2 nos.- (900 mm x 900 mm)
- 9) Roof Mounted Fan - 2 nos.
- 10) Led Tube Lights - 3 nos.
- 11) Door Lamp - 1 no.
- 12) Switches and sockets
- 13) 16-Port Net work Switch

Note: Refer Technical specification for more details

| | | | |
|--------------------------------|-------------|-------------|------------------------------|
| TITLE:- PORTABLE CONTAINER - 1 | | | |
| CLIENT:- CSL | SCALE:-1:10 | DESCRIPTION | |
| DRWN BY:-D.B. | CHKED BY:- | REV.- 00 | DWG.NO. 01/CSL/01-Pro/R-02-A |

| <u>PRICE BID</u> | | | | | |
|--|---|------------|-----------------------------------|---------------|---------------------|
| Tender No: CSL/CKSRU/PROJ/TEN/596/2025-26 dated 10.06.2025 | | | | | |
| Name of Work: Fabrication and supply of 2 No. office container for CKSRU, Kolkata | | | | | |
| SI No | Description | Qty | Rate per Unit (In INR) | GST(%) | HSN/SAC Code |
| 1 | Air-conditioned office container with 08 Nos. workstations - 20 feet as per Technical Specification at Encl : 1/A | 2 Nos. | | | |

TERMS AND CONDITIONS

Annexure 3

1. Offer shall be submitted in the prescribed form in the 'CKSRU Tender Box' located at **CSL-Kolkata Ship Repair Unit, Gate No.9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata - 700024**, and has to be addressed to **The Deputy General Manager (CKSRU), Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Kolkata - 24**.
2. **Validity:** The offer should be valid for a minimum period of four months from the date of submission of an offer.
3. **Earnest Money Deposit:** Nil
4. **Cost of Tender Form:** Nil
5. **Payment terms:**
 - a) Payment shall be made as per the actual quantity of work executed against Original Invoice subject to the full satisfaction and acceptance of work / items by Officer -in-charge. Original tax invoice should contain GST number of both parties and submit in triplicate.
 - b) Contractor shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the contractor in the format at Encl-1.
 - c) CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
 - d) The invoice to be raised on Officer in-charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Dry Dock Office Building, Netaji Subhas Dock, Gate No.9, Circular Garden Reach Road, Kolkata – 700024.
 - e) **GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.**
 - f) Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay of accepted bills will lead to delay in processing of payment.
6. **Conditions on work part:**
 - a) All materials required for use on works, shall be subjected to the approval of the Officer in-charge or his representative without which they shall not be used anywhere in the permanent works.
 - b) The contractor or his authorized representative with sufficient experience shall be available at work site throughout the period of contract for receiving instructions from department, arranging and executing the work.
 - c) The work shall be carried out without damaging any of the existing structures/ structures under construction/ underground pipelines or cables etc in the locality. If any damage occurs to the property, by the contractor's operation shall be compensated / made good at contractor's risk and cost to the satisfaction of the Officer in-charge of the works, failing which department will do the rectification work and the cost incurred will be recovered from his bill.
 - d) The contractor shall bring all necessary machinery and equipment required for the work.
 - e) Availability of vacant space is limited near the site of work. Contractor has to plan the work in such a manner as to have least amount of stock piling of material and temporary structures or open work area within the construction premises.
 - f) Electric power supply is available in the site but cannot ensure uninterrupted power supply. There can be restriction in supply of power. Contractors shall take note of this situation.
 - g) The Following services will be issued from a common source at free of cost depending on availability. Contractor has to make his own arrangements to avail the same from the source point at his expense and at his risk and subject to satisfying statutory rules and regulations if any.

- i. Water
- ii. Electricity

- h) The quantities given in the Schedule of quantities are only approximate and payment will be made as per actual quantity of work done and rates finalized.
- i) Safety and Quality of the work to be ensured by the Contractor to the satisfaction of the employer. Contractor shall be solely responsible for non-compliance of the safety points and work may be stopped by the CKSRU.
- j) All the electrical equipment and Welding sets used for the execution of the work shall be provided with ELCB and safety relay. Also, FBA (Flash back arrester) to be provided in all gas cutting machines at both the ends (cylinder and torch ends). Similarly, all the testing / measuring instruments shall be calibrated and will have valid calibration certificate.

7. Other conditions:

- a) **Language:** All documents, instructions, catalogues, brochures, pamphlets, design data, norms and calculations, drawings, operation, maintenance and safety manuals, reports, labels on deliveries and any other data shall be in English language.
- b) The bidders are expected to inspect the site to know the nature of work and site condition at CKSRU, Kolkata as applicable with prior intimation to the Officer in charge. Bidders can contact Officer-in-charge of the work which is indicated in the tender for any clarification before submitting the offer. If clarifications / details are not obtained before the offer is submitted, no claim on this account will be admitted.
- c) L1 will be arrived based on the lowest grand total quoted for all items excluding GST.
- d) The bidders are expected to familiarize himself, labour situation, wages and benefits applicable to labours, working hours, prior to quoting the rates. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
- e) All labour, skilled or unskilled shall be provided by the contractor. Settling any dispute with the labour, subcontractor, labour union shall be the sole responsibility of the contractor. Workers engaged for works should have sufficient knowledge and experience in the respective fields.
- f) All applicable taxes, duties, transportation and insurance etc. should be included in the rate quoted, unless specified otherwise. CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
- g) Bidders to note that no advance payment will be made by CSL against work order/ supply order issued.
- h) Corrections and additions if any in the quote must be attested / duly signed by the bidder. In the case of error in multiplication / addition in amount calculated, the rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
- i) GST / Duties, if any, payable extra is to be indicated in the price part for single bid and in techno-commercial part for two bids.
- j) The Contractor shall also submit the Electronic Payment Mandate Form, as per Enclosure1 in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.
- k) MSME order dated 23rd March 2012, pertaining to public procurement policy is applicable to this tender also. The following benefits are extended for all the firms who are registered with district industries centre and come under the category of micro and small enterprises holding a valid Entrepreneurs Memorandum (EM) part ii certificate or

Udyog Aadhaar Certificate. However, in order to avail the benefits as per public procurement policy for MSME's order, 2012, all

- a) MSE bidders are required to declare their Udyog Aadhar memorandum (UAM) number in Central Public Procurement Portal (CPPP) compulsorily.
- b) Tender Forms Shall Be Issued Free of Cost.
- c) For all firms who are registered with national small industries corporation (NSIC) and come under micro and small enterprises holding a valid NSIC certificate, the below benefit is also extended in addition to above.
- d) Waiver of security deposit (SD) for the performance of the contract (3% of the order value by the way of bank guarantee till the supplies are completed), up to financial limit as mentioned in NSIC certificate. However, to ensure performance of the item during the guarantee period a performance bank guarantee (PBG) (3% of order value by the way of bank guarantee) to be submitted by the firm as applicable.
- l) If the contractor fails to supply or commence the work, in time as per the terms in work order, CSL shall have the rights to initiate alternative arrangements at the risk and cost of the contractor.
- m) Cochin Shipyard Ltd will not take responsibility for any liabilities caused by the contractor in respect of the vehicle's tax, insurance, road permit, accident, penalties by authorities etc., or will not compensate part or full whatever may be the reasons.
- n) The contractor shall be solely responsible for the consequences arising out of any loss, damage or accident caused by the contractor or the employee engaged by the contractor while on duty. Any labour issues with operators have to be settled by the contractor himself. CSL will not have any responsibilities for any issues between contractor and the operator.
- o) Speed limit inside CKSRU premises is Max 10km/Hr.
- p) The firm should not subcontract the work in part or full.
- q) CSL reserves the right to award contract to one or more contractors during the pendency of this contract, depending upon the actual necessity.
- r) Any loss / damage sustained by CKSRU on account of any negligent act of the contractor or the employee engaged by the contractor will be fully recovered from the contractor.
- s) The contractor or the employee engaged by the contractor are strictly banned from use of any kind of Narcotics drugs / Alcohol / smoking etc inside CKSRU premises and any illegal activity by the work men should be reported to the Officer-in-charge without delay and the contractor shall remove such persons from Yard premises.
- t) The rate quoted shall remain firm throughout the period including extension if any.
- u) The Contractor should furnish their Registration code, ESI/PF/PAN/GST numbers issued by competent authorities if any. The supporting documents for the same may have to be submitted to CSL in the event of requirement. CSL reserves the right for the deduction of ESI/PF from the bill or invoice, if required.
- v) Necessary Insurance Coverage for the contractor's materials / equipment / vehicle including Third Party liability and for the workmen (covering Workmen's Compensation Act) engaged by the Contractor are to be taken at his cost. If any accident/injury occurs to any other persons/public due to proven negligence/non-adherence to relevant safety and other precautions on the part of Contractor/it's employees, the contractor shall remain liable to pay necessary compensation and other expense, as decided by appropriate authorities.
- w) Additional safety provision: For the work carried out within dock area the contractor shall abide by all provisions of the dock workers (Safety, Health and Welfare) Regulation 1990 without causing any damage / accident in the work

premises which will be ultimately causing loss to CSL either directly or indirectly. The contractor has to take all the necessary safety measures to prevent any damage/ accident at site during the execution of work.

- x) Port entry permit: Since the work is to be carried out inside the Port area, the contractor shall abide by all rules and regulations of the Port in force from time to time as applicable. The contractor is required to obtain required permit / RFID card for their manpower / vehicle as applicable issued by SMP to enter the CKSRU premises. The necessary recommendations will be issued by CKSRU to permit the contractor to take the materials / equipment / vehicle inside / outside the dock area for the execution of the work.
- y) HSE guidelines issued by CKSRU/CSL Kochi from time to time shall be followed by the contractor.
- z) In case any delay in completion period or in the Supply of ordered materials beyond the stipulated completion period / delivery period, the contractor has to pay Liquidated Damage (LD), a sum equivalent to ½% (half percentage) of the order value per week or part of the week subjected to maximum of 10 % of the order value.
- aa) The contractor shall not stop the work or abandon the site for whatsoever reason except force majeure conditions. The following shall amount to force majeure: -
 - i. War, hostilities (whether war be declared or not), invasion, act of foreign enemies
 - ii. Rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war,
 - iii. Riot, commotion, disorder, strike or lockout by persons other than the contractor's personnel and other employees of the contractor,
 - iv. Munitions of war, explosive materials, ionizing radiation or contamination by radioactivity, except as may be attributable to the contractor's use of such munitions, explosives, radiation or radio-activity, and Natural catastrophes such as earthquake, hurricane, typhoon or volcanic activity.
 - v. Epidemic, famine;
 - vi. Strikes, Harthals or boycotts interrupting supplies and services to the site (excluding strikes or boycotts by employees, agents or representatives of contractor, or its subcontractors for any reason whatsoever);
 - vii. Fire caused otherwise than by any act or omission on the part of the contractor or its agents' servants or employees or its subcontractor;
 - viii. Any event or circumstance of nature analogues to any of the above or an Act of God.
- bb) If the contractor suffers delay in due execution of the contractual obligation due to delays caused by force majeure as defined above, the agreed time of completion of the job covered by this contract or the obligations of the contractor shall be extended by a period of time equal to period of delay, provided that on the occurrence of any such contingency, the contractor immediately should report in writing to CSL. A hindrance register shall be maintained by CSL in which the hindrances due to force majeure and hindrances attributable to CSL shall be recorded and signed by both parties. The hindrance so recorded will be regularized in accordance with the Contract provisions. The contractor shall resume performance of its obligations under this Contract as soon as possible after the Force Majeure Event no longer exists. During the period of Force Majeure CSL shall not be responsible for any cost resulting from a Force Majeure Event.
- cc) The contract involves an obligation of secrecy and the contractor, his agents, servants or sub-contractor or their agents or servants shall observe and comply with the requirements of the Indian Official Secrets Act 1923, and the rules there under or any statutory modifications or re-enactments thereof. Any breach of this clause shall constitute a breach of the contract. The contractor shall not disclose to anybody the details of drawings prepared for the work without the approval of CSL. No photographs of the CSL area shall be taken or permitted by the contractor to be taken by any of his employees without the approval of the competent authority and no such photographs shall be published, or otherwise circulated without the approval of CSL.

- dd) It is clarified that the contractor cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Ltd. has a grievance redressal cell and all questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Ltd Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.
- ee) In case any disputes or differences arising under, out of, or in connection with the contract shall be subject to the exclusive jurisdiction of courts at Ernakulam, Kerala, India.
- ff) The acceptance of a tender will rest with DGM (CKSRU) who does not bind himself to accept the lowest tender and reserves the right to himself the authority to reject any or all of the tenders received without assigning any reason.
- gg) **Guarantee Period:** The goods supplied shall be guaranteed for workmanship and satisfactory performance for a period of 12months from the date of receipt of the materials at CKSRU yard and acceptance of the materials after receipt at CKSRU yard. Supplier should replace the defective materials without cost implication to CSL/CKSRU immediately after intimation of any such defects noticed during the Guarantee period.
- hh) **Security Deposit/ Bank Guarantee:**
 - a) The successful bidder shall remit a security deposit of 3% of the total order value (excluding taxes, duties,) in the form of Bank Guarantee / demand draft drawn in favour of Cochin Shipyard Ltd towards the satisfactory performance of the contract, if an order is placed on them. Alternatively, a DD / Bank Guarantee equivalent to above % of the total order value (excluding taxes, duties) as per CSL format from an International Bank as per approved list of banks available in CSL website (for overseas supplier) & Scheduled Indian bank for Indian supplier is to be submitted, if an order is placed towards satisfactory performance of the contract.
 - b) The Bank Guarantee /DD as above should be initially valid till 90 days after completion of supplies in terms of SD and later revalidated (within the validity of initial BG) to cover the guarantee period indicated plus 90days. Fixed Deposit Receipt (for equivalent amount of Security Deposit/WBG required as per tender) in lieu of bank guarantee is also acceptable. Fixed Deposit Receipt shall be in the name of supplier with lien marked in favour of Cochin Shipyard Limited, Kochi.

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- Signature of Employee

Bank Certificate

We certify that_____ has an Account No._____ with us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

**COCHIN SHIPYARD LIMITED
CSL-KOLKATA SHIP REPAIR UNIT (CKSRU)
KOLKATA – 700 024**

Annexure - 4

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS

1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Technical specification & manufacturer's name and Model
- b. Documents for minimum eligibility criteria
- c. Drawings & Technical Literature
- d. Other conditions, if any
- e. Deviation list, if any
- f. Copy of unpriced Price bid (Price bid without price & with percentage of taxes & duties and details like quoted /Nil/Included need to be mentioned for each line item.)
- g. Complete set of tender documents duly signed and sealed on all pages as a token of acceptance.

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Duly filled price bid as per the tender document.
- b. The quoted rate shall include rate for material, service engineer if required, transportation, loading etc. to deliver the items to the location as mentioned in the tender document.
4. CKSRU/CSL reserves the right to alter, modify the scope of supply at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
5. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
6. The Tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
7. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
8. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
9. Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid. In case if there is any ambiguity in the price bid, unit rate quoted will be considered as base and L1 will be arrived accordingly.
10. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.