



**निविदा सूचना / TENDER NOTICE**

सीएसएल – ए एन पोत मरम्मत यूनिट (सीएएनएसआरयू) – मेसर्स कोचीन शिपयार्ड लिमिटेड, कोच्ची की एक इकाई - की ओर से निम्न सूचित कार्य / आपूर्ति केलिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-AN Ship Repair Unit (CANSRU) - a unit of M/s Cochin Shipyard Ltd, Kochi from experienced suppliers for the under mentioned work/supply, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

|                                                                                |                                                                                                                                                                                  |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| निविदा सं. व तिथि<br>Tender No. & date                                         | सीएसएल/नया PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36<br>दिनांक 19 सितंबर 2026<br>CSL/NEW PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36<br>dated 19 Sep 2026                                |
| कार्य का नाम<br>Name of Work                                                   | सीएसएल-एएन शिप रिपेयर यूनिट, श्री विजयपुरम में ब्लोअर के लिए वार्षिक रखरखाव अनुबंध<br><br>ANNUAL MAINTENANCE CONTRACT FOR BLOWERS AT CSL- AN SHIP REPAIR UNIT, SRI VIJAYA PURAM. |
| निविदा का प्रकार<br>Type of Tender                                             | एकल बोली- खुली निविदा<br>Single Bid – Open Tender                                                                                                                                |
| जमा करने केलिए बयाना राशि<br>Earnest Money to be deposit                       | जीएसटी सहित रु.10,000/- (केवल दस हजार रुपए)<br>Rs10,000/- (Rupees Ten Thousand only) including GST                                                                               |
| निविदा प्राप्ति की अंतिम तिथि एवं समय<br>Last date & time of receipt of tender | दिनांक 06.10.2026 को 15:00 बजे तक<br>06.10.2026 up to 15:00 hrs                                                                                                                  |
| निविदा खोलने की तिथि एवं समय<br>Date & time of opening of Tender               | दिनांक 06.10.2026 को 15:00 बजे तक<br>06.10.2026 at 15:00 hrs                                                                                                                     |

एल1 की गणना जीएसटी को छोड़कर उद्धृत की गई सबसे कम कुल राशि के आधार पर की जाएगी।  
L1 will be arrived based on the lowest total amount quoted excluding GST.



पंजीकृत कार्यालय : प्रशासनिक भवन, पी.ओ.बैग सं 1653, परुमानूर पी. ओ., कोच्ची - 682 015  
Registered Office : Administrative Building, P.O. Bag No. 1653, Perumanoor P.O, Kochi - 682 015  
फोन / Phone : +91(484) 2361181 / 2501200 फाक्स / Fax : +91 (484) 2370897 / 2383902  
वेबसाइट / Website : www.cochinshipyard.com, सीआईएन / CIN: L63032KL1972GOI002414

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the respective sealed envelopes.

बंद निविदाएं उप महाप्रबंधक, कोचीन शिपयार्ड लिमिटेड, सीएसएल-एन शिप रिपेयर यूनिट (सीएनएसआरयू), मरीन डॉकयार्ड, मरीन जेटी पोस्ट ऑफिस, श्री विजया पुरम, अंडमान और निकोबार द्वीप समूह - 744101 को संबोधित की जानी चाहिए और नियत तिथि और समय तक अधोहस्ताक्षरी तक पहुंचाई जानी चाहिए।

Sealed tenders to be addressed to The Assistant General Manager, Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Marine Jetty Post Office, Sri Vijaya Puram, Andaman and Nicobar Islands – 744101 and shall be reached to the undersigned by the due date and time.

टेंडर भी [kapilan.perumal@cochinshipyard.in](mailto:kapilan.perumal@cochinshipyard.in) पर ईमेल किए जा सकते हैं

Tenders can also be emailed to [kapilan.perumal@cochinshipyard.in](mailto:kapilan.perumal@cochinshipyard.in)

उपरोक्त कार्य के लिए प्रभारी अधिकारी

Officer - in - Charge for the above work

नाम/Name: कपिलन पेरुमल /Kapilan Perumal

पदनाम/Designation: डीएम (एनए)/DM(NA)

संपर्क सं. (मोब.)/Contact No (M): 9999614160

ई-मेल/E-mail: [kapilan.perumal@cochinshipyard.in](mailto:kapilan.perumal@cochinshipyard.in)

कृते कोचीन शिपयार्ड लिमिटेड

For Cochin Shipyard Limited

ठेकेदार का हस्ताक्षर एवं मुहर

Signature and Seal of the Contractor(s)

सहायक महाप्रबंधक (सीएनएसआरयू)

Assistant General Manager



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कृते कोचीन शिपयार्ड लिमिटेड

For Cochin Shipyard Limited



ठेकेदार का हस्ताक्षर एवं मुहर

Signature and Seal of the Contractor(s)  
(CANSRU)

सहायक महाप्रबंधक (सीएनएसआरयू),

Assistant General Manager

**बिनु के कुरियाकोस**  
**BINU K KURIAKOSE**  
सहायक महाप्रबंधक  
**ASSISTANT GENERAL MANAGER**  
सीएनएसएल-अंडमान पोत मरम्मत यूनिट (सी ए एन एस आर यू)  
CSL-ANDAMAN SHIP REPAIR UNIT (CANSRU)  
श्री विजयपुरम SRI VIJAYA PURAM - 744101

## ANNEXURE I

### **TENDER TERMS & CONDITIONS**

1. CSL CANSRU reserves the right to carry out the capability assessment of the bidder and the decision of CSL shall be final in this regard.

2. Nature of tender: - Single- bid

3. **Techno Commercial bid:-**

The bids of only those bidders who qualify the Pre-Qualification criteria will be considered for further processing. The bidder is requested to carefully go through Techno-Commercial Bid Format given at Annexure IV and fill the corresponding forms. The bidder should submit the forms in the exact format as in tender document.

4. **Price Bid: -**

- a) The price bid document should be sealed and signed by the bidder. Offer with price bid which is different from the format shown in ANNEXURE V will be rejected and will not be considered for further processing.
- b) The rate should be quoted for one year (365 days).
- c) The bid price shall remain firm during the tenure of the contract.
- d) Taxes should be quoted separately as in the price bid format.

5. **Bid submission method:-**

- (i) The bids can be submitted either physically via sealed envelopes or electronically via password-protected email:-

- (a) Envelope1: PART – I & II (Same Envelope) labeled as “ AMC FOR ANNUAL MAINTENANCE CONTRACT OF BLOWERS” as per the specified format. Prices to be quoted in Indian Rupees (INR). The price bid submitted not in the exact format shown in ANNEXURE V will not be considered for further processing and will summarily be rejected.

- (b) Envelope2: Bidders have to submit the EMD in a separate sealed envelope labeled as "EMD FOR ANNUAL MAINTENANCE CONTRACT OF BLOWERS". The bids of only those bidders who have submitted the EMD as above will only be considered for further tender process.
- (c) Envelope3: Both the sealed bids (PART- I & II (Envelope 1) & EMD (Envelope 2)) should be enclosed in another sealed Envelope (Envelope 3) addressed to Assistant General Manager (CANSRU) so as to reach on or before last date and time of receipt of tender specified. (Envelope 3 should include Envelope1 & Envelope2 and should be labeled as "ANNUAL MAINTENANCE CONTRACT FOR BLOWERS (TENDER REF NO: CSL/NEW PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36)"
- (ii) In case of bid are sent through e-mail, emailed submissions can be sent as a single password-protected PDF containing both Part-I and Part-II, with the password shared immediately prior to tender opening at 15:00 hrs on October 6, 2026.
- (iii) CSL will not be responsible for postal delay, non-delivery/non-receipt of tender documents or delivery of the bid in any address other than the address specified in the tender notice. It will be the sole responsibility of the bidder to ensure that the bid is delivered before due date and time in the specified address.
- (iv) EMD will be refunded after finalisation of the contract, and after receipt of necessary security deposit in respect of successful bidder.
- (v) The bidders have to submit the bid signed and sealed in all pages.
- (vi) Any corrections in the bid document should be authenticated by the bidder by putting signature with stamp.

**6. Evaluation of offers: -**

- a. To conclude the tender, the evaluation of the offers will be done by competent authority within CSL. In Single Bid evaluation, the Techno-Commercial Bid and Price Bid

are opened simultaneously on the due date and time for complete evaluation.

b. The price quoted by the bidder should be final and no escalation shall be permitted during the contract period except for statutory levies enhanced or introduced subsequent to the date of submission of the price bid duly supported by documentary evidence. The lowest price bid among the price bids submitted by the technically qualified bidders will be considered as the L1 bid provided all the tender terms and conditions are met by the lowest bid.

c. Techno Commercial Evaluation Criteria – For successfully qualifying in the techno commercial evaluation, the bidder should confirm to all the terms and conditions described in this document.

d. CSL also reserves the right to cancel the tender at any point of time without assigning any reasons whatsoever.

7. **Validity of Offers:** - Offer submitted by the bidder should be valid for a minimum period of 90 days from the date of opening of price bid.
8. **Language of the Bid:** – The bid as well as all the related documents, conversations and correspondence will be in English language.
9. Offers furnished should be free from overwriting. Corrections and additions. Corrections if any must be attested.
10. **EMD:** - Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand Only) shall be remitted in the form of Demand Draft from Scheduled Banks in favour of "Cochin Shipyard Limited" payable at Kochi. Cash, Cheque, Bank Guarantee, Postal orders etc., are not acceptable.

No interest will be payable to EMD. The EMD of the successful bidder will be returned only after execution of the Contract Agreement and after furnishing of the required Security Deposit / Performance Bank Guarantee.

Bidders with valid registration under National Small Industrial Corporation (NSIC) / Micro Small and Medium Enterprises (MSME) will be eligible for all relaxation subject to the submission of valid documents. To qualify for EMD exemption, firms should necessarily submit valid copy of the Registration Certificate along with the list of items / services for which they are registered, as issued by NSIC, in Part-I Technical Bid.

The EMD may be forfeited:-

- (a) Bidder withdraws amends, impairs or derogates from the tender, agreed conditions of TNC / TC in any respect within the period of validity of his offer.
- (b) Non-acceptance of order.

11. CSL reserves the right to modify, expand, restrict, scrap this proposal or reject any RFP any time without assigning any reason.
12. All corrigenda, amendments and clarifications to tender specifications will be hosted in the website [www.cochinshipyard.in](http://www.cochinshipyard.in) and Central Public Procurement Portal. Bidders shall keep themselves updated with all such developments till the last date and time of submission of the tender.
13. All costs and expenses incurred by the Recipient/ Bidder in any way associated with the development, preparation and submission of bids, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by the CSL, will be borne entirely and exclusively by the bidder.
14. Since this is a Single Bid System, it is now mandatory for bidders to submit proof of compliance with this clause along with their Price Bid. Bidders must submit, Valid proof of an existing functional office in Sri Vijaya Puram (e.g., GST Certificate, Trade License, or Lease Agreement). Or a duly signed Undertaking for Office Establishment within 07 days of Work Order issuance.

## ANNEXURE II

### I. CONTRACT TERMS AND CONDITIONS

#### 1. SCOPE OF WORK

a. AMC of Blower motors shall include complete overhauling of motors every 3 months, supply of all material spares, renewal of Bearings, Cleaning and tightening of terminals, megger test every month and submission of report to Concern Officer, quarterly painting of blower motors, varnishing of motor windings (if required), alignment checking and vibration monitoring and also submit its test report etc., complete in all respects, for ensuring the desired levels of cooling.

b. This Annual Maintenance Contract shall be a contract for same type of Blower motors and for different types of maintenance.

c. Works to be carried out monthly.

- i. Conduct monthly inspection of all blower motors.
- ii. Submit inspection reports to the Electrical In-Charge.
- iii. Perform cleaning and tightening of terminals.
- iv. Carry out megger testing every month and submit results to the Concerned Officer.
- v. Check alignment and monitor vibration levels.

Note: Any defects identified during inspection must be repaired immediately

d. Work to be carried out Quarterly.

- i. Complete overhauling of motors.
- ii. painting of blower motors.
- iii. Varnishing of motor windings (if required).
- iv. Checking electrical connections and tightening loose terminals.
- v. Inspection of contactors, relays and breakers.
- vi. Inspection of insulation condition.
- vii. Checking for abnormal noise and vibration.

e. The blower motors that are not serviceable by the agency / beyond economical repair due to obsolescence of technology or non-availability of parts / components / assemblies will be withdrawn from the maintenance contract. The decision of Manager ,Electrical,

CANSRU, regarding non-availability and obsolescence of technology will be final. Withdrawal of such blower motors shall be communicated to the agency and equivalent maintenance charges shall be deducted from the amount due to the agency. Preventive maintenance service would be carried out by the service provider regularly to keep the equipment running in trouble free condition during the period of contract. Vendor should be available after getting message or mail from the concerned Electrical officer . And the vendor should have electrical workshop at Sri Vijaya Puram for the repair or rewinding of the motor.

f. The contractor shall cover both preventive as well as corrective maintenance of all items as and when required as specified in this contract conditions.

g. The replaced defective parts shall not be returned to the contractor, items are to be returned to CSL. However CSL may after consideration, hand over the defective parts to the contractor periodically as required.

2. **ITEM SPECIFICATION:**

| SL. NO | ITEM   | SPECIFICATION                                      | QUANTITY(NO.) |
|--------|--------|----------------------------------------------------|---------------|
| 1      | BLOWER | Type – Axial, HP:5, Amps:10A, RPM: 2905, Volt:415V | 05            |

3. All Blowers under AMC shall be checked periodically and any problems arises due to external factors like electric power, rat and other environmental issues found has to be reported at the earliest. All the items under AMC are to be maintained in good working condition and under no circumstances exemption will be given for failures due to such external factors, if the contractor fail to produce the proof or fail to bring it to the notice of CSL supervisor/officer.

4. All the equipments should be maintained in good working condition till the completion of the AMC, failing which security deposit will be forfeited.

5. A penalty will be applicable on the absence of co-ordinator /service engineers in

CANSRU premises. Only those who have been covered under ESI, EPF, Accident coverage Insurance and other applicable statutory obligations will be permitted to enter CANSRU premises for carrying AMC related jobs. The details of remittances of ESI/EPF contributions shall be submitted to CANSRU for verification.

6. Cochin Shipyard shall have the option to terminate the agreement at any time if the service is found to be unsatisfactory. A quarterly/monthly review of the service will be carried out and if found unsatisfactory, the contract can be terminated which shall be final and binding.

## **2. SECURITY DEPOSIT**

- A recovery of 3% will be made as interest free deposit from the contractor's bill towards Security Deposit to a maximum of Rs. 3.00 Lakhs (Rupees Three Lakhs only) and will be returned one (1) month after expiry of the contract. No interest shall be payable on SD for the period of its pendency. SD will be forfeited where the contractor fails to meet the contractual obligations.

7. Bidders with valid registration under NSIC/MSME category are also entitled for all privileges, concessions, relaxations etc. stipulated by relevant Govt. orders in this regard.

## **8. PENALTY CLAUSES:**

- i. The contractor shall be liable to pay downtime penalty at the following rates for non-repair of Blowers after problems are reported beyond the free period of three working days.
- ii. Whenever the Blower cannot be repaired and made fully functional within three working days, the service provider will have the option to provide alternate equipment of matching specification as standby arrangement. This standby equipment has to be replaced with original equipment within a span of 15 days beyond which it will again attract the penalty as per down time penalty clause.
- iii. If any defective items are not repaired and made ready within fifteen days, it shall be arranged to be rectified by other agencies and the total cost incurred for the repair will be borne by the AMC contractor.

- iv. The total penalty charge is capped at a maximum 20% of the total amount for the AMC payment period and will be deducted from the payment for every quarter.
- v. Penalty charges are as follows.

| Downtime penalty charges for Items |                                                        |                                  |
|------------------------------------|--------------------------------------------------------|----------------------------------|
| SI No                              | DESCRIPTION                                            | Penalty Charges (In Rs.) per day |
| 1                                  | Not doing Preventive Maintenance requested             | 150.00 per Item                  |
| 2                                  | Not Providing alternate blower for standby arrangement | 400.00 per day                   |
| 3                                  | Absence of Service Engineers                           | 300.00 per day                   |

**PERIOD OF CONTRACT: -**

The period of the contract shall be One Year (12 months) and the same shall be extended for another year with the same rate, terms and conditions with mutual acceptance by both the parties (CSL/CANSRU & Contractor). However, the decision of CSL/CANSRU will be final in this regard.

**Payment Terms**

The payment for the service will be released each quarter after service, within 30 days on the receipt of the tax invoice submitted by the contractor for the respective quarter. The payment will be released after adjusting the applicable penalty charges in each quarter. The contractor should clearly indicate the GST number invariably in all the bills/invoices. Payments will be made through NEFT/RTGS mode only and necessary details should be furnished to Finance Dept. No advance payments will be released for any of the services or procurement of any parts or spares.

- a. The Contractor shall also submit the Electronic Payment Mandate Form, as per 'Enclosure 1' in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.
- b. The invoice to be raised on **"Officer in-Charge, Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Marine Jetty Post Office, Sri Vijaya Puram, Andaman & Nicobar Islands, Pin: 744101."**

- c. **GST No. of CSL-AN Ship Repair Unit is 35AAACC6905B1Z7.**
- d. Payment will be released tentatively within 30 days from the date of submission of the bill duly certified by the authorized CSL representative at Sri Vijaya Puram. Delay of accepted bills will lead to a delay in the processing of payment.
1. The firm must comply with the statutory requirements, ESI & EPF, may abide by the Minimum Wages notified by the Government of India, Ministry of Labour & Employment, Office of the Chief Labour Commissioner (C), New Delhi from time to time as applicable for South Andaman, Andaman & Nicobar Islands and any other labour laws/regulations in force and as amended from time to time by Govt. of India.
  2. All statutory taxes will be deducted as per rule.
  3. Services offered shall conform to CANSRU/CSL terms, conditions, and specifications.

|                 |                                         |
|-----------------|-----------------------------------------|
| Date:           | Signature of Authorized Representative: |
| Place:          | Name:                                   |
| Designation:    |                                         |
| Company Name:   |                                         |
| Seal of Company |                                         |

**VI. GENERAL TERMS AND CONDITIONS**

1. **Risk Purchase**: If the service provider fails to provide AMC services or violate any of the terms and conditions of the work order, CSL shall have the following rights.
  - a. To terminate the contract with 15 days' notice forfeiting the security deposit.
  - b. To initiate alternate service provider selection at the risk and cost of the supplier.
2. No enhancement of rate for whatever cause will be allowed once the offer is accepted and an order is placed. Withdrawal of the quotation after it is accepted or failure to deliver the services will entail the cancellation of the order and forfeiture of Earnest Money/Security deposit, if any and risk purchase.
3. All Taxes and duties if any, and any payable extra amount for servicing need to be clearly indicated in the price part.
4. CSL does not bind itself to accept the lowest or any tender and reserves the right to reject any or all or a part of any tenders/bids at its discretion.
5. The bidders are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.
6. In case any of the conditions is not acceptable to be bidder, it should be specifically indicated in the tender failing which it will be presumed that all the terms and conditions are acceptable.
7. If the service provider does not adhere to Terms & Conditions of the AMC order, he will be made liable to pay such penalties as would be imposed by the competent authority of CSL.
8. The firm should quote for complete items in the price bid. Incomplete, part or conditional Quotations are not acceptable.
9. The bidder should send a demand draft for Rs. 10,000/- (Rs. Ten Thousand only) in favour of "Cochin Shipyard Ltd" towards Earnest Money Deposit (EMD), Bidders are requested to write their name and full address at the back of the DD submitted in support of Tender document. Bids not accompanied by the requisite amount of Earnest money shall be rejected out rightly. EMD's of all bidders will be returned after the tendering process.

10. Cochin Shipyard Ltd reserves the right to cancel the tender at any stage without assigning any reason.

11. Obligations of Cochin Shipyard

- a. The Cochin Shipyard shall pay Annual maintenance charges for the Equipment as per rates quoted. The maintenance charges are payable at the end of each quarter shall be on the basis of satisfactory feedback from the users.
- b. Cochin Shipyard shall be responsible for assuring the proper use, management and supervision of the equipment's.

12. **FORCE MAJEURE CONDITION:** - Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, CSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.

**13. Confidentiality**

This request for proposal and all materials submitted by CSL for this purpose, must be considered confidential, and may not be distributed or used for any purpose other than the preparation of a response for submission to CSL. The Bid documents shall remain the exclusive property of the CSL without any right to the Bidder to use them for any purpose other than the preparation of a response for submission to CSL. Disclosure of any part of the information contained therein to parties not directly involved in providing the services /products requested, could result in disqualification and/or legal action. When submitting confidential material to CSL, the bidder must clearly mark it as such.

**14. Jurisdiction**

All questions, disputes or difference arising under, out of, or in connection with contracts shall be subject to the exclusive jurisdiction of the Courts at Ernakulam, Kerala, India.

**15. Right to Terminate the process**

CSL may terminate the bidding process at any time without assigning any reason.

CSL makes no commitments, express or implied, that this process will result in a business transaction with anyone.

**16. Termination of the contract**

The contract with the successful bidder may be terminated in the following circumstances:

- a. In the event of the successful bidder having been adjudged insolvent or going into liquidation or winding up their business or failing to observe any of the provisions of the contract or any of the terms and conditions governing the contract or failure to render the contracted services in time, CSL shall be at the liberty to terminate the contract forthwith without prejudice to any other right or remedies under the contract and to get the work done by other agencies at the risk and cost of the successful bidder and to claim from the vendor any resultant loss sustained or costs incurred.
- b. When the successful bidder is found to have made any false or fraudulent declaration or statement to get the contract or he is found to be indulging in unethical or unfair practices.
- c. When both parties mutually agree to terminate the contract.
- d. If the successful bidder subcontracts or transfers or assigns the contract or any part thereof to a third party.

**17. LOCATION OF WORK:**

Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU)  
Marine Dockyard, Marine Jetty Post Office,  
Sri Vijaya Puram, Andaman & Nicobar Islands, Pin: 744101

**18. ENTRY AND EXIT OF PERSONNEL:**

- The firm shall comply with guidelines issued by DSS for entry/exit of personnel and use of vehicles within Marine Dockyard and submit necessary documents required for the purpose on award of contract.
- Entry passes for the personnel to work inside CANSRU which is situated inside Marine Dockyard shall be arranged by the contractor after completing necessary formalities at their cost.

**19. SAFETY:**

- a) The Contractor and deputed manpower must comply with CSL/ CANSRU HSE procedures and guidelines as directed by the Officer-in-charge.
- b) The Contractor and deputed manpower shall follow all safety precautions for prevention of injury or accidents and safeguarding human lives and property. The Contractor deputed manpower shall further comply with any instruction issued by the officer in charge in respect of safety, which may relate to temporary or permanent works, working of tools, plants & equipment, means of access or any other aspect.

- c) The Contractor and deputed manpower shall adopt all the above safety measures at his own cost.

The successful bidder shall also ensure that the work shall not pollute any source of water/land / air surrounding the work site so as to affect adversely.

|                 |                                         |
|-----------------|-----------------------------------------|
| Date:           | Signature of Authorized Representative: |
| Place:          | Name:                                   |
| Designation:    |                                         |
| Company Name:   |                                         |
| Seal of Company |                                         |

## ANNEXURE IV

### ANNEXURE IV – TECHNO-COMMERCIAL BID FORMAT

The techno-commercial bid should contain the following documents in FORMS of fixed format and it's supporting documents in below order:

1. TECHNICAL LITERATURE ABOUT THE COMPANY.
2. Form I/A: PRE QUALIFICATION FORM and its supporting documents.
3. Form II/A: DETAILS OF AMC CONTRACTS and its supporting documents
4. Form III/A: LETTER OF CONFIRMATION / DECLARATION and its supporting documents

#### The information about the company

|   |                                                                                                                                                                                |                      |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1 | Name of the Bidder/Firm                                                                                                                                                        |                      |
| 2 | Registered office Address of Company/Firm                                                                                                                                      |                      |
| 3 | Registered office Address of Company/Firm in Sri Vijaya Puram                                                                                                                  |                      |
| 4 | Telephone No./Fax No./Mobile No                                                                                                                                                |                      |
| 5 | E-mail address                                                                                                                                                                 |                      |
| 6 | Names of the contact person & designation                                                                                                                                      | (i)<br>(ii)<br>(iii) |
| 7 | Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents) |                      |
| 8 | PAN Card Number                                                                                                                                                                |                      |

|   |                                                                                                                                                                                                                                                                                  |                                                                                             |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
|   | GST Registration Number (GST certificate to submitted along with the technical bid)                                                                                                                                                                                              |                                                                                             |
|   | EPF registration Number. (EPF registration certificate to be submitted along with the technical bid)<br><br><i>Note: In case firm does not have EPF registration reasons thereof to be indicated</i>                                                                             |                                                                                             |
|   | ESI Registration Number. (ESI registration certificate to be submitted along with the technical bid).<br><br><i>Note: In case firm does not have ESI registration reasons thereof to be indicated</i>                                                                            |                                                                                             |
| 9 | Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc. | Yes/No<br>(Please tick as applicable)<br>If yes, please furnish details on a separate sheet |

# Form I/A : PRE QUALIFICATION FORM and its supporting documents

- Pre-Qualification Compliance sheet

| Sl No | Description                                                                                                                                                                                                                                                                                                                                            | Compliance (Y/N) | Compliance Proof                                                                                                                                                                                                                                                                                                                                                | Page number in the bid document |         |                |                        |                            |   |           |  |  |  |   |           |  |  |  |  |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------|----------------|------------------------|----------------------------|---|-----------|--|--|--|---|-----------|--|--|--|--|
| 1     | <p>The firm must have expertise in preventive onsite maintenance and repair of Blowers or other Electrical equipment and other HVAC equipment and accessories.</p> <p>The firm shall provide evidence to show that it has been awarded a minimum two orders for maintenance contracts during last 3 years from the date of publishing this tender.</p> |                  | <p>Details to be filled in</p> <p>a. Copy of executed work order &amp;</p> <p>b. Copy of work completion certificate to be attached</p>                                                                                                                                                                                                                         |                                 |         |                |                        |                            |   |           |  |  |  |   |           |  |  |  |  |
| 2     | <p>The Firm should have an average minimum Annual Turnover of Rs. 4 (Four) lakhs during the last two financial years FY 2023-24 and 2024-2025 (Audited)</p>                                                                                                                                                                                            |                  | <table> <tr> <th>Sl No</th><th>FINYEAR</th><th>Turnover (INR)</th><th>Name of supporting Doc</th><th>Document Attached (Yes/No)</th></tr> <tr> <td>1</td><td>2023-2024</td><td></td><td></td><td></td></tr> <tr> <td>2</td><td>2024-2025</td><td></td><td></td><td></td></tr> </table> <p>(Audit Report and Statement/copy of P&amp;L needs to be attached)</p> | Sl No                           | FINYEAR | Turnover (INR) | Name of supporting Doc | Document Attached (Yes/No) | 1 | 2023-2024 |  |  |  | 2 | 2024-2025 |  |  |  |  |
| Sl No | FINYEAR                                                                                                                                                                                                                                                                                                                                                | Turnover (INR)   | Name of supporting Doc                                                                                                                                                                                                                                                                                                                                          | Document Attached (Yes/No)      |         |                |                        |                            |   |           |  |  |  |   |           |  |  |  |  |
| 1     | 2023-2024                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                                                                                                                                                                                                                                 |                                 |         |                |                        |                            |   |           |  |  |  |   |           |  |  |  |  |
| 2     | 2024-2025                                                                                                                                                                                                                                                                                                                                              |                  |                                                                                                                                                                                                                                                                                                                                                                 |                                 |         |                |                        |                            |   |           |  |  |  |   |           |  |  |  |  |

|   |                                                                                                                                                                                                                                 |  |  |  |  |  |  |  |  |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|
|   |                                                                                                                                                                                                                                 |  |  |  |  |  |  |  |  |
| 3 | The Company should have positive Net worth during the two consecutive financial years ,2023-2024 and 2024-2025.                                                                                                                 |  |  |  |  |  |  |  |  |
| 4 | The firm participating in the tender should have the functioning local office in Sri Vijaya Puram.                                                                                                                              |  |  |  |  |  |  |  |  |
| 5 | The Applicant Contractor/Agency shall submit an affidavit to effect that no case is pending with police against proprietor/firm/partner of the company/agency and has not been blacklisted from the service in any case may be. |  |  |  |  |  |  |  |  |
| 6 | Those Applicant Contractor/Agency blacklisted or debarred either by Government or any PSUs or Government undertaking will not be eligible for tendering.                                                                        |  |  |  |  |  |  |  |  |

**FORM II/A: DETAILS OF AMC CONTRACTS**

REF: Tender No: CSL/NEW PROJ/GEN/PROP&amp;APPR/CANSRU/7385/2026/36

| Details Of AMC awarded<br>(Copy of executed work order and work completion certificate to be attached) |                   |    |               |                                 |                                                     |                                            |
|--------------------------------------------------------------------------------------------------------|-------------------|----|---------------|---------------------------------|-----------------------------------------------------|--------------------------------------------|
| Sl No.                                                                                                 | Name Organization | of | Period of AMC | Number of Blowers / Fans / VFDs | Details hardware handled (Centrifugal, Axial, etc.) | Attachment Page number in the bid document |
| 1                                                                                                      |                   |    |               |                                 |                                                     |                                            |
| 2                                                                                                      |                   |    |               |                                 |                                                     |                                            |
| 3                                                                                                      |                   |    |               |                                 |                                                     |                                            |
| 4                                                                                                      |                   |    |               |                                 |                                                     |                                            |

|                 |                                         |
|-----------------|-----------------------------------------|
| Date:           | Signature of Authorized Representative: |
| Place:          | Name:                                   |
| Designation:    |                                         |
| Company Name:   |                                         |
| Seal of Company |                                         |

COCHIN SHIPYARD LTD

TENDER ENQUIRY NOTICE –ANNUAL MAINTENANCE CONTRACT FOR BLOWERS

**Form III/A: LETTER OF CONFIRMATION / DECLARATION**

To,

The Assistant General Manager,  
Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU),  
Marine Dockyard, Marine Jetty Post Office,  
Sri Vijaya Puram,  
Andaman and Nicobar Islands – 744101

REF: Tender No: CSL/NEW PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36

We confirm that we will abide by the conditions mentioned in the Tender Document (RFP and annexure) in full and without any deviation.

Our company is agreeable to provide the services as per the RFP. We agree to all the terms and conditions of the Tender No: CSL/NEW PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36

We shall observe confidentiality of all the information passed on to us in course of the Annual Maintenance Contract for BLOWERS at CSL/CANSRU and shall not use the information for any other purpose than the current tender.

I certify that the information provided above is to the best of my knowledge, true and correct.

|                 |                                         |
|-----------------|-----------------------------------------|
| Date:           | Signature of Authorized Representative: |
| Place:          | Name:                                   |
| Designation:    |                                         |
| Company Name:   |                                         |
| Seal of Company |                                         |

**ANNEXURE V**

**PRICE BID FORMAT FOR ANNUAL MAINTENANCE CONTRACT FOR BLOWERS**

| SL NO                                        | ITEM   | QTY (L) | UNIT RATE FOR ONE YEAR (M) | AMOUNT WITH QTY<br>(P) = (L * M) | GST %<br>(Q) | GST AMT<br>(R = P * Q/100) | TOTAL<br>(S = P + R) |
|----------------------------------------------|--------|---------|----------------------------|----------------------------------|--------------|----------------------------|----------------------|
| 1                                            | BLOWER | 05      |                            |                                  |              |                            |                      |
| <b>Grand Total Amount including GST (Rs)</b> |        |         |                            |                                  |              |                            |                      |
| <b>Grand Total Amount in Words</b>           |        |         |                            |                                  |              |                            |                      |

**NOTE: -**

1. In the case of error in multiplication/addition in the amount calculated, the unit rate quoted will be considered as correct and the total amount will be calculated accordingly. In case the total amount shown in words is not matching with the total amount given in numbers, the unit rate quoted will be considered as correct and the total amount will be calculated accordingly.
2. The job being turnkey in nature, the total amount Excluding GST will be considered for arriving the L1 amount.
3. The prices shall be quoted in INR only.
4. GST shall be mentioned in the separate column as provided in the format.
5. Providing price bid in any other format other than the above price bid format will lead to rejection of the bid.
6. The bidder who has submitted the lowest total cost among the qualified bidders shall be eligible for award of contract and full order will be placed on the single firm subject to the fulfilment of all the tender requirements. Splitting of order will not be considered for this project. If two or more bidders submitted the same L1 amount, then CSL will select the bidder with highest number of completed AMC/Service contracts for blowers or similar equipments.

ठेकेदार का हस्ताक्षर एवं मुहर

Signature and Seal of the Contractor(s)

## APPENDIX A

## Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- 1) Vendor Name
- 2) Vendor Address with Phone No

- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account

[illegible]

- a. Name of the Bank

[illegible][illegible]

- b. Name of the Branch

[illegible][illegible]

- c. Branch Code:  
d. NEFT Code of the Bank:  
e. City Name:  
f. Branch Location:  
g. Branch Telephone No.:  
h. Bank IFSC Code:  
i. 9-Digit MICR Code

|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|

(where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

- j. Type of the Account (S.B,Current or Cash Credit) with code (010/011/013)
- k. Account Number (as appearing on the cheque book)

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

[illegible]

- 6) Email Address of Vendor:  
7) Date of Effect of RTGS/NEFT in your Bank:

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)  
Authorized Signatory

**APPENDIX B**

**Bank Certificate**

We certify that \_\_\_\_\_ has an Account No. \_\_\_\_\_ with  
us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)  
Authorized official of Bank

COCHIN SHIPYARD LTD

TENDER ENQUIRY NOTICE –ANNUAL MAINTENANCE CONTRACT FOR BLOWERS

**APPENDIX C**

**DEVIATION STATEMENT**

**Name of work: ANNUAL MAINTENANCE CONTRACT FOR BLOWERS, SRI VIJAYA PURAM**

**Tender No.: CSL/NEW PROJ/GEN/PROP&APPR/CANSRU/7385/2026/36**

We hereby confirm and truly declare that our Offer towards the above tender is in full compliance with the documents issued against the Tender No. .... dated ....., except for the deviations listed below:

***LIST OF DEVIATIONS***

*(CSL reserves the right to reject offers with deviations)*