

## **निविदा सूचना / TENDER NOTICE**

सीएसएल – ए एन पोत मरम्मत यूनिट (सीएएनएसआरयू) – मेसर्स कोचीन शिपयार्ड लिमिटेड, कोच्ची की एक इकाई - की ओर से निम्न सूचित कार्य / आपूर्ति के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-AN Ship Repair Unit (CANSRU) - a unit of M/s Cochin Shipyard Ltd, Kochi from experienced vendor / agency for the under mentioned scope of works, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	CSL/नई परियोजना/सामान्य/टेंडर/सिविल/2025/13, दिनांक: 30.12.2025 CSL/NEW PROJ/GEN/TEND/Civil/2025/13, Dated: 30.12.2025
कार्य का नाम Name of Work	CANSRU, श्री विजयपुरम में कार्यालय नवीनीकरण और उन्नयन कार्यों के लिए निविदा (विस्तृत विशेषण अलग से संलग्न है) Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	एकल बोली Single Bid
अग्रिम राशि जमा की जाएगी Earnest Money to be deposit	जीएसटी सहित रु.10,000/- (केवल दस हजार रुपये) Rs10,000/- (Rupees Ten Thousand only) including GST
निविदा प्रपत्र की लागत Cost of Tender Form	शून्य NIL
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 08.01.2026 को 15:00 बजे तक । 08.01.2026 up to 15:00 hrs.
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 08.01.2026 को 15:00 बजे तक । 08.01.2026 up to 15:00 hrs.

एल1 का निर्धारण जीएसटी को छोड़कर न्यूनतम समग्र राशि के आधार पर किया जाएगा।  
L1 will be arrived based on the lowest overall amount excluding GST.

**लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।**  
Tender reference should be clearly indicated on top of the respective sealed envelopes.



पंजीकृत कार्यालय : प्रशासनिक भवन, पी.ओ.बैग स 1653, पेरुमानूर पी. ओ., कोच्ची - 682 015  
Registered Office : Administrative Building, P.O. Bag No. 1653, Perumanoor P.O., Kochi - 682 015  
फोन / Phone : +91(484) 2361181 / 2501200 फाक्स / Fax : +91 (484) 2370897 / 2383902  
वेबसाइट / Website : www.cochinshipyard.com, सीआईएन / CIN: L63032KL1972GOI002414







**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram

उप महाप्रबंधक को संबोधित मुहरबंद निविदाएं कोचीन शिपयार्ड लिमिटेड, सीएसएल- अ एन पोत मरम्मत यूनिट (सीएनएसआरयू), मरीन डॉकयार्ड, मरीन जेट्टी पोस्ट ऑफिस, श्री विजय पुरम, अण्डमान तथा निकोबार द्वीपसमूह - 744101 अधोहस्ताक्षरी के पास नियत तारीख और समय तक पहुंच जाएगा।

Sealed tenders to be addressed to **The Deputy General Manager, Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Marine Jetty Post Office, Sri Vijaya Puram, Andaman and Nicobar Islands - 744101** and shall be reached to the undersigned by the due date and time.

पासवर्ड संरक्षित मोड में निविदाएं [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in) पर ईमेल भी की जा सकती हैं।

Tenders in password protected mode can also be emailed to [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in)

उपरोक्त कार्य के लिए प्रभारी अधिकारी  
Officer in - Charge for the above work

नाम/Name: सरुन बाबू ई बी / Sarun Babu E B  
पदनाम/Designation: उप प्रबंधक (यांत्रिक)/ Dy. Manager (Mechanical)  
संपर्क सं. (मोब.)/Contact No (M) :8592048487  
ई-मेल/E-mail: [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in)

**कृते कोचीन शिपयार्ड लिमिटेड**  
For Cochin Shipyard Limited

**उप महाप्रबंधक**  
Deputy General Manager  
CANSRU

ठेकेदार का हस्ताक्षर एवं मुहर  
Signature and Seal of the Contractor(s)







**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram

**Annexure-01**

**Name of Work:** Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram

**SCOPE**

Scope of work outlines the requirements for Office space renovation and upgradation including civil, electrical, carpentry and other miscellaneous works on turnkey basis at CANSRU, Sri Vijaya Puram as below:

Civil work includes the following:

- Replacement of damaged floor tiles (2x2) of same pattern/design with smooth finish matching the existing pattern.
- Removal of defective old aluminium channels fixed on the floor along with tiles and wall, for fixing new Doors including cost and conveyance of all materials, labour, other incidentals etc. complete.
- Cleaning of existing washroom with chemicals and making it functional for use with all necessary plumbing jobs including the required materials, hardware, miscellaneous materials, labour, other incidentals etc.
- Repair of false ceiling, including change of damaged false ceiling boards and paint application.
- Painting of wall (inside only) with premium quality emulsion paint including cost & conveyance of all materials, labour.
- First floor access to be provided as per plan layout and the access to be made of MS structure material with SS handrails (W 1100mm x 230mm x 150mm). The steps to be made of chequered plate and with monsoon protection arch model canopy provision roof for the steps, also having a mid & top-level landing platforms, including the required materials, hardware and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.
- Dismantling of existing infra as required & Disposal of debris during construction phase to a designated place (In and around area of DSS is also included in the scope).
- Cleaning of existing washroom with chemicals and making it functional for use with all necessary
- Proper anchoring to be done for staircase at ground and at first floor.
- Aluminium doors with glass windows for entrance, emergency exit area.
- Aluminium partition for washroom open area near entrance, open area at first floor washroom space shall be covered with aluminium partition including the required aluminium frames, panels, hardware, any other accessories necessary for the partition and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.
- All the civil work to be done with the help of Govt. approved quality products (Eg: Cement, bricks, paints, etc.,) & allied consumables only of standard dimension & specifications (As per prevailing CPWD standards). The sanitary & plumbing fittings should be of reputable make, approved nature.





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Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram

Electrical work includes the following:

- Electrical wiring for fans, LED Lights, removal & disposal of unserviceable items such as existing light fittings, repairing of defective switchboards etc. and replacing them with new LED lights, modular switches and sockets.
- Electrical work also includes supply, fitment of entire necessary items, such as 240V, 15/16A modular switch, 6 pin 15/16A socket outlet, modular plate, casing & cap, 4 sq.mm cabling (as required) including cost of supplying, fixing, connections, complete as per specifications and as required. (For AC, switch will be at the bottom and socket will be at the top, near to the installation of device. Cabling with 4sq.mm cable from switch to respective sockets through casing and cap shall also be considered). (Anchor make or equivalent), also 240V, 5/6A modular switch, (5 pin 5/6 A x 3 Set) for workstations & wall mounting fans with separate switch, socket outlet, modular plate, casing & cap, 1.5 sq.mm cabling (as required) including cost of supplying, fixing, connections, complete as per specifications and as required. (Anchor make or equivalent) as at para above and for the satisfactory completion of job scope are also to be considered in Contractor's scope.
- Contractor should also give provision for internet, telephone points at each location of workstations, conference hall, pantry and in general.
- All the electrical work to be done with the help of Govt. approved quality electrical materials & allied consumables only of standard dimension & specifications (As per prevailing CPWD standards). The brand used should be of reputable make, approved nature & with ISI/BEE standards.

CARPENTRY & INTERIOR work includes the following:

- Fabrication and fitment of Workstations at first floor of time office (Accommodating 14 persons), each office workspace should be designed with table having dimensions as per site conditions, with necessary provision for keyboard and storage cupboards at designated locations.
- Fabrication and fitment of Workstations will be done at maximum, with the help of existing cubicles from old office space location to the current newly proposed location and for the satisfactory completion of the cubicles/office space to be done with marine grade ply, as required for better aesthetic looks.
- Marine grade Ply shall be used for construction of tables and other accessories.
- Vertical and horizontal partitions shall be provided in each workstation. The side partition shall be fixed with transparent glass including cost and conveyance of all materials, labour, other incidentals etc. complete.
- Polishing of the Wooden Tables and cabinets and wherever required include the required Materials, hardware, any other accessories necessary for the partition and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.
- Supply & fitment of vertical window blinds and Window glass to be refurbished and the rubber beading to be fully replaced with new one. Further, in required areas the necessary glass if required to be replaced with same existing quality. Sun Protection film also needs to be replaced with new one for aesthetic looks & finish as required for the office.
- Supply of Chairs for the office is the under scope of CSL.
- Visiting lobby partition upto the level of ceiling, to be done fully with help of Marine grade Ply.

All the carpentry work to be done with the help of Govt. approved quality rub wood, Marine grade Ply & allied consumables only of standard dimension & specifications (As per prevailing CPWD standards).







### Cochin Shipyard Ltd-AN Ship Repair Unit

Tender for Office renovation & upgradation works at CANSRU, Sri Vijaya Puram

#### General Conditions:

- Other works not mentioned in the scope of work but required for satisfactory completion of job scope are also to be considered in Contractor's scope.
- The bidders are required to carefully go through the requirements and deviations, if any shall be specifically brought out in the offer.
- CSL will provide the hydra at free of cost, but the riggers for the scope of works, to be arranged by the contractor.
- All the materials are under the scope of contractor.
- All required tools and tackles, safety equipment comes under the scope of contractor.
- Contractor shall inspect the work site location before starting the work.
- Arranging required tools and tackles, cutting tools, welding / brazing, grinding, consumables etc. required for fabrication, fixing & laying shall be under the scope of the contractor.
- Provision of required PPE and safety appliances to workmen/supervisor.
- **The above scope is only a brief of the activities that are to be carried out. However, the contractor shall refer to the detailed scope of work given above and shall visit the site to have a clear understanding of the works to be carried out prior to submission of the bid.**
- This is a turnkey job and any additional works up to 5% growth of work on the construction, in terms of addition of minor works to be envisaged and is to be undertaken without any additional price impact.
- Any minor modifications, resulting from the change in statutory regulations prevailing at the time of final inspection of work by the statutory authority, to be carried out by the Contractor free of cost. In case of rework/modification/additional work, written consent is to be obtained from the CANSRU officer-in-charge before commencement of the work.
- Contractor shall execute, during or after completion of the work, any minor job connected with the work, that is considered necessary by Shipyard and/or statutory authority.
- The contractor shall be responsible for any damage caused to the material supplied by CANSRU. Compensation with penalty for damage or loss of the item will be recovered from the Contractor, in the event of loss or damage.

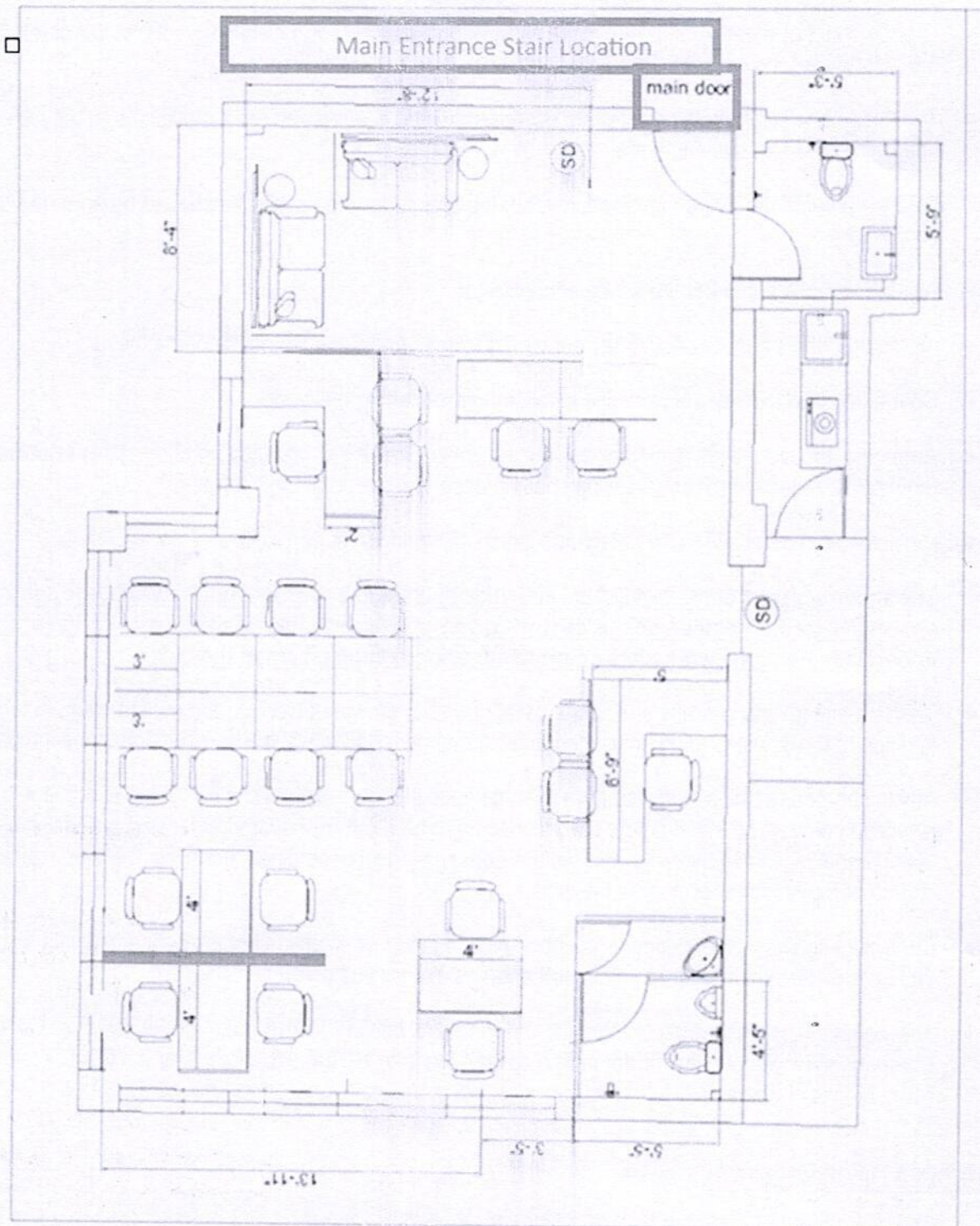
#### SCHEDULE OF COMPLETION

- The work is urgent in nature hence, contractor to mobilize the men and material for execution of the work not later than 7 days from the date of placement of work order / Confirmation.
- Work must be completed within 45 days from the date of Work Order.





## Annexure-02



Proposed CANSRU Office Plot Plan

Note: Dimensions are taken at approx.







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**Annexure – 03**

**GENERAL CONDITIONS**

1. Offer shall be submitted in the prescribed form to **M/s Cochin Shipyard Ltd, CSL-AN Ship Repair Unit, Marine Dockyard, Sri Vijaya Puram, PIN – 744101** and has to be addressed to **The Deputy General Manager (CANSRU)**.
2. The bidders are expected to know the nature of work at CSL/CANSRU. Bidders can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be accepted.
3. The bidders are expected to familiarize himself, labour situation, wages and benefits applicable to labours, working hours, prior to quoting the rates. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
4. All applicable taxes, duties, insurance etc. should be included in the rate quoted, unless specified otherwise. CSL/CANSRU reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
5. Bidder shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.
6. The service provider shall comply with labour laws in force and all liabilities in this connection will be his responsibility.
7. Bidders to note that no advance payment will be made by CSL/CANSRU against work order/ supply order issued.
8. Tender documents issued are not transferable. Tender documents issued/downloaded shall be submitted wholly without altering any part.
9. Bidders are instructed to carefully go through the tender documents and shall agree to CSL/CANSRU terms and conditions, specifications, scope of work etc and quote their offer accordingly. All the pages of tender documents shall be signed and duly sealed by the bidder as a token of the acceptance of conditions stated therein.
10. Late bid will be rejected and CSL/CANSRU will not be responsible for any postal delay /non receipt of bid on any account of loss in transit.
11. Tender opening shall be carried out at the designated date, time and location as specified in the Notice Inviting Tender, in the case of single bid system. It may please be noted that, if any of the dates indicated in the tender notice is declared a public holiday, the dates shall be extended to the next working day.
12. Any attempt on the part of the bidders or their agents to influence the officers, supervisors, employees of CSL/CANSRU in their favour by means of canvassing or any other means will entail disqualification / rejection of the bidder & bid.







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13. Bringing in new conditions after the tender opening will not be allowed. Under no circumstances will an enhancement of quoted rate be allowed, once the offer is accepted and an order is placed. Withdrawal of the quotation after it is accepted or failure to make the supply/execution within the stipulated delivery/completion period will entail cancellation of the order.
14. Bidders shall quote total amount in figures and in words. Corrections and additions if any must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
15. Quoted rates must include all applicable charges; no additional payments will be made by CSL under any circumstances.
16. The quantities indicated in the price bid are tentative only. The firm shall not make a claim for any increase or decrease in these quantities.
17. GST /Duties if any payable extra are to be indicated in the price part for single bid and in techno-commercial part for two bids.
18. The Contractor shall also submit the Electronic Payment Mandate Form, as per Enclosure 1 in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.
19. Acceptance of a bid will rest with the Competent Authority of CSL/CANSRU, who does not bound himself to accept the lowest tender and reserves the right to reject any or all the tenders received, without assigning any reason for the same.
20. a) For all the Firms who are registered with District Industries Centre (DIC) and come under the category of Micro & Small Enterprises holding a valid EM Part-II certificate or Udhayog Adhaar Certificate, the following benefits are extended:
  - I. Payment of Earnest Money Deposit (EMD) is exempted.
  - b) For all the Firms who are registered with NSIC and come under Micro & Small Enterprises holding a valid NSIC certificate, the below benefit is also extended in addition to the above.
  - C) Waiver of Security Deposit for the performance of the contract (10% of the Order Value by the way of Bank Guarantee till the contract period is completed). However, to ensure performance of the firm/agency during the execution period, a Performance Bank Guarantee (PBG) (10% of the Order Value by the way of Bank Guarantee) to be submitted by the firm as applicable.
21. Bids shall be submitted in two separate sealed covers. In case of single bid system, the first cover shall contain Earnest Money Deposit (EMD) and the second cover shall contain the tender documents. EMD and Tender reference should be clearly indicated on the top of the respective covers.
22. Bids submitted without EMD (Except for firms coming under category mentioned in Clause 20 (a and b)) will be rejected, if EMD is insisted in the tender. The EMD has to be remitted in the form of DD drawn in favour of Cochin Shipyard Ltd, payable at Ernakulam (with a minimum validity of 3 months from the date of tender







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opening). Cheques are not acceptable. Non-submission of EMD will result in rejection of bid submitted by bidder. EMD amount should be received in full.

23. No interest shall be paid for the EMD, Security Deposit or Performance guarantee.
24. EMD furnished by all the contractors except the lowest bidder, shall be released after concluding the contract and its acceptance by the contractor, to whom the work is awarded. EMD of the successful bidder shall be refunded after remittance of the security deposit and execution of the agreement or after the completion of the work.
25. Jurisdiction: It is clarified that the contractor cannot go for arbitration for any disputes arising out of the agreement related to this contract work/supply. Cochin Shipyard Ltd. has a grievance redressal cell and all questions, disputes or differences arising under, out of, or in connection with the contract after hearing by Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi, Kerala.
26. **SECRECY & RESTRICTION ON INFORMATION TO MEDIA.**
  - a. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of CSL/CANSRU.
  - b. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of CSL/CANSRU.
27. **CANCELLATION OF ORDER AND RISK CONTRACTING**
  - a. In the event the contractor fails to execute the work promptly and satisfactorily as per the terms of the order, and if the work is delayed beyond thirty (30) days from the agreed schedule, CSL/CANSRU, without prejudice, reserves the right to cancel the order and get the work done at contractor's cost and the expenditure so incurred including any damage or loss will be recovered from the agency and the Security Deposit furnished by him is liable to be forfeited either in whole or in part.
28. **FORCE MAJEURE**
  - a. Should failure in performance of any part of this contract arise from war, insurrection, restraint imposed by Government act or legislation of other statutory authority, from explosion, riot, legal lock-out, flood, fire, act of God or any inevitable or unforeseen event beyond human control which will be construed as a reasonable ground for extension of time, CSL/CANSRU may allow such additional time as is mutually agreed to be justified by the circumstances of the case.
29. **SUB-CONTRACTING AND ASSIGNMENT**
  - a. Agency shall not assign or transfer the Purchase Order/ Work Order or any share or interest therein in any manner or degree to any third party without the prior written consent of CSL/CANSRU.
  - b. Agency shall not contract with any subcontractor and/or vendor without the prior written consent of CSL/CANSRU. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.





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**30. TERMINATION & LIMITATION OF LIABILITY**

- 1.1. This contract may be terminated upon the occurrence of any of the following events
  - 1.1.1. By agreement in writing of the parties hereto;
  - 1.1.2. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within thirty (30) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;
  - 1.1.3. By the other party, upon either party;
    - (i) Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
    - (ii) Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
    - (iii) Ceasing to do business for any reason.
  - 1.1.4. In cases where the maximum limit of LD is reached and still the work execution is not started.
  - 1.1.5. For fraud and corruption or other unacceptable practices.
  - 1.1.6. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- 1.2. CSL/CANSRU may by notice in writing to supplier terminate the order after issuing due notice i.e., 15 days' notice period. CSL/CANSRU shall be entitled to compensation for the loss limited to the order value.
- 1.3. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by CSL/CANSRU for work done as per the payment milestones and limited to work order value.

**31. VALIDITY & WORK SCHEDULE**

- The offer shall be valid for a period of 06 Months.

**32. LIQUIDATED DAMAGES**

- The progress of work will be monitored against the mutually agreed detailed schedule. Liquidated damages for delays in execution of the work beyond the scheduled date of completion, for any reason other than force majeure conditions, will be recovered at the rate of half percent of the value of the contract per week or part thereof, subject to a maximum of ten (10) percent of the value of the contract.
- For better clarity, order values mentioned in LD clause are values excluding duties and taxes (Basic value). Liquidated damages, if any, shall be decided and settled only after the completion of the entire project but prior to the release of Final stage Payment.
- If, for any reason, supplier has a justification towards delay in supply / work execution and intends to consider applicability/ non applicability of LD, the same shall be intimated to CANSRU by way of a letter, failing which it will be deemed that delay is attributable to the contractor/supplier.

**33. SECURITY DEPOSIT**

- Successful bidder shall furnish an interest free Security Deposit at 5% of the value of the contract as security deposit within 15 days of receipt of the work order. This amount may be remitted by way of demand draft or bank guarantee (in approved proforma of CSL) from any of the nationalized banks, valid till the satisfactory completion of the entire work.







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- The security deposit will be released within 30 days only after successful completion of the period of contract. If the contractor abandons the contract or fails to commence or carry out the work as per the terms and conditions of the order in time, CSL/CANSRU will have the right to terminate the contract within 15 days of notice forfeiting the EMD and Security deposit and to initiate alternative arrangements at the risk and cost of the contractor.
- If the contract is further extended, then the security deposit will remain with CSL/CANSRU till the extended period of the contract.
- The Security Deposit retained will not bear any interest.

#### 34. PAYMENT

- Payment shall be made on the actual quantity of work done, and payment will be released within 30 days from the date of submission of the bill and work completion certificate from the executing CANSRU officer.
- Invoice shall be submitted with necessary Work completion certificate duly certified by CANSRU office-in-charge.
- Payment will be made by RTGS/NEFT to the account of Agency. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the Agency in the proforma of CANSRU.



For Cochin Shipyard Limited

  
Deputy General Manager (CANSRU)



Cochin Shipyard Ltd-AN Ship Repair Unit  
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Annexure-04

**PRICE BID**

Sl. No.	Description	Unit	Quantity (A)	Rate (B)	Total Amount (C=A x B)
<b>I</b>	<b>Civil Works</b>				
1	Supply and laying of new tiles of size (2x2), including cost and conveyance of all materials, labour, other incidentals etc. complete.	Sq Ft	150		
2	Removal of defective old aluminium channels fixed on the floor along with tiles and demolition of wall near entrance area, including cost and conveyance of all materials, labour, other incidentals etc.	LS	01		
3	Aluminium Doors for Entrance, Changing Rooms & washrooms	Nos	05		
4	Aluminium Partition: - Open area near washroom space shall be covered with Aluminium partition including the required aluminium frames, panels, hardware, any other accessories necessary for the partition and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.	LS	01		
5	Painting Job: Painting of wall (INSIDE ONLY) with premium quality emulsion paint including cost and conveyance of all materials, labour, other incidentals etc.	Sq Ft	260		
6	Fabrication of steps for entrance with SS handrail (Width 1100MM X 230MM X 150MM) with canopy, including the required materials, hardware, miscellaneous materials, labour, other incidentals etc. complete.	LS	01		
7	Cleaning of existing washroom with chemicals and make it functional for use with all necessary plumbing jobs including the required materials, hardware, miscellaneous materials, labour, other incidentals etc. complete.	Nos	02		
	<b>TOTAL (A):</b>				
<b>II</b>	<b>Electrical Works</b>				
1	240V, 15/16A modular switch, 6 pin 15/16A socket outlet, modular plate, casing & cap, 4 sq.mm cabling (as required) including cost of supplying, fixing, connections, complete as per specifications and as required. Cabling with 4sq.mm cable.	Nos	02		
2	240V, 5/6A modular switch, (5 pin 5/6 A x 3 Set) for workstations & wall mounting fans with separate switch, socket outlet, modular plate, casing & cap, 1.5 sq.mm cabling (as required) including cost of supplying, fixing, connections, complete as per specifications and as required.	Nos	21		







## Cochin Shipyard Ltd-AN Ship Repair Unit

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3	Material & labour for point wiring using 1.50sq.mm wire for light, fan & computer points with LAN & telephone, via UPS connection.	Nos	15		
	<b>TOTAL (B):</b>				
<b>III Carpentry &amp; Interior Works</b>					
1	Fabrication and fitment of Workstations at first floor of time office (Accommodating 14 persons), each office workspace should be designed with table having dimensions as per site conditions, with provision for keyboard & storage cupboards.	Nos	15		
2	Polishing of the wooden tables, cabinets & wherever required including the required Materials, hardware, any other accessories necessary for the partition.	LS	01		
3	Partition at Entrance upto ceiling level for visitors seating space including the required materials, any other accessories necessary and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.	LS	01		
4	Removal of old damaged rubber beading & sunscreen from glasses and fixing new rubber beading to the glasses and refix the same in existing Aluminium Frames including the required Materials, hardware, any other accessories necessary for the partition and cost, conveyance of all miscellaneous materials, labour, other incidentals etc. complete.	Nos	32		
5	Supply & fitment of vertical window blinds	LS	01		
	<b>TOTAL (C):</b>				
IV	<b>Total (A+B+C):</b>				
V	<b>GST @.....%</b>				
VI	<b>Grand Total</b>				
	<b>Grand Total in words:</b>				

**Note:**

- L1 will be determined based on the Total amount at Sl. No: IV.
- Price Quoted Should be Including of all charges, No Separate Charges to be Quoted (Eg: Transportation).

Signature:

Address of the contractor:

Date:

Seal:





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ELECTRONIC PAYMENT MANDATE FORM

- 1) Vendor Name
- 2) Vendor Address with Phone No
- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account

[illegible][illegible][illegible][illegible][illegible]

i. 9-Digit MICR Code

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[illegible]

(.....)

Signature of Employee





Cochin Shipyard Ltd-AN Ship Repair Unit  
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**BANK CERTIFICATE**

We certify that \_\_\_\_\_ has an Account No. \_\_\_\_\_ with us and  
we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)  
Authorized official of Bank



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**Annexure – 06**

**BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT/WARRANTY GUARANTEE**

**To**

COCHIN SHIPYARD LTD  
(GOVT. OF INDIA ENTERPRISE,)  
PO BAG No. 1653 , PERUMANOOR PO, COCHIN 682 015.

WHEREAS .....(Name & Address of Supplier) (hereinafter called "**the Supplier**") has undertaken, in pursuance of Contract..... No..... Dated: ..... to execute ..... (Name of Contract and brief description of works) (hereinafter called "**the Contract**").

AND WHEREAS it has been stipulated by **COCHIN SHIPYARD LTD** (The Buyer - hereinafter called "**CSL**") in the said contract that the Supplier shall furnish **CSL** with a Bank Guarantee for the sum specified therein as security for compliance with the Supplier's obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee.

NOW THEREFORE we ..... (Name of the Bank) having its Head Office at .....(Address of Head Office) and acting through its branch office at ..... (Address of the executing branch) (hereinafter called "**the Bank**") hereby affirm that we are the Guarantor and responsible to **CSL**, on behalf of the Supplier up to a total of ..... (amount of Guarantee) .....in words).

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the Guarantee Amount upon receipt by us of your demand in writing accompanied by the following documents:

1. Your signed statement certifying that the Supplier is in breach of his obligation(s) under the Contract and the respect in which the Supplier is in breach.
2. Your signed statement certifying that the Supplier has been given a prior written notice by email from you to make good the aforesaid breach and that the Supplier still failed to fulfill the Contract within 30 days of such notice. A copy of such notice given by email to the Supplier shall be attached to the demand for payment.

Any demand for payment should contain your authorized signatures which must be authorized by your bankers or by a notary public.





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We, the Bank, further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between **CSL** and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification. We, the Bank, further agree that any change in the constitution of the said contractor or the said bank shall not discharge our liability hereunder.

**Notwithstanding** anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed .....  
(..... only).
2. This Bank Guarantee shall be valid up to (date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if **CSL** serve upon us a written claim or demand on or before ..... (validity date) .

Any demand for payment under this guarantee must be received by us at this office during working hours on or before the validity date. Should we receive no claim from you by the validity date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,

Signature and seal of the guarantor:.....

Name of Bank:.....

Address: .....

Date:.....

[1] An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in respective Dollars / Indian Rupees/Other Currency.





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Annexure – 07

**ACCEPTANCE OF THE TERMS & CONDITIONS BY THE TENDERER**

(To be given in the Letter Head of supplier/vendor)

1. I/We have understood clearly the Specifications, scope of materials, scope of work, General, Specific and Commercial Terms and Conditions of the Tender. I shall scrupulously abide by the same.
2. I/We certify that to the best of my /our knowledge the particulars furnished above are true.

(Signature with company seal)

For and on behalf of the company  
Name & Designation of Signatory.

