



CSL/SRP/195/2024

21st October 2024

TENDER NOTICE

Dear Sir,

Tenders by password protected email are invited for **hiring office containers for an India Naval vessel at Cochin Shipyard Limited** so as to reach the undersigned on or before the last date and time given below.

Enquiry no	CSL/SRP/195/2024
Name of work	Hiring office containers for an Indian Naval vessel at Cochin Shipyard Limited
Nature of bid process	Two bid
Validity of Bid	90 days from the last date for submission of tender
Last date & time for submission of quotation	28 th October 2024 before 1100 Hrs
Technical bid opening date & time (Attachment A)	28 th October 2024, 1400 Hrs
Email address for submission of bids and correspondence details for pre-bid queries	sureshbabutc@cochinshipyard.in julianjose.pj@cochinshipyard.in sroffice@cochinshipyard.in

Thanking you

Yours faithfully,
(For Cochin Shipyard Ltd)


Asst. General Manager (SRP)
सुरेश बाबु टी सी
सहायक महा प्रबन्धक
Assistant General Manager
कोचीन शिपयार्ड लिमिटेड
Cochin Shipyard Ltd.



A. Scope of work

1. Hiring 2 nos 20 X 08 feet portable officer containers for usage of staff of an Indian Naval vessel for a tentative duration of 120 days extendable upto 60 days tentatively starting from mid of November 2024.

B. Specification of containers

1. One L shaped executive table (MDF) with 01 high back executive chair
2. 02 nos visitor's chair.
3. Overhead cupboard in full length of the container with lock and key
4. Insulation Ceiling and walls are of 50mm marine glass wool insulation with 12 mm prelaminated plywood/equilent material.
5. 02 nos movable two door /two rack cupboard with lock and key
6. Split AC of minimum 1.5-ton capacity.
7. Sufficient number of sockets and plug points for connection of telephones, LAN Cable, fax line and heavy-duty Xerox machine.
8. Suitable plug points for connection of TV, Fridge and other electric equipments.
9. Sufficient number of lights and fans.
10. Suitable table for positioning printer/Xerox machine.
11. 2 nos sliding glass Windows of size 4 feet x 3 feet shall be aluminium double shutter sliding type with clear glass and outer MS grill.

C. Prequalification Criteria

Sl No	Particulars	Eligibility Criteria	Proof/Documents Required
1	Experience in relevant field	The firm should be in the business of providing containers on rental basis/sale of containers (to be supported by necessary documents and to be submitted along with technical bid)	Any one work order or work completion certificates
2	Financial capability	The firm should have an average minimum annual turnover of Rs. 25.00 lakhs during the two financial years FY 2021-22 and 2022-2023.	Profit and loss account statement for the respective financial year

/ सुशु बाबु टी सी

SURESH BABU TC

सहायक महा प्रबन्धक

Assistant General Manager

कोचीन शिपयार्ड लिमिटेड

Cochin Shipyard Ltd.

D. Terms & conditions

1. Containers to be less than 10 years old, leak proof and materially in good condition.
2. The quantity of containers mentioned is indicative and the same vary based on site requirements.
3. The firm should carryout periodic maintenance of containers.
4. Any defects related to containers, furniture's, air conditioner, electrical etc. will be the contractor's responsibility and should be attended within 24 hours on reporting
5. The firm should submit drawing of the container along with technical bid.
6. The contractor should deliver the containers within 15 days of placement of work order/LOI in a staggered manner. Place of delivery will be Cochin Shipyard Ltd., Kochi.
7. Tentative duration of hire will be 120 days with an option to extend for a maximum period of 60 days as per the same rate, terms & conditions at the discretion of CSL. Payment shall be made for the actual hire days.
8. Date of hire shall commence from the very next day of unloading container at CSL. Necessary crane assistance at CSL site shall be provided by CSL for which the contractor is required to intimate date of arrival of container at CSL atleast one day in advance. Crane facility shall not be provided on Sundays/closed holidays.
9. The firm should conduct site visit at CSL inorder to view sample container.
10. Quote should be on the basis of hiring charges per container per day basis inclusive of handling charges if any and exclusive of transportation charges. Applicable GST should be indicated separately. Quote should be submitted as per the price bid format at annexure III. Quote is to be valid for a period of 90 days.
11. All entry tax/toll/other levies/penalty during transportation of container to and fro from contractor premises to CSL and back shall be arranged by contractor at no extra cost to CSL. Contractor is required to provide suitable/qualified drivers and staff holding license for transportation of container.
12. All wiring shall be concealed type and shall be PVC insulated copper wire of ISI quality. Essential ELCB and MCB shall be installed in the porta cabins including male and female electrical sockets.
13. The vehicle to be used for transportation of containers should have valid and proper documents like RC Book, Insurance Policy, Tax paid token, Pollution certificates, first aid medicines etc. All statutory conditions to be fulfilled by contractor at their cost.
14. The contracting firm shall be solely responsible for the consequences arising out of any loss, damage or accident caused to the vehicles/ driver while on duty. Any labour issues with

drivers have to be settled by the firm themselves. CSL will not have any responsibility for any issue between contracting firm and the drivers, for any injury or illness to contracting firms workmen/other personnel during execution of work. In this regard contractor will have to fully indemnify CSL against any claim made by his workmen/other personnel.

15. Deviations, if any, in the offer submitted from that of the tender enquiry in any form, should be clearly furnished in a separate document titled as "List of Deviations" and to be submitted along with technical bid.

E. Payment terms

1. Invoices are to be raised on AGM (SRP), Ship Repair Division, Cochin Shipyard Limited. GST Registration no. of CSL is GSTN - 32AAACC6905B1ZD which is to be indicated on the invoice.
2. Payment shall be made at actuals for each month by NEFT to the account of contractor against invoice within 30 days of submission invoice. The bank name, account number, IFSC code and other bank details shall be furnished by the contractor in the prescribed format of CSL.
3. Invoices are to be submitted online through vendor invoice management portal of CSL.

F. Arbitration

1. It is clarified that the firm cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Ltd. has a grievance redressal cell and all un-resolved disputes after hearing by General Manager (SR) shall be referred to the nodal officer Shri. Syamkamal N, Company Secretary, Cochin Shipyard Ltd in the specified format. All questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Ltd Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.

G. Indemnity clause

1. The firm shall indemnify CSL and keep harmless against any or all claims, liabilities, damages, losses, costs, charges, expenses, proceedings and actions of any nature whatsoever made or instituted against CSL directly or indirectly by reason of:
 - i. Any wrongful, incorrect, dishonest, criminal, fraudulent or negligent work, misfeasance, disregard of duties by personnel of the firm; and/or
 - ii. Any theft, robbery, fraud or wrongful act or omission by personnel of the firm.

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H. Contract duration

1. The contract shall be valid for a period of 120 days which is extendable up to a further period of 60 days, at the discretion of CSL without any changes in contract terms and conditions.

I. Entry and Exit of personnel

1. The firm shall comply with guidelines issued by CSL for entry/exit of personnel and use of vehicles within CSL premises and submit necessary documents required for the purpose on award of contract.

J. General conditions

1. All relevant clauses of general conditions of contract prevalent in CSL will be applicable to this contract also. HSE guidelines issued by CSL from time to time shall be followed by the firm.
2. L1 shall be determined based on the lowest total cost on CSL for the entire rental duration of 120 days inclusive of transportation/handling charges if any.
3. Place of work is Cochin Shipyard Limited (CSL), MG Road, Ravipuram, Ernakulam, PIN: 682015
4. The contract shall be on a principal to principal basis and it will not create any employer, employee relationship between CSL and the firm or its employees/personnel. This contract shall also not be deemed to create any partnership, joint venture or any association between CSL and the firm.
5. The bidders are expected to familiarize themselves about labour situation, wages and benefits applicable to labourers, working hours etc. prior to quoting. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
6. CSL reserves the right to award the contract to one or more firms or may split the scope of work, depending upon the actual necessity, as deemed fit.
7. CSL reserves the right to reject any or all the offers without assigning any reason whatsoever.
8. The rates agreed upon as per quotation remain firm and fixed and will not be changed till conclusion of contract including extended period, if any.
9. The contractor or the employee engaged by the contractor are strictly banned from use of any kind of Narcotics drugs/Alcohol/smoking etc. inside CSL premises and any illegal activity by the work men should be reported to the Officer-in-Charge without delay and the contractor shall remove such persons from Yard premises.

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10. During the evaluation of tender AGM (SRP) may at his discretion may ask the bidders for clarification in writing. Response for clarification shall be given in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification on the initiative of the bidder will be entertained.
11. The acceptance of the tender will rest with GM (SR) who does not bind himself to accept the lowest tender and reserves the right to himself the authority to reject any or all of the tenders received without assigning any reason.
12. CSL reserves the right to terminate the contract at short notice in case the firm's performance is found not satisfactory with regard to progress of work, quality, time factor, labour dispute with their workers, poor safety records and other violation of any contract conditions. No claim whatsoever will be entertained by CSL on this account.
13. Amendment if any will be notified on CSL/Govt. website. The bidders are requested to keep themselves informed of the development by visiting CSL website www.cochinshipyard.in and the CPP portal www.eprocure.gov.in regularly. Such amendments shall be binding upon them


K. Instruction bidder for submission of quote

1. Tenders are to be submitted in password protected email and should reach CSL on or before the last date and time for submission of tender. Email address for submission of tender is sroffice@cochinshipyard.in with a copy to julianjose.pj@cochinshipyard.in and sureshbabutc@cochinshipyard.in. Bidder should make sure that they get an acknowledgement by return mail after submission of tender. CSL shall not be responsible for non receipt of e mail sent by the firm.
2. Bid is to be submitted in two bid system [in two attachments with password protection- Technical bid (attachment A) & Price bid (attachment B) in PDF format only.
3. Following documents in respect of technical bid to be included in attachment A.
 - i. Tender document duly signed on all pages (including scope of work, general terms & conditions and annexures).
 - ii. Vendor details (annexure II).
 - iii. Copy of un-priced bid format as per annexure III (price bid without prices/numerals)
 - iv. Undertaking (annexure IV).
 - v. Drawing of container.
 - vi. Documents required as per Pre-qualification criteria.
4. Price part of technically acceptable offers only will be considered for opening.

5. Price bid is to be submitted with password protection in a separate file (attachment B – price bid).
6. The bidder is expected and deemed to have read, understood and agreed to all instructions, forms, terms and specifications etc. in the tender document while bidding.
7. Failure to furnish all information required or False/ambiguous information or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.
8. All pages of the offer (including all supporting documents/attachments) should be signed by the authorized signatory of the bidder in acceptance of tender conditions. Scanned copy of the same may be attached in the bid. Unsigned and unstamped bids shall be summarily rejected.
9. The firm should indicate "quoted"/ "not quoted" against each line item as applicable in the unpriced price format. Any ambiguity may entail rejection of the offer.
10. Tender documents, downloaded from the CSL website/Central Procurement Portal, shall be downloaded in Toto and no change, whatsoever shall be made. If any alteration is made in the tender document submitted by the Bidder and if found out (be it at any stage of the tender processing and even after award of the contract), it will be viewed seriously by CSL and CSL has the right to reject the offer if required.
11. All documents, instructions, catalogues, brochures, pamphlets, design data, norms and calculations, drawings, operation, maintenance and safety manuals, reports, labels on deliveries and any other data shall be in English language.


Yours Sincerely,

For Cochin Shipyard Ltd


Asst. General Manager (SRP)
BURES BABU TC
Assistant General Manager
कोचीन शिपयार्ड लिमिटेड
Cochin Shipyard Ltd.

VENDOR DETAILS (to be submitted along with TECHNICAL BID)

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Telephone No./Fax No./Mobile No	
4	E-mail address	
5	Names of the contact person & designation	(i) (ii) (iii)
6	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	PAN Card Number (Self attested copy of PAN card has to be submitted)	
	GST Registration Number (Self attested copy has to be submitted)	
	EPF Registration No. (Self-attested copy to be submitted). Note: In case firm does not have EPF registration reasons thereof to be indicated in remarks column.	
	ESI Registration No. (Self-attested copy to be submitted). Note: In case firm does not have ESI registration reasons thereof to be indicated in remarks column.	
	Copy of License applicable (Self attested copy to be submitted)	


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8	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet
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- Certified that the above information is true to the best of our belief and information.

Signature of firm or authorised personnel:

Name of authorised personnel

Designation:

Address:


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RATE FORMAT**Table (A)**

Sl. No	Description	Rate per container per day (before GST (Rs.))	GST%
1.	Hiring 2 nos 20 X 08 feet portable office containers		

Table (B)

Sl. No	Description	To and fro transportation and handling charges per container (before GST (Rs.))	GST%
1.	To and fro transportation and handling charges		

- (a) L1 shall be determined based on the lowest total cost on CSL for the entire rental duration of 120 days inclusive of transportation/handling charges if any.


Signature of authorised personnel:

Name of firm or authorised signatory:

Designation:

Address:

Contact No:


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 Assistant General Manager
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 Cochin Shipyard Ltd.

UNDERTAKING

I, Shri in my capacity as Managing Partner/Chairman & Managing Director/Proprietor of M/s do hereby give an undertaking that we shall not subcontract the work or part of work to any other agency if awarded the contract by CSL.


Signature of firm or authorised personnel:

Name of authorised personnel

Designation:

Address:

Contact No:


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CSL/SRP/195/2024

28th October 2024

CORRIGENDUM – 1 TO TENDER NOTICE

HIRING OFFICE CONTAINERS FOR AN INDIAN NAVAL VESSEL AT COCHIN

SHIPYARD LIMITED

TENDER ENQUIRY NO. CSL/SRP/195/2024

1. Subsequent to the tender enquiry, please be informed that the tender submission and tender opening date/time is extended as follows:-

Tender submission date & time: 30th October 2024, before 1100 hrs.

Tender opening date & time: 30th October 2024, 1400 hrs.

2. All other terms and conditions and scope of services shall remain unchanged.

Thanking You,

For Cochin Shipyard Ltd.

Abhi
29/10/24
SM (SR-IT)
for Asst. General Manager (SRP)