



TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य केलिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders or password protected email tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	सीएसएल/सीकेएसआरयू/टीईएन/639/2025-26 Date: 30.01.2026 CSL/CKSRU/TEN/639/2025-26 dated 30.01.2026
कार्य का नाम Name of Work	सीकेएसआरयू, कोलकाता में यार्ड संचालन के लिए अर्ध-कुशल मचान बनाने वालों को किराये पर लें। (विस्तृत विनिर्देश अलग से संलग्न है) Hire Semi-Skilled Scaffolders for Yard Operations at CKSRU, Kolkata. (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	दो बोली Two bid
जमा करने के लिए बयाना राशि Earnest Money to be deposit	रु. 10,000/- Rs. 10,000/-
निविदा प्रपत्र की लागत Cost of Tender Form	शून्य Nil
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 12.02.2026 को 16:00 बजे तक 12.02.2026 up to 16:00 hrs
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 12.02.2026 को 16:30 बजे तक 12.02.2026 at 16:30 hrs

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the envelope.



पंजीकृत कार्यालय : प्रशासनिक भवन, पी.ओ.बैग सं 1653, पेरुमानूर पी.ओ., कोच्ची - 682 015
Registered Office : Administrative Building, P.O. Bag No. 1653, Perumanoor P.O, Kochi - 682 015
फोन / Phone : +91(484) 2361181 / 2501200 फॅक्स / Fax : +91 (484) 2370897 / 2383902
वेबसाइट / Website : www.cochinshipyard.com, सीआरएन / CIN: L63032KL1972GOI002414

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड, कोलकाता - 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी। पासवर्ड से सुरक्षित निविदाएं निर्धारित प्रारूप में ईमेल के माध्यम से poulam.chakraborty@cochinshipyard.in पर नियत तारीख और समय तक भेज दी जाएंगी।

Sealed tenders addressed to The Assistant General Manager i/c (CKSRU) shall be dropped in the "CKSRU Tender box" located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time. Password protected tenders shall be send via email in prescribed format to poulam.chakraborty@cochinshipyard.in by the due date and time.

उपरोक्त कार्य के लिए प्रभारी अधिकारी
Officer In-Charge for the above work

नाम/ Name: पौलम चक्रवर्ती/ Poulam Chakraborty
पदनाम/ Designation: एसपीओ (सिविल)/SPO (Civil)
संपर्क सं. (मोब.)/Contact No (M): 9038104297
ई-मेल/ E-mail: poulam.chakraborty@cochinshipyard.in

ठेकेदार का हस्ताक्षर एवं मुहर
Signature and Seal of the Contractor (s)

कर्ते कोचीन शिप्यार्ड लिमिटेड
For Cochin Shipyard Limited

सहायक महाप्रबंधक प्रभारी (सीकेएसआरयू)
Assistant General Manager i/c (CKSRU)

TABLE OF CONTENTS

Sl. No.	Description	Annexure
1	Scope of Work	1
2	Price bid	2
3	General terms and conditions	3
4	Special Instructions for Two-Bid systems	4
5	Vendor details	5



1. Scope of Work

The scope of work include providing scaffolders on hiring basis at CKSRU.

- An average of approximately 06 Nos. of scaffolders shall be deployed on daily basis subject to actual requirements and quantum of work at site. Payment will be made based on actual deployment on day-to-day basis.
- Scaffolders must be semi-skilled and capable of working independently under OIC's instructions.
- Scaffolders must be with a previous experience in the similar work. The details of the personnel to be deployed shall be submitted by the contractor to CSL OIC for scrutiny and if required a personnel interview, prior to the deployment at site maybe conducted. No personnel shall be deployed without clearance from OIC. CSL has the rights to reject the personnel deployed by the contractor if they are found unsuitable for the requirement even after the deployment at site. CSL decision will be final in this regard.
- Scaffolders shall be able to handle Erection & Dismantling of scaffolding and to provide support for ongoing yard activities
- Scaffolders shall comply with all safety and quality requirements. Proper use of PPE to be ensured during the work.
- Scaffolders shall ensure timely erection and dismantling of scaffolding to meet the ship repair schedules.

2. Other conditions:

- i. CSL has the rights to increase or decrease the manpower based on the site requirement. Contractor has to supply the manpower at the same rate and conditions upon increase / decrease in the manpower deployment.
- ii. All the staging materials and consumables such as GI lashing wire etc. for the erection / removal shall be provided by CSL.
- iii. However, all the basic PPEs such as helmet, safety shoe, boiler suite etc. shall be arranged by the firm.
- iv. The erection / removal of staging shall be done as per the CSL Standard Procedure and as per the instruction of Officer In-Charge.
- v. Scaffolders should have the expertise to execute various types of staging, including tabular/built-up staging, hanging staging, clamping staging, etc., by considering the specific conditions of the site.
- vi. Any other support / material handling /service in dock area / inside vessel / related to service activities as per the instruction of Officer In-Charge shall be done by the contractor.
- vii. Crane, forklift required for the works shall be provided by CSL
- viii. The daily logbook of manpower deployed at site shall be maintained by the contractor and to be signed by Officer In-Charge, CSL.
- ix. Negligence / malfunction of employee, if noted, which results in monetary / material loss etc. shall be recovered from the contractor bill and encashment of BG, if any, depending upon the nature of fault and depth of irresponsibility / carelessness. The recoverable amount shall be decided by the CSL Officer In-Charge which shall be final and no correspondence or communication will be entertained from the contractor.



- x. The contractor, his agents, representatives, workmen etc. shall be strictly adhering to the fire / electric shock precautionary measures while working near the electric cables / electric systems / any item with explosive nature. Contractor shall be fully responsible for any kind of accident / losses occurring to his men / material during the activity.
- xi. Work timings will be from 8:30 AM to 5:30 PM, however the timings may vary according to site conditions. Normal working hours in a day are limited to 09 hrs. including 1 Hr. lunch break. The personnel may at times be required to work on a shift basis round the clock depending upon the site requirements.
- xii. An approximate 25 - 27 working days is anticipated in a month (without considering work during holidays). However, the payment will be based on actual deployment at site considering overtime if any.
- xiii. Services of personnel would be required on all working days including all Saturdays for which monthly rate shall be applicable. All Sundays, national holidays and other closed holidays of CKSRU shall be considered as holidays. The personnel may at times be required to continue work beyond normal working hours and on holidays for which overtime charges shall be applicable.
- xiv. In case of work beyond normal working hours and on Sundays/other closed holidays of CKSRU, fixed overtime rates will be applicable for the duration of working hours. Overtime charges per hour shall be at actuals on pro rata basis considering 9 hours working per day.
- xv. The knowledge / information of availability of manpower on daily basis shall be the responsibility of contractor / selected agency and the same shall be communicated to Officer In-Charge of CSL. The contractor shall ensure availability of their representative throughout the contract period who shall be responsible for manpower availability and their record keeping.

3. Place of work:

Cochin Shipyard Limited
 CSL-Kolkata Ship Repair Unit (CKSRU),
 Gate No. 9, Netaji Subhas Dock,
 Circular Garden Reach Road, Kolkata – 24

4. Period of Contract:

The period of contract is **2 years** from the date of commencement of the deployment post issuance of work order which is further extendable for another 2 years. However, CSL reserves the right to extend the contract period based on performance. The extension of contract shall be done only if the performance of the contractor is satisfactory. The rates quoted and all other terms and conditions will remain unchanged for the entire period and for the extended period (if extended).

5. Eligibility Criteria:

The minimum qualification criteria for participating in the tender will be as follows:

1. Minimum of One (01) year experience for executing the similar work in a ship building or ship repair firm or with Subcontractors carrying works in shipyard/heavy industry.

(Details of orders executed along with completion certificate from the client or relevant documents satisfying the criteria shall be submitted in this regard. The similar work should have been executed in India).

2. The firm should have a positive net worth for the last 3 consecutive financial years (FY22, FY23 & FY24).



Annexure- 2PRICE BID FORMAT

Item No.	Description of Items	Unit	Qty	Rate of wages/Person/Day (Rs)	GST (%)	HSN/SAC code
1	Scaffolder (Semiskilled)	Nos.	1			
2	Service Charges	Nos.	1			

Note:

- 1) Partially filled bid will be rejected.
- 2) L1 shall be arrived based on the lowest total per day per person exclusive of GST.
- 3) Price bid to be quoted for wages under "Semiskilled" category shall be in compliance with Minimum Wages Act, 1948.
- 4) Price bid to be quoted for Service Charges shall be in compliance with DoE OM No.F.6/1/2023-PPD dated 6th January 2023 and 17th January 2024.



Terms and Conditions

1. Tenderers are to carefully go through the scope of work, terms and conditions of the items for which offers are called for.
2. Offer shall be submitted in the prescribed form in the 'CKSRU Tender Box' located at CSL-Kolkata Ship Repair Unit, Gate No.9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata - 700024, and has to be addressed to The Assistant General Manager i/c (CKSRU), Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Kolkata - 24.
3. In case of bid sent through e-mail, then the documents should be password protected and the passwords should be passed on to the concerned officer while attending the bid opening or by e-mail or SMS immediately before the tender opening against the request from concerned officer.
4. Validity: The offer should be valid for a minimum period of four months from the tender closing date.
5. **Earnest Money Deposit (EMD):** Rs.10,000/- (Rupees Ten Thousand only)

EMD for a valid bid has to be submitted by the bidder in the form of demand draft / FDR / Bank Guarantee (Enclosure-2) drawn in favour of Cochin Shipyard Limited from scheduled bank except Co-operative bank in case of indigenous bidders and from international bank as per the CSL approved list in case of foreign bidder. Cheques are not acceptable. Bids submitted without EMD will be rejected. No interest shall be paid for the EMD, Security Deposit or Performance guarantee. EMD will be returned to the unsuccessful bidders post finalization of tender and issue of Work Order to the L1 bidder.

6. **Cost of Tender Form:** NIL

7. **Mode of tender:** The tender shall consist of below listed documents. Details are indicated at Annexure-4.
8. Bidders can contact Officer-in-Charge of the work which is indicated in the tender notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.
9. Bidders to note that no advance payment will be made by CSL against work order/ supply order issued.
10. Corrections and additions if any in the bid must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
11. GST/Duties, if any, payable extra is to be indicated in the techno-commercial part for two bids.

12. **Payment Terms:**

- a) Payment shall be released on a monthly basis, based on the attendance and its acceptance by the CSL representative.
- b) Contractor shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the contractor in the format at Enclosure-1.
- c) CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
- d) The invoice to be raised on Officer in-charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Dry Dock Office Building, Netaji Subhas Dock, Gate No.9, Circular Garden Reach Road, Kolkata – 700024.



- e) GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.
- f) Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay in submission of bills will lead to delay in processing of payment.
- a) **Language:** All documents in connection with this tender shall be in English language.
- b) All applicable taxes, duties, transportation and insurance etc. should be included in the rate quoted, unless specified otherwise. CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
- c) The quoted rate shall include all the wages, bonus and other expenses related to the personnel deployed at the site. No claim in this regard other than the rate quoted in the price bid will be entertained in the later stage.
- d) Cochin Shipyard Ltd will not take responsibility for any liabilities caused by the contractor in respect of the vehicle's tax, insurance, road permit, accident, penalties by authorities etc., or will not compensate part or full whatever may be the reasons.
- e) The contractor shall be solely responsible for the consequences arising out of any loss, damage or accident caused by the contractor or the employee engaged by the contractor while on duty. Any labour issues have to be settled by the contractor himself. CSL will not have any responsibilities for any issues between contractor and their personnel deployed.
- f) Speed limit inside CKSRU premises is Max 10km/Hr.
- g) The firm should not subcontract the work in part or full.
- h) Any loss / damage sustained by CSL on account of any negligent act of the contractor or the employee engaged by the contractor will be fully recovered from the contractor.
- i) The contractor or the employee engaged by the contractor are strictly banned from use of any kind of Narcotics drugs / Alcohol / smoking etc inside CKSRU yard premises and any illegal activity by the work men should be reported to the Officer-in-charge without delay and the contractor shall remove such persons from Yard premises.
- j) The Contractor shall ensure proper performance, conduct and behaviour of the workforce engaged by him and any of the premises of the Company and shall remove with immediate effect, the engagement of such person(s), who does/do not give satisfactory performance, conduct himself/themselves properly and misbehave with the regular employees/personnel of the Company in any place.
- k) The Contractor shall ensure that the workforce engaged by him carry with them valid identity card to be issued him during the working hours.
- l) An attendance register of the Contractor's workforce shall be maintained by its supervisor or any other person as deployed by him.
- m) The Contractor shall reduce or increase the workforce as and when the exigencies of the work may require.
- n) The Contractor shall obtain appropriate license under the Contract Labour (Regulation & Abolition) Act, 1970 and the Rules as amended up to date and shall comply with all terms and conditions thereof strictly, and shall keep such license duly validated and/or renewed from time to time throughout the currency of the Contract.
- o) The Contractor shall produce all the registers and records to the representative of the Company and Government authorities as and when required for ensuring statutory compliance. The Contractor shall submit a Certificate for having complied with all the



statutory provisions under all labour statute applicable to his contract at the end of the job period and only then his bill will be processed for payment by the Company.

- p) Contractor should take registration codes under Employees Provident Fund (Miscellaneous Provisions) Act 1952 and Employees' State Insurance Act 1948 for issuing PF number and ESI number to his contract workmen.
- q) The Contractor shall ensure that, to remit the Provident Fund and ESI contributions on or before 15th of every month for the previous month wages as per the provisions of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 & Employees' State Insurance Act, 1948. While submitting bills to the Company, the Contractor shall also render documentary evidence such as challan of remittance, transaction confirmation copy etc. with an undertaking of the deposits of Provident Fund/ESI contributions made by him in respect of the workforce under consideration for payment of wages, failing which, the payment of the bill by the Company will be withheld until such compliance is met.
- r) The acknowledgment copy of the remittance statement shall be submitted along with bills for verification as per Statute and company policy.
- s) The Contractor shall ensure that the payment of wages to the workforce engaged by him is made to them keeping in view statutory provisions with reference to the payment of wages (including provisions of minimum wages fixed by the Central Government for each category) in presence of Company representative within stipulated time of the following calendar month.
- t) The Contractor's workforce shall be liable for security check by the Security Staff deployed by the Company as and when deemed essential. In case of any malpractice / theft is found, company has the rights to cancel the entry permit and to take suitable legal action against contractor personnel. Necessary action has to be taken by the contractor on the said personnel and details of such action should be intimated to the company officially within 3 days from the date of incident. In case of such repeated incidents from the employees of same contractor, CSL has the rights to take suitable action against contractor including cancellation of vendor code.
- u) The Contractor undertakes that it has complied with and agrees to comply with all the necessary statutory requirements such as maintaining Registers, Records and Returns under Contract Labour (Regulation & Abolition) Act, 1970, Factories Act, 1948, Minimum Wages Act, 1948, Payment of Wages Act 1936, Payment of Bonus Act, 1965, Employees' Provident Funds & Miscellaneous Provisions Act, 1952, Employees' State Insurance Act, 1948, Employees' Compensation Act, 1923, Labour Welfare Fund Act, 1987, The Industrial Employment (Standing Orders) Act, 1946 etc. as applicable to its business for providing the said services.
- v) In case, while on duty and during the course of engagement in the work premises of the Company under this contract, if any of the Contractor's workforce meet(s) with any injury/indisposition due to accident or other natural calamities, the Contractor shall ensure that immediate and adequate medical aid viz. First Aid and subsequent treatment facilities are provided to the person(s) concerned free of cost and without fail. In addition, the Contractor shall also be liable for meeting with statutory liabilities under the ESI/EPF or Employees' Compensation Act. In case, the Contractor is exempted from ESI coverage of his employees, he should be covered under Employees' Compensation Act or having suitable Group Accident Policy for his workers.
- w) The Contractor shall indemnify and compensate CSL, if the Company as principal employer under the Contract Labour (Regulation & Abolition) Act, 1970 becomes liable to assume any liability towards the workforce engaged by the Contractor. In that event, the provisions relating to recovery as provided in the relevant clauses of the said Act shall be applicable.



- x) Additional safety provision: For the work carried out within dock area the contractor shall abide by all provisions of the dock workers (Safety, Health and Welfare) Regulation 1990 without causing any damage / accident in the work premises which will be ultimately causing loss to CSL either directly or indirectly. The contractor has to take all the necessary safety measures to prevent any damage/ accident at site during the execution of work.
- y) Port entry permit: Since the work is to be carried out inside the Port area, the contractor shall abide by all rules and regulations of the Port in force from time to time as applicable. The contractor is required to obtain required permit / RFID card for their manpower / vehicle as applicable issued by SMP to enter the CKSRU premises. The necessary recommendations will be issued by CSL to permit the contractor to take the materials / equipment / vehicle inside / outside the dock area for the execution of the work.

13. It is clarified that the contractor cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Ltd. has a grievance redressal cell and all questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Ltd Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.

14. In case any disputes or differences arising under, out of, or in connection with the contract shall be subject to the exclusive jurisdiction of courts at Ernakulam, Kerala, India.

15. The acceptance of a tender will rest with AGM i/c (CKSRU) / Unit head who does not bind himself to accept the lowest tender and reserves the right to himself the authority to reject any or all of the tenders received without assigning any reason.

16. Local Suppliers (Make in India), MSME firms and Startups will be eligible for various Relaxations in pre- qualification criteria and other Benefits as per the orders promulgated by Government of India. Bidders are advised to refer the details of various benefits and relaxation in pre-qualification criteria as published at CSL website (www.cochinshipyard.com) under the Tenders tab for further reference

17. **Security deposit/Bank Guarantee:**

- a) A recovery of 5 % will be made as an interest free deposit from the contractor's bill towards Security Deposit and will be returned one (1) month after expiry of the contract. No interest shall be payable on SD for the period of its pendency. SD will be forfeited where the contractor fails to meet the contractual obligations.

18. **Risk Purchase:** If the contractor fails to complete the awarded scope of work with in the delivery date or violate any of the terms and conditions of the purchase order, CSL shall have the following rights.

- a. To terminate the contract with 15 days' notice forfeiting the security deposit.
- b. To initiate alternate actions.

19. After submission of tender, no unsolicited correspondence will be entertained.

20. Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion without assigning any reason.



COCHIN SHIPYARD LIMITED
CSL-KOLKATA SHIP REPAIR UNIT (CKSRU)
KOLKATA – 700 024

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS

1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Documents against minimum eligibility criteria
- b. Other conditions, if any
- c. Deviation list, if any
- d. Copy of unpriced price bid (Price bid without price& with percentage of taxes & duties and details like quoted /Nil/Included need to be mentioned for each line item.)
- e. Complete list of tender documents duly signed and sealed on all pages as a token of acceptance.

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Duly filled price bid as per the tender document.
- b. The quoted rate shall include rate for material, service engineer if required, transportation, loading etc.to deliver the items to the location as mentioned in the tender document.
4. CKSRU/CSL reserves the right to alter, modify the scope at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
5. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price port, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
6. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
7. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
8. Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid. In case if there is any discrepancy in the rate quoted unit rate against individual line item will be considered as base and L1 will be arrived accordingly.
9. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.



Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- 1) Vendor Name
- 2) Vendor Address with Phone No

- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account
 - a. Name of the Bank

 - b. Name of the Branch

 - c. Branch Code:
 - d. NEFT Code of the Bank:
 - e. City Name:
 - f. Branch Location:
 - g. Branch Telephone No.:
 - h. Bank IFSC Code:
 - i. 9-Digit MICR Code
- (where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

- j. Type of the Account (S.B,Current or Cash Credit) with code (010/011/013)
- k. Account Number (as appearing on the cheque book)

- 6) Email Address of Vendor:
- 7) Date of Effect of RTGS/NEFT in your Bank:

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)
Signature of Employee

Certificate Bank

We certify that _____ has an Account No. _____ with
us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

BANK GUARANTEE TOWARDS EMD

To

COCHIN SHIPYARD LTD (GOVT. OF INDIA ENTERPRISE,)
PO BAG No. 1653,
PERUMANOOR PO,
COCHIN 682 015.

This deed of Guarantee made on Day ofTwo Thousandbetween CSL on one part and (Name and address of the bank) of the other part is as follows:

In consideration of CSL having allowed M/s.(herein after referred to as 'the Contractor') to submit Tender No....without Earnest Money according to the conditions of such Tender Notification, we... (Name of the Bank) (hereinafter referred to as 'the bank') undertake to pay to CSL on demand the sum of money payable as Earnest Money in respect of the Tender Number.....made by the contractor in case the contractor withdraws from the tender before the date of firmness stipulated or when the tender is accepted by CSL, the contractor makes default in furnishing the Security Deposit or in entering into an agreement as required by CSL or otherwise commits any breach of the terms and conditions of the tender.

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the Guarantee Amount upon receipt by us of your demand in writing accompanied by the following documents:

Your signed statement certifying that the Contractor is in breach of his obligation(s) under the Contract and the respect in which the Contractor is in breach.

Any demand for payment should contain your authorized signatures which must be authorized by your bankers or by a notary public.

The guarantee shall remain in full force and effect during the period that would be taken for the finalization of the tender and till CSL certifies that the terms and conditions of the said tender have been fully and properly carried out by the said contractor and accordingly discharges this guarantee or for 6 months from the date of issue of this guarantee whichever is earlier. A notice of the claim under this guarantee may be served on the bank within 3 months after the said period in which case the same shall be enforceable.

We, the Bank, further agree that any change in the constitution of the said contractor or the said bank shall not discharge our liability hereunder. This guarantee shall not be avoided, released or affected by any variation in the terms of the tender, acceptance of the contract between the contractor and CSL or any neglect, indulgence or forbearance by CSL.

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed ----- only).
2. This Bank Guarantee shall be valid up to (date) (9 months from the date of issuing the BG) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if you serve upon us a written claim or demand on or before..... (validity date).

Any demand for payment under this Guarantee must be received by us at this office during working hours on or before the validity Date. Should we receive no claim from you by the validity Date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,

Signature and seal of the

guarantor:.....

Name of Bank:.....

Address:

Date:.....

VENDOR DETAILS

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Registered office Address of Company/Firm in Kolkata	
4	Telephone No./Fax No./Mobile No	
5	E-mail address	
6	Names of the contact person & designation	(i) (ii) (iii)
7	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
8	PAN Card Number	
	GST Registration Number (GST certificate to be submitted along with the technical bid)	
	EPF registration no. (EPF registration certificate to be submitted along with the technical bid)	
	Note: In case firm does not have EPF registration reasons thereof to be indicated	
	ESI Registration No. (ESI registration certificate to be submitted along with the technical bid).	
	Note: In case firm does not have ESI registration reasons thereof to be indicated	
	Copy of License if applicable	
9	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'Govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet

Sign & seal of contractor: