



## TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य केलिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि	सीएसएल/सीकेएसआरयू/टीईएन/425/2023-24 दिनांक 03-02-2024
Tender No. & date	CSL/CKSRU/TEN/425/2023-24 dated 03-02-2024
कार्य का नाम	सीएसएल-कोलकाता शिप रिपेयर यूनिट (सीकेएसआरयू), कोलकाता में स्वचालित टाइमर आधारित इलेक्ट्रिकल मोटर सायरन की आपूर्ति, स्थापना और कमीशनिंग
Name of Work	Supply, Installation & Commissioning of Automatic timer based Electric Motor Siren at CSL- Kolkata Ship Repair Unit (CKSRU), Kolkata
निविदा का प्रकार	दो बोली
Type of Tender	Two Bid
जमा करने केलिए बयाना राशि	शून्य
Earnest Money to be deposit	Nil
निविदा प्रपत्र की लागत	शून्य
Cost of Tender Form	Nil
निविदा प्राप्ति की अंतिम तिथि एवं समय	दिनांक 17-02-2024 को 16:00 बजे तक
Last date & time of receipt of tender	17-02-2024 up to 16:00 hrs
निविदा खोलने की तिथि एवं समय	दिनांक 17-02-2024 को 16:30 बजे तक
Date & time of opening of tender	17-02-2024 at 16:30 hrs
कार्य पूर्ण करने की अवधि।	<b>30 दिन</b> (कार्य आदेश की स्वीकृति की तिथि से)
Work completion period	<b>30 Days</b> (from the date of acceptance of work order)







(A Government of India Category-1 Miniratna Company, Ministry of Shipping)

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the envelope.

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट सीकेएसआरयू), ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड, कोलकाता – 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी।

Sealed tenders addressed to The Deputy General Manager (CKSRU) shall be dropped in the "CKSRU Tender box" located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time.

उपरोक्त कार्य केलिए प्रभारी अधिकारी Officer In-Charge for the above work नाम/ Name : जिजिन मैथ्यू /JIJIN MATHEW पदनाम/ Designation: उप प्रबंधक/Deputy Manager संपर्क सं. (मोब.)/Contact No (M) : 9669770787 ई-मेल/ E-mail: : jijin.mathew@cochinshipyard.in

> कृते कोचीन शिपयार्ड लिमिटेड For Cochin Shipyard Limited

ठेकेदार का हस्ताक्षर एवं मुहर Signature and Seal of the Contractor (s)

## उप महाप्रबंधक (सीकेएसआरयू) Deputy General Manager (CKSRU)



पंजीकृत कार्यालयः प्रशासनिक भवन, पी.ओ. बैग सं. 1653, पेरुमानूर पी.ओ., कोच्ची - 682 015 Registered Office: Administrative Building, P.O. BagNo. 1653, Perumanoor P.O., Kochi - 682 015 फोन / Phone: +91 (484) 2361181/2501200. फाक्स/ Fax: +91 (484) 2370897/2383902 वेबसाइट / Website: www.cochinshipyard.com CIN: U63032KL1972GOI002414

# TABLE OF CONTENTS

SI. No.	Description	Annexure
1	Scope of Work and Technical Specification	1
2	Price Bid Format	2
3	General Terms and Conditions (Enquiry)	3
4	Special Instructions for Two-Bid systems	4
5	Vendor Details	5

#### Scope of work, Technical specification & Eligibility Criteria - Gangway

#### 1. Scope of Work

Scope Includes Supply, Installation & Commissioning of 1 No. Automatic timer based Electric Motor Siren as per the details given below. In this scope all materials, consumables and labour shall be supplied by the contractor. Transportation, loading/unloading, insurance etc. of the materials are in contractor's scope.

#### 2. Technical Specification:

SI. No.	Parameter	Value
1	Audible Range (Diametrical)	5.0 kilometres
2	IP Rating	IP44 or above
3	Enclosure Type	Totally Enclosed Fan Cooled (TEFC)
4	Available voltage at site	230V / 400V
5	Body Material	Aluminium Casting
6	Paint	Epoxy based paint suitable for coastal environment
7	Automatic Siren Timer	10 Settings per day

#### 3. Notes:

- a. The electric motor siren shall be physically installed at the designated location as per the instruction of officer in charge.
- b. Providing power supply at the location of installation is under CSL scope. Necessary termination shall be done by the supplier.
- c. The siren shall be connected based on manufacturer's wiring diagram and instructions.
- d. Adequate grounding, insulation, and protection shall be provided to Electrical siren for the protection against short circuits.
- e. The siren shall be tested to ensure that Electric Motor Siren functions properly and produces the intended audible range.
- f. The Timer shall be wired appropriately to ensure proper synchronization with the siren's operations.
- g. The timer shall be placed on a protective enclosure to keep it safe from environmental conditions.

#### 4. Delivery Location:

Cochin Shipyard Limited CSL-Kolkata Ship Repair Unit (CKSRU) Gate No.9, Netaji Subhas Dock Circular Garden Reach Road, Kolkata - 700024

#### 5. <u>Period of completion:</u>

Entire work as per the scope of work shall be completed within 30 days from the date of acceptance of Work Order.

#### 6. Eligibility Criteria:

The minimum eligibility criteria considered for this tender are as detailed below.

- a. The bidder must be an OEM (Original Equipment Manufacturer) or authorized distributor/reseller of products manufactured by the OEM.
- b. Bidder should have experience in supply, installation and configuration of similar products. Supporting document for past experience to be submitted along with the bid.

	PRICE BID												
Tender	Tender No. : CSL/CKSRU/TEN/425/2023-24												
Name o	Name of work : Supply, Installation & Commissioning of Automatic timer based Electrical Motor Siren at CKSRU, Kolkata												
SI. No.	Description	Unit rate excl. GST Rs.(b)	Total rate excl. GST Rs.(c=a*b)	GST (%)	HSN / SAC Code								
1	Supply, Installation & Commissioning of Automatic timer based Electrical Motor Siren	•											
1.1	Electric Motor Siren (A)												
	Supply, Installation & Commissioning of Electric Motor Siren as per the Scope of work & technical specification at Annexure 1	No.											
1.2	Automatic Siren Timer (B)	•											
	Supply, Installation and commissioning of automatic siren timer as per the Scope of work & technical specification at Annexure 1	No.											
	Grand Total excl GST (Rs) (A+B)												

Note: L1 will be arrived based on lowest grand total for the supply of all items excluding GST. Bidder has to quote all the line items. Partially quoted bid will be rejected without any further notice.

Signature and seal of the bidder

#### TERMS AND CONDITIONS

- 1. Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.
- Offer shall be submitted in the prescribed form in the 'CKSRU Tender Box' located at CSL-Kolkata Ship Repair Unit, Gate No.9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata - 700024, and has to be addressed to The Deputy General Manager (CKSRU), Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Kolkata - 24.
- 3. In case of bid sent through e-mail, then the documents should be password protected and the passwords should be passed on to the concerned officer while attending the bid opening or by e-mail or SMS immediately before the tender opening against the request from concerned officer.
- 4. <u>Validity</u>: The offer should be valid for a minimum period of four months from the tender closing date.
- 5. <u>Mode of tender:</u> The tender for the work will be based on Two Bid system. The tender shall consist documents as indicated at Annexure-4.
- 6. Bidders can contact Officer-in-Charge of the work which is indicated in the tender notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.
- 7. Bidders to note that no advance payment will be made by CSL against work order/ supply order issued.
- 8. Corrections and additions if any in the bid must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
- 9. L1 will be arrived based on lowest grand total for the supply of all items excluding GST. Bidder has to quote all the line items. Partially quoted bid will be rejected without any further notice.
- 10.Normally CSL will award the contract to the Bidder whose bid has been substantially responsive to the bidding documents and who has offered lowest evaluated total amount. However, if in the opinion of CSL, the total price or certain item rates quoted by the lowest evaluated bidder are considered high, CSL may invite such bidder for price negotiation. Lowest quoted bidder shall attend such negotiation meetings and if requested by CSL shall provide the analysis of rates/break up of amount quoted by him for any or all items of Schedule of Rates/ prices to demonstrate the reasonability. As a result of negotiation, bidder may offer rebate on his earlier quoted price.
- 11. The firm/bidder winning the contract shall sign an agreement with Cochin Shipyard Ltd for "Fall Clause". Accordingly, during the contract period the firm/bidder cannot offer the item/s to anyone else at rates lower than the rates quoted, or the same lowest rate shall be applicable to the contract with CKSRU/CSL.
- 12. Manufacturer's name, their trademark and brand, if any, should invariably be mentioned and illustrative leaflets giving technical particulars etc. should be attached to the offer.
- 13.Materials offered shall conform to CKSRU/CSL specifications and drawings.
- 14.Samples are to be supplied free of cost in the event of requirement by CKSRU/CSL. The detailed working drawing, if called for, is also to be furnished for approval before commencement of manufacture.
- 15. The quantities to be purchased may vary according to actual requirement at the time of placing orders.
- 16.No enhancement of rate for whatever cause will be allowed once the offer is accepted and an order is placed.
- 17.GST/Duties, if any, payable extra is to be indicated in the techno-commercial part for two bids.

### 18. Payment terms:

- a) 100% payment shall be released after completion of total scope of the work and acceptance by CSL representative at CKSRU site.
- b) Supplier shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the supplier in the format at Enclosure-1.
- c) CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
- d) The invoice to be raised on Officer in-charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Dry Dock Office Building, Netaji Subhas Dock, Gate No.9, Circular Garden Reach Road, Kolkata – 700024.
- e) GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.
- f) Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay in submission of bills will lead to delay in processing of payment.

### 19. RESTRICTIONS UNDER RULE 144 (XI) OF THE GENERAL FINANCIAL RULES (GFRS), 2017

a. Certificate shall be submitted by the bidders as per the below format along with their offer, stating compliance with office order OM No. 6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (as amended from time to time shall be applicable) regarding restrictions under rule 144 (ix) of the General Financial Rules (GFRs).

"I have read the clause regarding restrictions on procurement from as bidder of a country which shares a land border with India and on sub- contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the competent authority and will not sub contract any work to a contractor from such countries unless such contractor is registered with competent authority. I hereby certify that this bidder fulfills all requirement in this regard and is eligible to be considered"

Where applicable, evidence of valid registration by the competent authority shall be attached.

- b. Any bidder from a country, which shares a land border with India, will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. In works contracts, including turkey contracts, contractors shall not be allowed to sub contract works to any contractor from a country which shares a land border with India unless such contractor is registered with Competent authority. Relevant certificate to be submitted by bidder from a country which shares land border with India except for bidders to which Govt. of India has extended lines of Credit or in which Govt. of India has development projects, along with the offer as proof of registration with competent authority, failing which the offer will not be considered. A certificate is to be submitted by the bidder for compliance with the order referred above long with tender documents for consideration of offer (Wordings are as per Clause below). If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law.
- c. Registration should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder is validly registered at the time of acceptance /order placement, registration shall not be a relevant consideration during contract execution.
- d. The competent authority for the purpose of registration under the order shall be Registration committee constituted by the Department of Promotion of Industry and Internal Trade (DPIIT).

Details of the committee and procedure for registration and restrictions shall be as per Ann. I of the Order -Public Procurement no 1 dt 23.7.2020 issued by Ministry of Finance, department of Expenditure.

- e. "Bidder" (including the term 'tenderers', 'consultant' or 'Service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- f. "Bidder from a country which shares a land border with India" for the purpose of this Order means:
  - a) An entity incorporated, established or registered in such a country; or
  - b) A subsidiary of an entity incorporated, established or registered in such a country; or
  - c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d) An entity whose beneficial owner is situated in such a country; or
  - e) An Indian (or other) agent of such an entity; or
  - f) A natural person who is a citizen of such a country; or
  - a. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- g. The beneficial owner for the purpose above will be as under:
  - In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation
    - a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company.
    - b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
  - 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.
  - 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals,
  - 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
  - 5. In case of trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- h. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

- i. The successful bidder shall not be allowed to sub-contract works to any contractor from a country, which shares a land border with India unless such contractor is registered with the Competent Authority.
- 20.False declarations will be in breach of the code of integrity under rule 175(1)(i)(h) of the GFR for which a bidder or its successors can be debarred for up to two years as per rule 151 (iii) of the GFR along with such other actions as may be permissible under law.
- 21.A supplier who has been debarred by any procuring entity for violation of above order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of the debarment.
- 22.Verification of the Certificates issued by the bidder shall be carried out by CSL on random basis. False declarations will attract actions as stipulated in the order referred, including other actions as permissible by law.
- 23. <u>Security Deposit</u>: An amount equivalent to 10% of order value will be deducted from the final payment and same will be released after the successful completion of guarantee period as mentioned in Clause No. 23.
- 24.MSEs, Startups and Make in India a) Local Suppliers (Make In India), MSME firms and Startups will be eligible for various Relaxations in pre-qualification criteria and other Benefits as per the orders promulgated by Government of India (GFR or other relevant rules). Bidders are advised to refer the details of various benefits and relaxation in pre-qualification criteria as published at CSL website (www.cochinshipyard.com) under the Tenders tab for further reference.
- 25.Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted from submission of EMD & Tender cost.
- 26. The rate quoted shall remain firm throughout the period including extension if any.
- 27. The firm should not subcontract the work in part or full.
- 28. **Guarantee Period:** The goods supplied shall be guaranteed for workmanship and satisfactory performance for a period of 12months from the date of receipt of the materials at CKSRU yard and acceptance of the materials. Supplier should replace the defective materials without cost implication to CSL/CKSRU immediately after intimation of any such defects noticed during the Guarantee period.
- 29. **Risk Purchase**: If the supplier fails to supply the items ordered with in the delivery date or violate any of the terms and conditions of the purchase order, CSL/CKSRU shall have the following rights.
  - a) To terminate the contract with 15 days' notice forfeiting the security deposit.
  - b) To initiate alternate procurement action at the risk and cost of the supplier.
- 30. <u>Liquidated Damage</u>: In case any delay in completion period or in the Supply of ordered materials beyond the stipulated completion period / delivery period, the contractor has to pay Liquidated Damage (LD), a sum equivalent to ½% (half percentage) of the order value per week or part of the week subjected to maximum of 10 % of the order value.
- 31. Force Majeure condition: Should failure in performance of the contract or part thereof arise from war insurrection, restrain imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, CSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.

- 32. Transportation and Transit insurance shall be in the scope of supplier and unit prices quoted are to be inclusive of the same.
- 33.Suppliers are allowed to depute their authorized representative to be present at the time of opening of the price bid.
- 34. Indian Agent: Cochin Shipyard Ltd. is a fully owned Govt. of India Enterprise and prefers to deal directly with the supplier. However, if the supplier appoints an Indian Agent to deal with Cochin Shipyard Ltd., the commission payable by the supplier to such an agency shall be intimated. The Indian agent shall be enlisted with Director General of Supplies and Disposals under the compulsory registration scheme of Ministry of Finance. "If manufacturer's effect supplied through Agents only, authorization in writing from manufacturers in favor of the Agent for supply to CKSRU/CSL shall be furnished. If Indian Agent submit offers on behalf of Foreign manufacturers, copy of the Agency Agreement between them and their mutual interest in the basis to be furnished. In case where an Agent participates in a tender on behalf of a foreign manufacturer with specific authorization from the manufacturer, he should not quote on behalf of another foreign manufacturer along with the first manufacturer in a subsequent/ parallel tender for the same item. In other words, one Agent cannot represent two suppliers or quote on their behalf in a particular tender."
- 35. Jurisdiction: All questions, disputes or difference arising under, out of, or in connection with contracts shall subject to the exclusive jurisdiction of the Courts at Cochin, Kerala, India.
- 36. Conditional discounts, if any, will not be reckoned for tender evaluation / comparison purposes.
- 37. Supplier should depute only persons who are entitled for exemption for income tax in India or any site work. In case the supplier does not depute such persons, the tax liability will be to supplier's account.
- 38. Packing Material should be eco-friendly.
- 39. Supplier should follow the statutory requirements of products offered.
- 40.Products supplied shall be nontoxic and harmless to health. In the case of toxic materials Material Safety Datasheet may be furnished along with the material.
- 41. After submission of tender, no unsolicited correspondence will be entertained.
- 42.Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion. After submission of tender, no unsolicited correspondence will be entertained.

Cntd.....

Annexure - 4

## COCHIN SHIPYARD LIMITED CSL-KOLKATA SHIP REPAIR UNIT (CKSRU) KOLKATA – 700 024

### SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS

### 1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

### 2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Documents for minimum eligibility criteria
- b. Drawings & Technical Literature, if any
- c. Copy of unpriced Price bid (Price bid without price& with percentage of taxes & duties and details like quoted /Nil/Included need to be mentioned for each line item.)
- d. Complete set of tender documents duly signed and sealed on all pages as a token of acceptance.

### 3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Duly filled price bid as per the tender document.
- b. The quoted rate shall include rate for material, service engineer if required, transportation, loading etc.to deliver the items to the location as mentioned in the tender document.
- 4. CKSRU/CSL reserves the right to alter, modify the scope of supply at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
- 5. The techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price port, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
- 6. The tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
- 7. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
- Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
- 9. Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid. In case if there is any ambiguity in the price bid, unit rate quoted will be considered as base and L1 will be arrived accordingly.
- 10. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.

### Enclosure - 1

### **Electronic Payment Mandate Form**

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- 1) Vendor Name
- 2) Vendor Address with Phone No
- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account
  - a. Name of the Bank

b. Name of the Branch

					-				

C.	Branch	Code:

- d. NEFT Code of the Bank:
- e. City Name:

f. Branch Location:

- g. Branch Telephone No.:
- h. Bank IFSC Code:
- i. 9-Digit MICR Code

(where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

j. Type of the Account (S.B,Current or Cash Credit) with code (010/011/013)k. Account Number (as appearing on the cheque book)

 								-

6) Email Address of Vendor:

7) Date of Effect of RTGS/NEFT in your Bank:

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)

Signature of Vendor

### Bank Certificate

We certify that \_\_\_\_\_ has an Account No. \_\_\_\_\_ with us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....) Authorized official of Bank

## VENDOR DETAILS

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Registered office Address of Company/Firm in Kolkata	
4	Telephone No./Fax No./Mobile No	
5	E-mail address	
6	Names of the contact person & designation	(i) (ii) (iii)
7	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
	PAN Card Number	
	GST Registration Number (GST certificate to submitted along with the technical bid)	
	EPF registration no. (EPF registration certificate to be submitted along with the technical bid)	
8	Note: In case firm does not have EPF registration reasons thereof to be indicated	
	ESI Registration No. (ESI registration certificate to be submitted along with the technical bid).	
	Note: In case firm does not have ESI registration reasons thereof to be indicated	
	Copy of License if applicable	
9	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'Govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet