Tender No: HCSL/OPS/TEN/016/2022-23 dated 27.04.2022

NOTICE FOR INVITING TENDER

Sealed competitive tenders are invited on behalf of Hooghly Cochin Shipyard Limited (HCSL) from experienced vendors for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer Scope of Supply, General Terms and Conditions and Special Terms attached.

Tender No. & date	HCSL/OPS/TEN/016/2022-23 dated 27.04.2022
Scope of Supply / Work	**Procurement of Welding Consumables for Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah (Detailed specification is enclosed separately)**
Type of Tender	**Two Bid**
Cost of tender form	**Rs 500/- (Including GST)**
Earnest Money Deposit (EMD)	**Rs 59,400/-**
Last date & time of receipt of tender	19.05.2022 at 1500 Hrs.
Date & time of opening of technical bid	19.05.2022 at 1530 Hrs.
Delivery Period	**Within 21 Days** (from the date of acceptance of Purchase Order).
Officer - in - Charge	Name: Amar Nath Singh Designation: Project Officer (Mechanical) Email: amar.nsingh@hooghlycsl.com Phone No: +91 9830628938 Name: Badsha Jana Designation: Manager (Mechanical) Email: badsha.jana@hooghlycsl.com Phone No: +91 9962906510

Tender reference should be clearly indicated on top of the respective envelopes.

Sealed tenders in Two cover system (Prequalification cum Technical and Price Bid) addressed to The DGM (P&O) shall be dropped in the HCSL tender box or courier to **Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109 before the due date and time.**

1. **Minimum qualification criteria for participating in the tender will be as follows:**

i. Successful experience as material supplier in the successful completion of at least **one (1) similar material supply** of nature and complexity comparable to the proposed material within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs.26.4 lakhs.** (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Or

Successful experience as material supplier in the successful completion of at least **two (2) similar material supply** of nature and complexity comparable to the proposed material supply within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs.16.5 lakhs**. (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Or

Successful experience as material supplier in the successful completion of at least **three (3) similar material supply** of nature and complexity comparable to the proposed material supply within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs. 13.2 lakhs**. (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Similar Supply means: Supply of welding consumables for State/Central Govt., Shipyards, MNCs or similar etc. within 5 years ending last day of month previous to one in which applications are invited.

ii. The average Annual Turnover of the bidder should be more than **Rs. 16.5 lakhs** during the last three preceding years. (Notarized Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 03 years (2018-19, 2019-20, 2020-21) should be submitted along with the application for prequalification).

iii. The Tenderer should enclose copy of PAN, GST registration certificate, Income tax returns for last three years. (A copy of the same shall be submitted along with the application for issue of tender document).

The tender documents can be downloaded from CSL website www.cochinshipyard.in or http://www.eprocure.gov.in. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.cochinshipyard.in orhttp://www.eprocure.gov.in and not in the newspaper. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.

Tender administration: Tender procedure/administration/evaluation including correspondences will be done M/s. Hooghly Cochin Shipyard Limited, Howrah and awarding of contract will be done by M/s. Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

Officer - in - Charge for the above work:

Name: Amar Nath Singh
Designation Project Office (Mechanical)
Email amar.nsingh@hooghlycsl.com
Phone No +91 9830628938

Name: Badsha Jana
Designation: Manager (Mechanical)
Email: badsha.jana@hooghlycsl.com
Phone No: +91 9962906510

हावड़ा-03
HOWRAH-03
Hooghly Cochin Shipyard Limited

For Hooghly Cochin Shipyard Limited

TABLE OF CONTENTS

Sl. No.	Description	Annexure
1	Important Instruction	1
2	Technical Specification & Check list	2
3	Price Bid Format	3
4	General Terms & Conditions	4
5	Special Terms & Conditions	5
6	Commercial Checklist	6
7	Vendor details	7
8	NEFT Mandate Form	8
9	List of deviation	9
10	Form of Bank Guarantee towards EMD	10

For Hooghly Cochin Shipyard Limited

Signature and Seal of the Bidder(s)

Annexure – 1

Important Instruction

Suppliers shall take notice on the following points for its strict compliance

As the items are critically required, non-compliance of any of the following points will invite disqualification of the submitted offer without any further communication/ notice from this office in this regard.

I. For the consideration of the offer and its price bid opening, suppliers should ensure the compliance of following points (which are mandatory in line with this particular tender) as stipulated in the general terms and conditions of enquiry and techno-commercial check list herewith.

1. Pre-Qualification Criterion
2. Payment of Tender fee
3. EMD/ Bid Security Declaration
4. Liquidated damage
5. Payment terms
6. Validity of offer
7. Security deposit
8. Guarantee
9. Authorization letter from the OEM (if applicable)
10. Risk purchase
11. Make and model number of offered item.
12. Submission of relevant catalog of equipment offered (if any)
13. Self-certified copy of MSE/NSIC certificate, if applicable.
14. Price bid to be submitted in the price bid format attached at annexure-3
15. Unpriced bid as per annexure-3 to be submitted along with techno commercial bid with details like percentage of taxes & duties applicable & details like quoted/nil/included to be mentioned for each line item
16. The Tenderer should enclose copy of PAN, GST registration certificate, Income tax returns for last three years. (A copy of the same shall be submitted along with the application for issue of tender document).

II. **MSME/NSIC BENEFITS:**

A. The following benefits are extended for all the firms who are registered with district industries center and come under the category of Micro and Small Enterprises holding a valid Entrepreneurs Memorandum (EM) part ii certificate or Udyog Aadhaar Certificate. However, in order to avail the benefits as per public procurement policy for MSME's orders, 2012, all MSE bidders are required to declare their Udyog Aadhaar Memorandum (UAM) number in Central Public Procurement Portal (CPPP) compulsorily.

- Tender Forms Shall Be Issued Free of Cost.
- Payment of earnest money deposit (EMD) is exempted.
- The list of items published as part of MSME order dated 23rd March 2012 {currently 358 items} shall be procured exclusively from MSE firms only.

B. For all firms who are registered with National Small Industries Corporation (NSIC) and come under Micro and Small Enterprises holding a valid NSIC certificate. The below benefit also extended in addition to above.

Waiver of security deposit (SD) for the performance of the contract (10% of the order value by the way of bank guarantee till the supplies are completed), up to financial limit as mentioned in NSIC certificate. However, to ensure performance of the item during the guarantee period a performance bank guarantee (PBG) (3% of order value by the way of bank guarantee) to be submitted by the firm as applicable.

C. This tender shall be based on MSME order dated 23rd march 2012, pertaining to public procurement policy.

D. When supply/service as per tender is divisible in nature, MSE's within price band of L1+15 percent shall be allowed to supply a portion up to 20% of requirement by bringing down their price to L1 price where L1 is non MSE's. If multiple vendors satisfy the above condition, requirement shall be divided equally. In this scenario, preference shall be given to SC/ST vendors to such an extent that they are allowed to supply minimum 4% out of the 20% in line with the aforementioned MSME order. SC/ST vendors shall submit a valid certificate from district industries center / NSIC, for qualifying in the above criteria.

E. In the case of tender item non-splitable or non-divisible, MSE's quoting price band L1 + 15% (in the ascending order) may be awarded full/ complete supply of total tendered value to MSE's, considering spirit of policy for enhancing the government procurement from MSE's

III. It is reiterated that offers submitted without compliance of any one of the aforesaid points will not be considered for its evaluation and summarily be rejected on commercial background without any further clarification/ notice/ communication in this regard from M/S Hooghly Cochin Shipyard Ltd., even though the offer is technically acceptable.

For Hooghly Cochin Shipyard Limited

Annexure - 2

TECHNICAL SPECIFICATION CHECK LIST FOR SUPPLY OF WELDING CONSUMABLES

Sl. No.	Material Description	Technical Specification	YES	NO
1	CO2 Coil – Flux Core Wire (FCAW Coil) (AWS E71T1)	1. Used for " IS2062 Grade E250A " Material		
		2. Classification society's name to be mentioned on each box		
		3. Core Wire Diameter: 1.2 mm		
2	Electrode 6013 – 3.15mm (AWS E6013)	1. Used for " IS2062 Grade E250A " Material		
		2. Classification society's name to be mentioned on each box.		
		3. Electrode Length: 450 mm		
3	Electrode 6013 – 4 mm (AWS E6013)	1. Used for " IS2062 Grade E250A " Material		
		2. Classification society's name to be mentioned on each box.		
		3. Electrode Length: 450 mm		

Annexure - 3

Price Bide Format

Sl. No.	Material Description	Unit	Total Qty (A)	Rate/Unit (B)	Amount (INR) C=A X B	GST Amount (INR) (D)	Total Rate including GST (INR) E=C + D
1	CO2 Coil - Flux core wire (FCAW Coil) (AWS E71T1) (Each Coil 15 Kg.)	Nos.	500				
2	6013 Electrode 3.15mm (AWS E6013)	Kg.	2000				
3	6013 Electrode 4mm (AWS E6013)	Kg.	600				
4	Freight Charges	LS	1				
	Total Amount without GST (INR)						
	Total GST Amount (INR)						
	Total Amount with GST (INR)						

Price Bid Instructions

1. Bidder has to submit the price bid as mentioned in the format only, otherwise bid will be rejected.

2. L1 Bidder will be evaluated based on the combined cost of all the items including GST.

3. Quotation for all line items are mandatory. Partially quoting for few line items shall result in rejection of the bid.

Seal & Sign. of the Bidder

Annexure-4

GENERAL TERMS AND CONDITIONS

1. Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.

2. Offers are to be furnished in duplicate and should be free from overwriting. Corrections and additions, if any, must be attested. Incomplete/ambiguous offers are likely to be rejected.

3. Offer shall be submitted in the prescribed form to M/s Hooghly Cochin Shipyard Ltd (HCSL), Nazirgunge Works, Satyen Bose Road, P. O. Danesh Sk. Lane, Howrah - 711 109, West Bengal at the designated tender box and has to be addressed to The Deputy General Manager (Projects & Operations).

4. All applicable taxes, duties, transportation, delivery, etc at HCSL Nazirgunge, should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.

5. Indigenous tenderers should quote prices for delivery of materials at HCSL store (**Address:** Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109). Insurance for transit shall be arranged by the vendor.

6. Bidders to note that no advance payment will be made by HCSL against purchase order issued.

7. Bidders can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.

8. **Delivery Period is 21 days from the date of issue of PO.**

9. **Expiry date of welding consumables should be considered minimum 18 months from the delivery date at HCSL store**

10. **HCSL terms of payment:**
    a. 95% of the amount will be released after the completion of delivery against the order as per the purchase order, technical specifications and terms and conditions to the full satisfaction and acceptance of HCSL Officer-in-charge and on furnishing bill in triplicate.

    b. Balance 5% shall be released after Period of 3 months.

    c. Payment towards all on account bills shall be normally paid by the client after 30 working days from the date of receipt of error free certified bill by the Officer of HCSL as far as possible

11. Materials offered shall confirm to HCSL specification.

12. **Force Majeure condition**: - Should failure in performance of the contract or part thereof arise from war insurrection, restrain imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.

13. **Liquidated Damage**: - Liquidated Damages will be levied at the rate of 0.5% of the value of contract per week of delay involved subject to a maximum of 10% of the value of the executed contract value. The owner shall be at liberty to adjust or deduct the said amount of liquidated damages (not the way of penalty) from any amount due to the contractor. When the delay is not a full week or in multiples of a week and involves a fraction of a week, the LD payable for that fraction shall be proportional to the number of days involved.

14. **Risk Purchase**: If the supplier fails to supply the items ordered within the delivery date or violate any of the terms and conditions of the purchase order, HCSL shall have the following rights.
    a) To terminate the contract with 07 days' notice forfeiting.
    b) To initiate alternate procurement action at the risk and cost of the supplier.

15. **Warranty/ Guarantee:** - Nil

16. Suppliers are allowed to depute their authorized representative to be present at the time of opening of the price bid.

17. **Indian Agent** - Hooghly Cochin Shipyard Ltd. (HCSL) is a 100-percentage subsidiary of Cochin Shipyard ltd (CSL) under ministry of shipping, Govt. of India Enterprise and prefers to deal directly with the supplier. However, if the supplier appoints an Indian Agent to deal with HCSL, the commission payable by the supplier to such an agency shall be intimated. The Indian agent shall be enlisted with Director General of Supplies and Disposals under the compulsory registration scheme of Ministry of Finance. "If manufacturer's effect supplied through Agents only, authorization in writing from manufacturers in favor of the Agent for supply to HCSL shall be furnished. If Indian Agent submits offers on behalf of foreign manufacturers, copy of the Agency Agreement between them and their mutual interest in the basis to be furnished. In case where an Agent participates in a tender on behalf of a foreign manufacturer with specific authorization from the manufacturer, he should not quote on behalf of another foreign manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item. In other words, one Agent cannot represent two suppliers or quote on their behalf in a particular tender. "

18. **Jurisdiction:** All questions, disputes or difference arising under, out of, or in connection with contracts shall be subjected to the exclusive jurisdiction of the Courts at Kolkata, India.

19. **Cost of Tender and EMD (Earnest Money Deposit)**:

    a) Tenderers shall deposit an amount of **Rs. 59,400/- (Fifty-Nine Thousand Four Hundred only)** as Earnest Money Deposit (EMD) along with the tender.

    b) The EMD can be remitted in the form of Demand Draft (DD) / Banker's Cheque / Fixed Deposit Receipt (FDR)/ Bank Guarantee drawn in favor of 'Hooghly Cochin Shipyard Ltd. payable at Kolkata and shall be valid for a period of 6 (Six) months from the due date of opening of Techno-commercial Bids from any Nationalized/ Scheduled Bank or paid online through e-gateway of -

STATE BANK OF INDIA KOLKATA

COCHIN SHIPYARD BRANCH

ACCOUNT NO: 37354232301

IFSC CODE: SBIN0003229

EMD furnished by all contractors except the lowest tenderer will be released after issuing work order and submission of SD and its acceptance by the contractor to whom the work is awarded.

c) EMD of the successful tenderer will be refunded after remittance of the security deposit and execution of the agreement.

d) EMD deposited with the Client will be forfeited,

i) if a bidder withdraws or modifies his bid during the period of validity specified or

ii) if the successful bidder fails within the time limit to sign the agreement document or fails to furnish the required security deposit.

iii) Request for enhancement in the quoted rates or bringing in new conditions after tender opening or unnecessary delayed acceptance of the order / commencement of work / submission of Security Deposit.

e) The relevant documents pertaining to the EMD should be enclosed in a separate sealed cover, super scribing the Tender Notice No. with Date in Cover-1. **TENDERS RECEIVED WITHOUT EMD WILL NOT BE CONSIDERED AT ALL FOR FURTHER EVALUATION.**

f) **Cost of Tender Form:** 500/- (Including GST) shall be submitted in the form of Demand Draft, in favour of HCSL Ltd., payable at Kolkata. **TENDERS RECEIVED WITHOUT EMD WILL NOT BE CONSIDERED AT ALL FOR FURTHER EVALUATION**.

20. **Performance Guarantee:** If delivered item found in rusted or unpacked condition it should be replaced within three days.

21. **Security Deposit:** A recovery of 3% will be made as interest free deposit from the supplier's bill towards Security Deposit to a maximum of Rs. 1.00 Lakhs (One Lakhs only) and will be returned one (1) month after expiry of the contract. No interest shall be payable on SD for the period of its pendency. SD will be forfeited where the Supplier. fails to meet the contractual obligations

22. Supplier should depute only persons who are entitled for exemption for income tax in India or any site work. In case the supplier does not depute such persons, the tax liability will be to supplier's account.

23. Packing Material should be eco-friendly.
24. Supplier should follow the statutory requirements of products offered.
25. After submission of tender, no unsolicited correspondence will be entertained.
26. Hooghly Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion.
27. In any case of the above conditions is not acceptable to the tenderer, it should be specifically indicated in the tender failing which it will be presumed that all the terms and conditions are acceptable.
28. In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
29. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.

For Hooghly Cochin Shipyard Limited

Annexure -5

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEM

1. **MODE OF SUBMISSION OF TENDERS**

   Tenders should be submitted in two separate sealed covers superscripted in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. **TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS**
   a. Stamped and signed copy of all pages of **tender document and corrigenda (if any)** with all supporting document.
   b. Technical Specification check list as per **Annexure 2.**
   c. ***Signed Copy of unpriced Price bid (Annexure 3) (Price bid without price & with percentage of taxes & duties and details like quoted/Nil/included need to be mentioned for each line item.)***
   d. Techno-commercial check list as per **Annexure 6** with supporting documents if required.
   e. Vendor Details as per **Annexure 7.**
   f. NEFT mandate Form as per **Annexure 8.**
   g. List of Deviation (if Any) as per **Annexure 9.**
   h. Cost of Tender and EMD to be submitted along with Tender documents other wise bid will be rejected, Bank Guarantee format as per **Annexure 10.**
   i. Contract Agreement As per **Annexure 11.**
   j. The average Annual Turnover of the bidder should be more than **Rs.16.5 lakhs** during the last three preceding years. (Notarized Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 02 years (2019-20, 2020-21) should be submitted along with the application for prequalification) (to be supported by necessary documents and to be submitted along with technical bid).

3. **PRICE PART**

   In Price Part As per Price Bid format (**Annexure 3**) should be signed and stamped kept in separate cover and submitted strictly as per tender schedule.

4. **Validity:** The offer should be valid for a minimum period of **three (3) months** of date of Techno-Commercial Bid opening.

5. HCSL reserves the right to alter, modify the scope of supply at their discretion

6. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. ***Tenderers shall not be allowed to attend the Techno commercial bid opening.***

7. The Tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.

8. Details of optional items, if any, should be indicated under separate heading in the technical bid and the respective price details should be given in the price bid.

9. After submission of quotation / price opening, no unsolicited correspondence will be entertained.

10. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.

11. Price part should be submitted exactly in the Price Format as provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid.

12. Check lists, both technical & commercial, duly filled & signed should be submitted along with Part-I "Techno-Commercial" bid. Non-receipt of this document may lead to rejection of the offer.

13. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.

14. The tender document to be submitted by the bidder in Duly signed and sealed format (one original + 1 Copy).

15. Bid Submission shall include Amendment / corrigendum / response to pre bid query duly signed and accept (if any).

हावड़ा-09
HOWRAH-09
Hooghly Cochin Shipyard Limited

For Hooghly Cochin Shipyard Limited

Annexure 6

TECHNO-COMMERCIAL CHECK LIST				
SL. NO.	**DESCRIPTION**	**COMPLIANCE**		**REMARKS**
		YES	**NO**	
1.	Submission of Tender in two (2) parts – Techno-commercial & Price			
2.	Delivery date confirmation to yards delivery schedule			
3.	Validity of offer – Three (3) months			
4.	Payment Terms - confirm your offered mode of payment			
	95% of the amount will be released after the completion of work against the order as per the scope of work, technical specifications and terms and conditions to the full satisfaction and acceptance of HCSL Officer-in-charge and on furnishing bill in triplicate.			
	Balance 5% shall be released after Period of 3 months.			
5.	The Prices offered should remain firm till the completion of delivery, in case the purchase order is placed with you.			
6.	Delivery of material at HCSL store including freight & insurance charges.			
7.	For indigenous suppliers: Have you quoted the rates for delivery at Hooghly Cochin Shipyard (For HCSL store) basis.			
8.	A copy of price offer without price to be included in the techno-commercial offer. Please confirm			
9.	Have you considered Taxes, duties, levies, packing & forwarding etc., if any, in the offer.			
10.	Compliance with Pre-qualification criterion			
11.	L.D. payable as per relevant Clause in the General terms of enquiry.			
12.	Disputes in connection with contract subject to jurisdiction of courts at Kolkata India.			
13.	Termination of contract/Risk purchase as per relevant clause in the General terms of enquiry.			
14.	You should furnish **classification society** approval certificate/paper for welding rods and co2 coil			
15.	Confirm all other terms and conditions of enquiry are acceptable.			
16	MSME/NSIC, if yes document required along with technical bid.			
17	Vendor details to be submitted as per **Annexure 7**			
18	Supplier should be in the business of supplying welding consumables for the minimum three years if yes supporting documents to be submitted along with the technical bid.			
19	Supplier should have minimum average annual turnover Rs. 16.5 Lakhs as on 31st March (2021, 2020, 2019) if yes supporting document to be submitted along with technical bid			

Annexure – 7

VENDOR DETAILS (to be submitted along with TECHNICAL BID)

1	Name of Bidder/Firm	
2	Registered office Address of Company/firm in Kolkata/Howrah: Local office address at Kolkata/Howrah (if held):	
3	Telephone No./Fax No./Mobile No:	
4	E-mail address:	
5	Names of the contact person & Designation:	1)
		2) 3)
6	Type of Entity-Pro praetorship/Partnership firm/company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	Cost of Tender Details (DD No. Name of Bank)	
8	EMD Details (DD No. Name of Bank)	
9	PAN Card Number (Self-attested copy of PAN card has to be Submitted)	
	GST Registration No. (Self-attested copy has to be Submitted)	
10	Whether the agency has been blacklisted/de barred or given tender holiday or contract terminated before expiry of the contract period by any govt. autonomous bodies/organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (Please tick as applicable) If yes, please furnish details on a separate sheet

- **Certified that the above information is true to the best of our belief and information.**

Place:

Date:

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation:

Annexure 8

NEFT MANDATE FORM

(ON THE LETTER HEAD OF THE COMPANY)

Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT Hooghly Cochin Shipyard Ltd)

1) Vendor Name
2) Vendor Address with Phone No

3) Vendor Code
4) Permanent Account No. (PAN)
5) Particulars of Bank Account
   a. Name of the Bank
   b. Name of the Branch
   c. Branch Code
   d. NEFT Code of the Bank
   e. City Name
   f. Branch Location
   g. Branch Telephone No.
   h. Bank IFSC Code
   i. 9-Digit MICR Code

(Where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

   i. Type of the Account (S.B Current or Cash Credit) with code (010/011/013)
   j. Account Number (as appearing on the cheque book)

6 Email Address of Vendor
7 Date of Effect of RTGS/NEFT in your Bank

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)

Signature of Employee

Bank Certificate

We certify that_____ has an Account No._____ with us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

Annexure 9

COMPLIANCE STATEMENT- SPECIAL INSTRUCTIONS FOR TENDERERS AND TECHNICAL SPECIFICATION	**PAGE 1 OF 1**

Tender Name: **Procurement of Welding Consumables for Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah (Detailed specification is enclosed separately)**

TENDER NO: ---------- DATE: ----------

-

We hereby confirm and truly declare that our Offer / Bid No. .....dated .....is in full compliance with the documents issued against the Tender No. ----------dated -------, except for the deviations listed below:

LIST OF DEVIATIONS (HCSL reserves the right to reject offers with deviations)

Sl. No.	**Description / Tender Reference**	**Reasons for Deviation**

Name of tenderer:

Date: Name & Designation Seal & Signature

(Company Seal)

Annexure 10

Form of bank Guarantee towards EMD
(On stamp paper of value Rs. 200/-)

This deed of GURANTEE made on ..... day of .....Two thousand Eighteen between HCSL on the one part and ..... (Name and address of the bank) of the other part is as follows: -

In consideration of the HCSL having allowed M/s..... (Hereinafter referred to as 'the Supplier') to submit Tender No..... to them without Earnest Money according to the conditions of such Tender Notification.

We..... (here enter the name of 'the Bank') a Company incorporated under the .....Act and having its registered office at .....(hereinafter referred to as 'the bank') undertake to pay to HCSL on demand at Kolkata the sum of money payable as Earnest Money in respect of the Tender No.....made by the Supplier, in case the Supplier withdraws the tender before the date of firmness stipulated or when the tender is accepted by or on behalf of the HCSL the Supplier makes default in furnishing the Security Deposit or in entering into an agreement as required by the HCSL or otherwise commits any breach of the terms and conditions of the tender.

We, ...Bank Guarantee to pay the amount due and payable under this guarantee without any demur merely on demand from the HCSL. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The liability of the surety shall be restricted to Rs .....(Rs..... .....only)

This guarantee shall not be avoided, released or affected by any variation in the terms of the tender, acceptance or the contract between the Contractor and the HCSL or any neglect indulgence or forbearance by the HCSL.

This guarantee shall remain in full force and effect during the period that would be taken for the finalization of the tender and till the HCSL certifies that the terms and conditions of the said tender have been fully and properly carried out by the Supplier and accordingly discharges this guarantee or for Six Months from the date of issue of this guarantee whichever is earlier. A notice of the claim under this guarantee may be served on the Bank within Six Months after the said period in which case the same shall be enforceable against the Bank notwithstanding the fact that the same is enforced after the expiry of the said period.

The decision of the CEO, HCSL as to whether the occasion or the ground has arisen for the demand of the surety form Bank shall be final. The HCSL shall be at liberty to act as though the Bank were the principal debtor.

We, the said Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the HCSL in writing and agree that any change in the constitution of the said contractor or the said Bank shall not discharge our liability hereunder.

In witness whereof we have hereunto set our hand and seal this.....day .....of.....Two thousand and .....

Place:

Date: