



हुगली कोचीन शिपयार्ड लिमिटेड
(भारत सरकार का उद्यम)
HOOGHLY COCHIN SHIPYARD LIMITED
(A Govt. of India Enterprise)



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ONE EARTH • ONE FAMILY • ONE FUTURE

NOTICE INVITING TENDER

Sealed competitive tenders are invited on behalf of Hooghly Cochin Shipyard Limited (HCSL) from experienced vendors for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer Scope of Work, General Terms and Conditions and Special Terms attached.

| | |
|---------------------------------------|---|
| TENDER NO. & DATE | HCSL/OPS/SB/TEN/2025/018, DT.- 05.03.2025 |
| NAME OF WORK | LAUNCHING PREPARATORY WORKS INCLUDING SUCCESSFUL LAUNCHING & MOORING OF 2200T MPV TO PONTOON JETTY AT HCSL NAZIRGUNGE UNIT, HOWRAH, W.B. |
| TYPE OF TENDER | TWO BID |
| COST OF TENDER | NIL |
| EARNEST MONEY TO BE DEPOSIT | Rs. 1,00,000.00 |
| LAST DATE & TIME OF RECEIPT OF TENDER | 20.03.2025 UP TO 15:00 HRS. |
| DATE & TIME OF OPENING OF TENDER | 21.03.2025 UP TO 15:30 HRS. |
| SPECIAL INSTRUCTIONS TO BIDDERS | BIDDERS HAVE TO VISIT THE SITE BEFORE BIDDING TO CHECK THE LOCATION OF THE WORK ALONG WITH SCOPE. IT IS MANDATORY TO ENCLOSE THE SITE VISIT SLIP ALONG WITH TENDER DOCUMENT |
| OFFICER - IN - CHARGE | NAME : Tuhin Das DESIGNATION : Dy. Manager (Marine& Central Services) EMAIL : tuhin.das@hooghlycsl.com PHONE NO : +919883211231 NAME : Subham Manna DESIGNATION : Sr. Project Officer EMAIL : subham.manna@hooghlycsl.com PHONE NO : +917003595364 |

Tender reference should be clearly indicated on top of the envelope.

Sealed tenders in Two Bid cover system (Prequalification cum Technical and Price Bid) addressed to **The AGM (Material & Planning)** shall be dropped in the HCSL tender box or by courier to **Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, DaneshSk Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109** before the due date and time.

Tender administration: Tender procedure/administration/evaluation including correspondences will be done M/s. Hooghly Cochin Shipyard Limited, Howrah and awarding of contract will be done by M/s. Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

Signature and Seal of the Bidder(s)

For Hooghly Cochin Shipyard Limited



Registered Office: Administrative Building, HCSL Premises, Satyen Bose Road,
P.O. Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711 109.
☎ +91 (33)-2688 8282 ✉ contact@hooghlycsl.com 🌐 www.hooghlycsl.com

Shipyard: Nazirgunge Unit, Satyen Bose Road, P.O. Danesh SK Lane,
P.S. Sankrail, Howrah, West Bengal - 711109
☎ +91 (33)-2955 8283

Minimum qualification criteria for participating in the tender will be as follows:

- a. Bidder must have successfully completed minimum two (2) successful launchings the past 3 years ending last day of month previous to one in which applications are invited.
- b. Bidder must have experience in launching of Vessels of length minimum 50 meters or Tugs (minimum 40T BPT, minimum length 50 meters) or Naval/Coast Guard Vessels (minimum length 50 meters) with wooden ground-ways & sliding-ways arrangement within the past 3 years ending last day of month previous to one in which applications are invited. Launching of Pontoons/Barges will not be considered.
- c. Bidder must have an office in Kolkata/Howrah & must be thoroughly familiar of the launching procedures & requirements on Hooghly River bed.

Contractor shall submit the valid proof like Work Orders, Work Completion certificates for the work carried out against the work credentials.

- i. The average Annual Turnover of the bidder should be **at least Rs. 15 lakhs** during the last three preceding years.
- ii. **Bidders have to visit the site before bidding to check the location of the work along with scope. It is mandatory to enclose the site visit slip along with tender document.**
- iii. Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 03 years (FY2021-22, 2022-23, 2023-24) should be submitted along with the application for prequalification).
- iv. Income tax returns for last three years(A copy of the same shall be submitted along with the application for issue of tender document)
- v. Offers from joint ventures/consortium will not be accepted.
- vi. Net worth of the contractor must be positive as per the latest balance sheet.
- vii. The contractor must have a registered office at Howrah/Kolkata & the detail of the same should be provided along with the bid.

The tender documents can be downloaded from HCSL/ CSL website <http://hooghlycsl.com/www.cochinshipyard.com>. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.cochinshipyard.com or <http://www.eprocure.gov.in> and not in the newspaper. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.

Tender administration: Tender procedure/administration/evaluation including correspondences and awarding of contract will be done M/s Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

For Hooghly Cochin Shipyard Limited

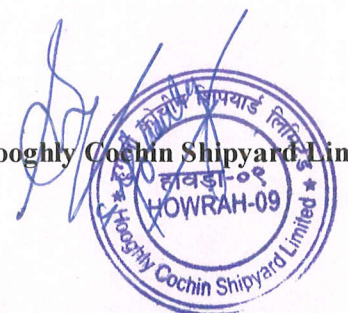


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For Hooghly Cochin Shipyard Limited

Signature and Seal of the Bidder(s)



A. PRINCIPAL PARTICULARS OF THE VESSEL:

The preliminary principal dimensions of the vessel shall be as follows:

- (i) Length – 78 Mtr
- (ii) Breadth – 16 Mtr
- (iii) Height – 6 Mtr
- (iv) Ship draft- 5.5 Mtr
- (v) Light ship draft – 1 Mtr
- (vi) Light ship weight –1040 T
- (vii) Category -Cargo type vessel, Hull & Super structure with MS Steel.

B. Tentative Launching Schedule

- i) The tentative launching schedule for 2200T MPV will be June 2025
- ii) The dates mentioned above are tentative & actual work commencement intimation will be given to the contractor 72 hours prior to work execution.

C. Scope of Work

I. Preparation of Launching Wood.

1. The Launching Wood preparatory works to be finished within 45 Days after receiving of Work Order.
2. Description of Launching Wood available in HCSL is as per below:

| S.No | MATERIAL DESCRIPTION | QUANTITY |
|------|-----------------------------------|----------|
| 1 | SAL WOOD 5000mmL*300mmW*300mmH | 150 NOS |
| 2 | SAL WOOD 5000mmL*315mmW*100mmH | 100NOS |
| 3 | SAL WOOD 5000mmL*200mmW*100mmH | 100NOS |

3. Preservation of marine wood as per IS 401:2001 Standard (Table 2, Clause 8.2, Sr No. 1 (b))
4. Post wood preservation, preparation of the marine wood for launching as per attached drawing. Note Drawings are for reference only; changes can be made as per site requirement.
5. Material required for wood preservation & wood preparation will be in contractor scope.
6. Manpower required to carry out the complete job will be in contractor's scope
7. Any tools & tackles required for the job will be in Contractor's scope

II. Launching of 2200T MPV JAK Vessel

1. Launching and mooring of Vessel from End launching facility to Outfit jetties of HCSL including arrangement of TUG boat.
2. It is mandatory to visit the yard on prior intimation to have better understanding about site conditions and requirements.
3. Clearing of area for ensuring smooth launching like grass cutting or clearing scraps etc.
4. Contractor has to provide detailed drawings & plan for launching of the vessel prior to starting of work. Any tools, material, clamps require to carry out the work will be in contractor scope. For making stools and other arrangements required raw material for this purpose like angle plate, supply by the yard.



5. For launching purpose supply and implementation of base coat and slip coat is in contractor scope.
6. Shifting of wooden blocks, for repositioning/moving one to two meters to ensure the painting has covered the bottom plates completely is under contractor scope.
7. Any additional protecting materials, lashing strings, soft packing like clothes or cushions for protection of hull of vessel or wooden block etc. to be managed by contractor
8. Once the bottom plate is painted before reseating it should be preserved with soft packing to avoid damage while seating on wooden blocks. In some case additional supports to be provided with wooden log (only) for ensuring balancing during painting.
9. Construction of ground-ways & sliding-ways from available wood at HCSL. All material required (apart from wood) will be in contractors scope.
10. Shifting of launching wood & arranging it below the vessel.
11. Removal of mud for lying of ground way beyond Slipway lock gate.
12. For locking between ground way and sliding way material like dog nail and others shall be scope in the contractor.
13. Shifting of Vessel load from Fabrication stools to Launching wood. Required arrangements for Sand bags, sand etc. to be arranged by the contractor.
14. Fabrication & erection of Aft & Forward poppet as per requirement. Material for fabrication of the supports will be in HCSL Scope.
15. Wooden wedges or small blocks of wood (request for a visit to yard/stores for accessing the quantity of the wood available with us and its dimensions) for seating will only be provided from yard, Collection (from stores) Positioning, securing & re collection and stacking back of wooden blocks at designated stores after launching to be done. (Recollection to be completed within Two days after finishing the launching).
16. Manpower for mooring & securing of vessel, Hiring of Tug boats for safe handling during mooring all under contractor scope. Contractor has to arrange mooring ropes, temporary fenders, Mooring Line etc.
17. Boat/Tug/Vessel should have valid relevant certificates as per Inland Vessels Act, 2021 (or the equivalent as published). It is the responsibility of the contractor to ensure that the age and fitness of the Tug/ Boat being offered for River/ inland water carriage complies with all the necessary regulations of Classification society /statutory authority and Insurance regulations.
18. Launching Woods & Wooden blocks used for launching is to be collected back from river and to be cleaned and returned to designated area.
19. Preservation of Launching Wood to be carried out post launching of vessel as per IS401:2001.
20. End launching tracks to be properly cleaned from old Greece, dirt or mud or any remnants.
21. Safety of contractor workmen involved in the work will be contractor scope
22. Transportation of workmen to HCSL Site will be in contractor's scope
23. All the required tools & tackles require for successful completion of job will be in contractor scope.
24. Any statutory requirement related to labor law will be in contractor scope.

D. HCSL Scope of supply / service

1. HCSL Yard installed cranes / Farana Crane/ Forklift will be provided for material shifting inside Yard & for dock gate lifting & repositioning.
2. Electricity & Water.
3. Launching Woods, Wooden Blocks & wedges.
4. Mooring Ropes & Fenders for final locking of vessel on the outfit jetty pontoon



E. Growth of Work

In case of any shortage of material related to launching of 2200T MPV project, contractor to arrange the material & same can be billed to HCSL on actual basis.

F. LOCATION OF WORK:

Hooghly Cochin Shipyard Limited
Satyen Bose Road, P.O. Danesh Sk. Lane,
Nazirgunge, Howrah-711109,
West Bengal, India

G. SAFETY OF PERSONNEL

- a) The contractor shall be entirely responsible for the safety of all personnel employed by them inside/outside HCSL premises and should ensure all staffs are adequately covered under ESIC/insurance.
- b) All personnel may require visiting production area with HCSL premises frequently. The contractor shall provide all PPEs required for commencing the job. Only full body harness as & when required will be provided by HCSL.
- c) HSE guidelines issued by HCSL from time to time shall be followed by the contractor.
- d) If any accident/injury occurs to any other persons/public due to proven negligence/non-adherence to relevant safety and other precautions on the part of Contractor/it's employees, the contractor shall remain liable to pay necessary compensation and other expense, as decided by appropriate authorities.

H. VALIDITY OF CONTRACT

Once the contract is awarded, the price offered and mutually agreed shall remain firm for 06 months from placement of order or till completion of work (whichever is later) and no escalation in labour, transportation cost etc. shall be allowed by HCSL on whatsoever reason thereafter



Price Bid Format**PART-A- LAUNCHING PREPARATORY WORKS**

| Sl. No. | Work Description | UOM | Qty |
|---------|--|-----|-----|
| 1 | LAUNCHING PREPARATORY WORKS INCLUDING PREPERATION OF GROUND-WAYS & SLIDING-WAYS AT HC SL NAZIRGUNGE UNIT, HOWRAH, W.B. | AU | 1 |
| 2 | Total Cost excl. GST | | |
| 3 | Total GST amount (INR) | | |
| 4 | Total Amount incl. GST (INR) | | |
| 5 | Total Amount incl. GST (in Words) | | |

PART-B- LAUNCHING & MOORING OF 2200T MPV

| Sl. No. | Work Description | UOM | Qty |
|---|--|-----|-----|
| 1 | SUCCESSFUL LAUNCHING & MOORING OF 2200T MPV TO PONTTOON JETTY AT HC SL NAZIRGUNGE UNIT, HOWRAH, W.B. | AU | 1 |
| 2 | Total Cost excl. GST | | |
| 3 | Total GST amount (INR) | | |
| 4 | Total Amount incl. GST (INR) | | |
| 5 | Total Amount incl. GST (in Words) | | |
| Grand Total of PART A + PART B (excl Taxes) | | | |

Price Bid Instructions

1. Bidder has to submit the price bid as mentioned in the format only, otherwise bid will be rejected.
2. The price bids will be evaluated based on the lowest offer on the Grand total of PART A and PART B of the Price bid excluding GST obtained from eligible and qualified bids.
3. Rate agreed upon as per quotation shall remain firm for 06 months from placement of order or till completion of work (whichever is later).
4. Bidders shall quote total amount in figures and in words. Corrections and additions if any must be attested / duly signed by the bidder. In the case of error in multiplication / addition in amount calculated, unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.

Seal & Sign. of the Bidder

GENERAL TERMS & CONDITIONS

1. Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.
2. Offers are to be furnished in duplicate and should be free from overwriting. Corrections and additions, if any, must be attested. Incomplete/ambiguous offers are likely to be rejected.
3. The tender documents can be downloaded from HCSL/ CSL website <http://hooghlycsl.com/www.cochinshipyard.com>. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.cochinshipyard.com or <http://www.eprocure.gov.in> and not in the newspaper. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.
4. All applicable taxes, duties, etc. at HCSL Nazirgunge, should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
5. GST should be indicated separately and shall be paid extra as per Govt. of India rules.
6. ESIC/Insurance of Manpower engaged in the work will be in Vendor's scope.
7. Contractors to note that no advance payment will be made by HCSL against work order issued.
8. The firm shall be solely responsible for the payment of wages, salaries and other legal dues of its personnel who are employed or deployed by it from time to time. The firm shall promptly pay all due salaries and wages to its personnel providing service. HCSL reserves the rights to ask the firm to submit satisfactory evidence of payment due, salaries etc. In any event, HCSL shall not be liable for any payments, dues, wages and salaries of the personnel deployed by the firm.
9. The Contractor should furnish their registration code, ESI/PF/PAN/GST numbers issued by competent authorities if any. The supporting documents for the same may have to be submitted to HCSL in the event of requirement. HCSL reserves the right for the deduction of ESI/PF from the bill or invoice, if required.
10. Necessary Insurance Coverage for the contractor's materials / equipment / vehicle including Third Party liability and for the workmen (covering Workmen's Compensation Act) engaged by the Contractor are to be taken at his cost. If any accident/injury occurs to any other persons/public due to proven negligence/non-adherence to relevant safety and other precautions on the part of Contractor/it's employees, the contractor shall remain liable to pay necessary compensation and other expense, as decided by appropriate authorities.
11. The contract shall be on a principal-to-principal basis and it will not create any employer, employee relationship between HCSL and firm / its personnel.
12. HCSL reserves the right to reject any Workmen provided by the contractor who:
 - a. Fails to meet the criteria for qualification/attributes.
 - b. Is unable to meet the requirements of job profile mentioned.
 - c. Misbehaves or disobeys any superior person placed above him for the discharge of his work.
 - d. If mentally or physically unfit



- e. Involved in use of any kind of narcotics drugs / alcohol / smoking etc inside HCSL premises.
- f. Involved in any illegal activities.
13. The contractor or the employee engaged by the contractor are strictly banned from use of any kind of narcotics drugs / alcohol / smoking etc inside HCSL premises and any illegal activity by the work men should be reported to the Officer in Charge without delay and the contractor shall remove such persons from yard premises.
14. The bidders are expected to familiarize himself with labour situation, wages and benefits applicable to laborers, working hours, and prior to quoting the rates. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
15. Any loss / damage sustained by HCSL on account of any negligent act of the contractor or the employee engaged by the contractor will be fully recovered from the contractor.
16. Hooghly Cochin Shipyard Ltd will not take responsibility for any liabilities caused by the contractor in respect of the vehicle's tax, insurance, road permit, accident, penalties by authorities etc., or will not compensate part or full whatever may be the reasons.
17. The contractor shall be solely responsible for the consequences arising out of any loss, damage or accident caused by the contractor or the employee engaged by the contractor while on duty. Any labour issues with workers have to be settled by the contractor himself. HCSL will not have any responsibilities for any issues between contractor and their employees.
18. Contractors can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted. During the evaluation of tender HCSL Officer-in-Charge may at his discretion ask the bidders for clarification in writing. Response for clarification shall be given in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification on the initiative of the bidder will be entertained.
19. HCSL reserves the right to reject any or all the offers without assigning any reason whatsoever.
20. The firm should not subcontract the work in part or full if awarded the contract by HCSL.
21. HCSL will not provide canteen facility to contractor workers as per company policies and subsidies. Contractor workmen may avail facility as per actuals at canteen rates.
22. Contract shall be executed as mentioned in scope of work or as decided by Officer-In Charge. Failing which, HCSL has the right to cancel the Work order with 7 days' notice and initiate alternative arrangements at the risk and cost of the contractor.
23. It is reiterated that offers submitted without compliance of any one of the aforesaid points will not be considered for its evaluation and summarily be rejected on commercial background without any further clarification/ notice/ communication in this regard from M/S Hooghly Cochin Shipyard Ltd., even though the offer is technically acceptable.
24. **MSE/NSIC BENEFITS:**
- a. The following benefits are extended for all the firms who are registered with District Industries Center and come under the category of **Micro and Small** Enterprises holding a valid Entrepreneurs Memorandum (EM) part ii certificate or UdyogAadhaar Certificate. However, in order to avail the benefits as per public procurement policy for MSME's orders, 2012, all MSE contractors are required to declare their UdyogAadhaar Memorandum (UAM) number in Central Public Procurement Portal (CPPP) compulsorily.
- Tender Forms Shall Be Issued Free of Cost.
 - Payment of earnest money deposit (EMD) is exempted.
 - The list of items published as part of MSME order dated 23rd March 2012 {currently 358 items} shall be procured exclusively from MSE firms only.
- b. For all firms who are registered with National Small Industries Corporation (NSIC) and come under **Micro and Small Enterprises** holding a valid NSIC certificate, the below benefit also extended in addition to above.
- Waiver of security deposit (SD) for the performance of the contract (5% of the order value by the way of bank guarantee till the supplies are completed), up to financial limit as mentioned in NSIC certificate.
- c. This tender shall be based on MSME order dated 23rd march 2012, pertaining to public procurement policy.



- d. MSE's quoting price band L1 + 15% (in the ascending order) may be awarded full/ complete supply of total tendered value to MSE's by bringing down their price to L1 price where L1 is non MSE's, considering spirit of policy for enhancing the government procurement from MSE's
- e. Traders are exempted from the benefits from Public Procurement Policy, for MSEs Order, 2012. As mentioned in O.M. No. 5/2(2)/2021-E/P and G/Policy dated 02.07.2021, Retail and Wholesale traders can register on Udyam Registration Portal for the purpose of Priority Sector Lending (PSL) only.
25. Bidder has to submit the price bid as mentioned in the format (**Annexure-2**) only other wise bid will be rejected.
26. Deviations if any in the offer submitted from that of the tender enquiry in any form should be clearly furnished in a separate document titled as "List of. Deviations". Else it is presumed that the bidder is complying with all terms and conditions f the tender.
27. Validity of offer has to be for a period of 3 months from the date of techno commercial opening. In the event, on HCSL request, validity of the tender shall be extended.
28. **SECURITY DEPOSIT:**
- a) The successful bidder shall remit a security deposit of 10% of the total order value (excluding taxes, duties etc.) in the form of demand draft drawn in favor of Hooghly Cochin Shipyard Ltd. towards the satisfactory performance of the contract, if an order is placed on them within 15 days.
- b) Alternatively, a Bank Guarantee equivalent to above % of the total order value (excluding taxes, duties) as per HCSL format from Scheduled Indian bank for Indian supplier is to be submitted, if an order is placed towards satisfactory performance of the contract.
- c) The Bank Guarantee /DD as above should be valid till 30 days after completion of job/ contract period.
- d) Fixed Deposit Receipt (for equivalent amount of Security Deposit required as per tender) in lieu of bank guarantee is also acceptable. Fixed Deposit Receipt shall be in the name of supplier with lien marked in favor of Hooghly Cochin Shipyard Limited, Kolkata
- e) This SD will be returned 30days after successful completion of the contract & no interest shall be payable on SD for the period of its pendency.
- f) SD will be forfeited where the contractor fails to meet the contractual obligations.
- g) Bidders with valid registration under NSIC/MSE category are also entitled for all privileges, concessions, relaxations etc. stipulated by relevant Govt. orders in this regard.
- h) In case if the contractor fails to pay the SD on time, the SD amount will be deducted from the first invoice of the contractor without any prior information.
29. **JURISDICTION:** Any disputes or differences arising under, out of, or in connection with the contract shall be subject to the exclusive jurisdiction of courts at Kolkata, West Bengal, India.
30. **FORCE MAJEURE CONDITION:** Should failure in performance of the contract or part thereof arise from war insurrection, restrain imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed to be justified by the circumstances of the case. The occurrence/cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.
31. **STATUTORY CONDITIONS AND LABOR LAWS**
- a) The firm must comply with statutory requirements, like ESI/EPF etc., and other labor laws/regulations in force and as amended from time to time.
- b) Under no circumstances HCSL will be responsible for any statutory compliance related to Labor, Central/State Government if any.



32. **INDEMNITY CLAUSE**

The firm shall indemnify HCSL and keep harmless against any or all claims, liabilities, damages, losses, costs, charges, expenses, proceedings and actions of any nature whatsoever made or instituted against HCSL directly or indirectly by reason of:

- a) Any wrongful, incorrect, dishonest, criminal, fraudulent or negligent work, misfeasance, disregard of duties by personnel of the firm; and/or
- b) Any theft, robbery, fraud or wrongful act or omission by personnel of the firm.

For Hooghly Cochin Shipyard Limited



SPECIAL TERMS & CONDITIONS

Annexure - 4

33. Cost of Tender and EMD (Earnest Money Deposit):

- a) **Cost of Tender form: NIL**
- b) Tenderers shall deposit an amount of **Rs 100000/- (Rupees One Lakhs only)** as Earnest Money Deposit (EMD) along with the tender.
- c) The EMD can be remitted in the form of Demand Draft (DD) / Banker's Cheque / Fixed Deposit Receipt (FDR)/ Bank Guarantee drawn in favor of "Hooghly Cochin Shipyard Limited" payable at Kolkata and shall be valid for a period of 6 (Six) months from the due date of opening of Techno-commercial Bids from any Nationalized/ Scheduled Bank or paid online through e-gateway of -

HOOGHLY COCHIN SHIPYARD LIMITED
STATE BANK OF INDIA
COCHIN SHIPYARD BRANCH
ACCOUNT NO: 37354232301
IFSC CODE: SBIN0003229

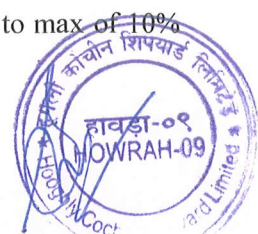
- d) EMD furnished by all contractors except the lowest tenderer will be released after issuing work order and submission of SD and its acceptance by the contractor to whom the work is awarded.
- e) EMD of the successful tenderer will be refunded after remittance of the security deposit and acceptance of the order. Alternatively, EMD can also be converted as a part of Security deposit & remaining amount to be submitted on placement of Order.
- f) EMD deposited with the Client will be forfeited,
 - If a contractor withdraws or modifies his bid during the period of validity specified or
 - If the successful contractor fails within the time limit to sign the agreement document or fails to furnish the required security deposit.
 - Request for enhancement in the quoted rates or bringing in new conditions after tender opening or unnecessary delayed acceptance of the order / commencement of work / submission of Security Deposit.
- g) The relevant documents pertaining to the EMD should be enclosed in a separate sealed cover, super scribing the Tender Notice No. with Date in Cover-1. TENDERS RECEIVED WITHOUT EMD WILL NOT BE CONSIDERED AT ALL FOR FURTHER EVALUATION.

34. PAYMENT TERMS:

- a. Payment shall be made after successful completion of work against invoice in triplicate supported by work completion certificate / work logbook duly certified by the Officer-in-Charge of HCSL.
- b. Contractor shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the contractor. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
- c. The invoice to be raised on Officer in-charge, Hooghly Cochin Shipyard Limited, Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109.
- d. Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized IICSL representative. Delay of accepted bills will lead to delay in processing of payment.

35. LIQUIDATED DAMAGES

- i. Liquidated Damages will be levied at the rate of 1% per day of order value subject to max of 10% of order value.



- ii. HCSL shall be at liberty to adjust or deduct the said amount of liquidated damages (and not by way of penalty) from any amount due to the contractor including Security Deposit.
- iii. When the delay is not a full week or in multiples of a week and involves a fraction of a week, the LD payable for that fraction shall be proportional to the number of days involved.

36. FAIL IN EXECUTING THE CONTRACT

If the contractor fails to commence the work in time, as per the terms in work order or violate any other terms & conditions of work order, HCSL shall have the following rights.

- a. To terminate the contract within 7 days of notice forfeiting the Security deposit.
- b. To initiate alternative arrangements at the risk and cost of the contractor.

If the firm's performance is found not satisfactory with regard to the progress of work, quality, and time factor, labour dispute with their workers, poor safety record, the contract shall be terminated with 7 day notice and no claim whatsoever will be entertained in this regard from the firm.

37. MODE OF SUBMISSION OF TENDERS

- a) Sealed tenders in Two Bid cover system (Prequalification cum Technical and Price Bid) addressed to **The AGM (Planning & Procurement)** shall be dropped in the HCSL tender box or by courier to **Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, DaneshSk Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109 before the due date and time.**
- b) Techno Commercial part should contain following details.
 - Stamped and signed copy of all pages of tender document and corrigenda (if any) with all supporting document
 - Check list as per **Annexure-5**
 - Vendor details as per **Annexure-6**
 - NEFT Mandate Form as per **Annexure-7**
 - List of deviation as per **Annexure-8**
 - Form of Bank Guarantee towards EMD as per **Annexure-9**
 - Format of security Deposit as per **Annexure-10**
 - Form of Self Declaration as per **Annexure-11**
 - Form of Legal Cases as per **Annexure-12**
 - Undertaking as per **Annexure-13**
 - Site Visit Slip as per **Annexure-14**
 - Signed copy of un-priced Price bid (**Annexure-2**) (Price bid without price & with percentage of taxes & duties and details like quoted/Nil/Included need to be mentioned for each line item)
- c) EMD to submit along with Tender documents otherwise Bid will be rejected.
- d) In Price Part as per Price Bid format (Annexure 2) should be signed and stamped and separately uploaded only in the designated space. If Price bid is merged with technical documents, it directly leads to rejection of offer.
- e) The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. **Tenderers shall not be allowed to attend the Techno commercial bid opening.**
- f) After submission of quotation / price opening, no unsolicited correspondence will be entertained.
- g) Check lists, technical & commercial, duly filled & signed should be submitted along with Part-I "Techno-Commercial" bid. Non-receipt of this document may lead to rejection of the offer.
- h) Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.
- i) Bid Submission shall include Amendment / corrigendum / response to pre bid query duly signed and accept (if any).
- j) Price part of technically acceptable offers only will be considered for opening.
- k) The bidder is expected and deemed to have read, understood and agreed to all instructions, forms, terms and specifications etc. in the tender document while bidding.
- l) Failure to furnish all information required or False/ambiguous information or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.



- m) All pages of the offer (including all supporting documents/attachments) should be signed by the authorized signatory of the bidder in acceptance of tender conditions. Scanned copy of the same may be attached in the bid. Unsigned and unstamped bids shall be summarily rejected.
- n) All documents, instructions, catalogues, brochures, pamphlets, design data, norms and calculations, drawings, operation, maintenance and safety manuals, reports, labels on deliveries and any other data shall be in English language.

For Hooghly Cochin Shipyard Limited



CHECKLIST

| TECHNO-COMMERCIAL CHECK LIST | | | | |
|-------------------------------------|--|-------------------|-----------|----------------|
| SL. NO. | DESCRIPTION | COMPLIANCE | | REMARKS |
| | | YES | NO | |
| 1 | Submission of Tender in Single Envelope – Techno-commercial & Price | | | |
| 2 | You have read & understood the complete scope of work, terms & conditions of the tender | | | |
| 3 | EMD submitted with the Bid | | | |
| 4 | Site Inspection Slip submitted with the Bid | | | |
| 5 | Validity of offer – three (3) months | | | |
| 6 | Payment Terms - confirm your offered mode of payment | | | |
| | Payment shall be made post successful completion of work against invoice in triplicate supported by Work Done Certificate, ESIC/EPF duly certified by the Officer-in-Charge of HCSL. | | | |
| 7 | ITR, Balance Sheets, Profit & loss statement for FY 2021-22, 2022-23 & 2023-24 submitted with the Bid | | | |
| 8 | Rate agreed upon as per quotation shall remain firm for 06 months from placement of order or till completion of work (whichever is later). | | | |
| 9 | A copy of price offers without price to be included in the techno- commercial offer. Please confirm. | | | |
| 10 | Have you considered Taxes, duties, levies, packing & forwarding etc., if any, in the offer? | | | |
| 11 | Compliance with Pre-qualification criteria | | | |
| 12 | Disputes in connection with contract subject to jurisdiction of courts at Kolkata India. | | | |
| 13 | Termination of contract/Risk purchase as per relevant clause in the General terms of enquiry. | | | |
| 14 | You should furnish appropriate certificate/paper. (Refer Annexure 2) | | | |
| 15 | Confirm all other terms and conditions of enquiry are acceptable. | | | |
| 16 | MSME/NSIC, if yes document required along with technical bid, in relevant sector | | | |
| 17 | PAN, GST certificate submitted with the Bid | | | |
| 18 | Vendor details to be submitted as per Annexure 6 | | | |
| 19 | ESIC/EPF Registration Cert. (As applicable) | | | |
| 20 | Contractor should have average annual turnover at least Rs. 15 lakhs during the last three preceding years, if yes supporting document to be submitted along with technical bid. | | | |
| 21 | You have read & understood all the Terms & Conditions of the tender | | | |

VENDOR DETAIL

| | | |
|----|---|----------------------|
| 1 | Name of the Contractor/Firm | |
| 2 | Registered office Address of Company/Firm | |
| 3 | Local office address at Kolkata/Howrah (if held): | |
| 4 | Telephone No./Fax No./Mobile No | |
| 5 | E-mail address | |
| 6 | Names of the contact person & designation | (i) (ii) (iii) |
| 7 | Name & contact detail of the concerned person who is dealing with this tender | Name: |
| | | Contact number: |
| 8 | Type of Entity - Proprietorship/ Partnership firm/ Company/ NSIC/ MSME Category etc. <i>(Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)</i> | |
| 9 | PAN Card Number | |
| | GST Registration Number <i>(GST certificate to submitted along with the technical bid)</i> | |
| | EPF Registration No. <i>(EPF registration certificate to be submitted along with the technical bid)</i> <i>Note: In case firm does not have EPF registration reasons thereof to be indicated</i> | |
| | ESI Registration No. (If applicable) <i>(ESI registration certificate to be submitted along with the technical bid).</i> <i>Note: In case firm does not have ESI registration reasons thereof to be indicated</i> | |
| | Copy of License if applicable | |
| 10 | EMD Details (DD No. Name of Bank) | |
| 11 | Whether the agency has been blacklisted/de barred or given tender holiday or contract terminated | Yes/No |

before expiry of the contract period by any govt. autonomous bodies/organizations where contractor has provided services earlier due to deficiencies in service or misconduct etc.

(Please tick as applicable)

If yes, please furnish details on a separate sheet

Certified that the above information is true to the best of our belief and information.

Place:

Date:

Signature of Contractor/Authorized signature of firm/agency:

Name of Contractor or authorized signatory of firm/agency:

Designation:

Sign & seal of contractor:

| | | |
|---|---------------------------------------|------------------------------|
| COMPLIANCE STATEMENT- SPECIAL INSTRUCTIONS FOR TENDERERS AND TECHNICAL SPECIFICATION | PAGE 1 OF 1 | |
| Tender Name: LAUNCHING PREPARATORY WORKS INCLUDING SUCCESSFUL LAUNCHING & MOORING OF 2200T MPV TO PONTOON JETTY AT HCSL NAZIRGUNGE UNIT, HOWRAH, W.B. | | |
| TENDER NO: HCSL/XXX/XX/XX/XXX/20XX-XX, Dt.- XX.XX.2024 | | |
| We hereby confirm and truly declare that our Offer / Bid No.datedis in full compliance with the documents issued against the Tender No. _____ dated _____, except for the deviations listed below: | | |
| LIST OF DEVIATIONS (HCSL reserves the right to reject offers with deviations) | | |
| Sl.No. | Description / Tender Reference | Reasons for Deviation |
| | | |
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| | | |
| | | |
| Name of tenderer: _____ Date: _____ Name & Designation _____ Seal & Signature _____ (Company Seal) | | |

Note: Mention "Nil Deviation" if nothing, otherwise provide the same in above column

Form of bank Guarantee towards EMD

(On stamp paper of value Rs. 200/-)

This deed of GURANTEE made on day of Two thousand Twenty Four between HCSL on the one part and (Name and address of the bank) of the other part is as follows: -

In consideration of the HCSL having allowed M/s.....(Hereinafter referred to as 'the Contractor') to submit Tender No..... to them without Earnest Money according to the conditions of such Tender Notification.

We..... (here enter the name of 'the Bank') a Company incorporated under theAct and having its registered office at(hereinafter referred to as 'the bank') undertake to pay to HCSL on demand at Kolkata the sum of money payable as Earnest Money in respect of the Tender No.....made by the Contractor, in case the Contractor withdraws the tender before the date of firmness stipulated or when the tender is accepted by or on behalf of the HCSL the Contractor makes default in furnishing the Security Deposit or in entering into an agreement as required by the HCSL or otherwise commits any breach of the terms and conditions of the tender.

We,Bank Guarantee to pay the amount due and payable under this guarantee without any demur merely on demand from the HCSL. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The liability of the surety shall be restricted to Rs(Rs..... only).

This guarantee shall not be avoided, released or affected by any variation in the terms of the tender, acceptance or the contract between the Contractor and the HCSL or any neglect indulgence or forbearance by the HCSL.

This guarantee shall remain in full force and effect during the period that would be taken for the finalization of the tender and till the HCSL certifies that the terms and conditions of the said tender have been fully and properly carried out by the Contractor and accordingly discharges this guarantee or for Six Months from the date of issue of this guarantee whichever is earlier. A notice of the claim under this guarantee may be served on the Bank within Six Months after the said period in which case the same shall be enforceable against the Bank notwithstanding the fact that the same is enforced after the expiry of the said period.

The decision of the CEO, HCSL as to whether the occasion or the ground has arisen for the demand of the surety form Bank shall be final. The HCSL shall be at liberty to act as though the Bank were the principal debtor.

We, the said Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the HCSL in writing and agree that any change in the constitution of the said contractor or the said Bank shall not discharge our liability hereunder.

In witness whereof we have hereunto set our hand and seal this..... dayof.....Two thousand and

Place:

Date:

BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT/WARRANTY GUARANTEE

(On Stamp Paper of Value Rs 200/-)

To

HOOGHLY COCHIN SHIPYARD LTD
ADMINISTRATIVE BUILDING, HCSL PREMISES
SATYEN BOSE ROAD, P.O. DANESH SHAIKH LANE
HOWRAH, WEST BENGAL, INDIA.

WHEREAS (Name & Address of Supplier) (Hereinafter called "**the Supplier**") has undertaken, in pursuance of contract..... No.....Dated:.....to execute (Name of Contract and brief description of works) (hereinafter called "**the Contract**").AND WHEREAS it has been stipulated by **HOOGHLY COCHIN SHIPYARD LTD** (The Buyer - hereinafter called "**HCSL**") in the said contract that the Supplier shall furnish **HCSL** with a Bank Guarantee for the sum specified therein as security for compliance with the Supplier's obligations in accordance with the Contract. AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee.

NOW THEREFORE we (Name of the Bank) having its Head Office at.....(Address of Head Office) and acting through its branch office at.....(Address of the executing branch) (hereinafter called "**the Bank**") hereby affirm that we are the Guarantor and responsible to **HCSL**, on behalf of the Supplier up to a total of (amount of Guarantee)in words).

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the Guarantee Amount upon receipt by us of your demand in writing accompanied by the following documents:

1. Your signed statement certifying that the Supplier is in breach of his obligation(s) under the Contract and the respect in which the Supplier is in breach.
2. Your signed statement certifying that the Supplier has been given prior written notice by email from you to make good the fore said breach and that the Supplier still failed to fulfil the Contract within 30 days of such notice. A copy of such notice given by email to the Supplier shall be attached to the demand for payment.

Any demand for payment should contain your authorized signatures which must be authorized by your bankers or by a notary public.

We, the Bank, further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between **HCSL**

and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification. We, the Bank, further agree that any change in the constitution of the said contractor or the said bank shall not discharge our liability hereunder.

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed(.....only).

2. This Bank Guarantee shall be valid up to (date) and

3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if **HCSL** serve upon us a written claim or demand on or before(validity date).

Any demand for payment under this guarantee must be received by us at this office during working hours on or before the validity date. Should we receive no claim from you by the validity date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,

Signature and seal of the

guarantor :.....

Name of Bank:.....

Address:

Date:.....

^[1]An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in respective Dollars /Indian Rupees/Other Currency.

Self-Declaration to be given by the contractor in Letter head

Bid's Reference No. & Date:

Contractor's Name & Address:

Person to be contacted:

Designation:

Telephone No.:

Fax No.:

Email:

1. We do hereby declare that we have not been debarred/black listed by HCSL or by any of the Public Sector Undertaking or Government department etc.

2. If HCSL finds that, we have been blacklisted/ debarred by any of the Public Sector Undertaking or Government department, and then HCSL can reject the offer or terminate the contract at any point of time. In such case, we are aware that, EMD, security deposit, performance guarantee etc will be forfeited by HCSL. Further we are confirming herewith that, any loss that has happened to HCSL due to this will be compensated by us.

For and on behalf of the firm

(Firms Name & Address)

(Signature of Authorized Signatory)

Name:

Designation

Phone No.:

Seal:

Date:

Place:.....

(Sample Format)

Details of legal cases pending against the firm for the last five years

| SL. NO. | ORGANISATION AGAINST WHOM THE LITIGATION IS INVOLVED | BRIEF DETAILS OF DISPUTE | AMOUNTS INVOLVED (Rs.) | PRESENT STATUS | Remarks |
|---------|--|--------------------------|-----------------------------|----------------|---------|
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Note : If no Cases exist mention "NILL CASES", otherwise provide the details.

SIGNATURE OF CONTRACTOR

UNDERTAKING

I, Shri in my capacity as Managing Partner / Chairman & Managing Director / Proprietor of M/s do hereby give an undertaking that we shall not subcontract the work or part of work to any other agency if awarded the contract by HCSL.

Signature of authorized signatory of contractor:

Name of authorized signatory of contractor:

Designation:

Address:

Contact No:



HOOGLY COCHIN SHIPYARD LIMITED

A wholly owned Subsidiary of Cochin Shipyard Limited,
A Government of India Enterprise under Ministry of Ports, Shipping and Waterways

SITE VISIT SLIP

I....., authorized representative
of..... address:.....
.....

Visited the site onand understood the work completely related to the Mooring of 06 Nos Hybrid Electric Aluminium Catamarans at yard pontoon jetties in HCSL Nazirgunge unit, Howrah, W.B

Signature of HCSL Official

Stamp and Signature of the representative of the firm