



हुगली कोचीन शिपयार्ड लिमिटेड
(भारत सरकार का उद्यम)
HOOGHLY COCHIN SHIPYARD LIMITED
(A Govt. of India Enterprise)



वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

NOTICE INVITING TENDER

Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit), Kolkata

Password protected quotations in the prescribed format are invited on behalf of Hooghly Cochin Shipyard Limited (HCSL) from experienced contractors for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer Scope of Supply, General Terms and Conditions and Special Terms attached.

Tender No. & date	HCSL/OPS/SB/TEN/2026/024 dated 28.01.2026
Scope of Supply / Work	Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit) at Gate No. 9, Netaji Subhas Dock, Kolkata (Detailed specification is enclosed separately)
Type of Tender	Open Tender - Two Bid (Email Mode) (Price Bid Password Protected)
Cost of Tender	Nil
Earnest Money to be deposit	Rs. 1,00,000/- (One Lac)
Last date & time of receipt of tender	03.02.2026 at 1600 Hrs.
Date & time of opening of technical bid	03.02.2026 at 1630 Hrs.
Work duration	60 Days from the Date of WO issuance or upon issuance of Site Clearance.
Officer - in - Charge	For Tender: Name: Vijay Singh Designation: Manager (SC&C) Email: vijay.singh@hooghlycsl.com Mob. No: +91 86870 69271 For Technical: Name: Rakesh Sagar Designation: Manager (Design) Email: rakeshkr.sagar@hooghlycsl.com Mob. No. 95089 21575



Registered Office: Administrative Building, HCSL Premises, Satyen Bose Road,
P.O. Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711109.
☎ +91 (33)-2688 8282 ✉ contact@hooghlycsl.com 🌐 www.hooghlycsl.com

Shipyard: Nazirgunge Unit, Satyen Bose Road, P.O. Danesh SK Lane,
P.S. Sankrail, Howrah, West Bengal - 711109
☎ +91 (33)-2955 8283

CIN : U35900WB2017GOI223197, GSTIN : 19AAECH3640L1ZD

Tender to be submitted by E-mail only. No hard copy quotation of the bid will be accepted.

Tender reference should be clearly indicated on the subject of the Mail. Tenders should be submitted in two separate files as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" (Password Protected) indicating the tender number, due date of the tender and subject as in-line with the scope of work in the Mail addressed to:

vijay.singh@hooghlycsl.com

The tender documents can be downloaded from Hooghly-CSL Website www.hooghlycsl.com, CSL website www.cochinshipyard.in or <http://www.eprocure.gov.in>. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.hooghlycsl.com, www.cochinshipyard.in or <http://www.eprocure.gov.in> and not in the newspaper. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.

Tender administration: Tender procedure/administration/evaluation including correspondences will be done M/s. Hooghly Cochin Shipyard Limited, Howrah and awarding of contract will be done by M/s. Hooghly Cochin Shipyard Limited, Howrah, West Bengal.



विजय सिंह
Vijay Singh
प्रबंधक (उप-संविदा एवं वाणिज्यिक)
Manager (Subcontract & Commercial)
होगली कोचीन शिपयार्ड लिमिटेड
Hooghly Cochin Shipyard Limited

Hooghly Cochin Shipyard Limited

Minimum Qualification Criteria for Participating In The Tender Will Be As Follows

1.1. The Bidder shall be a single firm having experience in MS Fabrication Works (MS Fabrication, Steel renewal, Piping Works, High Pressure Vessels, MS Welding Works) in Shipbuilding / Ship Repair / Heavy Industries.

1.2. Experience as bidder in the successful completion / under execution of similar scope of work in preceding 3 years. (Satisfactory completion certificate and Work-order /Purchase Order from the Client for work done should be submitted along with bid). Vendor should have completed and submit the details of work experience in preceding 03 years ending last day of month previous to one in which applications are invited are only considered i.e. from 01.01.2023 to 31.12.2025 of similar works as part of Pre-Qualification requirement, minimum order value as per below requirement:

One order of value 40 lacs, or

Two orders of value 25 lacs each, or

Three orders for 20 lacs each.

Similar work means “the experience of successfully completed or under execution / progress similar works (as per clause 1.1 above).

1.3. The Bidder should furnish the required work-specific information and satisfactory documentary evidence such as copy of work order / agreement and a certificate from the employer for satisfactory completion of work along with the GST Invoice or any other relevant document indicating completion of work shall be submitted to Hooghly CSL in support of its claim of experience.

1.4. The executed project shall comprise of comparable nature to that of providing MS Fabrication Works. If the experience claimed by the bidder is of no relevance with respect to as mentioned at Sl. 1.1 above, then such experience will not be considered for pre-qualification. Decision taken by Hooghly-CSL in this regard will be final.

1.5. Bidder shall not be under a declaration of ineligibility issued by Govt. of India/ State govt./ Public Sector Undertakings etc. The bidder shall not have been debarred / black listed by CSL/HCSL or by any of the Public Sector Undertaking or Government department etc.

1.6. Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 03 years, FY (2022-23, 2023-24, 2024-25) should be submitted. **Net worth of the bidder must be positive as per the latest balance sheet. (MSE/NSIC may get exemptions as per prevailing Govt. norms).**

1.7. The average annual turnover of the bidder should be at least Rs. 25 lakhs during the last three preceding FY years (2022-23, 2023-24, 2024-25).

1.8. The Tenderer should enclose copy of statutory documents PAN, GST registration certificate, Income tax returns for last three FY (2022-23, 2023-24, 2024-25).

Hooghly Cochin Shipyard Ltd.

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A. SCOPE OF WORK

- **Details Scope of Work is annexed separately as PTS.**

Document No: **PTS-00324001-002**

Scope includes, removal of existing rubber sealing and fitment of new rubber sealing in the CAISSON GATE along with the showing leak proof during trial at Dock slot.

I. CONTRACTORS SCOPE

1. Welding machine with all accessories including oven. All welding machines are to be calibrated.
2. Grinding machine including grinding wheel and cutting wheel
3. Cutting torch with flash back arrestor and cutting hoses
4. Personal protective equipment means boiler suit, safety shoes, safety helmet, safety harness & others
5. Required lifting tools and tackles upto 5 ton.
6. Housekeeping work at respective work areas.
7. Qualified welder and welder qualification charges for IRS and NDT charges
8. Gases: Industrial CO2, O2, DA/LPG with required accessories.
9. For fabrication purpose all consumable like Welding Electrode (Electrodes / CO2 Mig coils), cutting wheel, grinding wheel, welding machine, grinding machine, etc is in contractor scope. All required consumables and machines & tools are under the scope of the contractor.
10. Successful bidder shall procure/use Quality standard welding consumables for (TIG/Arc/Brazing/MIG) and certificates shall be submitted to Hooghly-CSL for verification. ICS (International Classification society) **approved Welding Electrodes / MIG Coil will be in the contractor scope**. All types of welding rods/ coil/ flux need to Class approved for Marine Grade.
11. All statutory compliances

II. YARD SCOPE

1. Power supply
2. Water supply
3. Compressed air
4. MS Plates and Angles
5. Crane support, MHE support & scaffolding
6. Place for work & required drawing
7. Staging / Scaffolding (for above 3 Mtr.)

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Annexure - 2

TERMS & CONDITIONS OF ENQUIRY

REMOVAL AND FITMENT OF RUBBER SEALING IN CAISSON GATE AT CKSRU (CSL KOLKATA SHIP REPAIR UNIT), KOLKATA

1. DESCRIPTION OF WORK

- 1.1. This tender enquiry pertains to the awarding of work for “Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit), Kolkata.
- 1.2. Bidders are requested to study the scope of work before submitting their offer. Clarification, if any, required may be obtained from the concerned officer in charge before quoting.

2. METHOD OF AWARDING CONTRACT

- 2.1. Contract will be concluded with Bidder qualifying technically (including eligibility criteria), agreeing to Commercial conditions and emerging as L1.
- 2.2. If any contractor, to whom the work is awarded, is not performing as per HCSL work plan, HCSL officer in charge has the right to modify / cancel the scope of work or volume of work in WO and allocate to another contractor as required.
- 2.3. HCSL reserves right to reduce/ increase the percentage work or cancel the order based on the performance of work undertaking firms at site.

3. WORK COMPLETION SCHEDULE / WORK DURATION

- Work Duration: 60 Days from the Date of WO issuance or upon issuance of Site Clearance.
- 3.1. The Contractor should ensure Deployment of sufficient skilled manpower to execute / complete the works within the stipulated time period.
 - 3.2. Yard has the right to change the schedules of the project in the interests of the company and the firm should be capable of adjusting the resources according to the instructions from the yard contact person.
 - 3.3. Progress of work to be updated to officer in charge in requested format (MS Project /MS Excel/ MS Word) twice in a month/ as and when a review meeting is called for.
 - 3.4. If contractor, to whom the work is awarded, is not performing as per schedule / HCSL work



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CIN : U35900WB2017GOI223197, GSTIN : 19AAECH3640L1ZD

plan, HCSL officer in charge has the right to modify / cancel the scope of work or volume of work in WO/PO and allocate to another contractor/bidder as required. HCSL reserves the right to split the work / percentage of work to any number of bidders (up to H1) upon matching of L1 price.

4. PLACE OF WORK

Hooghly Cochin Shipyard Limited
131/1, Satyen Bose Rd, Nazirganj,
Guabaria, Mourigram, Howrah- 711109, India.

5. TAXES & DUTIES

GST shall be applicable extra on the prescribed work. Bidders are requested to furnish the following details in the invoice/Bill.

- Applicable rate of GST/SAC Code
- Firms GST Reg. NO.
- Service accounting code (SAC) as prescribed by statutory authorities

6. **RATES:** Rates are to be quoted in the Price Bid Format. The offer shall be valid for minimum of 3 months from the bid opening date.

7. VALIDITY OF CONTRACT

Once the contract is awarded, the price offered and mutually agreed shall remain firm for 12 months from placement of order or till completion of work (whichever is later) and no escalation in labour, transportation cost etc. shall be allowed by HCSL on whatsoever reason thereafter.

8. HCSL TERMS OF PAYMENT:

8.1. Payment shall be made as per following details:

Payment for each Line item of Price Bid will be made separately.

- "Ninety percent (90%) payment of the respective line-item value in the Price Bid / PO will be released upon completion and acceptance of work for the respective line item.

Payments, including applicable taxes, will be made against the original invoice, subject to the full satisfaction of the Owner/HCSL QC/HCSL Officer-in-charge."

- 10% of Contract value with Applicable taxes will be released upon completion of defect liability period (6 Months after final work completion certification) and submission of invoices and certification of Nil Liability by Officer in charge.

8.2. Payment shall be made on the basis of certification by HCSL officer in-charge. Vendor shall submit work completion certificate issued by HCSL authority.

8.3. No deviation in payment terms are acceptable.

8.4. In case milestone for stage payment is not achieved, for reasons not attributable to contractor / site clearance not issued by HCSL, payment can be considered on case to case basis, at HCSL discretion, based on actual measurement basis (for completed work, certified by execution department of HCSL).

8.5. The payment shall be made within 30 days from submission of invoice along with the work completion certificate.

8.6. Payment will be made by RTGS/NEFT to the account of agency. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the agency in the proforma of HCSL.

8.7. Above payment of order value with applicable taxes will be released against original invoice subject to the full satisfaction and acceptance of work / items by Officer -In-Charge. Original tax invoice should contain GST number of both parties and submit in triplicate.

8.8. Statutory levies such as I.T, Contribution towards PF, ESI etc., shall be paid by contractor and documents as a proof to be submitted along with invoice.

8.9. Contractor shall indicate details such as PAN, GST. required for processing payment. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.

8.10. In case milestone for stage payment is not achieved, for reasons not attributable to contractor / site clearance not issued by HCSL, payment can be considered on case to case basis, at HCSL discretion, based on actual measurement basis (for completed work, certified by execution department of HCSL).

9. GROWTH OF WORK:

HCSL shall be at liberty to place additional work to the extent of contract value at the same rate, terms and conditions of the contract within contractual period and bidder shall have to honor it. Such additional work shall be entrusted to the contractor through a separate Order to that effect or through an amendment to the Order. In any case, the contractor should not undertake any (additional) work beyond the Contractual period without prior intimation by the Officer in charge. This additional work is considered beyond the total order quantity.

10. MSE/ NSIC benefits: (If and only if the certificate issued is in the relevant field)

A. The following benefits are extended for all the firms who are registered with district industries center and come under the category of **Micro and Small** Enterprises holding a valid Entrepreneurs Memorandum (EM) part ii certificate or Udyog Aadhaar Certificate. However, in order to avail the benefits as per public procurement policy for MSE's orders, 2012, all MSE bidders are required to declare their Udyog Aadhaar Memorandum (UAM) number in Central Public Procurement Portal (CPMP) compulsorily.

- Tender Forms Shall Be Issued Free of Cost.
- Payment of earnest money deposit (EMD) is exempted.

B. For all firms who are registered with National Small Industries Corporation (NSIC) and come under Micro and Small Enterprises holding a valid NSIC certificate, the below benefit also extended in addition to above.

Waiver of security deposit (SD) for the performance of the contract (5% of the order value by the way of bank guarantee till the supplies are completed), up to financial limit as mentioned in NSIC certificate.

C. This tender shall be based on MSE order dated 23rd march 2012, pertaining to public procurement policy.

D. MSE's quoting price band L1 + 15% (in the ascending order) may be awarded complete work, considering spirit of policy for enhancing the government procurement from MSE's.

E. Traders are exempted from the benefits from Public Procurement Policy, for MSEs Order, 2012. As mentioned in O.M. No. 5/2(2)/2021-E/P & G/Policy dated 02.07.2021, Retail and Wholesale traders can register on Udyam Registration Portal for the purpose of Priority Sector Lending (PSL) only.

11. COST OF TENDER AND EMD (EARNEST MONEY DEPOSIT)

- a) Cost of Tender: Nil
- b) Tenderers shall deposit an amount of **Rs. 1,00,000/- (Rupees One Lac Only)** as Earnest Money Deposit (EMD) along with the tender.
- c) The EMD can be remitted in the form of Demand Draft (DD) / Banker's Cheque / Fixed Deposit Receipt (FDR)/ Bank Guarantee drawn in favor of 'Hooghly Cochin Shipyard Ltd. payable at Kolkata and shall be valid for a period of 6 (Six) months from the due date of opening of Techno-commercial Bids from any Nationalized/ Scheduled Bank or paid online through e-gateway of -

HOOGHLY COCHIN SHIPYARD LIMITED
STATE BANK OF INDIA
COCHIN SHIPYARD BRANCH
ACCOUNT NO: 37354232301
IFSC CODE: SBIN0003229

- d) EMD of bidders (unsuccessful during first stage i.e. technical evaluation etc.) shall be returned after declaration of result of first stage i.e. technical evaluation.
- e) EMD of bidders (unsuccessful after price bid opening) will be released after issuance of work order and its acceptance by the contractor to whom the work is awarded.
- f) EMD of the successful bidder will be refunded after remittance of the security deposit.
- g) EMD deposited with the Client will be forfeited,
 - (i) if a bidder withdraws or modifies his bid during the period of validity specified or
 - (ii) if the successful bidder fails within the time limit to sign the agreement document or fails to furnish the required security deposit.
 - (iii) Request for enhancement in the quoted rates or bringing in new conditions after tender opening or unnecessary delayed acceptance of the order / commencement of work / submission of Security Deposit.

The relevant documents pertaining to the EMD should be enclosed with Techno-commercial Bid.
Tenders Received Without EMD Will Not Be Considered for Further Evaluation

12. SECURITY DEPOSIT

The successful tenderer shall remit 3% of the value of the contract as security deposit within 07 days of receipt of the work order. This amount after adjusting the EMD may be remitted by way of demand draft or bank guarantee (in approved proforma of HCSL) from any of the scheduled banks, valid till the satisfactory completion of the entire work. The Security Deposit will be released after satisfactory completion of the contract and on certification of nil liability to HCSL by Officer-in charge. Submission of Performance Security is not necessary for a contract value upto Rupees 20 (twenty) lakh.

13. LIQUIDATED DAMAGE

In case of delay in supply of ordered materials or execution of work beyond the stipulated completion period, which is not attributable to Hooghly CSL, supplier is to pay Liquidated Damages (and not by way of penalty) a sum equivalent to ½% (half percent) per week or part of the week of the total basic price of the contract value subject to a maximum of 10% of the total basic price of the contract value (Total basic price is the order value excluding freight, taxes, other charges etc.). Further GST will be applicable upon LD and the same also will be deducted along with LD. However, LD applicability is without prejudice to Hooghly CSL right to terminate contract for delayed delivery or other actions as per Risk Purchase clause.

14. FORCE MAJEURE CONDITION: Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.

15. TERMINATION & LIMITATION OF LIABILITY

- a. This contract may be terminated upon the occurrence of any of the following events.
 - i. By agreement in writing of the parties hereto;
 - ii. By the non-defaulting party, upon default by the other party, of any clauses of this contract, if not remedied within thirty (30) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting in party.
 - iii. By the other party, upon either party's:
 - (i) Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
 - (ii) Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
 - (iii) Ceasing to do business for any reason.
 - iv. In cases where maximum limit of LD is reached and still the items are not delivered/ work is not completed.
 - v. For fraud and corruption or other unacceptable practices.

- vi. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- b. HCSL may by notice in writing to supplier terminate the order after issuing due notice i.e. '7 days' notice period. HCSL shall be entitled to compensation for the loss limited to the order value.
- c. Liability maximum that can be claimed by the supplier shall be limited to what is due to be and has been paid by HCSL for the material delivered /work done as per the payment milestones.

16. RISK PURCHASE:

If the contractor fails to commence the work in time, as per the terms in work order or violate any other terms & conditions of work order or If the firm's performance is found not satisfactory with regard to the progress of work, quality, and time factor, labour dispute with their workers, poor safety record, HCSL shall have the following rights:

- a. To cancel the order partially or full with 15 days notice and to forfeit the security deposit, if any.
- b. To impose tender holiday for the vendor for an appropriate period as decided by HCSL.
- c. Risk Purchase

To initiate work completion from alternate source at the risk and cost of the contractor. This Risk Purchase clause is applicable only in the case of total order/ contract value (excluding taxes and duties) is Rs.20 lakhs and above (or equivalent foreign currency). Cases of value less than 20 lakhs will be addressed by serving appropriate caution/ warning notice to the firm.

17. POWER OF ATTORNEY

17.1. The tenderer(s) shall have to sign in each page of the tender documents with official stamp as a token of his acceptance of the conditions stated therein.

17.2. The person signing the tender form on behalf of another or on behalf of a firm, shall enclose to the tender, a Power of Attorney (Annexure 11) or the said deed duly executed in his favour or the partnership deed giving him such power showing that, he has the authority to bind such other persons or the firm, as the case may be, in all matters pertaining to the contracts. If the Person so signing the tender, fails to enclose the said Power of Attorney, his tender shall be liable for being summarily rejected. The Power of Attorney shall be signed by all partners in the case of partnership concern, by the Proprietor in the case of a proprietary concern, and by the person who by his signature can bind the company in the case of a Limited Company.

18. ARBITRATIONS

18.1. Any disputes arising during the execution of the contract shall, in the first instance be settled by mutual discussions and negotiations. The results of such resolution of dispute shall be incorporated as an amendment to the contract, failing which the parties can resort to arbitration.

18.2. If any dispute, disagreement or question arising out of or relating to or in consequence of the contract, or to its fulfilment, or the validity of enforcement thereof, cannot be settled mutually or the settlement of which is not herein specifically provided for, then the dispute shall within thirty days from the date either party informs the other in writing that such disputes, disagreement

exists, be referred to arbitration. The arbitrators shall be appointed and the arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act, 1996 (No. 26 of 1996) as amended from time to time and the decision of the Arbitrators shall be final and binding on the parties here to. The arbitration will be done by a Board comprising one officer nominated by each party, and a mutually agreed Umpire. Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration shall be shared equally by the parties unless the award provides otherwise. The enforcement of the award shall be governed by the rules and procedures in force in the State in which it is to be executed. Performance under this Contract shall however, continue during arbitration proceedings and no payment due or payable by the parties hereto shall be withheld unless any such payment is or forms a part of the subject matter of arbitration proceedings.

18.3. In case of disputes, the same will be subjected to the jurisdiction of courts at Kolkata, West Bengal, India only. Governing law should be Indian law and place and seat of arbitration is at Kolkata, West Bengal. Language of arbitration should be English.

19. LABOUR LAW & REGULATIONS

(Time to time amendments by Govt. to be strictly followed)

19.1 The contractor shall undertake and execute the work with contract labour only after taking license from the appropriate authority under the contract labour (regulation & abolition) act 1970.

19.2 The contractor shall observe and comply with the provisions of all labour and industrial laws and enactments and shall comply with and implement the provisions of the factories act , 1948, employees provident funds at miscellaneous provisions act, 1952, employees state insurance act, payment of gratuity act, minimum wages act, payment of bonus act, contract labour (regulation and abolition) act and all other enactments as are applicable to his and his workmen employed by him. The contractor shall inform HCSL his license number prim the Central Labour Commissioner.

19.3 All contract workmen, except those exempted under the respective acts, shall necessarily be insured under the ESI scheme and be made members of the EPF scheme from the day of their engagement as contract workmen in the company. All such insured contract workmen should carry with them their ESI identity card for verification by the authorities. No contract workmen without a valid ESI identity card for verification by the authorities will be permitted to work in the company.

19.4 The Contractor shall submit the labour reports/ returns as required by the company from time to time in respect of their workmen in standard format to the concerned contracting officer so as to enable the same to reach personnel department by the 5th of every month. Delayed submission of the same shall attract penal interest /damages at the rate as levied by the respective authorities under the relevant Acts.

19.5 The Contractor shall maintain the records viz. muster roll, acquittance roll with full details, account books etc., in original. These are required for inspection by the concerned authorities under each scheme.

19.6 If the Contractor fails to pay any contributions, charges or other amounts payable under any of the aforementioned provisions of law, HCSL shall deduct or adjust amounts equivalent to such contribution, charges or amounts from amount payable to him by HCSL, including any deposit or amounts payable against bills and make payments on his account to the appropriate authority. He shall not be entitled to question or challenge such deductions, adjustments or payment made by HCSL.

19.7 Any other amount payable under any law or in respect of any person employed by the Contractor, if not paid by him, shall be deducted or adjusted by HCSL out of any amount payable to the Contractor including any Security Receipt and paid ever or withheld for payment by HCSL.

19.8 The Contractor shall be fully responsible for the conduct and discipline of the workmen employed by him in the Company premises. If such workmen commit any misconduct or criminal act inside the Company, the Contractor shall take appropriate action against such workmen. The contractor shall abide by the instructions/ guidelines issued by the Company for maintenance of discipline and good conduct among the workmen employed by him.

19.9 All person who are engaged for various works in HCSL either directly or through contractors, should produce the following documents prior to issuing their entry passes:

Aadhar/attested copy of Aadhar with photo and address particulars. **OR**

Police clearance certificate with photo and address particulars. (Police clearance certificate to the effect that the concerned person is staying in the area of jurisdiction of the certificate issuing police station and that the person is not involved in any criminal offences as per the records available therein.)

19.10 Application and declaration for enrolling under employees provident fund and ESI Scheme.

19.11 Contractors are requested to familiarize themselves with the labour rules & regulations prevailing in HCSL including the labour wage pattern of contract labours.

20.SAFETY OF PERSONNEL AND FIRST AID

20.1. The contractor shall be entirely responsible for the safety of all the personnel employed by him on the work. In this regard, he may adopt all the required safety measures and strictly comply with the safety regulations in force. Detailed information and references available with HSE department of HCSL.

20.2. The Contractor may arrange to suitably insure all his workmen/ other personnel in this regard. HCSL will not be responsible for any injury or illness to the Contractor's workmen/other personnel during execution of the works due to whatsoever reasons.

20.3. In this regard, the Contractor will have to fully indemnify HCSL against any claims made by his workmen/other personnel.

20.4. The Contractor shall provide and maintain so as to be readily accessible during all working hours, a first aid box with prescribed contents at every place where he employs contract labour for executing the works.

21. IMS GUIDELINES

21.1 HCSL implemented an Integrated Management System (1MS) consisting of Environmental Management system (EMS), Occupational Health and Safety Management System (OHSMS) and the Quality Management System (QMS) within the yard. As part of IMS, subcontractors shall comply with the following measures related to the Quality, Health, and Safety & Environment (QHSE) policy of HCSL.

21.1.1. Preventing occupational ill health and injuries.

21.1.2. Ensuring safe work sites.

21.1.3. Handling and disposal of Hazardous wastes safely.

21.1.4. Complying with statutory & regulatory and other requirements.

21.2. If any contractor failed to comply with or violated any clauses/requirements of occupational health, safety and environmental rules effective in the state, in their activities or at work sites and the same shall be exposed to the government or any competent authorities upon inspections, the contractor shall be solely responsible for all liabilities caused by his/her action and shall be responsible for paying the penalty and taking stipulated corrective actions insisted by the authorities within the specified time, at their own cost. Any liability to the company in this regard needs to be compensated by the contractor.

22. ELECTRICITY RULES & REGULATION

22.1. The contractor shall adhere to the various rules in respect of electrical installation as per the Indian Electricity Rules and Regulations and Electrical Inspectorate Standards in order to make sure that men and materials are safe from hazards.

23. SUB CONTRACTING AND ASSIGNMENT

23.1. Contractor shall not assign nor transfer the Purchase Order/ Work Order nor shall any share or interest therein in any manner or degree be transferred or assigned by Contractor to a third party without prior consent in writing of HCSL.

23.2. Contractor shall not contract with any subcontractor and/or vendor without the prior written consent of HCSL. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.

24. STATUTORY CONDITIONS AND LABOR LAWS

- a. The firm must comply with statutory requirements, like ESI/EPF etc., and other labor laws/regulations in force and as amended from time to time.
- b. Under no circumstances HCSL will be responsible for any statutory compliance related to Labor, Central/State Government if any.

25. INDEMNITY

25.1 The firm shall indemnify HCSL and keep harmless against any or all claims, liabilities, damages, losses, costs, charges, expenses, proceedings and actions of any nature whatsoever made or instituted against HCSL directly or indirectly by reason of:

- a. Any wrongful, incorrect, dishonest, criminal, fraudulent or negligent work, misfeasance, disregard of duties by personnel of the firm; and/or

b. Any theft, robbery, fraud or wrongful act or omission by personnel of the firm.

25.1. The service provider shall indemnify HCSL or its officers against any claims arising out of accidents or injuries to workmen or other persons or damage to other property which may arise during the execution of the contract or from breach of any Law or Regulation prior to delivery and acceptance of the items at HCSL

26. OVERWRITING & CORRECTIONS

Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer

27. SECRECY & RESTRICTION ON INFORMATION TO MEDIA

27.1. The CONTRACTOR shall be responsible to ensure that all persons employed by them in the execution of any work in connection with this contract are aware of the provisions of the official secrets act 1923 and to comply with the same. The CONTRACTOR shall also ensure secrecy of design, construction, equipment and completion of the vessel. Any information provided to you under this contract is to be treated as strictly confidential and is not to be disclosed to any person or persons not concerned therewith

27.2. The CONTRACTOR shall ensure that their organization, suppliers/ installation agency/test and trials teams etc shall not communicate for use in advertising, publicity, sales release or in any other medium, system details, photographs and reproduction of equipment and their fitment on board Navy/coast guard/private owner vessels except without or security clearance from the competent authority.

28. **DAMAGE OF MATERIALS / EQUIPMENTS:** The contractor will ensure that no damage is caused to the materials, due to negligence and / or any reason whatsoever by the contractor's man. The cost of damage will be suitably recovered from vendor's bills.

29. **INDIVIDUALITY OF CONTRACT:** This Contract should be treated as an individual contract and should not be related with other orders with HCSL in respect of progress of work or payment.

Hooghly Cochin Shipyard

SPECIAL TERMS & CONDITIONS (TWO-BID SYSTEM)

1. MODE OF SUBMISSION OF TENDERS:

- Tenders should be submitted in two separate files as **PART-I "TECHNO-COMMERCIAL"** & **PART-II "PRICE"** indicating the tender number, due date of the tender in the Mail and addressed to The Assistant General Manager (P&P), Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah. Tender to be submitted by Email only.
- Bidders are requested to submit the bid by e-mail (**Price part password protected**) to the following email addresses clearly mention the tender reference in the subject line for easy identification:

vijay.singh@hooghlycsl.com / Rakeshkr.sagar@hooghlycsl.com

- While submitting the bid, bidders are requested to note that the e-mail ID starting with following words may probable **be treated as spam, not always necessary-**
info, support, admin, sales, customer support, helpdesk, mail, mail admin, billing, hello, careers.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS:

- a. Stamped and signed copy of all pages of **tender document and corrigenda (if any)** with all supporting documents (as applicable);
- b. ***Signed Copy of un-priced Price bid (Annexure) (Price bid without price & with percentage of taxes & duties and details like "quoted/Nil/included" need to be mentioned for each line item.)***
- c. Signed and stamped copy of Technical Specification / Scope of Work as per **Annexure 1** with supporting documents if required
- d. Signed and stamped copy of tender terms and conditions as per Annexures;
- e. Checklist duly undersigned with remarks, if any applicable as per Annexure;
- f. List of Deviation (if Any) as per Annexure;
- g. Enclosed Annexures.

All documents provided along with techno-commercial part should be stamped and undersigned. HCSL reserves the right the reject the bid in case of any discrepancies on the mentioned aspect.

3. PRICE PART:

The price part should contain the following details:

- The price correspondent to each item;
- Taxes as applicable

The price bid to be offered in the given format (Annexure). Deviations to the format as given would be liable to decline of the bid so submitted.

4. **Validity:** The offer should be valid for a minimum period of **3 (Three) months** of date of tender opening.
5. HCSL reserves the right to alter, modify the scope of supply, at their discretion.
6. Un-priced bid to be submitted along with techno-commercial part (Part – I – Techno-commercial Bid) with details like percentage of taxes & duties applicable & details like “quoted/nil/included” to be mentioned for each line item as per Annexure-6.
7. Tenders should be submitted through E-mail only. No hard copy of the tender documents will not be accepted and may subject to rejection of the bid as a whole by the HCSL authority.
8. **Price part should be submitted exactly in the Price Format as provided Annexure.** Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid.
9. Unprotected Price Bids/ Price Bids which are not password protected will be subject to rejection/disqualification of bid and HCSL as a whole reserves the right to cancel out such bids.
10. Check lists, technical & commercial, duly filled & signed should be submitted along with Part-I "Techno-Commercial" bid. Non-receipt of this document may lead to rejection of the offer.
11. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. *Tenderers shall not be allowed to attend the Techno commercial bid opening.*
12. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
13. The bidder shall be deemed to have carefully examined the scope of work, technical specifications, general & special terms and conditions, and other necessities mentioned in the tender and have to satisfied himself as to the nature and character of the works to be carried out, the site conditions and all relevant matters & details.
14. Bidder should make sure that they comply with all the techno-commercial details in addition to adhere to all technical specifications during the whole process (i.e. Starting from bid submission to carry out scope of work as per work agreements and as applicable) and provide necessary MSE/NSIC Certificates to avail exemptions, if applicable.
15. Participants/Vendors are requested to obtain clarifications, if any, and carefully study the documents and the scope of services and HCSL, before submitting your offer.
16. If any case of the above conditions is not acceptable to the tenderer, it should be specifically indicated in the tender, failing which it will be presumed that all the terms and conditions are acceptable.
17. HCSL reserves the right to cancel the tender at any stage without assigning any reasons whatsoever based on HCSL requirement. The decision of HCSL regarding the same shall

be final and conclusive.

18. HCSL have full right upon deviations, if any, including rejecting the partial scope/ complied offers. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.
19. Bid Submission shall include Amendment / corrigendum / response to pre bid query duly signed and accept (if any).
20. After scrutinization of documents (Part – I) provided by the bidders, and after successful techno-commercial qualification, bidders will be contacted prior to opening of price bid. Passwords will be asked before opening of price bid. Authorized representor is required during the opening of price bid.
21. The bidders are advised to familiarize themselves with the site conditions before quoting.
22. After submission of tender, no unsolicited correspondence will be entertained.
23. Hooghly Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion.
24. All applicable taxes, duties, transportation, delivery, etc at HCSL Nazirgunge, / CKSRU, Kolkata should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
25. Tenders are to be submitted in password protected email and should reach HCSL on or before the last date and time for submission of tender. Email address for submission of tender is vijay.singh@hooghlycsl.com with a copy to rakeshkr.sagar@hooghlycsl.com . Bidder should make sure that they get an acknowledgement by return mail after submission of tender. HCSL shall not be responsible for non-receipt of e mail sent by the firm.
26. Bid is to be submitted with password protection in the rate format provided at annexure II.
27. The bidder is expected and deemed to have read, understood and agreed to all instructions, forms, terms and specifications etc. in the tender document while bidding.
28. Failure to furnish all information required or False/ambiguous information or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.
29. All pages of the offer (including all supporting documents/attachments) should be signed by the authorized signatory of the bidder in acceptance of tender conditions. Scanned copy of the same may be attached in the bid. Unsigned and unstamped bids shall be summarily rejected.
30. If any alteration is made in the tender document submitted by the bidder and if found out (be it at any stage of the tender processing and even after award of the contract), it will be viewed seriously and HCSL has the right to reject the offer if required.

Hooghly Cochin Shipyard Limited.

GENERAL TERMS & CONDITIONS

- 1) The contractor must have a dedicated site-in charge/ supervisor to execute work, with a minimum experience of 3 yrs. in similar works.
- 2) The service provider shall have to engage men on round the clock basis and also on Sundays and holidays, and no extra charges will be paid by HCSL for such requirements arising during critical phases of the project. Service has to be completed to the satisfaction of HCSL officer in-charge
- 3) Work will be undertaken and inspected as per the quality standards provided by HCSL, and approved by CLASS and Owner of the vessels.
- 4) The work will be undertaken by only qualified welders of the contractor. Towards this, HCSL will provide the WPS and PQR. Welders will have to be qualified by Class by HCSL. The subcontractor must pay for the welder qualification, testing and certification charges to HCSL on actuals. The contractor must retain the qualified welders till the completion of the project.
- 5) The contractor shall arrange to collect and clean up every day all waste, scraps, debris, etc. generated by the work men while working onboard the vessel and other locations and dispose the same suitably at his cost to the full satisfaction of HCSL. In case any failure on his part to comply with this requirement, HCSL will arrange the required cleaning entirely at the contractor's cost.
- 6) Assistant General Manager (P&P) or his authorized representative will be the Officer-in-charge of this Contract.
- 7) Special care to be taken to reduce wastages. Shortage of any material (supplied by HCSL) arising out of excess wastages due to improper planning shall have to be made up by Contractor free of cost.
- 8) The contractor shall be responsible for any damage caused to the material supplied by HCSL. Compensation with penalty for damage or loss of the item will be recovered from the Contractor, in the event of loss or damage.
- 9) Any particulars/literature/information/certificates required by the Shipyard in connection with the work is to be forwarded free of cost.
- 10) All correspondence with the Shipyard to be in English language. All documents and plans to be in English language and in metric units.

- 11) Providing all personnel protective items like safety helmets, gloves, welding shields, goggles, leg guards, safety belts, boiler suit, safety shoes etc. to their employees.
- 12) Quality of services shall conform to the specification/ standards laid down by HCSL.
- 13) HCSL has the right to deduct any charges towards taxes and statutory deductions,
- 14) Compliance of all statutory safety requirements and other safety rules stipulated by HCSL and other applicable statutory bodies shall be the responsibility of the Agency while working at HCSL premises. The Agency should ensure that their workmen and staff are adequately covered under Insurance.
- 15) The service provider shall also be governed by the General Conditions of Contract of HCSL, General Safety Rules and other relevant labour laws.

For Hooghly Cochin Shipyard



HOOGHLY COCHIN SHIPYARD LIMITED

A wholly owned Subsidiary of Cochin Shipyard Limited,

A Government of India Enterprise under Ministry of Ports, Shipping and Waterways

SITE VISIT SLIP

I....., authorized representative of
.....Address.....
.....

Visited the site onand understood the work completely related to the
Requirement of Caisson Gate Fender Works at CKSRU, Kolkata.

Signature of HCSL Official

Stamp and Signature of the representative of the firm

PRICE BID FORMAT

Tender Ref. HCSSL/OPS/SB/TEN/2026/024 dated 28.01.2026

Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit) at Gate No. 9, Netaji Subhas Dock, Kolkata					
Sl. No	Description	Qty. (A)	UoM	Rate (INR) (B)	Total Amount
					(A) x (B)
1	Removal of Existing Rubber Sealing Arrangement and Supports from the Caisson Gate (Approx. 6T)	1	LS		
2	Modification of Ballast Chamber in Caisson Gate (Approx. 0.7 T)	1	LS		
3	Removal of Cast Iron Ingots from Caisson Gate (Approx. 8.5T)	1	LS		
4	Installation of New MS Supports on the Caisson Gate & Installation of Rubber Sealing (Rubber Fender). (Approx. 7.8T Steel Work) as per Drawing and PTS. With Leak proof trial & commissioning.	1	LS		
Total Amount (Without GST)					
GST Value					
Total Amount With GST					

Grand Total Amount (in words) Rupees.....

*Any modifications or alterations or additional notes added to the above format will straight away leads to rejection of the offer

Signature of authorized personnel:

Name of firm or authorized signatory:

Designation:

Address:

Contact no.

Note:

1. L1 Bidder will be decided based on Total Amount without considering Taxes.
2. The quoted price will be valid for a period of 3 (three) months.
3. Quoting for all serials is mandatory. Partially quoting for few serials shall result in rejection of the bid.
4. Rate agreed upon as per quotation shall remain firm and fixed till conclusion of contract.
5. Bidders shall quote total amount in figures and in words. Corrections and additions if any must be attested / duly signed by the bidder. In the case of error in multiplication / addition in amount calculated, unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
6. Bidder has to submit the price bid as mentioned in the format only, otherwise bid will be rejected.

TECHNO-COMMERCIAL CHECK LIST				
Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit) at Gate No. 9, Netaji Subhas Dock, Kolkata Tender ref. HCSL/OPS/SB/TEN/2026/024 dated 28.01.2026				
SL. NO.	DESCRIPTION	COMPLIANCE		REMARKS
		YES	NO	
1.	Submission of Tender in two (2) parts – Techno-commercial & Price (Password protected)			
2.	Works completion as per yards schedule			
3.	Validity of offer – Three (3) months			
4.	Payment Terms			
6.	The Prices offered should remain firm till the completion of contract, in case the purchase order is placed with you.			
7.	A copy of price offer without price to be included in the techno- commercial offer. Please confirm			
8.	Have you considered Taxes, duties, levies, packing & forwarding etc., if any, in the offer.			
9.	L.D. payable as per relevant Clause in the General terms of enquiry.			
10.	Disputes in connection with contract subject to jurisdiction of courts at Kolkata India.			
11.	Termination of contract/Risk purchase as per relevant clause in the General terms of enquiry.			
12.	Self-attested copy of PAN Card, GST, ESI, EPF and MSME/NSIC registration certificate .			
13.	Security deposit / bank guarantee of 3% of total order value to be submitted			
14.	Confirm all other terms and conditions of enquiry are acceptable.			
15.	Vendor and NEFT details to be submitted as per Annexures			
16.	List of Deviations to be submitted as per Annexure 10			
17.	Duly filled (as applicable) Signed and stamped copy of Annexures			

Compliance statement- List of Deviations		PAGE 1 OF 1
Tender Name: Removal and Fitment of Rubber Sealing in CAISSON GATE at CKSRU (CSL Kolkata Ship Repair Unit) at Gate No. 9, Netaji Subhas Dock, Kolkata.		
TENDER NO:		DATE:
We hereby confirm and truly declare that our Offer / Bid No.datedis in full compliance with the documents issued against the Tender No. ----- dated -----, except for the deviations listed below: <div style="text-align: center; color: blue;">LIST OF DEVIATIONS</div>		
Sl. No.	Description / Tender Reference	Reasons for Deviation
Name of tenderer: Date: Signature <div style="text-align: center;">Name & Designation</div> <div style="text-align: right;">Seal &</div> (Company Seal)		



हुगली कोचीन शिपयार्ड लिमिटेड
(भारत सरकार का उद्यम)
HOOGHLY COCHIN SHIPYARD LIMITED
(A Govt. of India Enterprise)



वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

Annexure -9

Vendor details (to be submitted along with TECHNICAL BID)

1	Name of Bidder/Firm	
2	Registered office Address of Company/firm in Kolkata/Howrah: Local office address at Kolkata/Howrah (if held):	
3	Telephone No./Fax No./Mobile No	
4	E-mail address:	
5	Names of the contact person & Designation: (of person in connection with this tender) :	1) 2) 3)
6	Type of Entity-Pro praetorship/Partnership firm/company/NSIC/MSE Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	Cost of Tender Details (DD No. Name of Bank)	
8	EMD Details (DD No. Name of Bank)	
9	PAN Card Number (Self-attested copy of PAN card has to be Submitted)	
	GST Registration No. (Self-attested copy has to be Submitted)	
10	Whether the agency has been blacklisted/de barred or given tender holiday or contract terminated before expiry of the contract period by any govt. autonomous bodies/organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (Please tick as applicable) If yes, please furnish details on a separate sheet



Registered Office: Administrative Building, HCSL Premises, Satyen Bose Road,
P.O. Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711 109.
☎ +91 (33)-2688 8282 ✉ contact@hooghlycsl.com 🌐 www.hooghlycsl.com

Shipyard: Nazirgunge Unit, Satyen Bose Road, P.O. Danesh SK Lane,
P.S. Sankrail, Howrah, West Bengal - 711109.
☎ +91 (33)-2955 8283

CIN : U35900WB2017GOI223197, GSTIN : 19AAECH3640L1ZD

Certified that the above information is true to the best of our belief and information.

Place:

Date:

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation:

NEFT mandate form

(ON THE LETTER HEAD OF THE BIDDER)

Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT Hooghly Cochin Shipyard Ltd)

- 1) Vendor Name
Vendor Address with Phone
No

- 3) Vendor Code

- Permanent Account No.
(PAN)

[illegible]

- 5) Particulars of Bank Account

- a. Name of the Bank

[illegible][illegible]

- b. Name of the Branch

[illegible][illegible]

- c. Branch Code

- d. NEFT Code of the Bank

- e. City Name

- #### f. Branch Location

- g. Branch Telephone No.

- #### h. Bank IFSC Code

- i. 9-Digit MICR Code

--	--	--	--	--	--	--	--	--

(Where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

- i. Type of the Account (S.B
Current or

Cash Credit) with code
(010/011/013)

--	--	--	--

j. Account Number (as
appearing on the cheque
book)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- 6) Email Address of Vendor
7) Date of Effect of
RTGS/NEFT in your Bank

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)

Signature of Employee

Bank Certificate

We certify that _____ has an Account
No. _____ with us and we confirm that the details given
above are correct as per our records.

Date:

Place:

(.....)

Authorized official of Bank

Note: Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above.

POWER OF ATTORNEY

(On Applicant's Letter head)

(Date and Reference)

To

The Assistant General Manager

Hooghly Cochin Shipyard
Limited

Nazirgunge, Howrah-
711109, West Bengal.

Subject: Power of Attorney

Mr. / Mrs. / Ms..... (Name of the
Person(s), domiciled at
..... (A
ddress),

acting as..... (Designation and name of the company),
and whose signature is attested below, is hereby appointed as the Authorized
Representative and authorized on behalf of
..... (Name of the
company) to provide information and respond to **enquiries etc.** as may be required by the
Employer for the project of
(Project title) and is hereby further authorized to sign and file relevant documents in respect
of the above.

(Attested signature of Mr._____).

For.....

(Name & designation)

(Company Seal)

Bank guarantee in lieu of security deposit/**Warranty guarantee**

To

HOOGHLY COCHIN SHIPYARD LTD

(Govt. of India Enterprise)

Satyen Bose Road,

Danesh SK Lane (PO),

Nazirgunge, Howrah,

West Bengal - 711109.

WHEREAS (Name & Address of Supplier) (hereinafter called " **the Supplier**") has undertaken, in pursuance of Contract.....No.....Dated:.....to execute (Name of Contract and brief description of works) (hereinafter called "**the Contract**").

AND WHEREAS it has been stipulated by **HOOGHLY COCHIN SHIPYARD LTD** (The Buyer – hereinafter called "**HCSL**") in the said contract that the Supplier shall furnish **HCSL** with a Bank Guarantee for the sum specified therein as security for compliance with the Supplier's obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee.

NOWTHEREFORE we.....(Name of the Bank) having its Head Office at.....(Address of Head Office) and acting through its branch office at.....(Address of the executing branch)(hereinafter called "the Bank") hereby affirm that we are the Guarantor and responsible to **HCSL**, on behalf of the Supplier upto a total of.....(amount of Guarantee) in words).

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the Guarantee Amount upon receipt by us of your demand in writing accompanied by the following documents:

1. Your signed statement certifying that the Supplier is in breach of his obligation(s) under the Contract and the respect in which the Supplier is in breach.
2. Your signed statement certifying that the Supplier has been given a prior written notice by email from you to make good the aforesaid breach and that the Supplier still failed to fulfill the Contract within 30 days of such notice. A copy of such notice given by email to the Supplier shall be attached to the demand for payment.

Any demand for payment should contain your authorized signatures which must be authorized by your bankers or by a notary public.

We, the Bank, further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between **HCSL** and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification. We, the Bank, further agree that any change in the constitution of the said contractor or the said bank shall not discharge our liability hereunder.

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed(only).
2. This Bank Guarantee shall be valid upto (date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if **HCSL** serve upon us a written claim or demand on or before.....(validity date).

Any demand for payment under this guarantee must be received by us at this office during working hours on or before the validity date. Should we receive no claim from you by the validity date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,

Signature and seal of the guarantor:.....

Name of Bank:.....

Address:.....Date:.....

^[1]An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in respective Dollars / Indian Rupees/Other Currency.

Self-Declaration to be given by the bidder in Letter head

Bid's Reference No. & Date:

Bidder's Name & Address:

Person to be contacted:

Designation:

Telephone No.:

Fax No.:

Email:

1. We do hereby declare that we have not been debarred/black listed by HCSL or by any of the Public Sector Undertaking or Government department etc.

2. If HCSL finds that, we have been blacklisted/ debarred by any of the Public Sector Undertaking or Government department, and then HCSL can reject the offer or terminate the contract at any point of time. In such case, we are aware that, EMD, security deposit, performance guarantee etc will be forfeited by HCSL. Further we are confirming herewith that, any loss that has happened to HCSL due to this will be compensated by us.

For and on behalf of the firm

(Firms Name & Address)

(Signature of Authorized Signatory)

Name:

Designation

Phone No.:

Seal:

Date:

Place:

Form of Legal Case *(Sample Format)*

Details of legal cases pending against the firm for the last five years

SL. NO.	ORGANISATION AGAINST WHOM THE LITIGATION IS INVOLVED	BRIEF DETAILS OF DISPUTE	AMOUNTS INVOLVED (Rs.)	PRESENT STATUS	Remarks

- If no Cases pending please mention as “NIL” and submit the above form.

SIGNATURE OF BIDDER

Rev. No.	Pages	Description	Date	Sign.
0	12	FIRST ISSUE	22-12-25	Rakesh
0	12	Updated Sec. D for additional scope for Ballast Chamber cleaning and Removal of Ingots	31-12-25	Rakesh



**HOOGHLY COCHIN SHIPYARD LIMITED
HOWRAH – 711 109**

YARD NO	00324003	PROJECT: BOX CAISSON GATE
OWNER	Cochin Shipyard Limited Kolkata Ship Repair Unit (CKSRU)	WORK SCOPE FOR REMOVAL OF EXISTING RUBBER SEALING & FITMENT OF NEW RUBBER SEALING AND BALLAST TANK MODIFICATION
APPROVED	Arun Dash	
CHECKED	Anenthu S	
PREPARED	Rakesh Sagar	
DATE	22-12-2025	Document No: -PTS-00324001-002
ISSUED TO		
NO DEP		

This document/specification is the property of Hooghly Cochin Shipyard Limited, and it must not be copied or the contents thereof or any information received in conjunction therewith must not be imparted /shared to any third party or utilized for any other purpose. The receipt of the document/specification implies that the conditions as mentioned herein are accepted.

SECTION A – GENERAL SPECIFICATIONS

1. DESCRIPTION:

This document indents for removal of existing rubber sealing and fitment of new rubber sealing in the CAISSON GATE along with the showing leak proof during trial at Dock slot. Detailed work scope is listed in the next section.

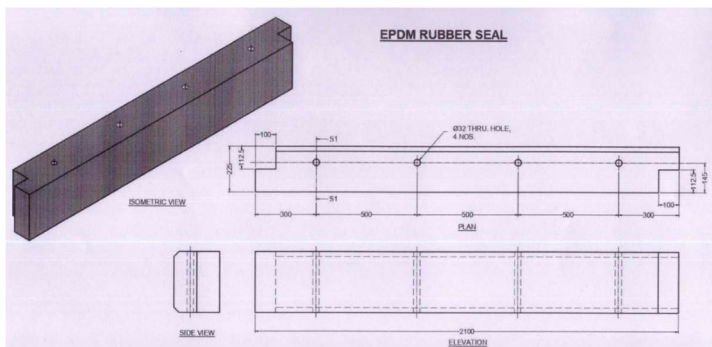
2. DETAILED WORK SCOPE:

2.1 Rubber Sealing Modification

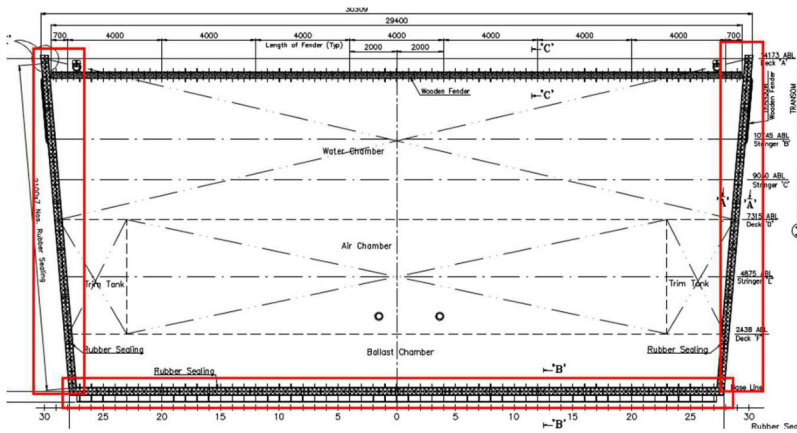
A. Removal of Existing Rubber Sealing Arrangement

1. Removal of Existing Rubber Sealing

- Removal of approximately 113 metres of existing rubber sealing along with fittings as fitted on the caisson gate.
- The existing rubber sealing is of size 2100 × 300 × 225 mm, with a total quantity of approximately 54 numbers (Approx. 26 nos Horizontally and 28 nos Vertically), along with a few smaller pieces.



(Individual Rubber Dimension)



Rubber Sealing Location (Port shown, STBF Similar)

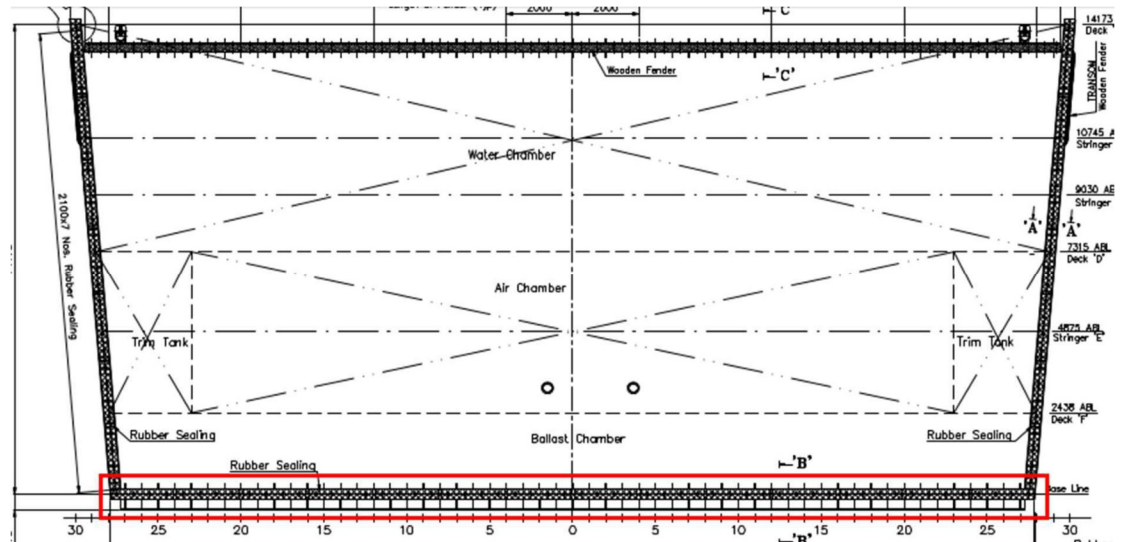
2. Removal of Base Plate Support

- Removal of existing base plate support installed beneath the rubber sealing, having:

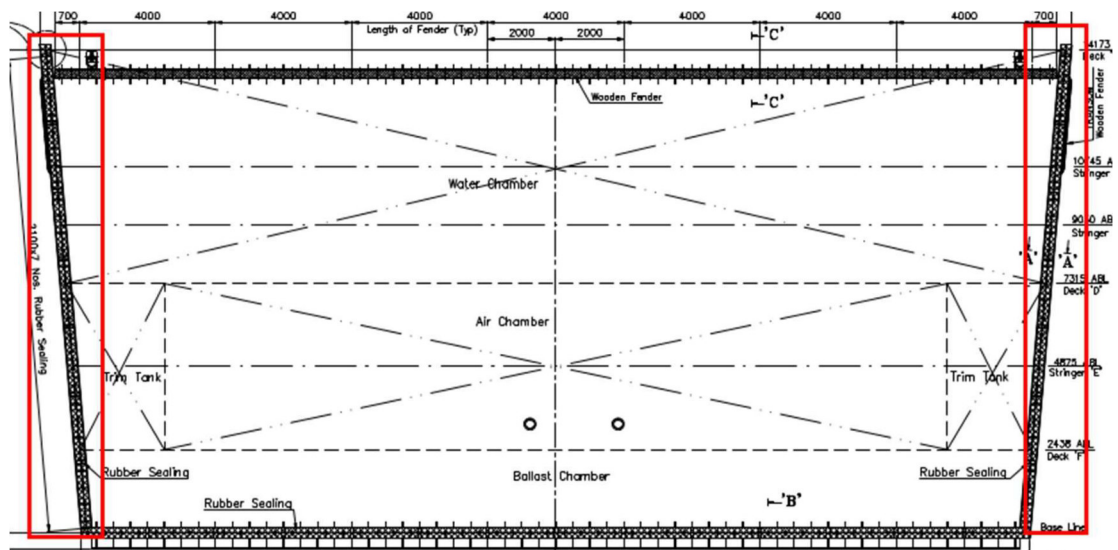
Length: approx. 113 m (56 m Horizontally and 57 m vertically)

Breadth: 300 mm

Thickness: 16 mm



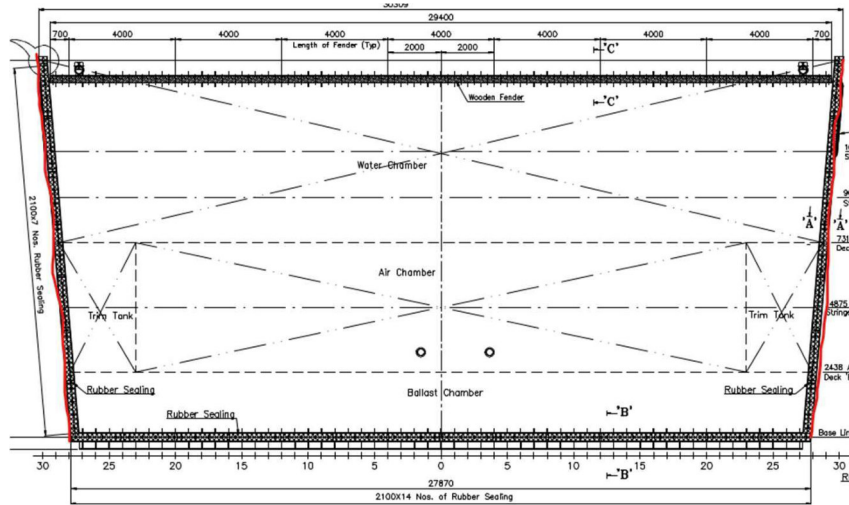
(56 m (28m on each Port & STBD side) base plate Horizontally)



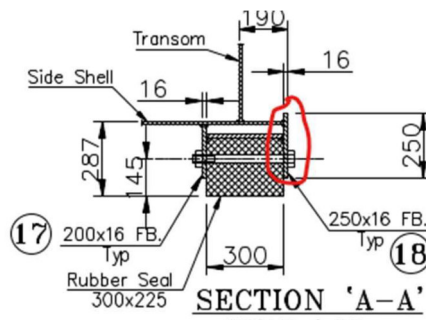
(57 m (approx.14.25 m at two locations on each Port & STBD side) base plate Vertically)

3. Removal of Side Plate (Outer) Support

- Removal of existing outer side plate support of length approximately 57 m.



(57 m (approx.14.25 m at two locations on each Port & STBD side) base plate
Vertically)



(Section view showing vertical outer Plate need to be removed)

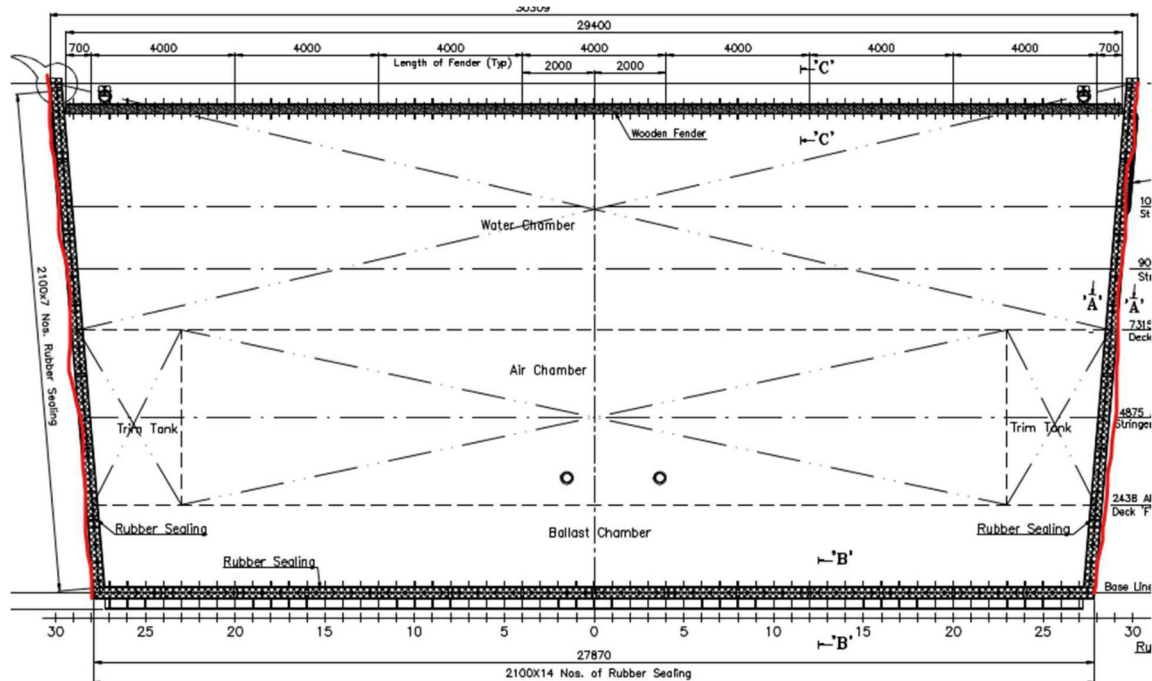
4. Bill of Material due to Modification:

EXISTING RUBBER SEALING & FITTINGS REMOVAL WEIGHT								
SL. NO.	DESCRIPTION	L (mm)	B (mm)	T (mm)	Vol. (m ³)	QTY	Unit (Kg/m ³)	Wt. (Kg)
1	RUBBER SEALING (1.22 g/cm ³)	27863	300	225	1.88	2	1220	4589.0
2	RUBBER SEALING (1.22 g/cm ³)	14225	300	225	0.96	4	1220	4685.7
3	BASE PLATE-1	27863	300	16	0.13	2	7850	2099.8
4	BASE PLATE-2	14225	300	16	0.07	4	7850	2144.0
5	VERTICAL PLATE	14525	250	16	0.06	4	7850	1824.3
6	M 30 BOLT (2.489 kg/pc)	375				240		597.6
TOTAL								15940

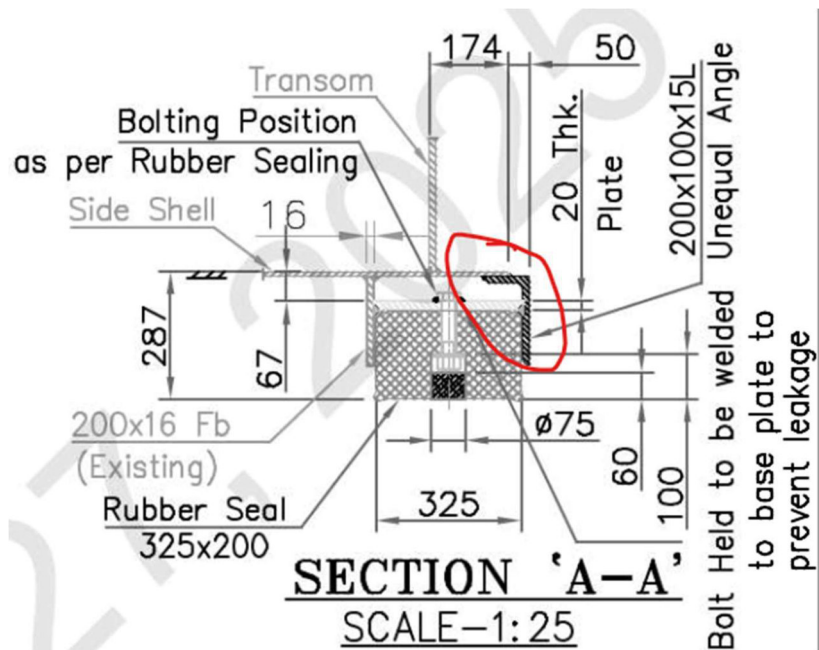
B. Installation of New Rubber Sealing:

1 Fitment of Side Plate (Outer) Support

- Fitment of new outer side plate support using angle bar $200 \times 150 \times 15$ mm, for a total length of approximately 57 m.



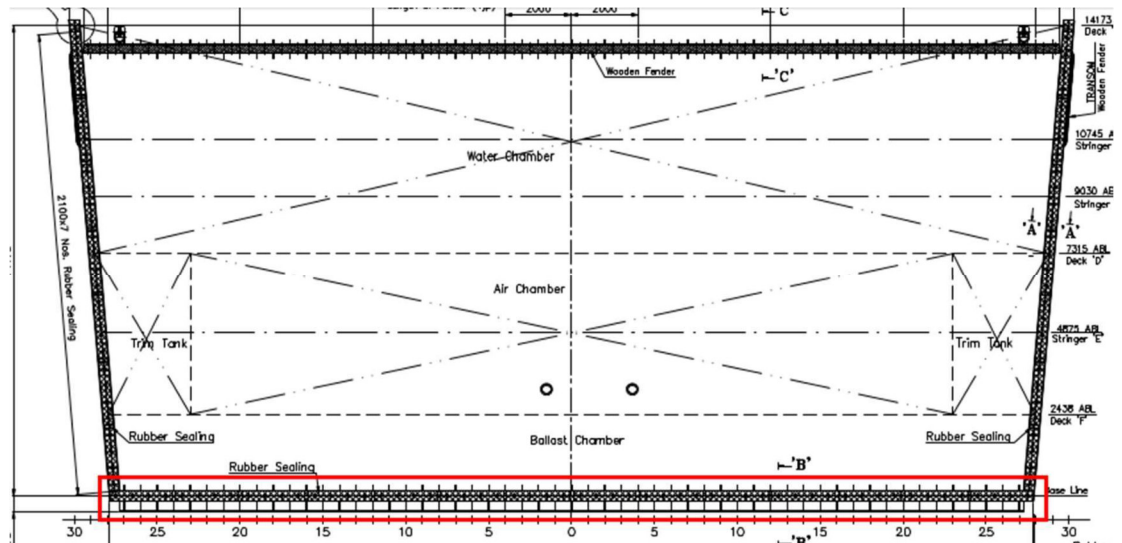
(57 m (approx. 14.25 m at two locations on each Port & STBD side) base plate Vertically)



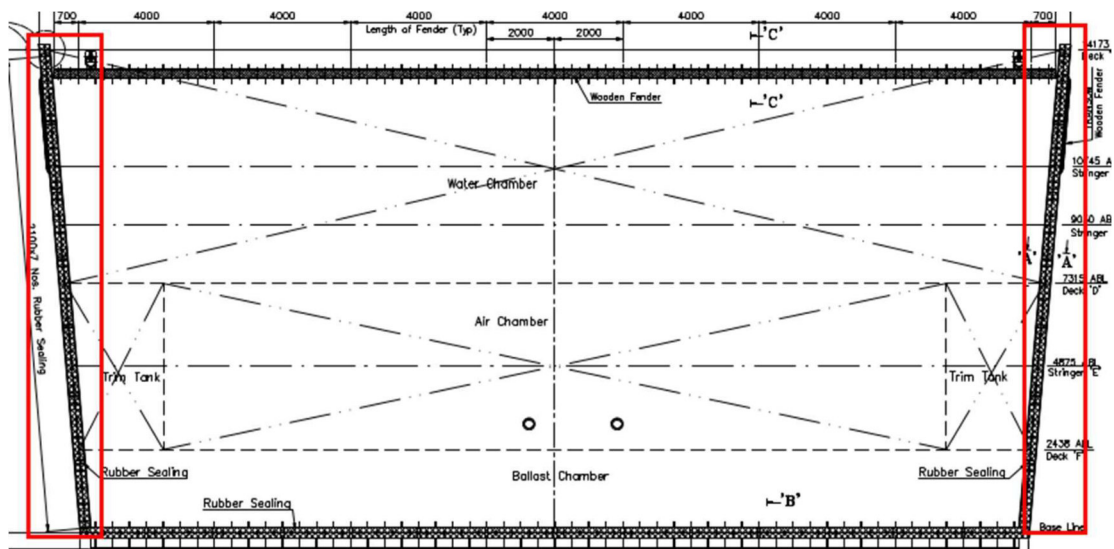
(Section view showing vertical outer Angle needs to be fitted)

2 Fitment of New Base Plate Support

- Supply and fitment of new base plate support with of dimension approx. 56000x 300x20 mm for Horizontal and 57000x325x20 vertical.



(56 m (28m on each Port & STBD side) base plate Horizontally)



(57 m (approx.14.25 m at two locations on each Port & STBD side) base plate Vertically)

Fitment and welding of 328 nos flat bars of dimension 80x80x10 on the existing sealing/fender support to cover unused or existing bolt holes.

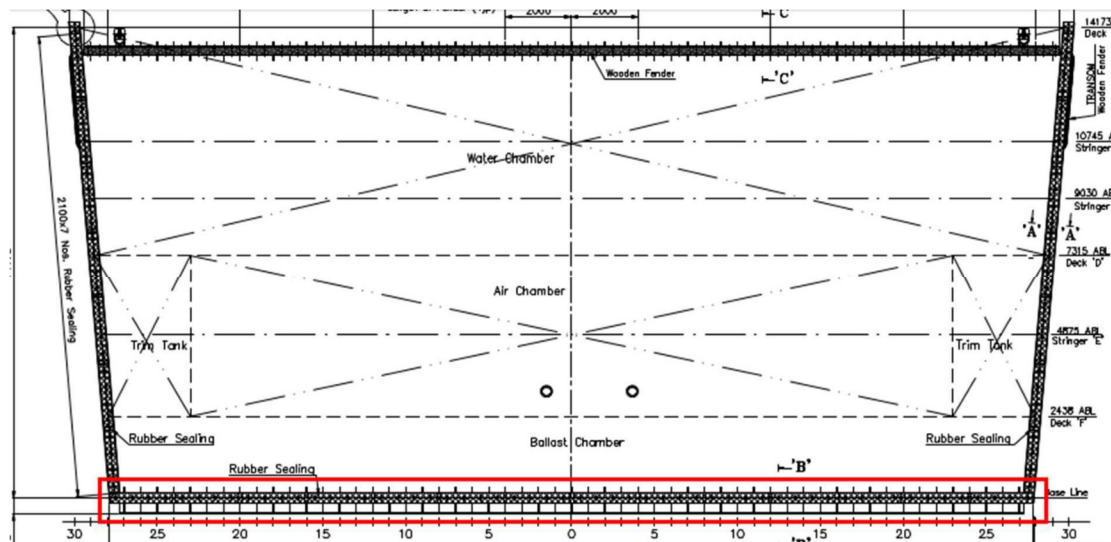


- Welding of approx. 240 nos Bolt (M30) Head onto rubber sealing back plate support. Initially all Bolt Heads will be aligned with Rubber sealing and then tack welded. Afterwards, complete welding will be done.



5 Installation of Horizontal Rubber Sealing Installation

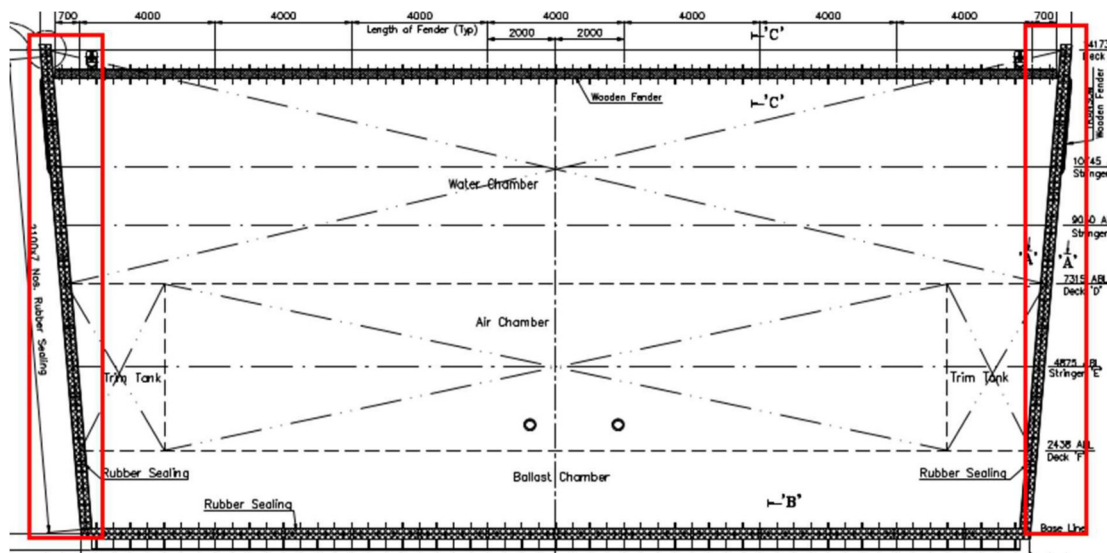
- Fitment of approximately 56 m length of rubber sealing of size 3000 × 300 × 200 mm, installed horizontally.



(56 m (28m on each Port & STBD side) base plate Horizontally)

6 Installation of Vertical Rubber Sealing Installation

- Fitment of approximately 57 m length of rubber sealing of size 3000 × 325 × 200 mm, installed vertically.



(57 m (approx.14.25 m at two locations on each Port & STBD side) base plate Vertically)

7 Bill of Material due to Modification:

Below is the list of approximate weight of new Rubber Sealing & supports as per proposed new drawing:

HCSL - BOX CAISSON GATE										
ITEM NO.	QTY	DESCRIPTION	TYPE	LENG TH (mm)	BRE ADT H	AREA (m2)	THIC K (mm)	WEIGH T FACTOR	TOTAL (Kg)	Ton
RUBBER SEALING & FITTING (Weight Details)										
		New								
1	20	Rubber (300x200x3000) 1400kg/cu.m.		3000	300	0.9	200	1400	5040.0	5.0
2	20	Rubber (325x200x3000) 1400kg/cu.m.		3000	325	0.975	200	1400	5460.0	5.5
3	2	Plate	PL	27863	300	8.359	20	7850	2624.7	2.6
4	4	Plate	PL	14225	335	4.765	20	7850	2992.7	3.0
5	4	Angel (200x100x15L)	Angle	14525				33.6	1952.2	2.0
6	240	Bolt M30x160L							305.5	0.3
7	240	Hex Nut M30							93.6	0.1
8	240	Washer (dia70x4Thk)							23.3	0.0
9	328	FB	PL	80	80	0.006	10	7850	164.8	0.2
		Net Weight New							18657	18.7

C. Alignment, Accuracy, and Quality Control

1 Alignment and Matching of Fasteners

- Proper alignment shall be ensured such that the nuts welded to the mother plate accurately match with the bolt holes of the rubber sealing/fender.

2 Dimensional Accuracy

- Strict dimensional accuracy shall be maintained to ensure effective and uniform sealing after installation of the rubber fenders.

3 Dimensional Verification

- Necessary arrangements for dimensional verification using piano wire or other suitable methods shall be made by the contractor during installation.

4 Stage-wise Inspection

- Utmost care shall be taken to ensure proper alignment and workmanship.
- Stage-wise inspection shall be carried out in coordination with the Officer-in-Charge, particularly:

After fitment of mother plates

Prior to final welding

5 Trial and Commissioning:

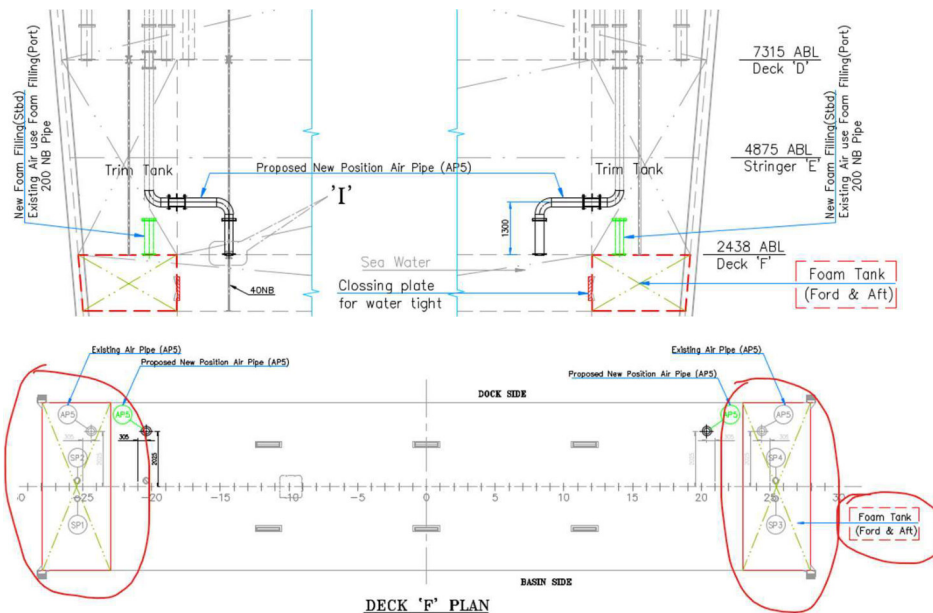
- Rubber sealing installation to be leak proof during the trial and commissioning at NSD slots (Intermediate and front).

D. Modification of Ballast Chamber

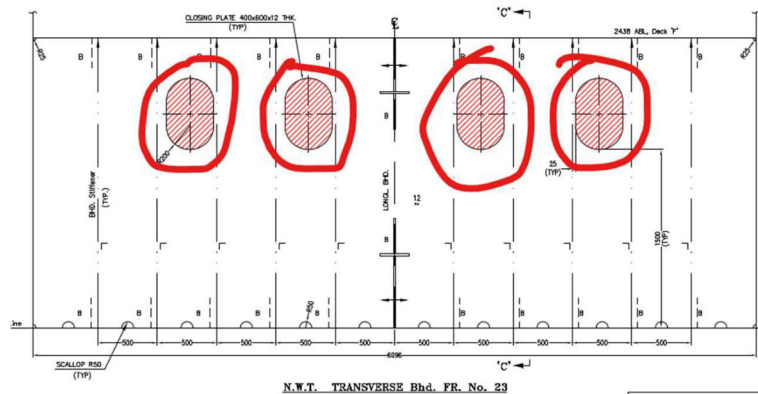
The ballast chamber extends longitudinally from the aft end to the forward end of the vessel and vertically from the tank bottom up to Deck F (2438 mm ABL). At present, the ballast chamber is filled with solid ballast (iron ingots and concrete slurry) up to approximately 1000 mm above the tank bottom. Accordingly, the remaining effective free depth available above the solid ballast is approximately 1438 mm (2438 – 1000 mm).

Non-watertight (NWT) bulkheads are fitted at Frame -23 and Frame +23 within the ballast chamber. These NWT bulkheads at Fr. -23 and Fr. +23 will be blanked, and the ballast chamber will be subdivided accordingly. The tank portions extending from the aft end to Fr. -23 and from Fr. +23 to the forward end will be converted into foam tanks.

Based on the internal dimensions of 2340 mm × 6000 mm × 1438 mm, the available volume per foam tank is calculated as approximately 20.2 m³.

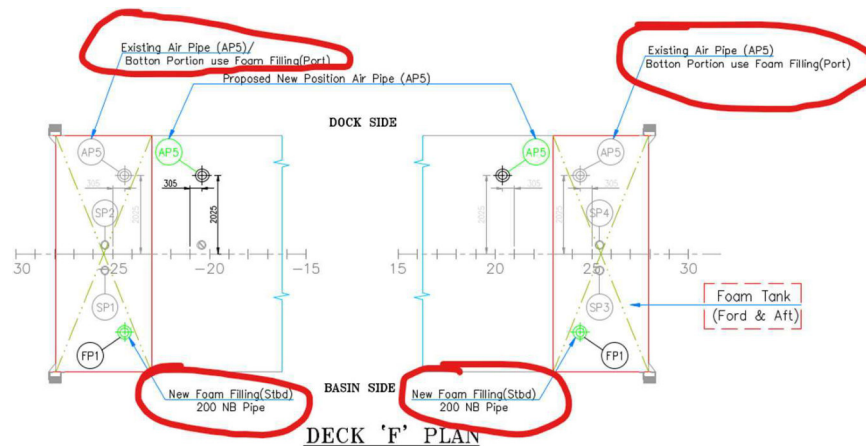


- 1 **To make 2 Nos. of Foam Tank additional work to be done as mentioned below:**
 - a) Closing of 04 nos lightning holes present on each NWT BHD at Fr. -23 & Fr. +23 to convert the non-water tight bulkhead to water tight bulkhead.



(Refer drawing **SBM-22-1024-104-Modification of NWT Transverse Bulkhead @Fr. -23 & +23 (Annexure V)**).

- b) 4 Nos. Filling pipe with large diameter to be added IWO Foam Tank to fill liquid foam. After filling the foam, the opening of the filling pipe needs to be sealed properly.



(Refer drawing Air & Sounding System and Foam Filling Piping **(Annexure VI)**).

2 BILL OF MATERIAL:

BoM (Approx.) for modifying the Ballast Chamber and creating two foam tanks are listed below:

Sr. NO.	DESCRIPTION	QTY	L (mm)	B (mm)	AREA (m^2)	THICK (mm)	UNIT WEIGHT	TOTAL Wt. (KG)	TOTAL Wt. (MT)
1	Slip on Flange 200 NB	6						77.9	0.08
2	Pipe 200 NB X 8.18 Thk.	2	1500				42.55	127.7	0.13
3	Elbow 90° - Long	4						90.7	0.09
4	BHD Piece	2						49.1	0.05
5	Tank Piece	2						79.6	0.08
6	Cover Plate IWO Lightning Hole	8			0.21	12	7850	154.9	0.15
7	Additional Filling Pipe for Foam (STBD)	2						105.5	0.11
Net Weight								685	0.7

3 Cleaning of Ballast chamber

Yard will remove the water inside Ballast Chamber using pump. However, vendor to engage non-skilled cleaning personnel to clean the ballast chamber.

4 Removal of Cast Iron Ingots (Optional)

83 Cast Iron Ingots in AFT(STBD) and in FWD (Port) are placed inside Ballast Chamber which to be removed manually. This is non-skilled job.

DIMENSIONS OF CAST IRON INGOTS LEVEL 5				
SR NO	DESCRIPTION	AFT (STBD) QTY	FWD (PORT) QTY	TOTAL QTY
6)	INGOTS 6 - 380x160x100	00	23	23
7)	INGOTS 7 - 430x160x100	06	26	32
8)	INGOTS 8 - 440x160x100	26	17	43
9)	INGOTS 9 - 480x160x100	32	11	43
10)	INGOTS 10 - 420x160x100	19	06	25
	WEIGHT	4.344T	4.092T	8.436T

E. Material Supply and Responsibility

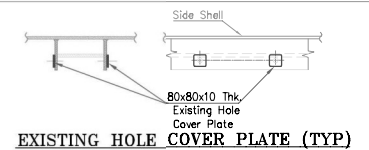
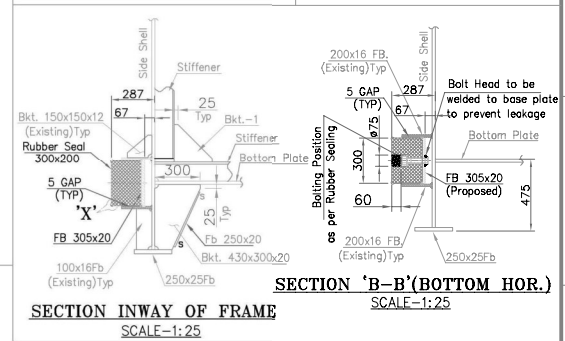
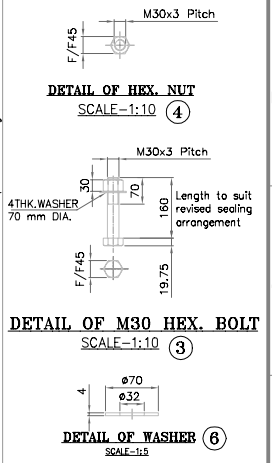
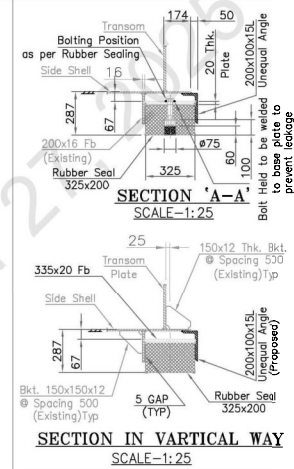
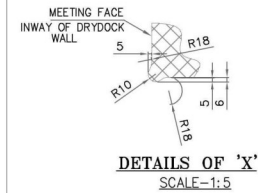
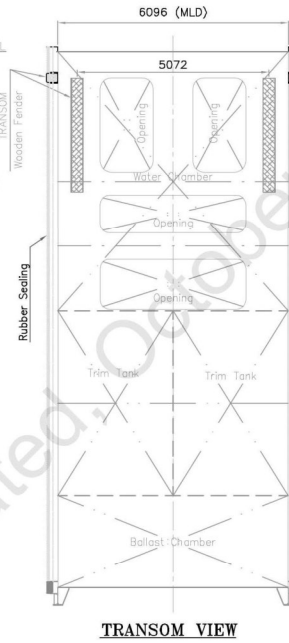
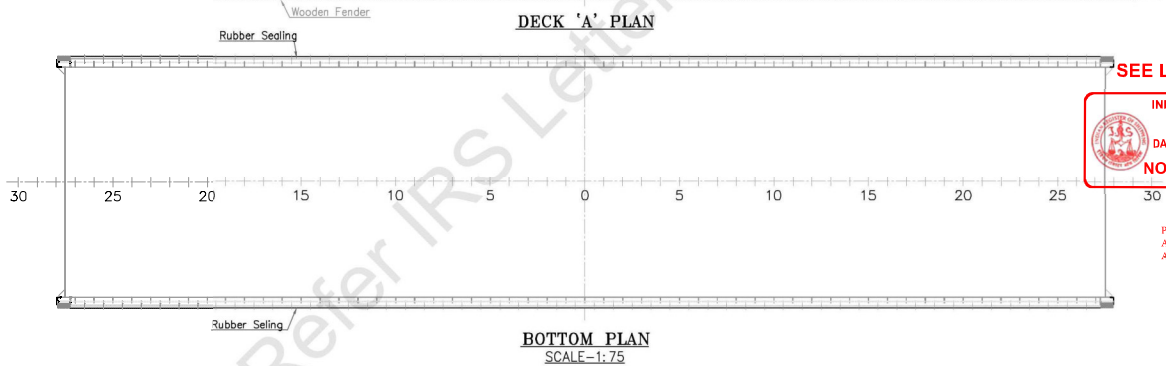
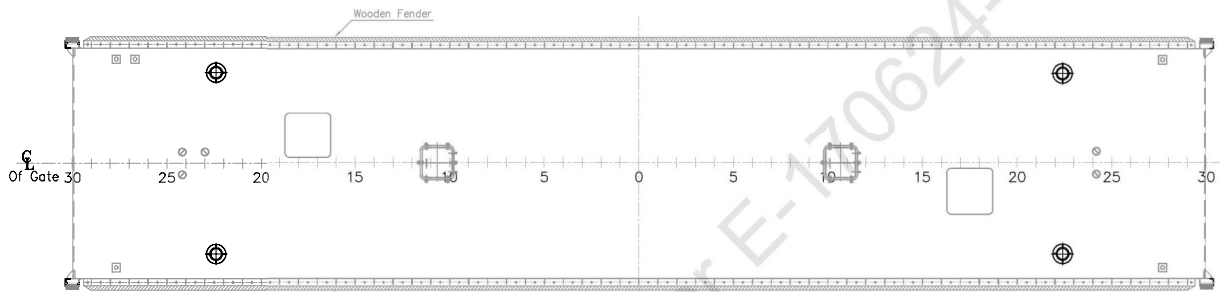
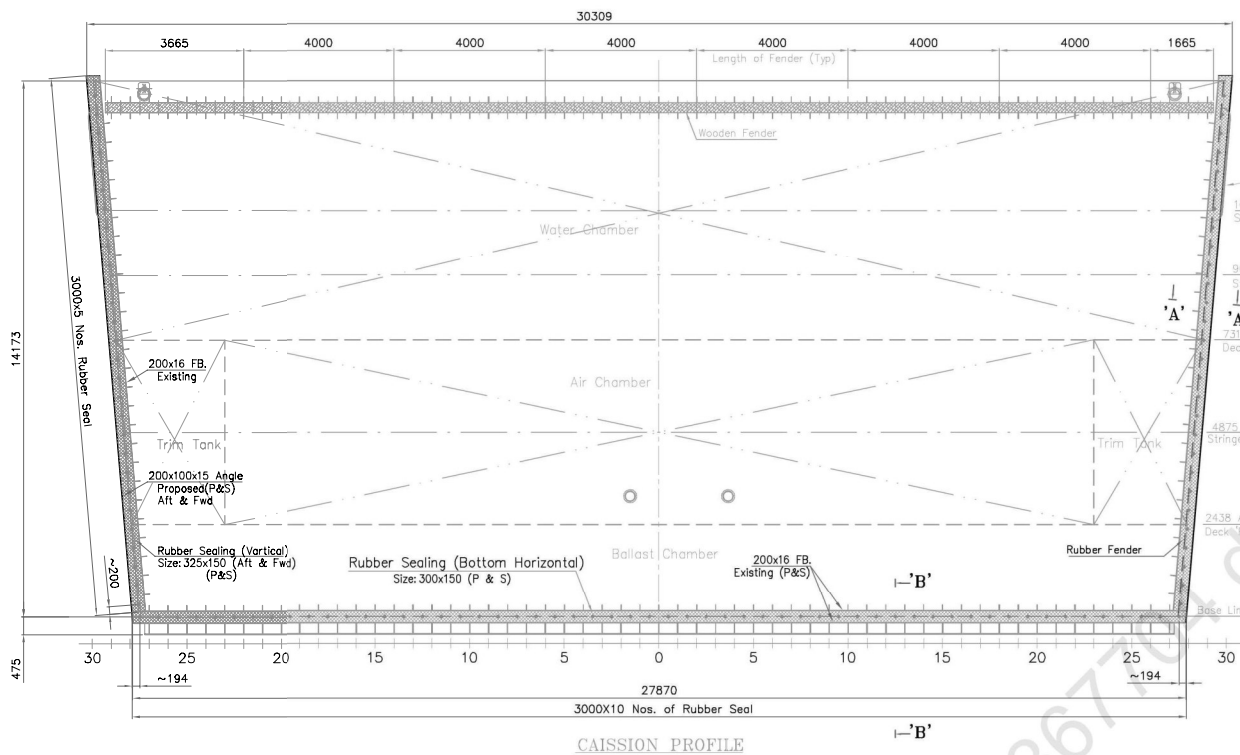
1 Supply by CSL / HCSL (Below are tentative list, to be followed as per standard HCSL practices or may be clarified with the PM)

- Rubber sealing/fenders
- Nuts, bolts, and washers
- Plates
- Foam
- Welding electrodes/rods
- Crane and scaffolding

2 Contractor's Scope

- As per standard scope for ongoing jobs inside HCSL.

ANNEXURE II




3	06.10.25	YARD COMMENTS INCORPORATED	Gopal	SM
2	21.10.22	REVISED AS PER YARD AND OWNERS COMMENTS	Gopal	SC
1	08.10.22	WOODEN FENDERS CHANGED TO RUBBER FENDERS	Gopal	SC
Rev.	Date	Description	Drawn	Review
	<u>Issued for</u>	:	<u>Approval</u>	

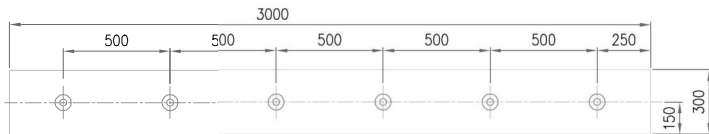
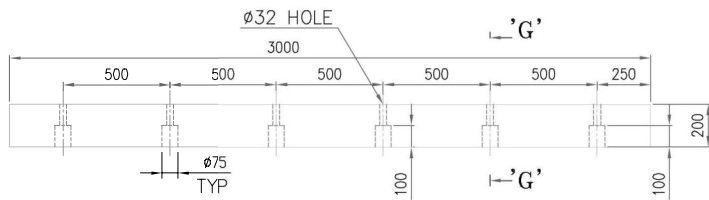
Client :- **COCHIN SHIPYARD LTD.**

Project :-	<u>BOX CAISSON GATE</u>
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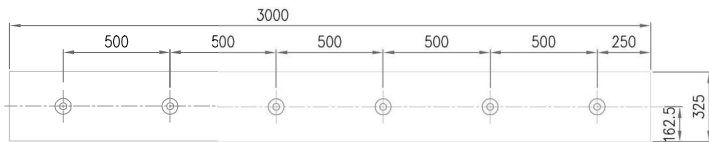
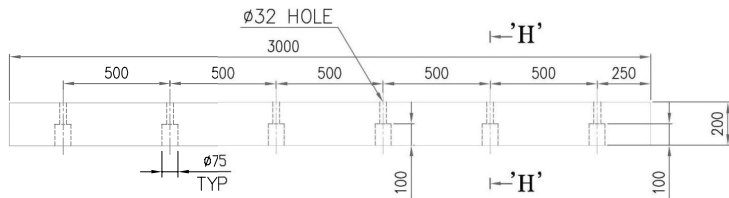
Drawing Title :- **RUBBER SEALING AND FENDER ARRANGEMENT**

Drawn	Checked	Review	Date	Scale	Paper	Drawing No :-										Sheet					
Gopal	MS	SC	29.09.22	1:100,1:10	A2	S	B	M	-	2	2	-	1	0	2	4	-	1	0	7	1 Of 2
 S.B. MARINE CONSULTANT Tel : +91 22 25970189 E-mail : info@sb-marine.com Web : www.sbmarineconsultant.com						Builder :- HCSL, HOWRAH															
						Yard No :- 0032203															

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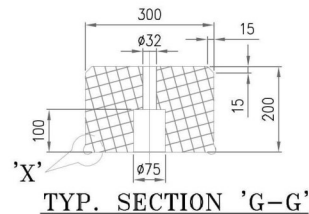
DETAIL OF RUBBER SEALING (1)
(ONLY BOTTOM FITTING)



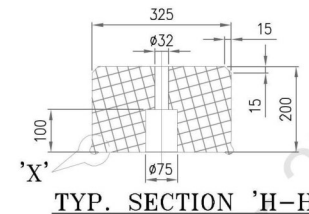
DETAIL OF RUBBER SEALING (1a)
(ONLY VERTICAL FITTING)

Notes :-

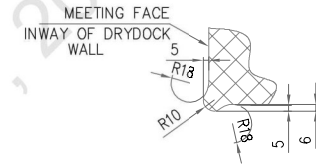
- 1) All Dimensions Are In mm.
- 2) 'Fb' Indicated Flat Bar
- 3) Nut Welding are on Rubber Seal Fixing Flat Bar (300x20 Thk.) before Assembly.
- 4) Plate Hole for Bolting Matching as per Rubber Seal.
- 5) Bottom Horizontal Rubber Seal and Vertical Rubber Seal Fixing FB. has to precisely accurate state line.
- 6) Every hole of Rubber Seal for Bolting cover by 'Rubber Seal Hole Cover' push fit and using Glue.



TYP. SECTION 'G-G'
RUBBER SEAL HOLE COVER (2)



TYP. SECTION 'H-H'



DETAILS OF 'X'
SCALE-1:5

Bill of Materials

Sl. No.	Description	Size	Qty.	Matl.	Wt./Kg	Remarks
01	RUBBER SEALING	300X200X3000	20	Neoprent Rubber	5040	
01a	RUBBER SEALING	325X200X3000	20	Neoprent Rubber	5460	
02	RUBBER SEAL HOLE COVER	75 Dia.x 60 Thk.	240	Neoprent Rubber	-	
03	M30x3P Hex. Bolt	M30x160 Lg.(To be revised)	240	SS316L	305.52	
04	M30x3P Hex. Nut	M30x30 Lg.	240	SS316L	93.6	
05	Washer for M30 Bolt	70 Dia, 4 mm Thk.	240	SS316L	23.28	
06	300x20 Thk. FB	300x20 Thk	56 Mtr.	IRS GR. A	2637.6	
07	335x20 Thk. FB	335x20 Thk	58 Mtr.		3050.5	
08	ANGLE	200x100x15 L	58 Mtr.		1948.8	

Rubber Sealing Specification:- EPDM based on ASTM 6134

- 1) Harness ASTM D2240 65 \pm 5Sh A
- 2) Tensile Strength (min) ASTM D412 90 KG/Sq. cm.
- 3) Elongation at Break (min) ASTM D412 300%
- 4) Abrasion Resistance (max) ASTM D5963 250 mm
- 5) Compression Set (70° C/24 hrs) (max) ASTM D624 (Method C) 3 kg/cm



S.B. MARINE CONSULTANT

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E-mail : info@sb-marine.com

Web : www.sbmarineconsultant.com

Owner :- COCHIN SHIPYARD LTD.

Project :- BOX CAISSON GATE

Drawing Title :- RUBBER SEALING AND FENDER ARRANGEMENT

Builder :- HCSL, HOWRAH

Yard No :- 00322003

Issued for :-

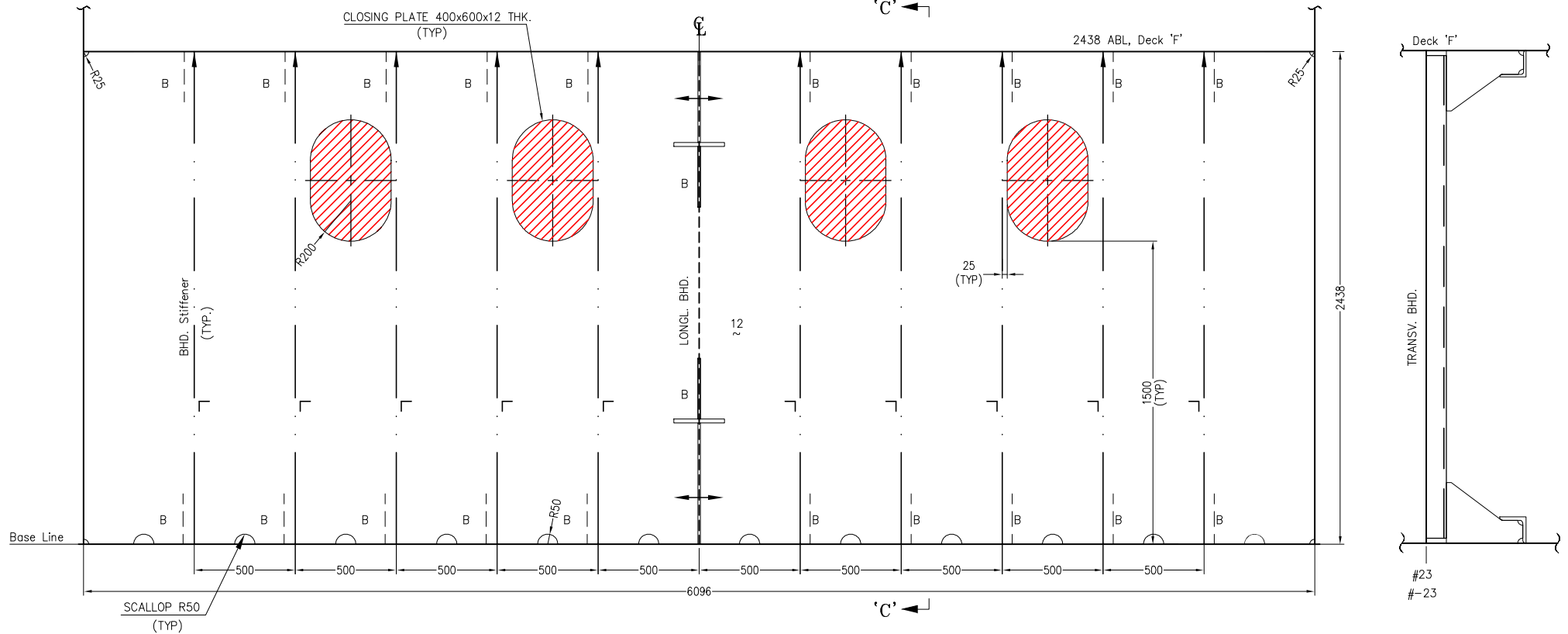
Approval

Rev.	Date	Description	Drawn	Review
1	08.10.22	WOODEN FENDERS CHANGED TO RUBBER FENDERS	GOPAL	SC
2	21.10.22	REVISED AS PER YARD AND OWNERS COMMENTS	GOPAL	SC
3	06.10.25	YARD COMMENTS INCORPORATED	GOPAL	SM

Drawn	Checked	Review	Date	Scale	Paper	Rev #	Drawing No :-	Sheet
GOPAL	MS	SC	29.09.22	1:25	A3	00	SBM-22-11024-107	2 of 2

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ANNEXURE-V



N.W.T. TRANSVERSE Bhd. FR. No. 23

(FWD. side shown, AFT side similar but Mirror Image)

(Bhd. Stiffeners : 130x130x12L)



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E-mail : info@sb-marine.com

Web : www.sbmarineconsultant.com

Client :- **COCHIN SHIPYARD LTD.**

Builder :- **HCSSL, HOWRAH**

Issued for :- **Approval**

Project :- **BOX CAISSON GATE**

Yard No :- **00322003**

Rev. Date Description Drawn Review

Drawing Title :- **W.T AND N.W.T. TRANSVERSE BULKHEADS**

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Drawn	Checked	Review	Date	Scale	Paper	Rev #	Drawing No :-	Sheet
Gopal	Mahendra	SC	21.07.22	1:20	A3	00	S B M - 2 2 - 1 0 2 4 - 1 0 4	1 Of 2

Rev.	Date	Description	Drawn	Review