



कर्मचारी संबंध विभाग / ER Department
प्रशासन अनुभाग / Administration Section

सं/No.P&A/Admn/02/59/12-VI

तिथि/Date: 06 फरवरी/Feb 2026

TENDER FOR AWARD OF RATE CONTRACT FOR PRINTING

Cochin Shipyard Limited (CSL) invites sealed tenders (TWO BID SYSTEM) from reputed and registered Printing Firms for award of Annual Rate Contract for Printing and Supply of Forms / Visiting cards / Registers / Books / Certificates (Trilingual - Hindi, English & Malayalam) for one year commencing from issuing Work Order. The Schedule of Tender and other details are as follows:

Type of Tender	OPEN TENDER - TWO BID SYSTEM
Period of contract	One year contract
Start date for submission of the Tender Form	6 th Feb 2026
Last Date & time for submission of Tender Form	19 th Feb 2026 at 1000 Hrs
Date and time of opening of Technical Bids	19 th Feb 2026 at 1030 Hrs
Approximate cost for the Contract	Rs. 15 Lakhs
Earnest Money Deposit	Rs. 37,500/- (Rupees Thirty seven thousand Five hundred only)
Security Deposit	Rs. 1,50,000/- (Rupees One lakh Fifty thousand only)
Date and time of opening of Financial Bids.	The date and time of opening of Financial Bids will be intimated separately to technically qualified bidders.
Contact Person	Mr. Harikrishnan G - 0484 250 1887 0484 250 1237 harikrishnan.g@cochinshipyard.in

(A) Invitation of bids:

1. The Tenderers are advised to study the tender document carefully before submitting their Bids. It will be presumed that the Tenderers have understood, considered and accepted all the terms and conditions enumerated in the Tender Notice.
2. The bidding party should be a registered firm. Relaxation would be given to those registered under National Small Industrial Corporation (NSIC) / Micro Small and Medium Enterprises (MSME).
3. The Tenderers should have the facilities like fully Computerized High- Tech Printing & Binding Machines and Manpower (Details of Machineries with specification and manpower to be enclosed in the Technical Bid).
4. The Tenderers should have the experience of providing similar works for *at least last three consecutive years (as on date of Tender Enquiry)* in PSUs (Central or State) / Public Sector Banks / Listed Companies / Private. **A list of offices where such jobs have been undertaken with documentary proof (copy of Work Order along with completion certificates) should be enclosed in Technical Bid.**
5. The Tenderers should have a **local office at Kochi** and shall have the facility to carry out the printing works in English, Hindi and Malayalam.
6. CSL reserves the right to counter check any of the supporting documents directly from the respective client for their authenticity.
7. The Tenderers are requested to familiarize and know themselves with the existing general terms and conditions of any contract in CSL and other prevalent practices related to them prior to quoting. The general terms and conditions of contract in CSL is available in CSL Website www.cochinshipyard.in.
8. The bid is under two bids system i.e. **Technical and Financial Bids**. Bids should be prepared in accordance with the prescribed format **Annexure-I** (Technical Bid) **Annexure-II** (Financial Bid) and the Tenderers are advised to submit the same in **two separate sealed envelopes** superscribing "**Technical Bid - Annual Rate Contract for Printing**" & "**Financial Bid - Annual Rate Contract for Printing**". Both sealed envelopes should be kept in a third sealed envelope superscribing "**Bids for Annual Rate Contract for Printing**" addressed to **The Deputy General Manager (ER) i/c, Cochin Shipyard Limited, Administrative Building, P.O. Bag No. 1653, Perumanoor P.O., Kochi - 682 015** and to be dropped in the tender box kept at **South Gate of Cochin Shipyard Ltd.**, on or before the stipulated date and time. Any other mode of submission like Postal / courier etc. shall not be considered.
9. Earnest Money Deposit (EMD) of Rs. 37,500/- (Rupees Thirty seven thousand Five hundred only) can be remitted in the form of Demand Draft in favour of "Cochin Shipyard Limited" payable at Kochi. Cash, Cheque, Bank Guarantee, postal orders etc., are not acceptable. No interest will be payable to EMD. EMD amount will be returned to the unsuccessful tenderers only after the issue of Work Order to the successful bidder.

- a) The following benefits are extended for all Micro and Small Enterprises (MSEs) holding a valid Entrepreneurs Memorandum (EM) Part II certificate or Udyog Aadhar certificate and who have declared their Udyog Aadhar Memorandum (UAM) number in Central Public Procurement Portal (CPPP).
 - i) Tender forms shall be issued free of cost.
 - ii) Payment of Earnest Money Deposit (EMD) is exempted.
 - iii) The list of items published as part of MSME order dated 23rd March 2012 {currently 358 items} shall be procured exclusively from MSE firms only.
- b) Additionally, waiver of Security Deposit (SD) is extended to those MSEs registered with National Small Industries Corporation (NSIC), up to financial limit as mentioned in NSIC Certificate. However, guarantee of the items supplied/service provided has to be ensured through a Bank Guarantee (BG).
- c) This tender shall be based on MSME order dated 23rd March 2012, pertaining to Public procurement Policy.
- d) When supply/service as per tender is divisible in nature, 15% Purchase Preference will be extended to the MSEs (MSEs within price band of L1+15%, to bring down their price to L1 price, where L1 is non MSEs), for 20% of the tender requirement. If multiple MSE vendors satisfy the above condition, the 20% requirement shall be divided equally. In this scenario, preference shall be given to SC/ST vendors to such an extent that they are allowed to supply minimum 4% out of the 20% in line with the aforementioned MSME order. SC/ST vendors shall submit a valid certificate from District Industries Centre/NSIC for qualifying in the above criteria.
- e) In case requirement is non-splitable or non-divisible, the above 15% Purchase Preference, is extended to MSE participants in the tender, in full (in the ascending order), considering spirit of policy for enhancing the Government procurement from MSEs.

10. The envelope containing Technical Bid shall be opened first on the scheduled date and time Technical Bids shall be evaluated by the Committee appointed by the competent authority of CSL.

Financial Bids of the technically qualified / eligible Tenderers meeting all the requisite criteria only shall be opened in the presence of Technically qualified bidders who wish to attend the opening of financial bid and the successful bidder would be identified after considering the price/amount quoted in the financial bid.

11. The tender form is nontransferable.

(B) General Conditions of Tender:

1. The Tenderer should fulfill the eligibility criteria mentioned in Clause No.(A) 1 to 5 of the Tender Document for evaluation of their bids. Bids of Tenderers fulfilling the above eligibility conditions will only be evaluated by the duly constituted evaluation committee. Bids of the Tenderers not fulfilling the eligibility criteria shall be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances.

2. CSL reserves the right to verify/confirm all original documentary evidence submitted by the Tenderers in support of above mentioned clauses of eligibility criteria, failure to produce the same within the period as and when required and notified in writing by CSL shall result in summarily rejection of the bid.

3. CSL reserves the sole right to accept or reject any or all bids thus received without assigning any reasons thereof.

(C) Liquidated damages for delay in supply:-

Time is essence of the contract. The successful tenderers must adhere to the time limit and ensure delivery/services. Failure to supply all or part of the delivery/services on or before the stipulated date (the date on which the Proof is approved by CSL) / deficiency in service will entail a pre-estimated / pre-determined liquidated damages as hereunder:

SI No	Particulars	Penalty in % of bill value
1	Delay by 2-4 days	1.5%
2	Delay by 5-7 days	2.5%
3	Delay by 8-10 days	5%
4	Delay by 11-13 days	8%
5	Delay by more than 14 days	10%

(D) Tender Evaluation Methodology:

Technical Bid

Technical bids submitted by the tenderers shall be opened on the scheduled date. Technical Bids shall be evaluated by the Tender evaluation committee constituted by competent authority of CSL.

Financial Bid

- i) Financial Bids of the technically qualified / eligible tenderers meeting all the requisite criteria only shall be opened in the presence of technically qualified bidders who wish to attend the opening of financial bid and the successful bidder would be identified after considering the price/amount quoted in the financial bid.
- ii) Tenderers should quote their rates/prices in Indian Rupees only.
- iii) Financial Bids shall be evaluated on the basis of overall landed cost to CSL excluding GST. The basic rate and GST to be quoted separately for printing material (Group A to Group S). **L1 bidder shall be finalized based on the rate quoted for each item excluding GST rate.**



(E) The Contract shall be governed by the following terms and conditions:

1. The printed materials should be supplied within 2 days or few hours from the date/time of issue of Purchase Order/Supply Order either through email or telephonically.
2. The printed materials shall be delivered to CSL Stationery Store. Unloading of goods / items and delivery to CSL store shall be responsibility of the firm.
3. The L1 bidder will be liable to replace the rejected /damaged items within 2 days or within the timeframe specified in the Purchase Order (as per instructions of the CSL).
4. The Tenderers must confirm in writing that the goods/items supplied by them shall be as per specification mentioned in the Tender Enquiry and in case goods/items of inferior quality supplied by them, the contract shall be cancelled and goods/items shall be arranged from other sources, and the difference in price would be recovered from L1 bidder.
5. All the payments to the Successful Bidder by the CSL shall be made through NEFT/RTGS/DD only after deducting applicable TDS in accordance with the Govt. of India guidelines from time to time.
6. The L-1 firm must register as a vendor in CSL upon declaration of L-1 status in tender and NEFT mandate form along with cancelled cheque to be submitted prior to bill processing upon successful award of tender being the L-1 bidder.
7. The successful tenderer has to deposit the Security Deposit i.e. Rs. 1,50,000/- (Rupees One lakh Fifty thousand only) by way of DD from any Nationalized Bank drawn in favour of "Cochin Shipyard Limited" payable at Kochi. The Security Deposit shall be returned within two months after the expiry of contract and on fulfillment of all contractual obligations and liabilities if any, in the matter. No interest is payable on Security Deposit. In case the contract is extended further, the validity of the Security Deposit shall stand automatically extended. Tenderers with valid registration under National Small Industrial Corporation (NSIC) / Micro Small and Medium Enterprises (MSME) will be eligible for all relaxation subject to the submission of valid documents.
8. The Security Deposit can be forfeited in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory quality or for non-acceptance of the supply order, on expiry of the contract, such portion of the said security deposit as may be considered by the CSL sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.
9. The rates of the items shall be mentioned in figures. There should not be any erasing or over-writing whatsoever.
10. The Work Order for printing and supply of materials shall be issued to one or more than one firms depending upon rate quoted for each items (excluding GST rate) specified in the Financial bid. Item-wise L1 will be decided and Work Orders may be issued to more than one firm accordingly.
11. If two or more Tenderers have quotes same rate for the same item, The L1 bidder will be selected on the basis of lowest price quoted in that group of items.

12. The contract will be initially for a period of **one year** from the date of award of contract, extendable to one more year based on satisfactory performance and sole discretion of CSL on the same rate, terms and conditions.

13. The agreement can be terminated only by written notice of not less than one month by either party. However, if the services provided by the L1 firm not found to be satisfactory, the same can be terminated by CSL within fifteen days notice. In such an eventuality, the security deposit submitted to the CSL by the agency will be forfeited.

14. The Tenderers should keep their offers valid up to one year from the date of commencement of the Rate Contract period.

15. The Tenderers are requested to read and understand the terms and conditions of the contract mentioned in the foregoing paragraphs before sending their quotations, as no violation of the aforesaid terms and conditions shall be permitted once the quotation is accepted by CSL.

16. Jurisdiction of Court: This contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the courts in Kochi.

17. The Tenderers shall have to sign in each page of the tender documents with official stamp as a token of his acceptance of the conditions stated therein.

भवदीय/Yours faithfully,

प्रभारी उप महाप्रबंधक (कर्मचारी संबंध)
DGM (ER) i/c

UNDERTAKING BY THE BIDDER

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained (Page No.1 to 6) herein and undertake myself / ourselves to abide by them.

(Name and Signature of the Authorised Person of the Bidder
with stamp of the firm)

Place :

Date ://.....

**TECHNICAL BID
(DETAILS OF THE AGENCY)**

1.	Name of the Bidder / Firm Office Address			
	Telephone No.			
	Fax No.			
	Mobile No.			
	E-mail			
2.	Whether the firm is Proprietorship / Partnership firm / Company / NSIC / MSME Category etc. (Please attach registration certificate of Firm)			
3.	Name of Contact person with Contact details			
4.	Experience details of last Three consecutive years for providing similar work. (Documentary Proof shall be enclosed)			
	Sl No	Name of the Firm/Client in which the Agency had worked earlier (Attach Copy of Work Order)	Year	Name of Contact person with Contact details
5.	Details about Computerised High-Tech Printing & Binding Machineries available: (Please attach separate sheet)			
	Name/Capacity/Make of Machinery etc.			
6.	Details of Manpower with their experience in this field (Please attach separate sheet)			
7.	EMD Details (DD No., Name of Bank)			

8.	PAN Card Number (Copy of PAN card to be enclosed)		
9.	Income Tax Return for the last 3 years		
10.	Whether registered under the Goods and Service Tax, mention GST No. (Please enclose the copy)		

This is certified that the above facts are true, complete and correct to the best of my knowledge and belief. This is also certified that this Agency is not blacklisted by any Government Department nor any criminal case is registered/pending against the Agency/Firm or its owner/partner anywhere in India. It is certified that I/We have read and understood the terms and conditions of this Tender and will abide by them till the completion of the contract period.

Name & Signature of the Authorised Person of the bidder:

Name of the Firm/Agency:

Seal of the Firm/Agency:

Place:

Date://.....

FINANCIAL BID**A Name and Address of the Company / Firm :****B Rate Quoted for Printing and Supply of Printing materials :**

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
Group A - Rate per one Pad				
1	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size upto 10 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. upto 10 pads One Side			
2	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size upto 10 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. upto 10 pads both side			
3	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size upto 100 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. upto 100 pads One Side			
4	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size upto 100 pads both Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. upto 100 pads both Side			
5	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size above 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. above 100 pads One side			
6	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 size above 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/16 Addl. above 100 pads both side			
7	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 size upto 10 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 Addl. upto 10 pads One side			
8	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 size upto 10 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 Addl. upto 10 pads both side			
9	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 size upto 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/8 Addl. Upto 100 pads One side			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
10	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 Size Upto 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 Addl. upto 100 pads both side			
11	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 size above 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 Addl. above 100 pads One side			
12	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 size above 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/8 Addl. above 100 pads both side			
13	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size upto 10 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl. upto 10 pads One side			
14	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size upto 10 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl. upto 10 pads both side			
15	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size Upto 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl.Upto 100 pads One side			
16	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size Upto 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl.Upto 100 pads both side			
17	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size Above 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl. above 100 pads One side			
18	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Size Above 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/6 Addl.Above 100 pads both side			
19	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 Size Upto 10 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 AddlUpto 10 pads One Side			
20	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 Size Upto 10 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 AddlUpto 10 pads both side			
21	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 Size Upto 100 pads One Side			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 AddlUpto 100 pads One Side			
22	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 Size Upto 100 pads both Side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 AddlUpto 100 pads both Side			
23	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 Size Above 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursDemy 1/4 AddlAbove 100 pads One side			
24	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/4 Size Above 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Demy 1/4 Addl Above 100 pads both side			
25	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Upto 10 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Addl Upto 10 pads One Side			
26	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Upto 10 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or coloursFoolscap Paper Addl Upto 10 pads both side			
27	Bills & Invoices Original in white paper & other copies in manifold white or coloursFoolscap Paper Upto 100 pads One Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Addl Upto 100 pads One Side			
28	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Upto 100 pads both Side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Addl Upto 100 pads both Side			
29	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Above 100 pads One side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Addl Above 100 pads One side			
30	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Above 100 pads both side			
	Bills & Invoices Original in white paper & other copies in manifold white or colours Foolscap Paper Addl Above 100 pads both side			
31	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads One side Addl.			
32	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads both Side Single			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads both side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 10 pads both side Addl.			
33	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads One Side Addl.			
34	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads both Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Upto 100 pads both Side Addl.			
35	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads One side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads One side Addl.			
36	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads both side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/16 Size Above 100 pads both side Addl.			
37	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads One Side Addl.			
38	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads both side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 10 pads both side Addl.			
39	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads One Side Addl.			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
40	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads both Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Upto 100 pads both Side Addl.			
41	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads One side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads One side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads One side Addl.			
42	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads both side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/8 Size Above 100 pads both side Addl.			
43	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads One Side Addl.			
44	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads both side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 10 pads both side Addl.			
45	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads One Side Addl.			
46	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads both Side1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Upto 100 pads both Side Addl.			
47	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads One side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads One side1+1			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads One side Addl.			
48	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads both side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/6 Size Above 100 pads both side Addl.			
49	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads One Side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads One Side Addl.			
50	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads both side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 10 pads both side Addl.			
51	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads One Side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads One Side Addl.			
52	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads both Side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Upto 100 pads both Side Addl.			
53	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads One side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads One side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads One side Addl.			
54	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads both side Single			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads both side 1+1			
	Bills & Invoices SPB Colour Woe paper Demy 1/4 Size Above 100 pads both side Addl.			
55	Bills & Invoices SPB Colour Woe paper Foolscap Size Upto 10 pads One Side Single			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 10 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 10 pads One Side Addl.			
56	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 10 pads both side Single			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 10 pads both side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 10 pads both side Addl.			
57	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads One Side Single			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads One Side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads One Side Addl.			
58	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads both Side Single			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads both Side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Upto 100 pads both Side Addl.			
59	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads One side Single			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads One side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads One side Addl.			
60	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads both side Single			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads both side1+1			
	Bills & Invoices SPB Colour Woe paperFoolscap Size Above 100 pads both side Addl.			
Group B - Rate per one Book				
1	Books 60 GSM White paper + Coverpage in colour card Demy 1/8 upto 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/8 upto 100 books both side rate per Additional Page			
2	Books 60 GSM White paper + Coverpage in colour card Demy 1/8 above 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/8 above 100 books both side rate per Additional Page			
3	Books 60 GSM White paper + Coverpage in colour card Demy 1/6 upto 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/6 upto 100 books both side rate per Additional Page			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
4	Books 60 GSM White paper + Coverpage in colour card Demy 1/6 above 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/6 above 100 books both side rate per Additional Page			
5	Books 60 GSM White paper + Coverpage in colour card Demy 1/4 upto 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/4 upto 100 books both side rate per Additional Page			
6	Books 60 GSM White paper + Coverpage in colour card Demy 1/4 above 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Demy 1/4 above 100 books both side rate per Additional Page			
7	Books 60 GSM White paper + Coverpage in colour card Foolscap upto 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Foolscap upto 100 books both side rate per Additional Page			
8	Books 60 GSM White paper + Coverpage in colour card Foolscap above 100 books both side 32 Pages			
	Books 60 GSM White paper + Coverpage in colour card Foolscap above 100 books both side rate per Additional Page			
9	Books 70 GSM White paper + Coverpage in colour card Demy 1/8 upto 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/8 upto 100 books both side rate per Additional Page			
10	Books 70 GSM White paper + Coverpage in colour card Demy 1/8 above 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/8 above 100 books both side rate per Additional Page			
11	Books 70 GSM White paper + Coverpage in colour card Demy 1/6 upto 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/6 upto 100 books both side rate per Additional Page			
12	Books 70 GSM White paper + Coverpage in colour card Demy 1/6 above 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/6 above 100 books both side Additional Page			
13	Books 70 GSM White paper + Coverpage in colour card Demy 1/4 upto 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/4 upto 100 books both side rate per Additional Page			
14	Books 70 GSM White paper + Coverpage in colour card Demy 1/4 above 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Demy 1/4 above 100 books both side Additional Page			
15	Books 70 GSM White paper + Coverpage in colour card Foolscap upto 100 books both side 32 Pages			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Books 70 GSM White paper + Coverpage in colour card Foolscap upto 100 books both side rate per Additional Page			
16	Books 70 GSM White paper + Coverpage in colour card Foolscap above 100 books both side 32 Pages			
	Books 70 GSM White paper + Coverpage in colour card Foolscap above 100 books both side rate per Additional Page			
Group C - Rate per one Certificate				
1	Certificate Multi Colour 300 gsm Art card Demy 1/4 Size upto 100 nos			
2	Certificate Multi Colour 300 gsm Art card Demy 1/4 Size upto 500 nos			
3	Certificate Multi Colour 300 gsm Art card Demy 1/4 Size upto 1000 nos			
4	Certificate Multi Colour 300 gsm Art card Demy 1/4 Size above 1000 nos			
Group D - Rate per one Book				
1	Executive Writing Pad 70 GSM White paper Demy 1/8 Size 20 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
2	Executive Writing Pad 70 GSM White paper Demy 1/8 Size 40 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
3	Executive Writing Pad 70 GSM White paper Demy 1/8 Size 60 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
4	Executive Writing Pad 70 GSM White paper Demy 1/6 Size 20 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
5	Executive Writing Pad 70 GSM White paper Demy 1/6 Size 40 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
6	Executive Writing Pad 70 GSM White paper Demy 1/6 Size 60 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
7	Executive Writing Pad 70 GSM White paper Demy 1/4 Size 20 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
8	Executive Writing Pad 70 GSM White paper Demy 1/4 Size 40 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
9	Executive Writing Pad 70 GSM White paper Demy 1/4 Size 60 Pages, Cover page 100 GSM in Multicolour art paper, Watermark of CSL emblem in all inner pages, back cover in white colour			
Group E - Rate per one Pad				
1	Form in White paper 60 GSMDemy 1/18 SizeUp to 10 Pads One side			
2	Form in White paper 60 GSMDemy 1/18 SizeUp to 10 Pads both side			
3	Form in White paper 60 GSMDemy 1/18 Size Upto 100 pads One Side			
4	Form in White paper 60 GSMDemy 1/18 Size Upto 100 pads both Side			
5	Form in White paper 60 GSMDemy 1/18 Size Above 100 pads One side			
6	Form in White paper 60 GSMDemy 1/18 Size Above 100 pads both side			
7	Form in White paper 60 GSMDemy 1/16 SizeUp to 10 Pads One side			
8	Form in White paper 60 GSMDemy 1/16 SizeUp to 10 Pads both side			
9	Form in White paper 60 GSMDemy 1/16 Size Upto 100 pads One Side			
10	Form in White paper 60 GSMDemy 1/16 Size Upto 100 pads both Side			
11	Form in White paper 60 GSMDemy 1/16 Size Above 100 pads One side			
12	Form in White paper 60 GSMDemy 1/16 Size Above 100 pads both side			
13	Form in White paper 60 GSMDemy 1/8 Size Upto 10 pads One Side			
14	Form in White paper 60 GSMDemy 1/8 Size Upto 10 pads both side			
15	Form in White paper 60 GSMDemy 1/8 Size Upto 100 pads One Side			
16	Form in White paper 60 GSMDemy 1/8 Size Upto 100 pads both Side			
17	Form in White paper 60 GSMDemy 1/8 Size Above 100 pads One side			
18	Form in White paper 60 GSMDemy 1/8 Size Above 100 pads both side			
19	Form in White paper 60 GSMDemy 1/6 SizeUp to 10 Pads One side			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
20	Form in White paper 60 GSM Demy 1/6 Size Up to 10 Pads both side			
21	Form in White paper 60 GSM Demy 1/6 Size Upto 100 pads One Side			
22	Form in White paper 60 GSM Demy 1/6 Size Upto 100 pads both Side			
23	Form in White paper 60 GSM Demy 1/6 Size Above 100 pads One side			
24	Form in White paper 60 GSM Demy 1/6 Size Above 100 pads both side			
25	Form in White paper 60 GSM Demy 1/4 Size Up to 10 Pads One side			
26	Form in White paper 60 GSM Demy 1/4 Size Up to 10 Pads both side			
27	Form in White paper 60 GSM Demy 1/4 Size Upto 100 pads One Side			
28	Form in White paper 60 GSM Demy 1/4 Size Upto 100 pads both Side			
29	Form in White paper 60 GSM Demy 1/4 Size Above 100 pads One side			
30	Form in White paper 60 GSM Demy 1/4 Size Above 100 pads both side			
31	Form in White paper 60 GSM Foolscap Up to 10 Pads One side			
32	Form in White paper 60 GSM Foolscap Up to 10 Pads both side			
33	Form in White paper 60 GSM Foolscap Upto 100 pads One Side			
34	Form in White paper 60 GSM Foolscap Upto 100 pads both Side			
35	Form in White paper 60 GSM Foolscap Above 100 pads One side			
36	Form in White paper 60 GSM Foolscap Above 100 pads both side			
37	Form in White paper 60 GSM Double foolscap Up to 10 Pads One side			
38	Form in White paper 60 GSM Double foolscap Up to 10 Pads both side			
39	Form in White paper 60 GSM Double foolscap Upto 100 pads One Side			
40	Form in White paper 60 GSM Double foolscap Upto 100 pads both Side			
41	Form in White paper 60 GSM Double foolscap Above 100 pads One side			
42	Form in White paper 60 GSM Double foolscap Above 100 pads both side			
43	Form in White paper 70 GSM Demy 1/8 Size Upto 10 pads One Side			
44	Form in White paper 70 GSM Demy 1/8 Size Upto 10 pads both side			
45	Form in White paper 70 GSM Demy 1/8 Size Upto 100 pads One Side			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
46	Form in White paper 70 GSM Demy 1/8 Size Upto 100 pads both Side			
47	Form in White paper 70 GSM Demy 1/8 Size Above 100 pads One side			
48	Form in White paper 70 GSM Demy 1/8 Size Above 100 pads both side			
49	Form in White paper 70 GSM Demy 1/6 Size Upto 10 pads One Side			
50	Form in White paper 70 GSM Demy 1/6 Size Upto 10 pads both side			
51	Form in White paper 70 GSM Demy 1/6 Size Upto 100 pads One Side			
52	Form in White paper 70 GSM Demy 1/6 Size Upto 100 pads both Side			
53	Form in White paper 70 GSM Demy 1/6 Size Above 100 pads One side			
54	Form in White paper 70 GSM Demy 1/6 Size Above 100 pads both side			
55	Form in White paper 70 GSM Demy 1/4 Size Upto 10 pads One Side			
56	Form in White paper 70 GSM Demy 1/4 Size Upto 10 pads both side			
57	Form in White paper 70 GSM Demy 1/4 Size Upto 100 pads One Side			
58	Form in White paper 70 GSM Demy 1/4 Size Upto 100 pads both Side			
59	Form in White paper 70 GSM Demy 1/4 Size Above 100 pads One side			
60	Form in White paper 70 GSM Demy 1/4 Size Above 100 pads both side			
61	Form in White paper 70 GSM Foolscap Size Upto 10 pads One Side			
62	Form in White paper 70 GSM Foolscap Size Upto 10 pads both side			
63	Form in White paper 70 GSM Foolscap Size Upto 100 pads One Side			
64	Form in White paper 70 GSM Foolscap Size Upto 100 pads both Side			
65	Form in White paper 70 GSM Foolscap Size Above 100 pads One side			
66	Form in White paper 70 GSM Foolscap Size Above 100 pads both side			
67	Form in White paper 70 GSM Double foolscap Upto 10 pads One Side			
68	Form in White paper 70 GSM Double foolscap Upto 10 pads both side			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
69	Form in White paper 70 GSMDouble foolscapUpto 100 pads One Side			
70	Form in White paper 70 GSMDouble foolscapUpto 100 pads both Side			
71	Form in White paper 70 GSMDouble foolscapAbove 100 pads One side			
72	Form in White paper 70 GSMDouble foolscapAbove 100 pads both side			
73	Form in White paper 80 GSM Demy 1/4 Size Upto 10 pads One Side			
74	Form in White paper 80 GSM Demy 1/4 Size Upto 10 pads both side			
75	Form in White paper 80 GSM Demy 1/4 Size Upto 100 pads One Side			
76	Form in White paper 80 GSM Demy 1/4 Size Upto 100 pads both Side			
77	Form in White paper 80 GSM Demy 1/4 Size Above 100 pads One side			
78	Form in White paper 80 GSM Demy 1/4 Size Above 100 pads both side			
79	Form in White paper 80 GSM FoolscapUpto 10 pads One Side			
80	Form in White paper 80 GSM FoolscapUpto 10 pads both side			
81	Form in White paper 80 GSM FoolscapUpto 100 pads One Side			
82	Form in White paper 80 GSM FoolscapUpto 100 pads both Side			
83	Form in White paper 80 GSM FoolscapAbove 100 pads One side			
84	Form in White paper 80 GSM FoolscapAbove 100 pads both side			
85	Form in White paper 80 GSM Double foolscapUpto 10 pads One Side			
86	Form in White paper 80 GSM Double foolscapUpto 10 pads both side			
87	Form in White paper 80 GSM Double foolscapUpto 100 pads One Side			
88	Form in White paper 80 GSM Double foolscapUpto 100 pads both Side			
89	Form in White paper 80 GSM Double foolscapAbove 100 pads One side			
90	Form in White paper 80 GSM Double foolscapAbove 100 pads both side			
Group F - Rate per one Card				
1	Ordinary Card 8 Kg Demy 1/8 Size Upto 100 Nos. One Side			
	Ordinary Card 8 Kg Demy 1/8 size Addl. 100 Nos. One side			
2	Ordinary Card 8 Kg Demy 1/8 Size Upto 100 Nos. both Side			
	Ordinary Card 8 Kg Demy 1/8 size Addl. 100 Nos. both side			
3	Ordinary Card 8 Kg Demy 1/6 Size Upto 100 Nos. One Side			
	Ordinary Card 8 Kg Demy 1/6 size Addl. 100 Nos. One side			
4	Ordinary Card 8 Kg Demy 1/6 Size Upto 100 Nos. both Side			
	Ordinary Card 8 Kg Demy 1/6 size Addl. 100 Nos. both side			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
5	Ordinary Card 8 Kg Demy 1/4 Size Upto 100 Nos. One Side			
	Ordinary Card 8 Kg Demy 1/4 size Addl. 100 Nos. One side			
6	Ordinary Card 8 Kg Demy 1/4 Size Upto 100 Nos. both Side			
	Ordinary Card 8 Kg Demy 1/4 size Addl. 100 Nos. both side			
7	Ordinary Card 8 Kg Foolscap size Upto 100 Nos. One Side			
	Ordinary Card 8 Kg Foolscap size Addl. 100 Nos. One side			
8	Ordinary Card 8 Kg Foolscap size Upto 100 Nos. both Side			
	Ordinary Card 8 Kg Foolscap size Addl. 100 Nos. both side			
Group G - Rate per one Pad				
1	Printing in Self Carbon with Numbering Demy 1/6 size Up to 10 Pads One side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 size Up to 10 Pads One side Addl.			
2	Printing in Self Carbon with Numbering Demy 1/6 size Up to 10 Pads both side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 size Up to 10 Pads both side Addl.			
3	Printing in Self Carbon with Numbering Demy 1/6 Size Upto 100 pads One Side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 Size Upto 100 pads One Side Addl.			
4	Printing in Self Carbon with Numbering Demy 1/6 Size Upto 100 pads both Side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 Size Upto 100 pads both Side Addl.			
5	Printing in Self Carbon with Numbering Demy 1/6 Size Above 100 pads One side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 Size Above 100 pads One side Addl.			
6	Printing in Self Carbon with Numbering Demy 1/6 Size Above 100 pads both side 1+1			
	Printing in Self Carbon with Numbering Demy 1/6 Size Above 100 pads both side Addl.			
7	Printing in Self Carbon with Numbering Demy 1/4 size Up to 10 Pads One side 1+1			
	Printing in Self Carbon with Numbering Demy 1/4 size Up to 10 Pads One side Addl.			
8	Printing in Self Carbon with Numbering Demy 1/4 size Up to 10 Pads both side 1+1			
	Printing in Self Carbon with Numbering Demy 1/4 size Up to 10 Pads both side Addl.			
9	Printing in Self Carbon with Numbering Demy 1/4 Size Upto 100 pads One Side 1+1			
	Printing in Self Carbon with Numbering Demy 1/4 Size Upto 100 pads One Side Addl.			
10	Printing in Self Carbon with Numbering Demy 1/4 Size Upto 100 pads both Side 1+1			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
	Printing in Self Carbon with Numbering Demy 1/4 Size Upto 100 pads both Side Addl.			
11	Printing in Self Carbon with Numbering Demy 1/4 Size Above 100 pads One side 1+1			
	Printing in Self Carbon with Numbering Demy 1/4 Size Above 100 pads One side Addl.			
12	Printing in Self Carbon with Numbering Demy 1/4 Size Above 100 pads both side 1+1			
	Printing in Self Carbon with Numbering Demy 1/4 Size Above 100 pads both side Addl.			
Group H - Rate per one Register				
1	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 100pages			
2	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 200pages			
3	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 300pages			
4	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 400pages			
5	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 500pages			
6	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Foolscap 600pages			
7	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 100pages			
8	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 200pages			
9	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 300pages			
10	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 400pages			
11	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 500pages			
12	Register (pages serially numbered) in ordinary binding with 60 GSM white paper Doublefoolscap size 600pages			
13	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 100pages			
14	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 200pages			
15	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 300pages			
16	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 400pages			
17	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 500pages			
18	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Foolscap 600pages			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
19	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 100pages			
20	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 200pages			
21	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 300pages			
22	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 400pages			
23	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 500pages			
24	Register (pages serially numbered) in ordinary binding with 70 GSM white paper Doublefoolscap size 600pages			
Group I - Rate per one Sheet				
1	Royal Executive Bond Paper 100 GSM Demy 1/6 Size Single Colour			
2	Royal Executive Bond Paper 100 GSM Demy 1/6 Size Multi Colour			
3	Royal Executive Bond Paper 100 GSM Demy 1/5 Size Single Colour			
4	Royal Executive Bond Paper 100 GSM Demy 1/5 Size Multi Colour			
5	Royal Executive Bond Paper 100 GSM Demy 1/4 Size Single Colour			
6	Royal Executive Bond Paper 100 GSM Demy 1/4 Size Multi Colour			
Group J - Rate per one Card				
1	Visiting Card 220 GSM 92x54mm Size Multi colour upto 100 nos both side (to be supplied in plastic box)			
	Visiting Card 220 GSM 92x54mm Size Multi colour above 100 nos both side (to be supplied in plastic box)			
2	Visiting Card Texture paper Linen white 92x54mm Size Multi colour upto 100 nos both side (to be supplied in plastic box)			
	Visiting Card Texture paper Linen white 92x54mm Size Multi colour above 100 nos both side (to be supplied in plastic box)			
Group K - Rate per one Book				
1	Books Size: 30 x 20 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 100 Nos.			
	Rate for additional Page:			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
2	Books Size: 30 x 20 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 500 Nos.			
	Rate for additional Page:			
3	Books Size: 30 x 20 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 1000 Nos.			
	Rate for additional Page:			
4	Books Size: 30 x 20 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Above 1000 Nos.			
	Rate for additional Page:			
5	Books Size: 20 x 15 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 100 Nos.			
	Rate for additional Page:			
6	Books Size: 20 x 15 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 500 Nos.			
	Rate for additional Page:			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
7	Books Size: 20 x 15 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Upto 1000 Nos. Rate for additional Page:			
8	Books Size: 20 x 15 cm No. Pages: 30 (including cover page) Inner Pages: Multi colour printing in 130 GSM art paper on both sides Cover Page: Multi colour printing in 170 GSM with Mat finish Staple: Centre Stapled Language: Malayalam/Hindi/English Quantity: Above 1000 Nos. Rate for additional Page:			
9	Rate for Matter Translation charges (Hindi/Malayalam) per A4 size page			
Group L - Rate per one Card/Envelop				
1	Cards Size: 6 x 55 cm 300 gsm Art card Multi colour printing on both side Creasing and folding with lamination Quantity: Upto 1000 Nos.			
2	Cards Size: 6 x 55 cm 300 gsm Art card Multi colour printing on both side Creasing and folding with lamination Quantity: Above 1000 Nos.			
3	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on one side Quantity: Upto 100 Nos.			
4	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on one side Quantity: Upto 500 Nos.			
5	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on one side Quantity: Above 500 Nos.			
6	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on both sides Quantity: Upto 100 Nos.			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
7	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on both sides Quantity: Upto 500 Nos.			
8	Cards Size: 18 x 13 cm 300 gsm Art card Multi colour printing on both sides Quantity: Above 500 Nos.			
9	Envelops Rate for 80 gsm white with Multi colour printing Quantity: Upto 100 Nos.			
10	Envelops Rate for 80 gsm white with Multi colour printing Quantity: Upto 500 Nos.			
11	Envelops Rate for 80 gsm white with Multi colour printing Quantity: Above 500 Nos.			
Group M - Rate per one Tag				
1	Tag Size: 25 x 15 cm Corrugated sheet with a hole on top Single colour printing Quantity: Upto 1000 Nos.			
2	Tag Size: 25 x 15 cm Corrugated sheet with a hole on top Single colour printing Quantity: Above 1000 Nos.			
3	Tag Size: 14.5 x 8.5 cm 300 gsm card both side two colour printing with lamination with numbering, connrner cutting, eyelet with tag Quantity: Upto 500 Nos.			
4	Tag Size: 14.5 x 8.5 cm 300 gsm card both side two colour printing with lamination with numbering, connrner cutting, eyelet with tag Quantity: Above 500 Nos.			
5	Card Size: 33 x 22.5 cm 300 GSM card, Single colour printing on both side, One side glossy lamination and calico pasting on spine and eyelet fixing Quantity: Upto 1000 Nos.			
6	Card Size: 33 x 22.5 cm 300 GSM card, Single colour printing on both side, One side glossy lamination and calico pasting on spine and eyelet fixing Quantity: Upto 5000 Nos.			
7	Card Size: 33 x 22.5 cm 300 GSM card, Single colour printing on both side, One side glossy lamination and calico pasting on spine and eyelet fixing Quantity: Above 5000 Nos.			
Group N - Rate per one Pad				
1	Notice Size: 20 x 15 cm Single colour printing in 65 gsm white paper on one side Quantity: Upto 500 Nos.			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
2	Notice Size: 20 x 15 cm Single colour printing in 65 gsm white paper on one side Quantity: Upto 1000 Nos.			
3	Notice Size: 20 x 15 cm Single colour printing in 65 gsm white paper on one side Quantity: Above 1000 Nos.			
4	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on one side Quantity: Upto 500 Nos.			
5	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on one side Quantity: Upto 1000 Nos.			
6	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on one side Quantity: Above 1000 Nos.			
7	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on both sides Quantity: Upto 500 Nos.			
8	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on both sides Quantity: Upto 1000 Nos.			
9	Notice Size: 30 x 20 cm Single colour printing in 65 gsm white paper on both sides Quantity: Above 1000 Nos.			
10	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Upto 500 Nos.			
11	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Upto 1000 Nos.			
12	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Above 1000 Nos.			
13	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Upto 500 Nos.			
14	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Upto 1000 Nos.			
15	Notice Size: 20 x 15 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Above 1000 Nos.			
16	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Upto 500 Nos.			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
17	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Upto 1000 Nos.			
18	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on one side Quantity: Above 1000 Nos.			
19	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Upto 500 Nos.			
20	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Upto 1000 Nos.			
21	Notice Size: 30 x 20 cm Multi colour printing in 100 gsm Art paper on both sides Quantity: Above 1000 Nos.			
Group O - Rate per one Pad				
1	Coupon Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Upto 100 Nos.			
2	Coupon Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Upto 500 Nos.			
3	Coupon Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Above 500 Nos.			
Group P - Rate per one Book				
1	Token Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Upto 100 Nos.			
2	Token Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Upto 500 Nos.			
3	Token Size: 5 x 5 cm Single colour printing in 70 gsm colour paper on one side with numbering, 50 coupons in each pad Quantity: Above 500 Nos.			
Group Q - Rate per one Page/Book				
1	Xerox of B&W copy in 1/4 size upto 100			
2	Xerox of B&W copy in 1/4 size upto 500			
3	Xerox of B&W copy in 1/4 size above 500			
4	Xerox of Multi colour copy in 1/4 size upto 100			
5	Xerox of Multi colour copy in 1/4 size upto 500			

Sl No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
6	Xerox of Multi colour copy in 1/4 size above 500			
7	Xerox of B&W copy in Jumbo size (A2) upto 5			
8	Xerox of B&W copy in Jumbo size (A2) above 5			
9	Xerox of Multi colour copy in Jumbo size (A2) upto 5			
10	Xerox of Multi colour copy in Jumbo size (A2) above 5			
11	Printout of B&W copy in 1/4 size upto 100			
12	Printout of B&W copy in 1/4 size upto 500			
13	Printout of B&W copy in 1/4 size above 500			
14	Printout of Multi colour copy in 1/4 size upto 100			
15	Printout of Multi colour copy in 1/4 size upto 500			
16	Printout of Multi colour copy in 1/4 size above 500			
17	Spiral Binding upto 50 pages			
18	Spiral Binding upto 100 pages			
19	Spiral Binding above 100 pages			
20	Perfect Binding upto 50 pages			
21	Perfect Binding upto 100 pages			
22	Perfect Binding above 100 pages			
Group R - Rate per one Sticker				
1	Sticker Size: 15 x 10 cm Mirror coated sticker with two colour printing upto 100 Nos.			
2	Sticker Size: 15 x 10 cm Mirror coated sticker with two colour printing upto 500 Nos.			
3	Sticker Size: 15 x 10 cm Mirror coated sticker with two colour printing upto 1000 Nos.			
4	Sticker Size: 15 x 10 cm Mirror coated sticker with two colour printing above 1000 Nos.			
5	Sticker Size: 15 x 10 cm Mirror coated sticker with multi colour printing upto 100 Nos.			
6	Sticker Size: 15 x 10 cm Mirror coated sticker with multi colour printing upto 500 Nos.			
7	Sticker Size: 15 x 10 cm Mirror coated sticker with multi colour printing upto 1000 Nos.			
8	Sticker Size: 15 x 10 cm Mirror coated sticker with multi colour printing above 1000 Nos.			
9	Sticker Size: 25 x 15 cm Mirror coated sticker with multi colour printing upto 100 Nos.			
10	Sticker Size: 25 x 15 cm Mirror coated sticker with multi colour printing upto 500 Nos.			
11	Sticker Size: 25 x 15 cm Mirror coated sticker with multi colour printing upto 1000 Nos.			
12	Sticker Size: 25 x 15 cm Mirror coated sticker with multi colour printing above 1000 Nos.			
13	Sticker Size: 25 x 20 cm Mirror coated sticker with two colour printing upto 100 Nos.			
14	Sticker Size: 25 x 20 cm Mirror coated sticker with two colour printing upto 500 Nos.			

S1 No.	Description	Rate (Rs.) Excluding GST	GST %	Rate (Rs.) Including GST
15	Sticker Size: 25 x 20 cm Mirror coated sticker with two colour printing upto 1000 Nos.			
16	Sticker Size: 25 x 20 cm Mirror coated sticker with two colour printing above 1000 Nos.			
17	Sticker Size: 15 cm dia Mirror coated sticker with multi colour printing upto 100 Nos.			
18	Sticker Size: 15 cm dia Mirror coated sticker with multi colour printing upto 500 Nos.			
19	Sticker Size: 15 cm dia Mirror coated sticker with multi colour printing upto 1000 Nos.			
20	Sticker Size: 15 cm dia Mirror coated sticker with multi colour printing above 1000 Nos.			
21	Sticker Size: 25 x 15 cm Vinayl coated sticker with multi colour printing upto 100 Nos.			
22	Sticker Size: 25 x 15 cm Vinayl coated sticker with multi colour printing upto 500 Nos.			
23	Sticker Size: 25 x 15 cm Vinayl coated sticker with multi colour printing upto 1000 Nos.			
24	Sticker Size: 25 x 15 cm Vinayl coated sticker with multi colour printing above 1000 Nos.			
Group S - Rate per one folder				
1	Plastic folder Size: 31 x 22 cm Single colour printing in 17 gsm L-Type transparent folder upto 100 Nos.			
2	Plastic folder Size: 31 x 22 cm Single colour printing in 17 gsm L-Type transparent folder upto 500 Nos.			
3	Plastic folder Size: 31 x 22 cm Single colour printing in 17 gsm L-Type transparent folder above 500 Nos.			
4	Plastic folder Size: 33 x 25 cm Inside: 8 transparent good quality leaves Material: Leather made embossing CSL emblem in golden colour upto 100 Nos.			
5	Plastic folder Size: 33 x 25 cm Inside: 8 transparent good quality leaves Material: Leather made embossing CSL emblem in golden colour upto 500 Nos.			
6	Plastic folder Size: 33 x 25 cm Inside: 8 transparent good quality leaves Material: Leather made embossing CSL emblem in golden colour above 500 Nos.			

Signature of Proprietor :
Seal of the Company / Firm :