



हुगली कोचीन शिपयार्ड लिमिटेड
(भारत सरकार का उद्यम)
HOOGHLY COCHIN SHIPYARD LIMITED
(A Govt. of India Enterprise)



संयुक्त कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

Tender No: HCSSL/OPS/SB/TEN/025/2024-25

Dated. 21.06.2024

TENDER NOTICE

Competitive tenders are invited on behalf of Hooghly Cochin Shipyard Limited (HCSL) from experienced vendors for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer Scope of Work, General Terms and Conditions and Special Terms attached.

Tender No. & date	HCSSL/OPS/SB/TEN/025/2024-25 Dt. 21.06.2024
Scope of work	Procurement of Marine Grade Aluminium Plate for Hybrid Electric Catamaran Vessel at Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah. (Detailed specification is enclosed separately).
Type of Tender	Two Bid (Email Tender)
Last date & time of receipt of tender	01.07.2024 at 15:00 Hrs.
Date & time of opening of technical bid	01.07.2024 at 15:30 Hrs.
Tenure of contract	Within 30 Days (from the date of issuance of Purchase Order).
Officer - in - Charge	Name: Saikat Kumar Biswas Designation: Deputy Manager (Materials) Email: saikat.biswas@hooghlycsl.com Phone No: 8250792208 Name: Sreerag .G Designation: Manager (Materials) Email: sreerag.g@hooghlycsl.com Phone No: 9482608957

Tender to be submitted by Email only. Tender reference should be clearly indicated on the subject of the Mail.

Tenders should be submitted in two separate files as **PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" (Password Protected) indicating** the tender number, due date of the tender in the Mail and addressed to The Assistant General Manager (Planning & Procurement), Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah.

For Hooghly Cochin Shipyard Limited

Signature and Seal of the Bidder(s)



Registered Office: Administrative Building, HCSL Premises, Satyen Bose Road,
P.O. Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711 109.
☎ +91 (33)-2688 8282 ✉ contact@hooghlycsl.com 🌐 www.hooghlycsl.com

Shipyard: Nazirgunge Unit, Satyen Bose Road, P.O. Danesh SK Lane,
P.S. Sankrail, Howrah, West Bengal - 711109
☎ +91 (33)-2955 8283

1. Minimum qualification criteria for participating in the tender will be as follows:

Successful experience as material supplier for **Supply of Marine Grade Aluminium Plates with class certification of any IACS member for State / Central Govt./ Private Shipyards within the last 5 years**, ending last day of month previous to one in which applications are invited. (Copy of PO along with the delivery challan/Invoice should be submitted along with the bid).

- i. Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 03 years (**2021-22, 2022-23, 2023-24**) should be submitted along with the application for prequalification. Net worth of the bidder must be positive as per the latest balance sheet. (MSME/NSIC will get exemptions)
- ii. The Tenderer should enclose copy of MSME Certificate (if applicable) in relevant Field, PAN, GST registration certificate, Income tax returns for last three FY.
- iii. Offers from joint ventures/consortium will not be accepted.

The tender documents can be downloaded from HCSL/ CSL website <http://hooghlycsl.com/www.cochinshipyard.in>. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.cochinshipyard.in or <http://www.eprocure.gov.in>. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.

Tender administration: Tender procedure/administration/evaluation including correspondences and awarding of contract will be done M/s.Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

Officer - in - Charge for the above work:

Name : Saikat Kumar Biswas
Designation : Dy. Manager (Materials)
Email : saikat.biswas@hooghlycsl.com
Phone No: : +91 8250792208

Name: : Sreerag.G
Designation: : Manager (Materials)
Email: : sreerag.g@hooghlycsl.com
Phone No: : 9916087168

Only for query in connection with material certificates. make & grade (Please contact the below person)

Name: : Siva Prasad
Designation: : Manager (Electrical)
Email : sivaprasad.sp@hooghlycsl.com
Phone No: : +91 9487017033

For Hooghly Cochin Shipyard Limited



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For Hooghly Cochin Shipyard Limited



Signature and Seal of the Bidder(s)

TECHNICAL SPECIFICATION**1. SCOPE OF SUPPLY**

- 1.1 Supply of ship building quality Gr. 5083 H116 or 5083 H321 Aluminium Plate conforming rules specified by Indian Register of Shipping (IRS) as per the quantity requirement table at Cl. No. 2.
- 1.2 The supply shall be made on the basis of number of pieces and sizes and not as per the weight.

2. QUANTITY REQUIREMENT TABLE

Sl. No.	Description	Dimension			Total Plate Qty in Pcs.	Approx. weight in MT
		Length in mm	Breadth in mm	Thickness in mm		
1	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	4	1	0.10
2	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	5	7	0.85
3	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	6	8	1.17
4	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	8	2	0.39
5	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	12	9	2.62
Total Quantity					27	5.13 MT

3. The offer shall clearly specify the exact size of aluminium plates, thickness, grade, class and quantity (in number) being offered against each line item specified in the quantity requirement table.
4. Each of the individual piece supplied must be only as per quoted size and any deviation in the supplied dimensions from quoted dimensions during delivery shall NOT be accepted.

5. Tolerance in the thickness of the Aluminium plates being supplied shall be as per latest classification society rules.
6. Tolerance in length and breadth shall be as per any internationally acceptable standards, however negative variation in length and breadth is NOT acceptable.
7. There is no tolerance in Quantity. Negative variation in the quantity being supplied shall NOT be accepted.
8. The weight shown in the table is approximate. Weight tolerance of +/- 2 % is acceptable
9. Average density of the plates should be **2700 kg/cu. m.**
10. **Original mill test certificate** to be produced along with delivery.
11. **Materials to be certified by IRS and Original IRS approval certificate to be produced during the time of delivery.**
12. SURFACE CONDITION: Material supplied shall be free from rusting, pitting and should have its mill scale intact.
13. IDENTIFICATION:

Plates should contain following markings for identification purposes:

A	Class Marking	Stamp of Class
B	Identification Marking	Manufacturer's name or trademark, heat number/ cast number, grade, size of plate and thickness.

In cases where plates are being supplied in packet/ bundle form, the supplier shall ensure that identification marking present on the top plate (Refer 13.B) shall be transferred to the rest of the plates by means of hard punch/ paint or permanent stencil marking before the despatch of the material for delivery.

14. Compliance Matrix

A compliance matrix in the following format shall be submitted by the supplier along with the offer. Deviations from the Technical specification shall be specifically indicated. HCSL reserves the right to reject offers which are submitted without compliance matrix.

VENDOR NAME AND ADDRESS:				SPEC.NO/OFFER NO:	
				PAGE NO:	
ITEM DESCRIPTION:				Hull/Yard No.	
Sl.No.	SPEC.CLAUSE NO.	REQUIREMENT	STATUS (A/N/C*)	DEVIATION/REASON	FOR HCSL COMMENT

A-Acceptable, N-Not Acceptable, C-Conditional acceptance.

Price Bid Format

Sl. No	Description	Dimension			Total Plate Qty in Pcs.	Approx. total weight in MT	UOM	Per Unit Rate (RS.)	Total Amount (RS.)
		Length in mm	Breadth in mm	Thk. in mm					
	-	-	-	-	(A)		(B)	(C=A x B)	
1	Aluminium Plate Gr. 5083 H116 or 5083 H321	6000	1500	4	1	0.10	MT		
2		6000	1500	5	7	0.85	MT		
3		6000	1500	6	8	1.17	MT		
4		6000	1500	8	2	0.39	MT		
5		6000	1500	12	9	2.62	MT		
Total Quantity					27	5.13	MT		
Total Amount Without GST (INR)									
Total GST Amount (INR)									
Total Amount Including GST (INR)									
Total Landed Cost (In Words)							Rupees.....		

NOTE:

1. Quotation for all line items is mandatory. Partially quoting for few line items shall result in rejection of the bid.
2. Quoted rate should be inclusive of all charges FOR HCSL store basis considering entire Scope of Work, Technical Specification and required Certification.
3. Class inspection charges and Freight charges, if any, should be included in the offered rate and not as a separate line item. Transit Insurance is in the scope of supplier.
4. Price Bid to be submitted strictly as per format. Modifying the format will result in rejection of the bid.
5. L1 Bidder will be evaluated based on combined cost of all the line items excluding GST.
6. Un-priced Price bid as per Annexure-2 to be submitted along with techno commercial bid with details like percentage of taxes & duties applicable & details like quoted/nil/included to be mentioned for each line item.

Seal & Sign of the Bidder

General Terms & Conditions

SL. NO.	Description	Compliance by Supplier: (YES/NO) In case of non-compliance, please provide remarks.
1.	Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.	
2.	Corrections and additions, if any, must be attested. Incomplete/ambiguous offers are likely to be rejected.	
3.	All applicable taxes, duties, transportation, delivery, etc at HCSL Nazirgunge, should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.	
4.	Tenderers should quote prices for delivery of materials at HCSL store (Address: Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109). Insurance for transit shall be arranged by the vendor.	
5.	Bidders to note that no advance payment will be made by HCSL against purchase order issued.	
6.	Bidders can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.	
7.	Final amount shall be calculated on the basis of accepted quantity by HCSL executing officer/store officer.	
8.	HCSL has the right to withdraw the tender in partial or full during the course of this tender.	
9.	Delivery: 30 days from the date of issue of PO.	
10.	Loading, transportation and all sundry expenses etc. shall be at supplier's scope. Material unloading scope at Hooghly Cochin Shipyard Ltd, Nazirgunge Unit is under HCSL Account.	
11.	In case of rejection, the rejected item shall be taken back by the supplier from HCSL site and replace the same with new, without any additional cost. The replacement has to be completed within 72 hours from the date of intimation.	
12.	Validity: The offer should be valid for a minimum period of 60 Days from the date of Techno-Commercial Bid opening.	

13.	Acknowledge the receipt and acceptance of purchase order/Work order by signing and returning a copy of the same within three days of receipt of the same. If the acknowledgement is not received, it will be presumed as accepted.	
14.	Subcontracting is not allowed.	
15.	<p>Payment Terms:</p> <p>a) 100% payment shall be made after delivery of all the items within 30 days upon confirmation and final acceptance of material at HCSL store after inspection. Payment shall be released against invoice certified by store officer/executing officer and other mandatory documents, as per purchase order and on furnishing the following documents.</p> <ul style="list-style-type: none"> i. GST Invoice in Triplicate. ii. Packing List iii. Security deposit <p>b) To avoid non-acceptance, ensure to indicate P.O.NO, ITEM NO, PART NO. AND VENDOR CODE in the Delivery Challan accompanying the material</p> <p>c) (i) The invoice shall be compliant with GST Law. (ii) GST liability is to be discharged and ensure filing of outward supply details on GSTN portal within timeline prescribed. (Covered under GST Terms and Condition at (B) (iii) Any debit note/supplementary invoice if any, is to be raised within September month following the respective financial year or filing of annual return by HCSL, whichever is earlier. (iv) Any loss of tax credit due to the reason attributable to supplier shall be recovered from supplier along with Applicable interest and penalty.</p>	
16.	Materials offered shall confirm to HCSL specification.	
17.	<p>ePBG/Security Deposit:</p> <p>a.i) The successful bidder shall remit a security deposit of 3% of the total order value (excluding taxes, duties) in the form of demand draft drawn in favour of Hooghly Cochin Shipyard Ltd towards the satisfactory performance of the contract, if an order is placed on them. Alternatively, a Bank Guarantee equivalent to above % of the total order value (excluding taxes, duties) as per HCSL format from a Scheduled Indian bank is to be submitted, if an order is placed towards satisfactory performance of the contract.</p> <p>a.ii) The Bank Guarantee /DD as above should be initially valid till 90 days after completion of supplies in terms of SD and later revalidated (within the validity of initial BG) to cover the guarantee period mutually agreed plus 90 days. However, in the case of items where WBG is not applicable, the SD shall be valid for item delivery at yard plus 90 days. Fixed Deposit Receipt (for equivalent amount of Security Deposit/WBG required as per tender) in lieu of bank guarantee is also acceptable. Fixed Deposit Receipt shall be in the name of supplier with lien marked in favour of Hooghly Cochin Shipyard Limited, Kolkata.</p>	

	<p>a.iii) The above SD/WBG is required or applicable only when the total order value (excluding taxes and duties) is Rs.20lakhs and above.</p>	
	<p>b) If the bidder is not agreeable to submission of SD/ warrantee bank guarantee as per HCSL general terms and conditions of enquiry, HCSL reserves the right to reject the offer at our discretion or 3% of total order value (excluding taxes and duties) will be added to the quoted price for tender comparison/ evaluation purpose on case-to-case basis for arriving the lowest bid. However, in cases where total quoted value is less than 20 lakhs, (ie split order etc) and the order value of entire tendered items is more than Rs 20.0 lakhs, the aforesaid loading will be applied on individual items in following cases.</p> <ul style="list-style-type: none"> • The bidder has not quoted for entire tendered quantity • HCSL has technically / commercially rejected a few items in the tender 	
	<p>c) SD to be submitted within 14 Days of receipt of order from yard.</p>	
	<p>d) Format of bank guarantee along with enquiry to be agreed, in general.</p>	
18.	Cost of Tender: NIL	
19.	EMD (Earnest Money Deposit): NIL	
20.	<p>Force Majeure condition: - Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.</p>	
21.	<p>Liquidated Damage: In case of delay in supply of ordered materials beyond the stipulated delivery period, which is not attributable to HCSL, supplier is to pay Liquidated Damages (and not by way of penalty) a sum equivalent to ½% (half percent) per week or part of the week of the total basic price of materials delayed subject to a maximum of 10% of the total basic price of the materials (Total basic price is the order value excluding freight, taxes, other charges etc.). Further GST will be applicable upon LD and the same also will be deducted along with LD. However, LD applicability is without prejudice to HCSL right to terminate contract for delayed delivery or other actions as per Risk Purchase clause.</p>	
22.	<p>Risk Purchase: If the supplier fails to supply the items ordered in good quality as per contract specification and fails to deliver within the delivery date or violate any of the terms and conditions of the purchase order, HCSL shall have the following rights.</p>	

	<p>a) To cancel the order partially or full with 15 days' notice and to forfeit the security deposit, if any.</p> <p>b) To impose tender holiday for the vendor for an appropriate period as decided by HCSL.</p> <p>c) To initiate alternate procurement action at the risk and cost of the supplier. This Risk Purchase clause is applicable only in the case of total order/contract value (excluding taxes and duties) is Rs.20 lakhs and above (or equivalent foreign currency). Cases of value less than 20 lakhs will be addressed by serving appropriate caution/ warning notice to the firm.</p>	
23.	<p>Warranty/ Guarantee: - The Items supplied shall be guaranteed for rated performance and against damage or failure due to faulty design, defective materials and bad workmanship for a period of 24 months from date of dispatch of items. Should such damage/ failure occur within the Guarantee period, supplier should immediately rectify the failure by repair/replacement of any such part found to be under performing/ defective, at supplier's own expenses. Further, replaced/repaired items shall be guaranteed for 12 months from date of repair/replacement.</p>	
24.	<p>Jurisdiction: All questions, disputes or difference arising under, out of, or in connection with contracts shall be subjected to the exclusive jurisdiction of the Courts at Kolkata, India.</p>	
25.	Packing Material should be eco-friendly.	
26.	Supplier should follow the statutory requirements of products offered.	
27.	After submission of tender, no unsolicited correspondence will be entertained	
28.	Hooghly Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion.	
29.	In any case of the above conditions is not acceptable to the tenderer, it should be specifically indicated in the tender failing which it will be presumed that all the terms and conditions are acceptable.	
30.	In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.	

For Hooghly Cochin Shipyard Limited



Tender conditions for Restriction of bidders sharing land border with India vide Office memorandum dt 23.7.2020 Order Public Procurement no 1 dt 23.7.2020, Order no 2 dt 23.7.2020, Order no 3 dt 24.7.2020 and amendments issued by GOI time to time.

A	Requirement of registration
1	Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with competent authority as per C below. In works contracts, including turnkey contracts, contractors shall not be allowed to subcontract works to any contractor from a country which shares a land border with India unless such contractor is registered with Competent authority. Relevant certificate to be submitted by bidder from a country which shares land border with India except for bidders to which Govt of India has extended lines of Credit or in which Govt of India has development projects, along with the offer as proof of registration with competent authority, failing which the offer will not be considered. A certificate is to be submitted by the bidder for compliance with the order referred above along with tender documents for consideration of offer (Wordings are as per Clause below). If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law.
2	Wordings of certificate to be submitted along with tender documents
	I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I hereby certify that this bidder is not from such a country or, if from such a country, has been registered with the competent authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Evidence of valid registration by the competent authority shall be attached wherever applicable)
2	Wordings of certificate to be submitted along with tender documents for Works Involving possibility of subcontracting
	I have read the clause regarding restrictions on procurement from a bidder of a Country which shares a land border with India and on subcontracting to contractors from such countries. I certify that this bidder is not from such a country or if from such a country has been registered with the competent authority and will not subcontract any work to a contractor from such countries unless such contractor is registered with the competent authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered (Evidence of valid registration by the competent authority shall be attached wherever applicable)
B	Validity of registration
1	Registration should be valid at the time of submission of bids and at the time of Acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder is validly registered at the time of acceptance /order placement, registration shall not be a relevant consideration during contract execution.
C	Competent authority and Procedure for registration
1	The competent authority for the purpose of registration under the order shall be Registration committee constituted by the Department of Promotion of Industry and Internal Trade (DPIIT). Details of the committee and procedure for registration and restrictions shall be as per Ann I of the Order – Public Procurement no 1 dt 23.7.2020 issued by Ministry of Finance, department of Expenditure.

D	Definition of Bidder and Bidder from a country sharing land border with India
1	Bidder is defined as any person or firm or company including any, member of a consortium or joint venture, every artificial, juridical person not falling in any of the descriptions of bidders stated here in before, including any agency, branch or office controlled by such person, participating in a procurement process.
2	"Bidder from a country which shares a land border with India "for the purpose of this Order means: – a) An entity incorporated, established or registered in such a country; or b) A subsidiary of an entity incorporated, established or registered in such a country; or c) An entity substantially controlled through entities incorporated, established or registered in such a country; or d) An entity whose beneficial owner is situated in such a country; or e) An Indian (or other) agent of such an entity; or f) A natural person who is a citizen of such a country; or g) A constitution or joint venture where any member of the consortium or joint venture falls under any of the above.
3	Type of business entity (Private Limited Company / Public Limited Company / Sole Proprietorship / One Person Company / Partnership / Limited Liability Partnership / Joint Venture / Trust/ NGO) In case of incorporated entity—to attach certificate of incorporation
	Beneficial Owners –as defined in the Department of Expenditure Order (Public Procurement No.1) issued vide No. F.No.6/18/2019–PPD dated 23 rd July, 2020.Details of all beneficial owners having entitlement of more than 01% of shares or Capital or profit to be given, in the format as given in Annexure–I duly certified by Practicing Chartered Account in India.

Tender condition- Preference to Make in India	
A	Purchase preference in accordance with Public procurement (Preference to Make in India Order – 2017) Order from Department of Promotion of Industry and Internal Trade P–45021/2/2017/–B.E–IIdt,4.6.2020 and as amended from time to time shall be applicable as per below
1	In the procurement of all goods/services/works in respect of which there is sufficient local capacity /local competition, only Class I Local suppliers shall be eligible to bid irrespective of purchase value
2	In the procurement of all goods/services /works which are not covered as above and with estimated value of purchase less than Rs 200.0 Crores, only Class I local Suppliers along with Class II local suppliers shall be eligible to bid.
	Purchase preferences for Class I local suppliers
B	In the procurement of goods/works covered under 2 above and which are divisible in nature, Class I local supplier shall be eligible for Purchase preference over Class II / Non local supplier as per following
	If L1 bid is not a Class I local supplier, 50% of the order quantity shall be awarded to L1. Thereafter the lowest bidder among Class I local supplier will be invited to match the L1 price for the remaining

1	50% quantity subject to Class I local supplier quoted price falling within 20% margin. Contract for that quantity shall be awarded to such Class I local supplier subject to matching L1 price. In case such lowest eligible Class I local supplier fails to match L1 price or accept less than offered quantity, next higher Class I local supplier within 20% margin shall be invited to match the L1 price for the remaining qty and so on. If some quantity is left uncovered on Class I local supplier, such balance quantity shall be ordered on L1 bidder.
2	For procurements that are not divisible in nature and in procurement of services evaluated on price alone, Class I local supplier shall get purchase preference over Class II/Non local supplier as per below
3	If L1 is not a Class I local supplier, lowest bidder among Class I local supplier will be invited to match L1 price subject to Class I local supplier quoted price falling within 20% of L1 price and contract will be awarded to such Class I local supplier, subject to matching L1 price. In case such lowest eligible Class I local supplier fails to match L1 price, procedure same as para 3 above will be opted .In case none of Class I local suppliers within 20% margin matches L1 price, contract shall be awarded to L1 bidder. The purchase preference as above will be only for Class I local supplier and Class II local supplier will not be eligible for any Purchase preference
C	Local content requirement to categories a supplier as Class I/Class II/Non local supplier shall be as per below. Definition of local content shall be as per order dt 4.6.2020 i.e amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of import content in the item (including all customs duties) as a proportion of total value in percentage.
1	Class I–Local content equal to or greater than 50%
2	Class II–Local content greater than 20%, less than 50%
3	Non local–Local content less than 20%
D	Declaration of local content
1	Class I local supplier /Class II local supplier at the time of tender shall indicate % of local content and provide self-certification that offered item shall meet the local content requirement for Class I/Class II as applicable including details of locations at which local value addition is made.
2	In case of procurement for a value in excess of Rs 10.0 Crores Class I/Class II local supplier is to provide a certificate from statutory auditor/cost auditor(for companies) /practicing cost accountant/ Chartered accountant (suppliers other than companies) indicating % of local content
3	Verification of the Certificates issued by the bidder shall be carried out by HCSL on random basis. False declarations will attract actions as stipulated in the order referred, including other actions as permissible by law.
4	Exemption is applicable from provisions of order for purchases with estimated values less than Rs 5.0 lakhs
5	Notwithstanding above, exemptions for meeting local content as per relevant Clause of order dt 4.6.2020 and as amended from time to time shall apply.

SPECIAL INSTRUCTION TO BIDDER

1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate files as **PART-I"TECHNO-COMMERCIAL" & PART-II "PRICE" (Password Protected)** indicating the tender number, due date of the tender in the subject of the Mail and addressed to The Assistant General Manager (Materials), Pandu, Guwahati, Assam.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS: -

- i. Pre-qualification Criteria
- ii. Technical Specification (Annexure-1)
- iii. Unquoted Price bid (Annexure-2)
- iv. General Terms and Conditions (Annexure-3)
- v. Special Instruction to Bidder (Annexure-4)
- vi. Techno-Commercial Check List along with requisite documents (Annexure-5)
- vii. Vendor Details (Annexure-6)
- viii. NEFT Mandate Form (Annexure-7)
- ix. Deviation List (Annexure-8), if any.
- x. Form of bank Guarantee (Annexure-9).
- xi. Form of Self-Declaration (Annexure-10).
- xii. Form of legal cases pending (Annexure-11).

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS: -

- a. Price against item as per Annexure-2
- b. Taxes & duties as applicable shall be indicated.

Note:

- i. Modification or alteration of the price bid format attached is strictly prohibited. Otherwise Bid will be liable for rejection.
- ii. In case Price bid is placed inadvertently in the Techno-Commercial Part or in case Price bid is not password protected, Bid will be straightway rejected.

4. While submitting the bid, bidders are requested to note that the e-mail ID starting with following words may probable be treated as spam, not always necessary-

info, support, admin, sales, customer support,helpdesk,mail,mailadmin, billing, hello,careers.

Bidders are requested to submit the bid by e-mail (Price part password protected) only to both the following email address clearly mention the tender reference in the subject line for easy identification.

saikat.biswas@hooghlycsl.com

sreerag.g@hooghlycsl.com

5. The Techno-commercial part alone will be opened initially on the due date and time of tender. The price part will be opened only after evaluation of the Techno commercial part. Bidders will be intimated the date of opening of the price part, whose techno- commercial bids are

TECHNO-COMMERCIAL CHECK LIST

SL. NO.	DESCRIPTION	COMPLIANCE		REMARKS
		YES	NO	
1.	Submission of Tender in two parts –Techno-commercial& Price (Password Protected)			
2.	Delivery date confirmation to yards delivery schedule			
3.	Validity of offer – Two (02) months			
4.	Payment Terms - confirm your offered mode of payment			
5.	The Prices offered should remain firm till the completion of delivery, in case the purchase order is placed with you.			
6.	Delivery of total Aluminium plate at HCSL Store including class inspection charges, freight & insurance charges.			
7.	Have you quoted the rates for delivery at Hooghly Cochin Shipyards Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109 (FOR HCSL Store basis)			
8.	Have you considered Taxes, duties, levies, packing & forwarding etc., if any, in the offer?			
9.	L.D. payable as per relevant Clause in the General terms of enquiry.			
10.	Disputes in connection with contract subject to jurisdiction of courts at Kolkata India.			
11.	PAN & GST (Self Attested).			
12.	Termination of contract/Risk purchase as per relevant clause in the General terms of enquiry.			
13.	Supplier Should furnish Manufacturer Test Certificate from competent authority and original IRS approval certificate for all line items.			
14.	Confirm all other terms and conditions of enquiry are acceptable.			
15.	Vendor details to be submitted as per Annexure-6			
16.	NEFT Mandate form to be submitted as per Annexure-7			
17.	List of deviations to be submitted as per Annexure-8			
18.	Bank Guarantee Format to be submitted as per Annexure-9			
19.	Form of Self-Declaration to be submitted as per Annexure-10			
20.	Form of legal cases pending to be submitted as per Annexure-11			

VENDOR DETAILS (to be submitted along with TECHNICAL BID)

1	Name of Bidder/Firm	
2	Registered office Address of Company/firm in Kolkata/Howrah: Local office address at Kolkata/Howrah (if held):	
3	Telephone No./Fax No./Mobile No:	
4	E-mail address:	
5	Names of the contact person & Designation:	1) 2) 3)
6	Type of Entity-Pro praetorship/Partnership firm/company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	Cost of Tender Details (DD No. Name of Bank)	
8	EMD Details (DD No. Name of Bank)	
9	PAN Card Number (Self-attested copy of PAN card has to be Submitted)	
	GST Registration No. (Self-attested copy has to be Submitted)	
10	Whether the agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any govt. autonomous bodies/organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (Please tick as applicable) If yes, please furnish details on a separate sheet

- **Certified that the above information is true to the best of our belief and information.**

Place:

Date:

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation:

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....
...)

Signature of Employee

Bank Certificate

We certify that _____ has an Account
No. _____ with us and we confirm that the details given
above are correct as per our records.

Date:

Place:

(.....)
Authorized official of
Bank

COMPLIANCE STATEMENT- List of Deviations

Tender Name: Procurement of Marine Grade Aluminium Plate for Hybrid Electric Catamaran Vessel at HCSL

TENDER NO: HCSL/OPS/SB/TEN/025/2024-25

DATE: 21.06.2024

We hereby confirm and truly declare that our Offer / Bid No.datedis in full compliance with the documents issued against the Tender No. -----dated -----, except for the deviations listed below:

LIST OF DEVIATIONS (HCSL reserves the right to reject offers with deviations)

Sl. No.	Description / Tender Reference	Reasons for Deviation

Name of tenderer:

Date:

Name & Designation

Seal & Signature

(Company Seal)

BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT/
WARRANTY GUARANTEE

To
HOOGHLY COCHINSHIPYARD LTD
(Govt. of India Enterprise,
Satyen Bose Road,
Danesh SK Lane (PO),
Nazirgunge, Howrah,
West Bengal - 711109.

WHEREAS (Name & Address of Supplier) (hereinafter called "**the Supplier**")
has undertaken, in pursuance of Contract.....No.....

Dated:.....to execute (Name of Contract and brief
description of works) (herein after called "**the Contract**").

AND WHEREAS it has been stipulated by **HOOGHLY COCHIN SHIPYARD LTD** (The Buyer
– herein after called "**HCSL**") in the said contract that the Supplier shall furnish **HCSL** with a Bank
Guarantee for the sum specified therein as security for compliance with the Supplier's obligations
in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee.

NOW THEREFORE we.....(Name of the Bank)having its Head Office at
.....(Address of Head Office)and acting through its branch office at
.....(Address of the executing branch)(hereinafter called "**the Bank**") hereby affirm
that we are the Guarantor and responsible to **HCSL** ,on behalf of the Supplier upto a total of
.....(amount of Guarantee)..... in words).

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the
Guarantee Amount upon receipt by us of your demand in writing accompanied by the following
documents:

1. Your signed statement certifying that the Supplier is in breach of his obligation(s) under the Contract and the respect in which the Supplier is in breach.
2. Your signed statement certifying that the Supplier has been given a prior written notice by email from you to make good the aforesaid breach and that the Supplier still failed to fulfill the Contract within 30 days of such notice. A copy of such notice given by email to the Supplier shall be attached to the demand for payment.

Any demand for payments should contain your authorized signatures which must be authorized by your banker or by a notary public.

We, the Bank, further agree that no change or addition to or other modification of the terms of the

Contract or of the Works to be performed there under or of any of the Contract documents which may be made between **HCSL** and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification. We, the Bank, further agree that any change in the constitution of the said contractor or the said bank shall not discharge our liability hereunder.

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed
(..... only).
2. This Bank Guarantee shall be valid upto (date)and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if **HCSL** serve upon us a written claim or demand on or before(validity date).

Any demand for payment under this guarantee must be received by us at this office during working hours on or before the validity date. Should we receive no claim from you by the validity date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,
Signature and seal of the
guarantor:.....

Name of
Bank:.....

Address:.....

Date:.....

^[1] An amount shall be inserted the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in respective Dollars / Indian Rupees/Other Currency.

Self-Declaration to be given by the bidder in Letter head

Bid's Reference No. & Date:

Bidder's Name & Address:

Person to be contacted:

Designation:

Telephone No.:

Fax No.:

Email:

1. We do hereby declare that we have not been debarred/black listed by HCSL or by any of the Public Sector Undertaking or Government department etc.
2. If HCSL finds that, we have been blacklisted/ debarred by any of the Public Sector Undertaking or Government department, and then HCSL can reject the offer or terminate the contract at any point of time. In such case, we are aware that, EMD, security deposit, performance guarantee etc will be forfeited by HCSL. Further we are confirming herewith that, any loss that has happened to HCSL due to this will be compensated by us.

For and on behalf of the firm

(Firms Name & Address)

(Signature of Authorized Signatory)

Name:

Designation

Phone No.:

Seal:

Date:

Place:.....

(Sample Format)

Details of legal cases pending against the firm for the last five years

SL. NO.	ORGANISATION AGAINST WHOM THE LITIGATION IS INVOLVED	BRIEF DETAILS OF DISPUTE	AMOUNTS INVOLVED (Rs.)	PRESENT STATUS	Remarks

SIGNATURE OF BIDDER