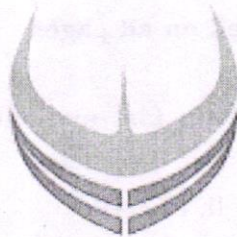


UCSL/CC/SER/T/HR/72/2025 DT: 20TH AUGUST 2025

**TENDER FOR MEDICAL CHECKUP FOR UCSL
EMPLOYEES**



UDUPI COCHIN SHIPYARD LIMITED

UDUPI COCHIN SHIPYARD LIMITED
MALPE, UDUPI 576108





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

TENDER NOTICE

Tender No. & date	UCSL/CC/SER/T/HR/72/2025 DT: 20-08-2025
Name of work	MEDICAL CHECKUP FOR UCSL EMPLOYEES.
Last date & time of receipt of tender	01 ST SEPTEMBER 2025 (MONDAY), 16:00HRS
Date & time of opening of Technical Bid	01 ST SEPTEMBER 2025 (MONDAY), 16:00HRS

1. Password protected quotations in the prescribed form is invited from bidders for the work specified above, subject to the terms and conditions as mentioned in the annexure to the tender enquiry so as to reach the undersigned by email or through postal mode, as mentioned on or before the date and time as stipulated.

2. The following shall be submitted along with the quote: -

PART- I: TECHNICAL BID

- a. **Tender document duly signed on all pages** - Including Terms & conditions and Scope of work placed at Annexure I.
- b. **The Techno commercial Check List** at Annexure VI to be filled up completely and duly signed.
- c. Duly filled form at Annexure – II, III & IV.
- d. **Unpriced Price bid** (Price bid without price and marked as "QUOTED") to be submitted along with Part-I.

PART-II: PRICE BID

- a. The price bids shall be prepared based on the price bid format at Annexure V.

3. Mode of Submission of Quote:

- i. Bid shall be submitted as **Password Protected Zip File** in two parts.
 Part I: Technical Bid – with all enclosures and annexures as mentioned in Para 2 above
 Part II: Price Bid.
- ii. The files are to be forwarded as Two (2) separate password protected Zip files to contractcell@udupicsl.com
- iii. **Part I and Part II are to be protected with separate and distinctly different passwords.**
- iv. The Bids will be opened on online mode during which the bidder will be advised to share the password through SMS with which the technical bid will be opened.





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

- v. The price bids will be opened after technical evaluation and **only the technically qualified bidders will be invited for opening of price bids** which shall also be conducted on online mode as above.
- vi. The bidders can also attend the bid opening physically at Udupi Cochin Shipyard Limited, Baputhotta Ware house complex Office, Udupi, Karnataka.
- vii. The contractors can also submit the quotations in sealed covers (Two-Bid) – as separate sealed covers for Technical Bid and Price bid, both enclosed in a common sealed cover to reach the below mentioned address before the stipulated time.
4. The bidders shall ensure the receipt of bids at contractcell@udupicsl.com. UCSL takes no responsibility for delay, loss or non-receipt of tenders by mail by the stipulated time.
5. The tender should be addressed to the Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, Malpe Harbor Complex, Malpe, Udupi-576 108, Karnataka, India.
6. No deviations on the tender conditions will be accepted, and bids with deviations will be considered technically disqualified. The acceptance of a tender or part thereof will rest with the Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, tender and reserves the authority to reject the tender received without assigning any reason.
7. Contact Person: Mr. AMITHA D S (Manager-HR),
 Mr. AKHIL R P (Manager-Contract Cell),

Ph. No: +91 9900959933
 Ph. No: +91 8129624149

Assistant General Manager (Contract Cell)



गोकुल पी एन
GOKUL P N
 सहायक महाप्रबंधक/ASSISTANT GENERAL MANAGER
 उडुपि कोचीन शिपयार्ड लिमिटेड
 UDUPI COCHIN SHIPYARD LIMITED
 मालपे, कर्नाटक/MALPE, KARNATAKA-576 108



UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

TERMS AND CONDITIONS

TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEE

1. DESCRIPTION OF WORK

- 1.1. This requirement pertains to the awarding of contract for Medical Checkup for Udupi Cochin Shipyard Limited (UCSL) Employees
- 1.2. Bidders are requested to obtain clarifications, if any, and carefully study the documents and the scope of work of Contractor and UCSL, before submitting/Finalizing their offer.

2. SCOPE OF WORK:

- 2.1. The scope includes complete medical checkup of employees as per the given list (Ref. Sl.No.3).
- 2.2. The hospital should provide personal assistance to UCSL employees for the smooth conduct of the health check-up.
- 2.3. Medical examination of employees is divided into different batches and the examination should be conducted on first come first serve basis.
- 2.4. UCSL will allocate the batch with a capacity of minimum 10 persons and maximum 15 persons per slot per day and the confirmed list will be conveyed to their concerned hospital authority.
- 2.5. UCSL will communicate the detailed list of employees being undergoing medical checkup through tele/email communication mode to the concerned hospital authority in three days advance and the hospital should also plan the activities accordingly for ease of conduct of the medical test.
- 2.6. The hospital should complete all medical examination on the same day itself for each batch of UCSL employees coming for the medical examination.
- 2.7. Free breakfast to be provided to UCSL employees, during health check-up process.
- 2.8. The hospital should provide the health checkup report to UCSL Office and the report should be confidential in nature.
- 2.9. Detailed medical examination report with doctor validation to be done for each employee and the same for entire UCSL employees to be consolidated and submitted in both mode soft & hard copy format to UCSL Officer-in-charge. The consolidated report to be submitted within 15 days from the date of completion of medical examination of the last batch.
- 2.10. Hospital should ensure the medical test report is authorized by qualified technicians and re-certified by doctors.
- 2.11. Medical checkup to be done in the presence and guidance of doctor consultation.
- 2.12. The Hospital should not collect any bill or fee from UCSL employees for medical checkup as detailed in Sl. No.03 and the facility should be cashless.





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

3. DETAILS OF TESTS & CONSULTATION:

SL NO	WOMEN	MEN
1	Complete Haemogram (Hb%, RBC Count, TC, DC, MCV, MCH, ESR MCHC,	Complete Haemogram (Hb%, RBC Count, TC, DC, MCV, MCH, ESR MCHC,
2	Platelet Count, PCV)	Platelet Count, PCV)
3	Blood Group & Rh Typing	Blood Group & Rh Typing
4	Serum Uric Acid	Serum Uric Acid
5	Fasting Blood Sugar	Fasting Blood Sugar
6	Post Prandial Blood Sugar	Post Prandial Blood Sugar
7	Glyco Hb	Glyco Hb
8	Routine Urine Examination & Microscopy	Routine Urine Examination & Microscopy
9	Blood Urea	Blood Urea
10	Serum Creatinine	Serum Creatinine
11	Serum Sodium	Serum Sodium
12	Serum Potassium	Serum Potassium
13	Liver Function Test	Liver Function Test
14	Lipid Profile	Lipid Profile
15	Thyroid Profile	Thyroid Profile
16	Vitamin D	Vitamin D
17	Calcium	Calcium
18	Chest X-ray PA View	Chest X-ray PA View
19	USG (Whole abdomen & pelvis)	USG (Whole abdomen & pelvis)
20	ECG	ECG
21	ECHO or TMT	ECHO or TMT
22	ENT Consultation	ENT Consultation
23	Eye Consultation	Eye Consultation
24	Physician Consultation	Physician Consultation
25	Dietician Consultation	Dietician Consultation
26	Cardiologist Consultation	Cardiologist Consultation
27	Dental Oral Consultation	Dental Oral Consultation
28	Gynecologist Consultation	PSA
29	Pap Smear Test	

4. METHOD OF AWARDING CONTRACT

- 4.1. Contract will be concluded with bidder agreeing to tender conditions and emerging as lowest (L1) bidder in the tender process.
- 4.2. UCSL reserves the right to cancel the tender if required.





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

5. ELIGIBILITY CRITERIA:

- 5.1. For this tender, only hospitals operating as a single firm with full facilities available at one location and capable of conducting medical check-ups shall be considered.
- 5.2. The hospital facility, where the health checkup is to be carried, should be available within a distance of 05km to 10km from UCSL.
- 5.3. Bidder shall not be under a declaration of ineligibility issued by Govt. of India / State Govt. / Public Sector Undertakings etc.

6. DELIVERABLES

- 6.1. Test to be completed within 30 days from the placement of work order.

7. PERIOD OF CONTRACT & COMMENCEMENT OF SERVICES

- 7.1. Period of contract will be one year from the date of work order.
- 7.2. The rates quoted and all other terms and conditions will remain unchanged for the entire period.

8. VALIDITY

- 8.1. The offer shall be valid for a period of 01 year and no escalation in rate shall be allowed by UCSL on whatsoever reason.

9. TAXES & DUTIES

- 9.1. GST shall be applicable extra on the prescribed work from 01.07.2017 onwards. You are requested to furnish the following details in the invoice/Bill.
 - Applicable rate of GST/SAC Code
 - Firms GST Reg. NO.
 - Service accounting code (SAC) as prescribed by statutory authorities.
 - GST Reg. No. of Udupi Cochin Shipyard Limited **(29AAACT1281B1ZO)**.

10. PAYMENT

- 10.1. Payment shall be made within 30 days from the date of submission of Invoice with health checkup report and duly certificate from the executing UCSL officer.
- 10.2. Payment will be made on actuals only and on the basis of certification by UCSL- officer-in-charge.
- 10.3. Payment will be made by RTGS/NEFT to the account of Agency. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the Agency in the proforma of UCSL.

11. TERMINATION & LIMITATION OF LIABILITY

- 11.1. This contract may be terminated upon the occurrence of any of the following events.
- 11.2. By agreement in writing of the parties hereto;





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

- 11.3. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within fifteen (15) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;
- 11.4. By the other party, upon either party;
- i. Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
 - ii. Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
 - iii. Ceasing to do business for any reason.
- 11.5. For fraud and corruption or other unacceptable practices.
- 11.6. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- 11.7. UCSL may by notice in writing to Agency to terminate the order after issuing due notice i.e., 30 days' notice period. UCSL shall be entitled to compensation for loss limited to the order value.
- 11.8. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by UCSL for work done as per the payment milestones and limited to work order value.

12. ARBITRATION & JURISDICTION

- 12.1. Any disputes arising during the period of the contract shall, in the first instance be settled by mutual discussions and negotiations. The results of such resolution of dispute shall be incorporated as an amendment to the contract, failing which supplier shall approach the UCSL Grievance Redressal Committee as per relevant clause of the Contract.
- 12.2. If any dispute, disagreement or question arising out of or relating to or in consequence of the contract, or to its fulfillment, or the validity of enforcement thereof, cannot be settled mutually or the settlement of which is not herein specifically provided for, then the dispute shall within thirty days from the date either party informs the other in writing that such disputes, disagreement exists, be referred to arbitration. The arbitrators shall be appointed and the arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act, 1996 (No. 26 of 1996) as amended from time to time and the decision of the Arbitrators shall be final and binding on the parties hereto. The arbitration will be done by a Board comprising one arbitrator nominated by each party, and a mutually agreed Umpire. Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration shall be shared equally by the parties unless the award provides otherwise. Performance under this Contract shall however, continue during arbitration proceedings and no payment due or payable by the parties hereto shall be withheld unless any such payment is or forms a part of the subject matter of arbitration proceedings.
- 12.3. Seat & Venue of Arbitration: The seat & venue of arbitration shall be at Bangalore.
- 12.4. Language of Arbitration: The Language of arbitration shall be English.





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

- 12.5. Governing Law: The contract shall be governed by Indian Law.
- 12.6. In case of disputes, the same will be subjected to the jurisdiction of courts at Bangalore, Karnataka.

13. SUB CONTRACTING AND ASSIGNMENT

- 13.1. Contractor shall not assign nor transfer the Purchase Order/ Work Order nor shall any share or interest therein in any manner or degree be transferred or assigned by Contractor to a third party without prior consent in writing of UCSL.
- 13.2. Contractor shall not contract with any subcontractor and/or vendor without the prior written consent of UCSL. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.

14. SECRECY & RESTRICTION ON INFORMATION TO MEDIA

- 14.1. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of UCSL.
- 14.2. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of UCSL.

15. CANCELLATION OF ORDER AND RISK CONTRACTING

- 15.1. In the event the contractor fails to complete the work promptly and satisfactorily as per the terms of the order, and if the work is delayed beyond thirty (30) days from the agreed schedule, UCSL, without prejudice, reserves the right to cancel the order and get the work done at contractor's cost and the expenditure so incurred including any damage or loss will be recovered from him and the Security Deposit furnished by him is liable to be forfeited either in whole or in part.

16. FORCE MAJEURE

- 16.1. Should failure in performance of any part of this contract arise from war, insurrection, restraint imposed by Government act or legislation of other statutory authority, from explosion, riot, legal lock-out, flood, fire, act of God or any inevitable or unforeseen event beyond human control which will be construed as a reasonable ground for extension of time, UCSL may allow such additional time as is mutually agreed to be justified by the circumstances of the case.

17. OVERWRITING & CORRECTIONS

- 17.1. Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

18. OTHER TERMS & CONDITIONS

- 18.1. Quality of services shall conform to the specification/ standards laid down by UCSL.
- 18.2. UCSL reserves the right to accept / reject any offer.
- 18.3. During the evaluation of tender, officer-in-charge may seek clarifications from the bidders. Clarification if any shall be given in writing/e-mail. Officer-in-charge's decision will be final and binding on the bidder.
- 18.4. Compliance of all statutory safety requirements and other safety rules stipulated by UCSL and other applicable statutory bodies shall be the responsibility of the Contractor while working at UCSL premises. The Contractor should ensure that their workmen and staff are adequately covered under Insurance.
- 18.5. The service provider shall also be governed by the General Conditions of Contract of UCSL.
- 18.6. Assistant General Manager, or his authorized representative will be the Officer-in-charge of these contracts.



ASST. GENERAL MANAGER (CONTRACT CELL)

गोकुल पी एन
GOKUL P N
 सहायक महाप्रबंधक/ASSISTANT GENERAL MANAGER
 उडुपि कोचीन शिपयार्ड लिमिटेड
UDUPI COCHIN SHIPYARD LIMITED
 माल्पे, कर्नाटक/MALPE, KARNATAKA-576 108

Tender No: UCSL/CC/SER/T/HR/72/2025

Date: 20th August 2025**UNDERTAKING BY CONTRACTOR****NAME OF SERVICE: - TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEE**

1. "I / WE COMPLY WITH ALL CONDITIONS OF TENDER BY UCSL AND CONFIRM THAT RATES QUOTED IN THE PRICE BID ARE INCLUSIVE OF ALL TAXES AND DUTIES INCLUDING SERVICE TAX IF APPLICABLE. I / WE ALSO CONFIRM THAT PART - 2 (PRICE BID) DO NOT CONTAIN ANY CONDITIONS".
2. "I / WE HAVE NOT MADE ANY PAYMENT OR ILLEGAL GRATIFICATION TO ANY PERSON/AUTHORITY CONNECTED WITH THE BID PROCESS SO AS TO INFLUENCE THE BID PROCESS AND HAVE NOT COMMITTED ANY OFFENCE UNDER THE PC ACT IN CONNECTION WITH THE BID."

Signature:**Seal:****Name & address of the contractor:**

POWER OF ATTORNEY

(On Applicant's letter head)

(Date and Reference)

To
The Assistant General Manager (Materials)
Udupi Cochin Shipyard Limited,
Fishing Harbour complex, Malpe,
Udupi 576 108.

Subject: Power of Attorney

Mr. / Mrs. / Ms.....
(Name of the Person(s)), domiciled at.....
(Address), acting as..... (Designation and name of the
company), and whose signature is attested below, is hereby appointed as the Authorized
Representative and authorized on behalf of (Name
of the company) to provide information and respond to enquiries etc. as may be required by the
Employer for the project of (Project title) and is
hereby further authorized to sign and file relevant documents in respect of the above.

(Attested signature of Mr.)

For.....
(Name & designation)

(Company Seal)



UNCONDITIONAL ACCEPTANCE LETTER

(Unconditional acceptance to be given by in letter head)

ACCEPTANCE OF TENDER CONDITIONS

1. Tender Document no. UCSL/CC/SER/T/HR/72/2025 dated 20th August 2025 Tender for Medical Checkup for UCSL Employee, has been received by me/us and I/We hereby unconditionally accept the tender conditions of tender documents in its entirety for the above work.
2. It is further noted that it is not permissible to put any remarks/conditions in the tender enclosed in "Part-2 (price bid)". I/We agree that the tender shall be rejected and ACCEPTING AUTHORITY.

Yours faithfully,

(Signature of the tenderer) with rubber stamp

Date:





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

UCSL/CC/SER/T/HR/72/2025 DT:20th AUGUST 2025

TENDER FOR MEDICAL CHECKUP FOR UCSSL EMPLOYEE

PRICE BID

Sl. No.	Item Description	UOM	QTY (A)	RATE (B)	TOTAL AMOUNT C= (A x B)
1	Annual Medical Checkup for Men.	Nos	99		
2	Annual Medical Checkup for Female.	Nos	16		
3	Total Amount				
4	GST/IGST @..... %				
5	Grand Total				
Grand total in words-					
i) The rates quoted should be all inclusive and shall include the service charges and other incidental expenditures, if applicable.					
ii) Only GST as applicable, will be considered extra.					

- L1 will be determined based on the serial no.05.

Signature: _____

Date: _____

Address of the contractor: _____

Seal: _____





UDUPI COCHIN SHIPYARD LIMITED
TENDER FOR MEDICAL CHECKUP FOR UCSL EMPLOYEES
UCSL/CC/SER/T/HR/72/2025 DT 20TH AUGUST 2025

ANNEXURE-VI

TECHNO COMMERCIAL CHECK LIST (To be submitted by the bidder)

(Bidders may confirm acceptance of the Tender Conditions/deviations if any to be specified)

SL No.	Tender Enquiry Requirements	Confirmation from bidder (Strike off whichever is not applicable)	Specific comments / Remarks
1	Terms & Condition & Scope of work (Annexure-I)	Agreed as per tender /Do not agree	
2	Period of Contract as per clause no.5	Agreed as per tender/Do not agree	
3	Unconditional Acceptance	Agreed as per tender/Do not agree	
4	Undertaking by the contractor	Agreed as per tender/Do not agree	
5	Offer Validity	6 Months - Agreed as per tender/Do not agree	
6	Taxes & Duties	Specified/included in Price	
7	Payment terms - confirm		
a	As per Clause 10 of Annexure - I	Agreed as per tender/Do not agree	
8	Price shall remain firm and fixed and No Escalation in prices after awarding of contract	Agreed as per tender/Do not agree	
9	Arbitration & Jurisdiction clauses	Agreed as per tender/Do not agree	
10	Confirm all other terms and conditions of our enquiry are acceptable.	Confirmed/Not confirmed	
11	Deviations from Tender conditions	No Deviations	

Signature:

Address of the Contractor:

Seal:

