



Tender No: HCSL/PUR/TEN/2025/101

Dt. 05.11.2025

NOTICE INVITING TENDER

Competitive Offers are invited on behalf of Hooghly Cochin Shipyard Limited (Hooghly CSL) for the under mentioned work/supply, so as to reach the undersigned on or before the date and time mentioned below. Please refer technical specification, General Terms and Conditions as attached.

Tender No. & date	HCSL/PUR/TEN/2025/101, Dt. 05.11.2025
Scope of Supply / Work	Procurement of Steel Plate (IS 2062 Grade B) for RCV Project at Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah (Detailed specification is enclosed)
Type of Tender	Two Bid (Email Tender)
EMD	Nil
Last date & time of receipt of tender	15.11.2025 at 15:00 Hrs.
Date & time of opening of technical bid	15.11.2025 at 15:30 Hrs.
Delivery Period	Refer Annexure 3 Clause 9
Officer - in - Charge	Name: Johnson Grandage Designation: Manager (Mechanical) Email: johnson.g@hooghlycsl.com Phone No: +91 9562266770 Name: Sreerag.G Designation: Manager (Materials) Email: sreerag.g@hooghlycsl.com Phone No: +91 9482608957

Tender to be submitted by email only. Tender reference should be clearly indicated on the subject of the Mail.

Tenders should be submitted in two separate files as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" (Password Protected) indicating the tender number, due date of the tender in the Mail and addressed to The Assistant General Manager (P&P), Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah.

Signature and Seal of the Bidder(s)

For Hooghly Cochin Shipyard Limited



Johnson Grandage
Manager (012)
05 Nov 2025



हुगली कोचीन शिपयार्ड लिमिटेड
(भारत सरकार का उद्यम)
HOOGHLY COCHIN SHIPYARD LIMITED
(A Govt. of India Enterprise)

Order processing will be done as the following:

The L1 shall be determined based on Overall quoted amount for all the line items of Technical Specification.

Quote for all the line items is mandatory, i.e., partially quoting for few line items is not acceptable. Offer will not be considered, if all the line items are not quoted.

Tender administration: Tender procedure/administration/evaluation including correspondences and awarding of contract will be done M/s. Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

Officer - in - Charge for the above work:

Name: Johnson Grandage
Designation: Manager (Mechanical)
Email: johnson.g@hooghlycsl.com
Phone No: +91 9562266770

Name: Sreerag.G
Designation: Manager (Materials)
Email: sreerag.g@hooghlycsl.com
Phone No: +91 9482608957

For any technical queries:

Name: Abhishek Mishra
Designation: Assistant Manager (Naval Architect)
Email: abhishek.mishra@cochinshipyard.in
Phone No: +91 7994210331

Sd/-

For Hooghly Cochin Shipyard Limited

Signature and Seal of the Bidder(s)



micm2012

Registered Office: Administrative Building, HCSL Premises, Satyen Bose Road,
P.O. Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal 711 109.
☎ +91 (33)-2688 8282 ✉ contact@hooghlycsl.com 🌐 www.hooghlycsl.com

Shipyard: Nazirgunge Unit, Satyen Bose Road, P.O. Danesh SK Lane,
P.S. Sankrail, Howrah, West Bengal - 711109
☎ +91 (33)-2955 8283 (Shipyard)

CIN: U35900WB2017GOI223197, GST No: 19AAECH3640L1ZD

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SCOPE OF SUPPLY & TECHNICAL SPECIFICATION

1. Purchase Technical Specification for Steel Plates.

(Separately Attached) Page 52-6



HOOGHLY COCHIN SHIPYARD LIMITED

DESIGN DEPARTMENT PURCHASE REQUISITION

CATEGORY: SHIP BUILDING

PROJECT DETAILS: 80 Pax RCV

PURCHASE REQUISITION NO: RCV-H-20251016-001

DATE: 13-10-2025

SECTION: HULL

SL NO	MATERIAL CODE	DESCRIPTION	QTY	TOTAL WEIGHT (Kg)	REQUIRED DATE
1	-	IS 2062 Grade B Plate - 10m X 2.5m X 12 mm	1	2355	15-12-2025
2	-	IS 2062 Grade B Plate - 10m X 2.5m X 22 mm	1	4317.5	15-12-2025
3	-	IS 2062 Grade B Plate - 6.3m X 2.0m X 10 mm	1	988.5	15-12-2025

Certification requirements:	Material Test Certificate
Vendor type:	Standard
Vendor Details:	Standard
Reason for Maker / Proprietary:	Requirement for Manhole Fabrication

Additional Remarks:	N.A.
Reason for procurement:	Design requirement
Previous procurement references:	N.A.
Enclosures:	NIL

PREPARED BY:	ABHISHEK KUMAR MISHRA	APPROVED BY:	ANENTHU S
DESIGNATION:	ASSISTANT MANAGER (NA)	DESIGNATION:	AGM (DESIGN & MARKETING)
DATE:	16-10-2025	DATE:	16-10-2025

Sl. No	Material Code	Description	Qty	Total Weight (kg)	Date Required
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PURCHASE REQUISITION NO:

RCV-H-20251016-001

DATE:

16-10-2025

Annexure - 1

2. Technical Check List

A) Dimension

(A.1) Preferred Dimensions:

Sl. No.	Material Description	Dimension in mm (Length x Breadth x Thickness)	Approximate weight (In Kg)
1	Steel Plate IS 20262 Gr B	10000x2500x10	2355.0
2	Steel Plate IS 20262 Gr B	10000x2500x22	4317.5
3	Steel Plate IS 20262 Gr B	10000x2000x12	988.5

Table-1 (Approximate total tonnage- 7.6T)

(A.2) Readily available dimension at your end

Sl No.	Material Description	Dimension in mm (Length x Breadth x Thickness)	Approximate weight (In Kg)	No of plate as per offered dimension
1	Steel Plate IS 20262 Gr B	x.....x10	2355.0	
2	Steel Plate IS 20262 Gr B	x.....x22	4317.5	
3	Steel Plate IS 20262 Gr B	x.....x12	988.5	

Table-2

Note:

- Thickness Tolerance: (as per class acceptance only) Maximum of + 0.01 mm

SI No.	Plate Thickness	Make / Brand	Equivalent material Grade offering (If Any Deviation)
1	10 mm		
2	22 mm		
3	12 mm		



Annexure-2

PRICE BID/ UN PRICED BID FORMAT

Tender No. & Date: HCSL/PUR/TEN/2025/101

Dated 05.11.2025.

Scope of Supply: Procurement of Steel Plate (IS 2062 Grade B) for RCV Project at Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah

Sl. No.	Item	Plate Thickness (in mm) (LxBxT)	UoM	Quantity required (in Kg)	Unit Rate (Rupees Per kg)	Sub total Amount without GST (Rs.)
				A	B	C=A x B
1.	Steel Plate IS 2062 Gr B	10000x2500x10	Kg	2355.0		
2.	Steel Plate IS 2062 Gr B	10000x2500x22	Kg	4317.5		
3.	Steel Plate IS 2062 Gr B	10000x2000x12	Kg	988.5		
4.	Approximate Total weight		Kg	7661		
5.	Total Amount (Ex GST) – FOR Hooghly CSL Stores Basis					
6.	a. GST%		b. GST Amount			
7.	Total Amount (In GST) – FOR Hooghly CSL Stores Basis					

Note:

1. Quoted rate should be inclusive of all charges considering entire Technical Specification.
2. Rate should be quoted on FOR Hooghly CSL stores basis. Packing & Forwarding charges, Freight Charge, certification charges, if any, should be included in Unit Rate and not to be mentioned as a separate line item.
3. L1 shall be determined based on Overall quoted amount excluding GST.
4. Quotation for all line items in the price bid format is mandatory. Partially quoting for few items will result in rejection of the bid.
5. Price Bid to be submitted strictly as per the format at Annexure -2. Otherwise offer is liable for rejection
6. If case of any MOQ, L1 will be decided based on Total Cash out flow Basis.

Seal & Signature of the Bidder



Annexure-3

GENERAL TERMS & CONDITIONS

SL. NO.	Description	Compliance by Supplier: (YES/NO) In case of non-compliance, please provide remarks.
1.	Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.	
2.	Corrections and additions, if any, must be attested. Incomplete/ambiguous offers are likely to be rejected.	
3.	All applicable taxes, duties, transportation, delivery, etc at Hooghly CSL Nazirgunge, should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.	
4.	Tenderers should quote prices for delivery of materials at Hooghly CSL store (Address: Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109). Insurance for transit shall be arranged by the vendor.	
5.	Bidders to note that no advance payment will be made by Hooghly CSL against purchase order issued.	
6.	Bidders can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.	
7.	Final amount shall be calculated on the basis of accepted quantity by Hooghly CSL executing officer/store officer.	
8.	Hooghly CSL has the right to withdraw the tender in partial or full during the course of this tender.	
9.	Delivery: Within 25 days from the date of issue of PO/LOI. <u>Delivery lead time will be a deciding factor for finalization of this tender. HCSL reserves the full right to accept/reject any offer based on the delivery lead time.</u>	
10.	Loading, transportation and all sundry expenses etc. shall be at supplier's scope. Material unloading scope at Hooghly Cochin Shipyard Ltd, Nazirgunge Unit is under Hooghly CSL Account.	

11.	In case of rejection, the rejected item shall be taken back by the supplier from Hooghly CSL site and replace the same with new, without any additional cost. The replacement has to be completed within 5 days from the date of intimation.	
12.	Validity: Prices should be valid for a minimum period of 30 days from` the date of technical Bid opening. No enhancement of rate for whatever cause will be allowed once the offer is accepted and an order is placed. Withdrawal of the quotation after it is accepted or failure to make the supply within the stipulated delivery period will entail cancellation of the order and forfeiture of Security deposit, if any and/or risk purchase.	
13.	Acknowledge the receipt and acceptance of purchase order/Work order by signing and returning a copy of the same within three days of receipt of the same. If the acknowledgement is not received, it will be presumed as accepted.	
14.	Hooghly CSL reserves the right to alter, modify the scope of supply at its discretion and in consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time	
15.	Inputs provided as per requirements in Technical Check list (Annexure 1) (Offered size / brand or make / number of plate/ equivalent grade)	
16.	Samples are to be supplied free of cost in the event of requirement by Hooghly CSL.	NA
17.	Incomplete offers may be rejected without prior notice	
18.	All documents submitted against this tender shall be signed and sealed by authorized persons. Otherwise, it may be rejected without prior notice	
19.	The quantities in each item to be purchased may vary according to actual requirement at the time of placing orders.	
20.	Payment Terms: a) 100% payment shall be made on actual within 45 days from the date of receipt and acceptance of all items as per each delivery schedule at Hooghly CSL stores as per Hooghly CSL. Payment shall be released against invoice certified by store officer/executing officer and other mandatory documents, as per purchase order and on furnishing the following documents. i. GST Invoice/ Weighment Slip for each size of plate. ii. Mill Test certificate b) Payment shall be made as per actual quantity of supply and at the accepted rates. c) Supplied material to be verified defect free, and to be accepted. d) Payment towards all on account bills shall be normally paid within 45 days from the date of receipt of error free certified bill by the Officer of HCSL as far as possible.	

	e) To avoid non-acceptance, ensure to indicate P.O.NO, ITEM NO, PART NO. AND VENDOR CODE in the Delivery Challan accompanying the material. f) i) The invoice shall be compliant with GST Law. (ii) GST liability is to be discharged and ensure filing of outward supply details on GSTN portal within timeline prescribed. (Covered under GST Terms and Condition at (B)) (iii) Any debit note/supplementary invoice if any, is to be raised within September month following the respective Financial year or filing of annual return by HCSL, whichever is earlier. (iv) Any loss of tax credit due to the reason attributable to supplier shall be recovered from supplier along with Applicable interest and penalty.	
21.	Materials offered shall confirm to Hooghly CSL specification. Manufacturer's name, their trade mark and brand, if any, should invariably be mentioned and illustrative leaflets giving technical particulars (technical details of items offered including technical literature) etc., should be attached to the offer.	
	Security Deposit/ Warrantee Bank Guarantee: a.i) The successful bidder shall remit a security deposit/Warrantee Bank Guarantee of 3% of the total order value (excluding taxes, duties) in the form of demand draft drawn in favour of Hooghly Cochin Shipyard Ltd towards the satisfactory performance of the contract, if an order is placed on them. Alternatively, a Bank Guarantee equivalent to above % of the total order value (excluding taxes, duties) as per Hooghly CSL format from a Scheduled Indian bank is to be submitted, if an order is placed towards satisfactory performance of the contract. a.ii) The Bank Guarantee /DD as above should be valid till 90 days after completion of supply.	
22.	b) If the bidder is not agreeable to submission of SD/ warrantee bank guarantee as per Hooghly CSL general terms and conditions of enquiry, Hooghly CSL reserves the right to reject the offer at their discretion or 3% of total order value (excluding taxes and duties) will be added to the quoted price for tender comparison/ evaluation purpose on case-to-case basis for arriving the lowest bid. However, in cases where total quoted value is less than 20 lakhs, (ie split order etc) and the order value of entire tendered items is more than Rs 20.0 lakhs, the aforesaid loading will be applied on individual items in following cases. • The bidder has not quoted for entire tendered quantity • HCSL has technically / commercially rejected a few items in the tender.	
	e) SD to be submitted within 14 Days of receipt of order from yard.	NA
	d) Format of bank guarantee along with enquiry to be agreed, in general.	
23.	Cost of Tender: NIL	
24.	EMD (Earnest Money Deposit): NIL	

25.	Force Majeure condition: - Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/ cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.	
26.	Liquidated Damage: In case of delay in supply of ordered materials beyond the stipulated delivery period, which is not attributable to Hooghly CSL, supplier is to pay Liquidated Damages (and not by way of penalty) a sum equivalent to ½% (half percent) per week or part of the week of the total basic price of materials delayed subject to a maximum of 10% of the total basic price of the materials (Total basic price is the order value excluding freight, taxes, other charges etc.). Further GST will be applicable upon LD and the same also will be deducted along with LD. However, LD applicability is without prejudice to HCSL right to terminate contract for delayed delivery or other actions as per Risk Purchase clause.	
27.	Risk Purchase: If the supplier fails to supply the items ordered in good quality as per contract specification and fails to deliver within the delivery date or violate any of the terms and conditions of the purchase order, Hooghly CSL shall have the following rights. a) To cancel the order partially or full with 15 days' notice and to forfeit the security deposit, if any. b) To impose tender holiday for the vendor for an appropriate period as decided by Hooghly CSL. c) To initiate alternate procurement action at the risk and cost of the supplier.	
28.	Warranty/ Guarantee: - The Items supplied shall be guaranteed for rated performance and against damage or failure due to faulty design, defective materials and bad workmanship for a period of 90 days from date of receipt of items at yard. Should such damage/ failure occur within the Guarantee period, supplier should immediately rectify the failure by repair/replacement of any such part found to be under performing/ defective, at supplier's own expenses. a) Further, replaced/repared items shall be guaranteed for 90 days from date of repair/replacement.	
29.	Jurisdiction: All questions, disputes or difference arising under, out of, or in connection with contracts shall be subjected to the exclusive jurisdiction of the Courts at Kolkata, India.	
30.	Packing Material should be eco-friendly.	

	Packing materials should secure and protect the items against loss, damages in transit and should be eco-friendly and statutory requirements should be maintained.	
31.	Supplier should follow the statutory requirements of products offered.	
32.	After submission of tender, no unsolicited correspondence will be entertained	
33.	Hooghly Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion.	
34.	In any case of the above conditions is not acceptable to the tenderer, it should be specifically indicated in the tender failing which it will be presumed that all the terms and conditions are acceptable.	
35.	In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.	
	SUB CONTRACTING AND ASSIGNMENT	
36.	Supplier shall not contract with any subcontractor and/or vendor without the prior written consent of HCSL. Such consent shall not relieve the Supplier from any of his responsibilities and liabilities under the Purchase Order. In addition, Supplier shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order.	
	SUPPLY: -	
37.	a) Hooghly CSL reserve the right to inspect the goods after receipt at Hooghly CSL store / prior to dispatch (by HCSL or HCSL authorized agency at yard cost). Short supply / Mismatch / Replacement of Defective items / those not meeting agreed / contractual specification/ Items failing during commissioning shall be sent on air freight/ DDP basis courier freight prepaid/delivered at HCSL store. b) Replacements during guarantee period to be sent on Duty and all taxes paid basis to location as required by yard/vessel owner with all expenses to supplier account. c) Defective items, if any, after receipt shall be sent back on cost, carriage, handling and insurance prepaid basis including re-export (wherever desired by supplier) to be arranged by supplier. Defective items shall be returned after receipt of replacement item. Supplier, shall replace all/ part of items as applicable, in case of rejection, within 10 days of reporting the defect, without any additional cost to Hooghly CSL. In case the defective materials are not taken back within the said period, Hooghly CSL reserves the right to dispose the same without further intimation.	

	d) The supplier shall compensate Hooghly CSL for loss on account of shortage in quantity and number of pieces received than that indicated in the bill of lading provided the Hooghly CSL's claim is rejected by the insurance due to any fault of supplier. Such claims, if any, shall be supported by recognized surveyors report. The supplier shall also compensate for losses, if any sustained by the Hooghly CSL due to defective packing and/or marking of the goods not in accordance with the terms of contract. The time limits for filing claims under clauses above shall be generally 180 days from the date of complete discharge of goods.	
38.	Hooghly CSL reserves the right to commercially reject the offer if compliance is not issued to General terms and conditions without any further clarification / notice / communication in this regard from M/s. Hooghly Cochin Shipyard Ltd., even though the offer is technically acceptable.	
39.	If any clause of the above conditions is not acceptable to the tenderer, it should be specially indicated in the tender and comments to be drafted in a separate sheet, failing to which it will be presumed that all the terms and conditions are accepted by the bidder.	
40.	All above terms and conditions shall form part of contract.	

Specify Yes / No in the compliance column with remarks, if applicable

Tender conditions for Restriction of bidders sharing land border with India vide Office memorandum dt 23.7.2020 Order Public Procurement no 1 dt 23.7.2020, Order no 2 dt 23.7.2020, Order no 3 dt 24.7.2020 and amendments issued by GOI time to time.

A	Requirement of registration
1	Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with competent authority as per C below. In works contracts, including turnkey contracts, contractors shall not be allowed to subcontract works to any contractor from a country which shares a land border with India unless such contractor is registered with Competent authority. Relevant certificate to be submitted by bidder from a country which shares land border with India except for bidders to which Govt of India has extended lines of Credit or in which Govt of India has development projects, along with the offer as proof of registration with competent authority, failing which the offer will not be considered. A certificate is to be submitted by the bidder for compliance with the order referred above along with tender documents for consideration of offer (Wordings are as per Clause below). If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law.
2	Wordings of certificate to be submitted along with tender documents
	I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I hereby certify that this bidder is not from such a country or, if from such a country, has been registered with the competent authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Evidence of valid registration by the competent authority shall be attached wherever applicable)
2	Wordings of certificate to be submitted along with tender documents for Works Involving possibility of subcontracting
	I have read the clause regarding restrictions on procurement from a bidder of a Country which shares a land border with India and on subcontracting to contractors from such countries. I certify that this bidder is not from such a country or if from such a country has been registered with the competent authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the competent authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered (Evidence of valid registration by the competent authority shall be attached wherever applicable)
B	Validity of registration
1	Registration should be valid at the time of submission of bids and at the time of Acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder is validly registered at the time of acceptance /order placement, registration shall not be a relevant consideration during contract execution.
C	Competent authority and Procedure for registration
1	The competent authority for the purpose of registration under the order shall be Registration committee constituted by the Department of Promotion of Industry and Internal Trade (DPIIT). Details of the committee and procedure for registration and restrictions shall be as per Ann I of the Order – Public Procurement no 1 dt 23.7.2020 issued by Ministry of Finance, department of Expenditure.

D	Definition of Bidder and Bidder from a country sharing land border with India
1	Bidder is defined as any person or firm or company including any, member of a consortium or joint venture, every artificial, juridical person not falling in any of the descriptions of bidders stated here in before, including any agency, branch or office controlled by such person, participating in a procurement process.
2	"Bidder from a country which shares a land border with India "for the purpose of this Order means: a) An entity incorporated, established or registered in such a country; or b) A subsidiary of an entity incorporated, established or registered in such a country; or c) An entity substantially controlled through entities incorporated, established or registered in such a country; or d) An entity whose beneficial owner is situated in such a country; or e) An Indian (or other) agent of such an entity; or f) A natural person who is a citizen of such a country; or g) A constitution or joint venture where any member of the consortium or joint venture falls under any of the above.
3	Type of business entity (Private Limited Company / Public Limited Company / Sole Proprietorship / One Person Company / Partnership / Limited Liability Partnership / Joint Venture / Trust/ NGO) In case of incorporated entity—to attach certificate of incorporation
	Beneficial Owners –as defined in the Department of Expenditure Order (Public Procurement No.1) issued vide No. F.No.6/18/2019–PPD dated 23rd July, 2020.Details of all beneficial owners having entitlement of more than 01% of shares or Capital or profit to be given, in the format as given in Annexure–I duly certified by Practicing Chartered Account in India.

Tender condition- Preference to Make in India

A	Purchase preference in accordance with Public procurement (Preference to Make in India Order – 2017) Order from Department of Promotion of Industry and Internal Trade P-45021/2/2017/-B.E-IIdt,4.6.2020 and as amended from time to time shall be applicable as per below
1	In the procurement of all goods/services/works in respect of which there is sufficient local capacity /local competition, only Class I Local suppliers shall be eligible to bid irrespective of purchase value
2	In the procurement of all goods/services /works which are not covered as above and with estimated value of purchase less than Rs 200.0 Crores, only Class I local Suppliers along with Class II local suppliers shall be eligible to bid.
	Purchase preferences for Class I local suppliers
B	In the procurement of goods/works covered under 2 above and which are divisible in nature, Class I local supplier shall be eligible for Purchase preference over Class II / Non local supplier as per following
1	If L1 bid is not a Class I local supplier, 50% of the order quantity shall be awarded to L1. Thereafter the lowest bidder among Class I local supplier will be invited to match the L1 price for the remaining 50% quantity subject to Class I local supplier quoted price falling within 20% margin. Contract for that quantity shall be awarded to such Class I local supplier subject to matching L1 price. In case such lowest eligible Class I local supplier fails to match L1 price or accept less than offered quantity, next higher Class I local supplier within 20% margin shall be invited to match the L1 price for the remaining qty and so on. If some quantity is left uncovered on Class I local supplier, such balance quantity shall be ordered on L1bidder.
2	For procurements that are not divisible in nature and in procurement of services evaluated on price alone, Class I local supplier shall get purchase preference over Class II/Non local supplier as per below
3	If L1 is not a Class I local supplier, lowest bidder among Class I local supplier will be invited to match L1 price subject to Class I local supplier quoted price falling within 20% of L1 price and contract will be awarded to such Class I local supplier, subject to matching L1 price. In case such lowest eligible Class I local supplier fails to match L1 price, procedure same as para 3 above will be opted. In case none of Class I local suppliers within 20% margin matches L1 price, contract shall be awarded to L1 bidder. The purchase preference as above will be only for Class I local supplier and Class II local supplier will not be eligible for any Purchase preference
C	Local content requirement to categories a supplier as Class I/Class II/Non local supplier shall be as per below. Definition of local content shall be as per order dt 4.6.2020 i.e amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of import content in the item (including all customs duties) as a proportion of total value in percentage.
1	Class I-Local content equal to or greater than 50%
2	Class II-Local content greater than 20%, less than 50%
3	Non local-Local content less than 20%
D	Declaration of local content
1	Class I local supplier /Class II local supplier at the time of tender shall indicate % of local content and provide self-certification that offered item shall meet the local content requirement for Class I/Class II as applicable including details of locations at which local value addition is made.
2	In case of procurement for a value in excess of Rs 10.0 Crores Class I/Class II local supplier is to provide a certificate from statutory auditor/cost auditor(for companies) /practicing cost accountant/ Chartered accountant (suppliers other than companies) indicating % of local content
	Verification of the Certificates issued by the bidder shall be carried out by HCSL on random basis. False declarations will attract actions as stipulated in the order referred, including other actions as

3	permissible by law.
4	Exemption is applicable from provisions of order for purchases with estimated values less than Rs 5.0 lakhs
5	Notwithstanding above, exemptions for meeting local content as per relevant Clause of order dt 4.6.2020 and as amended from time to time shall apply.

SPECIAL INSTRUCTION TO BIDDER**1. MODE OF SUBMISSION OF TENDERS**

Tenders should be submitted in separate files as **PART-I"TECHNO-COMMERCIAL" & PART-II "PRICE" (Password Protected)** indicating the tender number, due date of the tender in the subject of the Mail and addressed to The Assistant General Manager (Planning & Procurement).

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS: -

- I. **Technical Offer in Company Letter Head with clearly specifying the Make, exact size of Plate, thickness, grade, class being offered, against each line of items specified in Quantity requirement table.**
- II. Scope of Supply & Technical Specification. (Annexure-1)
- III. Unquoted Price bid (Annexure-2)
- IV. General Terms and Conditions (Annexure-3)
- V. Special Instruction to Bidder (Annexure-4)
- VI. Techno-Commercial Check List along with requisite documents (Annexure-5)
- VII. Deviation List (Annexure-6), if any.
- VIII. Vendor Details (Annexure-7)
- IX. NEFT Mandate Form (Annexure-8)
- X. ~~SD~~/Bank guarantee format towards PBG (Annexure-9).
- XI. Form of Self Declaration (Annexure-10).
- XII. Form of Legal Cases (Annexure-11).
- XIII. Tender Declaration. (Annexure-12)

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS: -

- a. Price against item as per Annexure-2.
- b. Taxes & duties as applicable shall be indicated.

Note:

- i. Modification or alteration of the price bid format attached is strictly prohibited. Otherwise Bid will be liable for rejection.
 - ii. In case Price bid is placed inadvertently in the Techno-Commercial Part or in case Price bid is **not** password protected, Bid will be straightway **rejected**.
4. While submitting the bid, bidders are requested to note that the e-mail ID starting with following words may probable be treated as spam, not always necessary- info, support, admin, sales, customer support, helpdesk, mail, mailadmin, billing, hello, careers.

Bidders are requested to submit the bid by e-mail (Price part password protected) only to both the following email address clearly mention the tender reference in the subject line for easy identification.

johnson.g@hooghlycsl.com

sreerag.g@hooghlycsl.com

5. Both Techno-commercial (Part-I)& Price (Part-II) will be opened on the due date and time of tender.
6. Deviations, if any, in the offer submitted from that of the tender enquiry in any form, should be clearly furnished in a separate document titled as “List of Deviations”, failing which it will be presumed that all the terms and conditions are acceptable.
7. After submission of quotation / price bid opening, no unsolicited correspondence will be entertained.
8. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing amending the data/conditions already submitted with the tender.
9. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.
10. The bidder shall submit a signed & sealed copy of the tender document including Annexures and Enclosures along with their bid as token of acceptance of terms & Conditions.

For Hooghly Cochin Shipyard Limited

Annexure-5

TECHNO-COMMERCIAL CHECK LIST

SL. NO.	DESCRIPTION	COMPLIANCE		REMARKS
		YES	NO	
1.	Delivery date confirmation to yards delivery schedule.			
2.	Validity of offer – 30 days.			
3.	Payment Terms –As per tender.			
4.	The Prices offered should remain firm till the completion of delivery, in case the purchase order is placed with you.			
5.	Have you quoted the rates for delivery at Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109 (FOR HCSL Store basis)			
6.	Have you considered Taxes, duties, levies, packing & forwarding, etc., if any, in the offer?			
7.	L.D. payable as per relevant Clause in the General terms of enquiry.			
8.	Disputes in connection with contract subject to jurisdiction of courts at Kolkata India.			
9.	Termination of contract/Risk purchase as per relevant clause in the General terms of enquiry.			
10.	Supplier Should furnish all the requisite documents as per Annexure-1 (Purchase technical specification for Steel Plates)			
11.	List of deviations to be submitted as per Annexure-6.			
12.	Bank Guarantee Format to be submitted as per Annexure-9.			
13.	Please Confirm that whether materials will be supplied as per the Technical Specifications and certification (MTC & other documents required for class inspection) & transit charges is included in the Quoted Price wherever applicable.			
14.	Submission of Technical Offer in Company Letter Head with clearly specifying the Make, exact size of Plate, thickness, grade, class being offered, against each line of items specified in Quantity requirement table.			
15.	Confirm all other terms and conditions of enquiry are acceptable.			

COMPLIANCE STATEMENT- Procurement of Steel Plate (IS 2062 Grade B) for RCV Project at Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah.

PAGE 1 OF 1

Tender Name:

TENDER NO: HCSL/PUR/TEN/2025/101 Dated 05.11.2025.

We hereby confirm and truly declare that our Offer / Bid No.datedis in full compliance with the documents issued against the Tender No. -----dated -----, except for the deviations listed below:

LIST OF DEVIATIONS (Hooghly CSL reserves the right to reject offers with deviations)

Sl. No.	Description / Tender Reference	Reasons for Deviation

Name of tenderer:

Date:

Name & Designation

Seal & Signature

(Company Seal)

VENDOR DETAILS (to be submitted along with BID)

1	Name of Bidder/Firm		
2	Registered office Address of Company/firm preferable in Kolkata/Howrah (if held) or anywhere in India. (For indigenous vendor) Registered office Address of Company/firm (For foreign Vendors)		
3	Names of the contact person, Designation, Mobile number (preferable with What's app account)	1) Commercial: 2) Technical: 3) Escalation:	
4	E-mail: 1 st point of contact for this tender : 2 nd point of contact for this tender		
5	Type of Entity-Proprietorship/Partnership firm/company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)		
6	Cost of Tender Details (DD No. Name of Bank)		NA
7	EMD Details (DD No. Name of Bank)		NA
8	PAN Card Number (Self-attested copy of PAN card has to be Submitted)		
	GST Registration No. (Self-attested copy has to be Submitted)		
9	Whether the agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any govt. autonomous bodies/organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.		Yes/No (Please tick as applicable) If yes, please furnish details on a separate sheet

- **Certified that the above information is true to the best of our belief and information.**

Place:

Date:

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation:

NEFT MANDATE FORM
(ON THE LETTER HEAD OF THE COMPANY)

Electronic Payment Mandate Form
(Mandate for receiving payments through RTGS/NEFT Hooghly Cochin Shipyard Ltd)

- | | | | |
|----|-----------------------------|--|--|
| 1) | Vendor Name | | |
| 2) | Vendor Address with Phone | | |
| 3) | Vendor Code | | |
| 4) | Permanent Account No. (PAN) | | |
| 5) | Particulars of Bank Account | | |

[illegible]

- a. Name of the Bank

[illegible][illegible]

- b. Name of the Branch

[illegible][illegible]

- c. Branch Code

- d. NEFT Code of the Bank

- e. City Name

- #### f. Branch Location

- g. Branch Telephone No.

- #### h. Bank IFSC Code

- ### i. 9-Digit MICR Code

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(Where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

- i. Type of the Account
(S.B Current or

Cash Credit) with code
(010/011/013)

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[illegible]

- (Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

(.....)

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BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT/ WARRANTY GUARANTEE

To
HOOGHLY COCHIN SHIPYARD LTD
 (Govt. of India Enterprise,)
 Satyen Bose Road,
 Danesh SK Lane (PO),
 Nazirgunge, Howrah,
 West Bengal - 711109.

WHEREAS(Name & Address of Supplier)
 (hereinafter called " **the Supplier**") has undertaken, in pursuance of
 Contract.....No.....Dated.....to
 execute..... (Name of Contract and brief
 description of works) (hereinafter called " **the Contract**").

AND WHEREAS it has been stipulated by **HOOGHLY COCHIN SHIPYARD LTD** (The Buyer
 – hereinafter called "**Hooghly CSL**") in the said contract that the Supplier shall furnish
Hooghly CSL with a Bank Guarantee for the sum specified therein as security for compliance
 with the Supplier's obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee.

NOWTHEREFORE we..... (Name of the Bank) having its
 Head Office
 at.....

(Address of Head Office) and acting through its branch office
 at..... (Address of the
 executing branch) (hereinafter called "the Bank") hereby affirm that we are the Guarantor and
 responsible to **Hooghly CSL**, on behalf of the Supplier up to a total
 of..... (amount of Guarantee) in words).

We, the bank, hereby irrevocably undertake to pay you any amount not exceeding in total the
 Guarantee Amount upon receipt by us of your demand in writing accompanied by the
 following documents:

1. Your signed statement certifying that the Supplier is in breach of his obligation(s) under the
 Contract and the respect in which the Supplier is in breach.
2. Your signed statement certifying that the Supplier has been given a prior written notice by
 email from you to make good the aforesaid breach and that the Supplier still failed to fulfill
 the Contract within 30 days of such notice. A copy of such notice given by email to the
 Supplier shall be attached to the demand for payment.

Any demand for payment should contain your authorized signatures which must be authorized
 by your bankers or by a notary public.

We, the Bank, further agree that no change or addition to or other modification of the terms
 of the Contract or of the Works to be performed there under or of any of the Contract
 documents which may be made between **Hooghly CSL** and the Supplier shall in any way
 release us from any liability under this guarantee, and we hereby waive notice of any such
 change, addition or modification. We, the Bank, further agree that any change in the
 constitution of the said contractor or the said bank shall not discharge our liability hereunder.

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed

.....(only).

2. This Bank Guarantee shall be valid up to (date)and

3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if **Hooghly CSL** serve upon us a written claim or demand on or before..... (validity date).

Any demand for payment under this guarantee must be received by us at this office during working hours on or before the validity date. Should we receive no claim from you by the validity date, our liability to you will cease and the guarantee will definitely become null and void whether returned to us or not.

Yours truly,

Signature and seal of the
guarantor:

Name of

Bank:

Address:

Date:

¹¹An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in respective Dollars / Indian Rupees/Other Currency.

Self-Declaration to be given by the bidder in Letter head

Bid's Reference No. & Date:

Bidder's Name & Address:

Person to be contacted:

Designation:

Telephone No.:

Fax No.:

Email:

1. We do hereby declare that we have not been debarred/black listed by Hooghly CSL or by any of the Public Sector Undertaking or Government department etc.

2. If Hooghly CSL finds that, we have been blacklisted/ debarred by any of the Public Sector Undertaking or Government department, and then Hooghly CSL can reject the offer or terminate the contract at any point of time. In such case, we are aware that, EMD, security deposit, performance guarantee etc. will be forfeited by Hooghly CSL. Further we are confirming herewith that, any loss that has happened to Hooghly CSL due to this will be compensated by us.

For and on behalf of the firm

(Firms Name & Address)

(Signature of Authorized Signatory)

Name:

Designation

Phone No.:

Seal:

Date:

Place.....

Details of legal cases pending against the firm for the last five years

NO.	LITIGATION IS INVOLVED	(Rs.)
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TENDER DECLARATION

This is to certify that I have completely read and understood the tender enquiry / numberand we/I, M/s....., hereby declare that will abide by all the tender conditions. Deviations, if any in the techno-commercial offer from that of the tender enquiry and subsequent corrigendum in any form will be clearly furnished by us in a separate document which will be titled as "List of Deviations".

If we are not providing any separate document titled as "List of Deviations" then it is to be considered that all the terms and conditions are acceptable to us.

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation: