



TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	सीएसएल/सीकेएसआरयू/टीईएन/632/2025-26 दिनांक 12 Nov 2025 CSL/CKSRU/TEN/632/2025-26 dated 12 Nov 2025
कार्य का नाम Name of Work	सीकेएसआरयू कोलकाता में ऑपरेटर के साथ डीजी की नियुक्ति। (विस्तृत विनिर्देश अलग से संलग्न है) HIRING OF DGS WITH OPERATOR AT CKSRU, KOLKATA (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	दो बोली Two Bid
जमा करने के लिए बयाना राशि Earnest Money to be deposit	रु. शून्य Rs. Nil
निविदा प्रपत्र की लागत Cost of Tender Form	रु. शून्य Rs. Nil
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 02 Dec 2025 को 16:00 बजे तक 02 Dec 2025 at 16:00 hrs.
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 02 Dec 2025 को 16:30 बजे तक 02 Dec 2025 at 16:30 hrs.

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the envelope.



कोचीन शिपयार्ड लिमिटेड

(भारत सरकार का श्रेणी 1 मिनिरल कंपनी, पोत परिवहन मंत्रालय)



COCHIN SHIPYARD LIMITED

(A Government of India Category-1 Miniratna Company, Ministry of Shipping)

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड, कोलकाता - 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी।

Sealed tenders addressed to The Deputy General Manager (CKSRU) shall be dropped in the "CKSRU Tender box" located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time.

उपरोक्त कार्य के लिए प्रभारी अधिकारी
Officer In-Charge for the above work

नाम/ Name : आसिफ़ इक़बाल/Asif Ikbal
पदनाम/ Designation: उप प्रबंधक/Deputy Manager
संपर्क सं. (मोब.)/Contact No (M): 9735521074
ई-मेल/ E-mail: asif.ikbal@cochinshipyard.in

कृते कोचीन शिपयार्ड लिमिटेड
For Cochin Shipyard Limited

ठेकेदार का हस्ताक्षर एवं मुहर
Signature and Seal of the Contractor (s)

सहायक महाप्रबंधक (प्रभारी) (सीकेएसआरयू)
Assistant General Manager (i/c) (CKSRU)



पंजीकृत कार्यालय: प्रशासनिक भवन, पी.ओ. बैग सं. 1653, पेरुमानूर पी.ओ., कोच्ची - 682 015
Registered Office: Administrative Building, P.O. Bag No. 1653, Perumanoor P.O., Kochi - 682 015
फोन / Phone: +91 (484) 2361181/2501200 फाक्स / Fax: +91 (484) 2370897/2383902
वेबसाइट / Website: www.cochinshipyard.com CIN: U63032KL1972GOI002414

TABLE OF CONTENTS

Sl. No.	Description	Annexure
1	Scope of work & eligibility criteria	1
2	Price bid format	2
3	Terms and conditions	3 &4
4	Vendor details	5

SCOPE OF WORK & ELIGIBILITY CRITERIA

1. SCOPE OF WORK

A. Schedule of Requirement

List of services required to be carried out as per the Contract is as follows: -

- Providing Mobile Shore Diesel Generators of capacity 500 KVA, 415V, 50Hz DG along with positioning of technically qualified operators and all connecting accessories, power distribution panel, consumables etc.
- Contract is for provisioning of stabilized power supply on board vessel under repair at CSL-Kolkata Ship Repair Unit, Kolkata
- The power supply cable from DG to shore connection box of vessel and required diesel fuel is under the scope of CSL.

B. Location of work:

Cochin Shipyard Limited
CSL-Kolkata Ship Repair Unit (CKSRU),
Dry Dock office building, Gate No. 9, Netaji Subhas Dock,
Circular Garden Reach Road, Kolkata – 24

C. Period of contract

The period of contract shall be initially for a period of 2 Year and same shall be extendable to another 1 Year based on the satisfactory execution of the contract. However, final authority for the extension of contract will be under the sole discretion of CSL.

D. Deployment:

1. The deployment of the generator (DG) will be on a requirement basis during the contract period. The vendor cannot claim for the deployment of the DG for the entire duration of the contract.
2. The deployment of the generator (DG) will be on a monthly basis. The DG will be delivered to the site within 10 days after receiving intimation from the officer in charge of CSL.
3. The quantity of DG to be deployed shall be communicated by the officer in charge of CSL.
4. In case the power requirement is on a 24/7 basis, additional DGs shall be deployed as per the requirement to ensure uninterrupted power supply during the service period. Charges for the additional DG will be paid on a pro-rata basis of the monthly charges.
5. In case of failure of any DGs deployed, contractor has to take immediate action to rectify the defect / replace the DG.
6. If the requirement for DGs is in days, after the completion of the one-month service period, charges for additional days will be paid on a per-day pro-rata basis of the monthly charges.

E. Technical specification

- i. **Acoustic Enclosure.** The Mobile Diesel Generators set along with control panel should be housed inside an acoustic enclosure and the same to be strictly in compliance with extant norms for sound. The said enclosure should have adequate lifting arrangements for shifting in case of any urgent requirement. The engine control panel, electrical control panel, Air Circuit Breaker (ACB), Automatic Voltage Regulator (AVR) modules and EFC should be housed inside the said acoustic enclosure.

- ii. **Wiring.** Wiring of control panel should be of a reputed brand make. All the cable terminals are to be neatly secured using CTT ends and cable tags are to be used for marking of cables. The cable bunch is to be secured to the enclosure walls and no loose/ hanging wiring is to be left. Wiring Diagram engraved.
- iii. The mobile generators supplied under the contract on hiring along with technically qualified operators and all connecting accessories including cables, power distribution panel etc. on hiring for provisioning of stable and uninterrupted power supply to the vessel are to be mandatorily equipped with the following: -
 - a. All gauges and related controls and instrumentation are to be installed on the control and instrumentation panel.
 - b. All Safety Controls, warning devices and cut-outs for Engine lubrication oil system, engine coolant system and engine exhaust system should be already installed on the hired mobile generators.
- iv. **Automatic Voltage Regulator (AVR).** Electronic Automatic Voltage Regulator (AVR) for 50Hz shall be part of Alternator to be supplied on hiring to Cochin Shipyard Ltd (Kolkata). Over Voltage Protection Unit is to be incorporated in AVR.
 - a. **Voltage Tolerance.**
 - (i) Steady state - $\pm 1\%$ at all loads.
 - (ii) Transients $\pm 15\%$ with application/removal of all loads.
 - (iii) Recovery time - <1 second (one second)
 - b. **Frequency**
 - (i) Nominal frequency - 50H z
 - (ii) Constant load tolerance- + 0.5 Hz
 - (iii) Load range tolerance - + 1Hz
 - (iv) Transient - + 2.5%
 - (v) Time of recovery - 2 Sec to within 1% of transient
 - (vi) Modulation - + 0.25%
- v. Output Capability Generator supplied on hiring to Cochin Shipyard Ltd (Kochi) should be capable of withstanding the following: -
 - a. Short circuits of three seconds duration, with the AVR in operation.
 - b. Additional load of 50% up to 3 seconds without damage when running at any load up to 94% of rated load at 0.8 power factor.
 - c. Output of the AVR is to be inhibited whilst the Generator speed is below 80% of the normal and revived when speed rises above 80% of nominal.
- vi. **Short Circuit Requirements.** The short circuit current when in AVR control and with the generator hot is to be at least three times the rated current and sustained for at least 3 seconds. The generator terminal voltage is not to exceed 130% of rated voltage after a short circuit, which has been applied for 3 seconds, if suddenly removed. In addition, the over-voltage protection unit and excitation fault protection circuit is not to trip.
- vii. **Electrical Shock and Mechanical Hazards.** In no case should it be possible for personnel to come in contact with live current connection or moving parts either by accident or while performing their normal duty. Voltage warning signs/ labels/ levels are to be fixed at permanent posts.
- viii. **Moulded case Air Circuit Breaker (ACB)** of reputed Make conforming to the standard specifications being followed for the new generators of same rating and capacity. The Air Circuit Breaker (ACB) should be of 3-pole of suitable capacity with appropriate protection circuiting having suitable continuous range. The breakers to have IP-54 protection.

- ix. A microprocessor-based protection release is to be fitted with the breaker to disconnect the load automatically during following conditions: -
 - i. Over load.
 - ii. Earth fault.
 - iii. Short circuit.
- x. All components of the hired mobile generators including batteries for starting and control system should be operational to avoid issues of frequent charging/ discharging.
- xi. The shore Diesel Generators (DGs) should have a valid third party safety and performance certificate prior to be utilized under this contract. Trial report of each generator (not older than 03 months) at the time of submission of bids is to be submitted along with technical bids

F. Operators for Hired Mobile Generators. Provisioning of requisite number of technically qualified operators and any other manpower required for safe operation of generators will be responsibility of the contractor. The Diesel Generators provisioned on hiring under the contract will be required to be operated 24 X 7 (round the clock on all days of week including Sundays and Holidays) during the entire duration of the contract. The operators for the mobile generators should be in possession of minimum standard qualification for operation of generators.

G. Timing for Operators. Operators for hired mobile generators are to be provisioned by the Contractor under the contract for 24 X 7 (round the clock on all days of week including Sundays and Holidays) operation of hired mobile generators provisioned under the contract.

H. Accommodation and Food for operators. During the entire period of the contract, it will be the sole responsibility of the contractor to ensure that all arrangements for food, accommodation, transportation or any other requirement of the operators or any other contract employee related to operation of hired mobile generators under the contract. Conveyance of operators or any other contract employee from place of stay to the work site of hired mobile generators and back will be sole responsibility of the Contractor. The contractor will be solely responsible for transportation of goods and any other material required for work site.

I. Uniform. As per safety and hygiene standards of Cochin Shipyard Ltd, the contractor is required to provide uniform, apron along with shoes to the operator. The contract employee uniforms are to be maintained in clean condition at all times. Personnel would not be permitted to work on work site for hiring of mobile generators without proper uniforms.

J. Ground Preparation. A Distribution panel along with 50 metres of 3 core cable is required to be provided by the contractor along with each generator. The cables are to be secured using cable rolls on the jetty when not in use. Solid ground earthing, lighting as required to be ensured by the contractor.

K. Log Book. The Contractor will ensure that his/ her contract employees maintain a proper log book for 24 X 7 (Round the clock) operation of the hired mobile generator sets provisioned under the contract. Authorized representative of both the parties shall sign the log book and the same will only be considered as final document for issue of work completion certificate and for the purpose of billing.

L. Maintenance. Timely periodic and breakdown maintenance of the hired mobile generators provisioned under the contract during working hours and off-working hours (including Sundays and Holidays) will be the sole responsibility of the contractor and his/ her contract employees or service reps. Performing daily checks including topping up of lubrication oil, coolant, greasing, checking of batteries etc. will be ensured by the contractor. No additional payment will be made by the Customer i.e. Cochin Shipyard Ltd for maintenance including services and spares for the hired mobile generators provisioned to Cochin Shipyard Ltd under the contract. Cost of any maintenance routine or breakdown maintenance in due time will be the sole responsibility of the contractor at no additional cost to the customer i.e Cochin Shipyard Ltd.

M. Availability. Mobile Generators along with all associated equipment and accessories are to be positioned only post signing of contract or receipt of a confirmed work order. All equipment is quoted strictly subject to

availability at the time of placing an official written order. Gensets are to be positioned within 10 days of intimation by the Yard.

- N. Fuel.** Fuel for generator to be provided by CSL. A proper log book for fuel usage and tank with locking facility to be maintained by contractor for fuel storage.
- O. Fire Safety.** The mobile generators provisioned under the contract are to be provided with basic firefighting equipment. Fire extinguishers should be provided in the mobile generators or on the panel and should conform to the required specifications. These will be fixed at accessible location on the acoustic enclosure of the mobile generator. Tool box containing all tools or any other item belonging to the contractor should be kept under proper locking arrangement.
- P. Statutory Approval.** All types of statutory approval required for supplying of hired mobile generator under the contract at Kolkata, are to be obtained by the contractor.
- Q. Downtime.** No downtime is permitted for provisioning of hired mobile generators along with operators under the contract. In case of any breakdown and mechanical failure of the mobile generators positioned at work site, an equivalent or higher capacity mobile generator shall be provided within seven (7) hours or demurrage charges shall be levied on the contractor @ Rs. 10,000.00 (Rupees Ten Thousand only) per DG set per day.
- R.** The bidder should have an authorized maintenance set up / service network in Kolkata or nearest to the Kolkata and proof of the same shall be submitted as part of the supportability of the hired Diesel Generators at Kochi during the period of contract.
- S. Lifting/ Transportation Arrangements.** The complete equipment should also be capable of being transported by road/ rail/ sea if necessary. Liability of lifting/ transportation of the Shore Diesel Generators (DGs) from the source agency to the site will be solely the contractor's liability.

2. ELIGIBILITY CRITERIA

- The firm should possess a track record of providing similar services (Providing DG on hiring basis) within the past three years.
- Firm should have recorded positive net worth during the last three financial years (FY 2024-25/2023-24/2022-23).
- The details of DGs available with bidder shall be submitted along with the offer.

<u>PRICE BID FORMAT</u>						
Tender No: <u>CSL/CKSRU/TEN/632/2025-26</u>						
Name of work: <u>Hiring of DG set with operator at CSL-Kolkata Ship Repair Unit, Kolkata</u>						
Sl. No.	Description	Qty	Unit	Unit rate (Rs)	GST (%)	HSN/SAC Code
1	Per month hiring charges of 500 KVA, 415V, 50Hz DG set including operator cost, consumables such require for maintenance and all other miscellaneous cost. (Lump sum amount) (As per the scope of work at Annexure 1)	1	Month			

Note: In case the power requirement is on a 24/7 basis, additional DGs shall be deployed as per the requirement to ensure uninterrupted power supply during the service period. Charges for the additional DG will be paid on a pro-rata basis of the monthly charges.

TERMS AND CONDITIONS

1. Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for
2. Offer shall be submitted in the prescribed form in the 'CKSRU Tender Box' located at CSL-Kolkata Ship Repair Unit, Gate No.9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata - 700024, and has to be addressed to The Deputy General Manager (CKSRU), Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Kolkata - 24.
3. In case of bid sent through e-mail (asif.ikbal@cochinshipyard.in, harikrishnan.n@cochinshipyard.in), then the documents should be password protected and the passwords should be passed on to the concerned officer while attending the bid opening or by e-mail or SMS immediately before the tender opening against the request from concerned officer.
4. **Validity:** The offer should be valid for a minimum period of four months from the tender closing date.
5. **Earnest Money Deposit (EMD):** Nil
6. **Cost of Tender Form:** Nil
7. **Mode of tender:** The tender for the work will be based on Two Bid system. The tender shall consist documents as indicated at Annexure-4.
8. Bidders can contact Officer-in-Charge of the work which is indicated in the tender notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.
9. Bidders to note that no advance payment will be made by CSL against work order/ supply order issued.
10. Corrections and additions if any in the bid must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
11. L1 will be arrived based on the lowest amount quoted excluding GST.
12. Normally CSL will award the contract to the Bidder whose bid has been substantially responsive to the bidding documents and who has offered lowest evaluated total amount. However, if in the opinion of CSL, the total price or certain item rates quoted by the lowest evaluated bidder are considered high, CSL may invite such bidder for price negotiation. Lowest quoted bidder shall attend such negotiation meetings and if requested by CSL shall provide the analysis of rates/break – up of amount quoted by him for any or all items of Schedule of Rates/ prices to demonstrate the reasonability. As a result of negotiation, bidder may offer rebate on his earlier quoted price.
13. No enhancement of rate for whatever cause will be allowed once the offer is accepted and an order is placed.
14. GST/Duties, if any, payable extra is to be indicated in the techno-commercial part for two bids.
15. **Payment terms:**
 - a) Payment will be released on monthly basis upon submission of invoice, operator attendance sheet, log book for DG & fuel supply.
 - b) Supplier shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the supplier in the format at Enclosure-1.
 - c) CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
 - d) The invoice to be raised on Officer in-charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Dry Dock Office Building, Netaji Subhas Dock, Gate No.9, Circular Garden Reach Road, Kolkata – 700024.
 - e) GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.

- f) Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay in submission of bills will lead to delay in processing of payment.
- 16. MSEs, Startups and Make in India a) Local Suppliers (Make In India), MSME firms and Startups will be eligible for various Relaxations in pre-qualification criteria and other Benefits as per the orders promulgated by Government of India. Bidders are advised to refer the details of various benefits and relaxation in pre-qualification criteria as published at CSL website (www.cochinshipyard.com) under the Tenders tab for further reference.
- 17. The rate quoted shall remain firm throughout the period including extension if any.
- 18. The firm should not subcontract the work in part or full.
- 19. **Risk Purchase:** If the supplier fails to supply the items ordered within the delivery date or violate any of the terms and conditions of the purchase order, CSL/CKSRU shall have the following rights.
 - a) To terminate the contract with 15 days' notice forfeiting the security deposit.
 - b) To initiate alternate procurement action at the risk and cost of the supplier.
- 20. **Liquidated Damage:** In case any delay in completion period or in the Supply of ordered materials beyond the stipulated completion period / delivery period, the contractor has to pay Liquidated Damage (LD), a sum equivalent to ½% (half percentage) of the order value per week or part of the week subjected to maximum of 10 % of the order value.
- 21. **Force Majeure condition:** Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, CSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.
- 22. **Security Deposit:** 3% of bill amount shall be deducted from the invoice towards the Security Deposit & satisfactory performance during the contract. Same shall be reimbursed 1 month after expiry of contract period. No interest is applicable for the SD deducted.
- 23. Transportation and Transit insurance shall be in the scope of supplier and unit prices quoted are to be inclusive of the same.
- 24. Packing Material should be eco-friendly.
- 25. Supplier should follow the statutory requirements of products offered.
- 26. Products supplied shall be nontoxic and harmless to health. In the case of toxic materials Material Safety Datasheet may be furnished along with the material.
- 27. After submission of tender, no unsolicited correspondence will be entertained.
- 28. Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion. After submission of tender, no unsolicited correspondence will be entertained.

**COCHIN SHIPYARD LIMITED
CSL-KOLKATA SHIP REPAIR UNIT (CKSRU)
KOLKATA – 700 024**

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS

1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Documents for minimum eligibility criteria
- b. Drawings & Technical Literature, if any
- c. Copy of unpriced Price bid (Price bid without price & with percentage of taxes & duties and details like quoted /Nil/Included need to be mentioned for each line item.)
- d. Complete set of tender documents duly signed and sealed on all pages as a token of acceptance.

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Duly filled price bid as per the tender document.
- b. The quoted rate shall include rate for material, service engineer if required, transportation, loading etc. to deliver the items to the location as mentioned in the tender document.
4. CKSRU/CSL reserves the right to alter, modify the scope of supply at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
5. The techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
6. The tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
7. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
8. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
9. Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses

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will lead to rejection of the bid. In case if there is any ambiguity in the price bid, unit rate quoted will be considered as base and L1 will be arrived accordingly.

10. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.

Electronic Payment Mandate Form

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- 1) Vendor Name
- 2) Vendor Address with Phone No
- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account
 - a. Name of the Bank

b. Name of the Branch

c. Branch Code:

d. NEFT Code of the Bank:

e. City Name:

f. Branch Location:

g. Branch Telephone No.:

h. Bank IFSC Code:

i. 9-Digit MICR Code

(where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

j. Type of the Account (S.B,Current or
Cash Credit) with code (010/011/013)

k. Account Number (as appearing on the
cheque book)

- 6) Email Address of Vendor:
- 7) Date of Effect of RTGS/NEFT in your Bank:

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)

Signature of Employee

Bank Certificate

We certify that_____ has an Account No._____ with us and we confirm
that the details given above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

VENDOR DETAILS

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Registered office Address of Company/Firm in Kolkata	
4	Telephone No./Fax No./Mobile No	
5	E-mail address	
6	Names of the contact person & designation	(i) (ii) (iii)
7	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
8	PAN Card Number	
	GST Registration Number (GST certificate to submitted along with the technical bid)	
	EPF registration no. (EPF registration certificate to be submitted along with the technical bid) Note: In case firm does not have EPF registration reasons thereof to be indicated	
	ESI Registration No. (ESI registration certificate to be submitted along with the technical bid). Note: In case firm does not have ESI registration reasons thereof to be indicated	
	Copy of License if applicable	
9	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'Govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet

Sign & seal of contractor: