



TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	सीएसएल/सीकेएसआरयू/टीईएन/709/2026-27 दिनांक 18 Aug 2026 CSL/CKSRU/TEN/709/2026-27 dated 18 Aug 2026
कार्य का नाम Name of Work	सीएसएल ट्रांजिट हाउस, कोलकाता में सुविधा प्रबंधन सेवा। (विस्तृत विनिर्देश अलग से संलग्न है)। Facility management service at CSL Transit House, Kolkata (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	दो बोली Two Bid
जमा करने के लिए बयाना राशि Earnest Money to deposit	रु. 10,000/- Rs. 10,000/-
निविदा प्रपत्र की लागत Cost of Tender Form	शून्य NIL
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 29 अगस्त 2026 को 16:00 बजे तक 29 Aug 2026 up to 16:00 hrs
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 29 अगस्त 2026 को 16:30 बजे तक 29 Aug 2026 at 16:30 hrs

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the envelope.

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड, कोलकाता - 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी।

Sealed tenders addressed to The Assistant General Manager (CKSRU) shall be dropped in the "CKSRU Tender box" located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time.

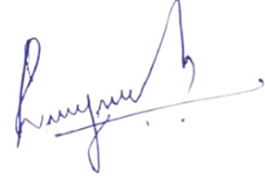
OR

Password protected tender file shall be emailed to soumita.ghosh@cochinshipyard.in by the due date and time.

उपरोक्त कार्य के लिए प्रभारी अधिकारी
Officer In-Charge for the above work

नाम/ Name : सौमिता घोष /Soumita Ghosh
पदनाम/ Designation: उप प्रबंधक /Deputy Manager
संपर्क सं. (मोब.)/Contact No (M) : 7994450596
ई-मेल/ E-mail: soumita.ghosh@cochinshipyard.in

कृते कोचीन शिपयार्ड लिमिटेड
For Cochin Shipyard Limited



ठेकेदार का हस्ताक्षर एवं मुहर
Signature and Seal of the Contractor(s)

प्रभारी सहायक महाप्रबंधक (सीकेएसआरयू)
Assistant General Manager (CKSRU)-i/c

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Annexure - 1

SCOPE OF WORK

1. Requirement

- a) Male Cook - 1 No.
- b) Male Helper cum Cleaner - 1 No.

2. Scope:

a) Male Cook – 01 Nos.:

- Service of Cook shall be provided on all days including holidays.
- Cook shall be supervisor and act as Care taker.
- The Care taker cum Cook will be responsible for preparing morning tea, breakfast, lunch, evening tea with snacks, dinner, purchasing necessary items such as vegetables, grocery, housekeeping items etc. for Transit House, upkeep of records and registers, receiving of guests and any other job assigned by the Officer-in-Charge. Also, he will be overall responsible for upkeep of the Transit House and timely food service.

b) Male Helper cum Cleaner – 01 No.:

- Housekeeping of Transit House to be undertaken on daily basis including holidays.
- The Helper cum Cleaner will be responsible for daily cleaning of the Transit House including sweeping, mopping, scrubbing, wiping windows, cleaning garbage, bath room and toilet cleaning, utensil cleaning, garbage disposal to specific place in complex, cleaning of tables, chairs, glasses, washing, drying and pressing of linen, pillow/bed covers and curtains, replacement of toiletries etc.
- Deep cleaning on every Saturday / on vacating of rooms by guests including disinfecting toilets, WCs, wash counters etc., cleaning of doors, mats, side skirting and floor marbles / tiles etc., side wall cleaning, cobwebs removing, cleaning of pantry areas, disinfecting kitchen area and kitchen utensils.

3. Any one of the above mentioned Cook / Helper cum Cleaner at least shall stay at Transit House during the night time.

4. Details of Transit House:

- a) Location: CSL Transit House

Flat B1 & B2, Port Hospital Park

Taratala, Kolkata

- b) The Transit House comprises of two flats at Port Hospital Park, Taratala, Kolkata. The two flats comprise of three bedrooms each, kitchen and other associated rooms. The vendor may pay a visit to the Transit House (if required) before submission of tender after contacting Officer-in-Charge as mentioned in the tender.

- a) **Period of contract:** The period of contract shall be initially for a period of 3 years. However, the contract shall be extended for another period of 1 year based on the satisfactory performance by the contractor. The terms and conditions will be same during the entire contract period including the extended period. CSL decision will be final in this regard. The rate for first 2 years and proposed % increase in the next 2 years shall be quoted by the contractor in the price bid format.

- b) The service offered by the firm will be evaluated during the initial 3 months of the contract period and if the services offered by the firm is found not satisfactory or not complying with the terms and conditions, then the contract will be terminated within 6 months of award of contract. In case the firm decides to terminate contract, two months notice shall be given to CSL by the contractor.
 - c) CSL has the authority to terminate the contract at any time if the performance of the firm is found not satisfactory or not complying with the terms and conditions, by giving 2 months' notice period. In that case the security amount will be forfeited.
5. The Transit House should be neat and clean at all times.
 6. The Firm can engage a reliever for the weekly off for the Cook and Housekeeping staff to ensure that the staff gets weekly off, so as to abide by the laws.
 7. In case any extra manpower (Male cook / Male Helper cum Cleaner) is required, same shall be provided by the contractor for same rate, terms and conditions based on the intimation from Officer-in-Charge. Payment for the extra personnel will be done on Pro-rata basis.
 8. Water, electricity, crockeries, cutleries, utensils, linens, kitchen ware, furniture and fixtures will be within the scope of Cochin Shipyard Ltd (CSL). The raw materials for cooking, cooking gas, cleaning materials etc. required for the day to day running of transit house shall be procured and utilized by the vendor as per the requirement and instruction of officer in charge. Such expenditure shall be reimbursed to the contractor on monthly basis as per actual upon submission of documentary evidence (Proper GST bill certified by officer in charge). Proper justification should be provided in case if any GST bills are not available for the expenditure incurred. Decision of CSL officer in charge will be final in this regard.
 9. In case Cook / Cleaner is on leave/absent alternate Cook / Cleaner to be provided immediately by Contractor. In case of non-deployment of cook or housekeeping staff, CSL reserves the right to deduct charges on pro-rata basis.
 10. The contractor shall be responsible for checking all legal and statutory requirements and payments to their staff. Also government issued ID to be provided by contractors for all manpower engaged. The service provider should ensure proper uniform for their personnel deployed at CSL Transit House and they must mandatorily be in uniform while serving the guests.
 11. Available space at CSL Transit House will be provided for the staffs deployed by the Contractor.
 12. Contractor should ensure that the persons engaged for Transit House are not minors and are medically fit for attending the duty. One medical fitness certificate in this respect to be submitted while joining. Contractor should ensure to send the same persons to the extent possible for smooth operation of Transit House. Contractor also should ensure proper behaviour of the persons engaged during the duty time. Proper training to be given to them by Contractor.
 13. The contractor shall be responsible for the payments to the manpower deployed and rate quoted shall include the salary, allowances and all other statutory payments of the manpower deployed for the work. Salary must be paid based on minimum wages for labour as per the order issued by Ministry of labour & employment, Government of India along with

price for tools, equipments, PPEs and materials. Any increase/decrease in the minimum wages/PF/ESI/Bonus (as specified by Central Govt. in category "Construction OR Maintenance") for the unskilled/skilled during the period of contract shall be payable by the contractor. The Cook cum caretaker is entitled to wages of skilled worker while Helper cum cleaner is entitled to wages of unskilled worker. The present basic minimum wage rate for skilled worker is 1008 (637+371) and for Unskilled worker is Rs. 827 (523+304) as per Govt. Notification dated 30/03/2026 effective from 01/04/2026. CSL will not have any liability on the salary / other statutory payments of manpower deployed by contractor.

14. The firm should immediately intimate CSL in writing if any of its personnel engaged for work has committed any breach of any of the employment agreement or has committed any other offence or has been arrested by the police or removed from the employment of the firm. CSL shall have the right to call upon the firm to replace any personnel of whose performance or behaviour is not satisfactory and the firm shall replace such personnel immediately.

A. ELIGIBILITY CRITERIA:

Sl.No.	Particulars	Eligibility Criteria	Proof/Documents Required
1	Experience in relevant field	The firm should be in the business of providing facility management service in guest house / transit house of any PSU / Govt organizations for a minimum period of 05 years as on date of publishing this tender.	Work order and Work completion certificates satisfying the eligibility criteria
2	Registered office in Kolkata	Firm should have dedicated registered/regional/local functional office in Kolkata and address proof of office should be submitted along with technical bid.	Address proof of the office to be submitted.
3	Financial capability	The firm should have a minimum annual turnover of Rs. 9 lakhs during the last three financial years (FY – 2023-24/2024-25/2025-26).	Profit and loss account statement for the respective financial year
4	Undertaking	The firm should submit an undertaking that they shall not subcontract the work or part of work to any other agency if awarded the contract	Undertaking as per annexure 5 to be submitted

PRICE BID					
Name of work: Facility management service at CSL Transit House, Kolkata				Annexure 2	
Tender No.: CSL/CKSRU/TEN/709/2026-27					
Sl. No	Description	Rate/Day	Total Amount Monthly	% increase for 3rd & 4th years on the rate for 1st 2 years (INR)	HSN/SAC Code
		(Rs.)	(26 Days) (Rs)		
A	Service required for Helper cum cleaner (Unskilled)				
1	Basic				
2	VDA				
3	PF @ 13.00%				
4	ESI @ 3.25%				
5	Bonus@ 8.33%				
6	Sub-Total for Helper cum cleaner (1+2+3+4+5)				
B	Service required for Cook cum caretaker (Skilled)				
7	Basic				
8	VDA				
9	PF @ 13.00%				
10	ESI @ 3.25%				
11	Bonus@ 8.33%				
13	Sub-Total for Cook cum caretaker (7+8+9+10+11)				
14	Grand Total (6+13)				
15	Service Charges				
16	Other charge (Mention the details of the charge if any)				
17	Total (14+15+16) (Excluding GST)				
18	GST @ 18%				
19	Total (17+18) (Including GST)				

NOTE-

1. L1 will be arrived based on the lowest grand total for the rate quoted per month for A & B together inclusive of service charges and other charges mentioned in SI No 15 and 16 above excluding GST for the first 2 years and % increase quoted for next 2 years. The total quote should be such that it accounts for minimum wages for labour as per the order issued by Ministry of labour & employment, Government of India along with price for tools, tackles, PPEs and materials. Any increase/decrease in the minimum wages/PF/ESI/Bonus (as specified by Central Govt. in category "Construction OR Maintenance") for the semiskilled/skilled during the period of contract shall be payable by the contractor. The present basic minimum wage rate for unskilled worker is 827(523+304) and for Skilled worker is Rs. 1008 (637+371) as per Govt. Notification dated 30/03/2026 (Copy attached) effective from 01/04/2026. CSL has the rights to get the necessary details / breakup from vendor during techno-commercial evaluation / price bid verification and disqualify if found to underquote without taking the above factors into consideration.

2. Also, in the case of error in multiplication/addition in the amount calculated, the unit rate quoted will be considered as correct and the amount will be calculated accordingly.

3. Quoting for all line items is mandatory. Partially quoting for few line items shall result in rejection of the bid.

4. Rate for additional manpower will be considered from the subtotal at SI No 6 and SI no 13

Date:

Signature of authorized personnel:

Name of firm or authorized signatory:

Designation:

Contact No:

TERMS AND CONDITIONS

1. Offer shall be submitted in the prescribed form in the 'CKSRU Tender Box' located at **CSL-Kolkata Ship Repair Unit (CKSRU), Gate No.9, Netaji Subhas Dock (NSD), Circular Garden Reach Road, Kolkata-24**, and has to be addressed to **The Assistant General Manager (CKSRU), Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Kolkata - 24**.
2. In case of bid sent through e-mail, then the documents should be password protected and the passwords should be passed on to the concerned officer while attending the bid opening or by e-mail or SMS immediately before the tender opening against the request from concerned officer.
3. **Validity**: The offer should be valid for a minimum period of four months of date of submission of offer.
4. **EMD (Earnest Money Deposit): Rs.10,000/- (Rupees Ten Thousand Only)**. EMD for a valid bid has to be submitted by the bidder in the form of demand draft / FDR / Bank Guarantee (Encl 2) drawn in favour of Cochin Shipyard Limited from scheduled bank except Co-operative bank in case of indigenous bidders and from international bank as per the CSL approved list in case of foreign bidder. Cheques are not acceptable. Bids submitted without EMD will be rejected. No interest shall be paid for the EMD, Security Deposit or Performance guarantee.
5. **Cost of Tender Form: Nil**
6. **Security Deposit / Performance Guarantee**: A recovery of 10% will be made from the monthly bills towards Security Deposit to maximum of Rs. 50,000/- (Rupees Fifty Thousand only) and will be returned only one (1) month after expiry of the contract.
7. **Payment terms**:
 - a. Payment shall be made in every month against invoice in triplicate supported by attendance logbook duly certified by the Officer-in-Charge of CSL and ESI/EPF remittance details.
 - b. Contractor shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the Contractor. CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
 - c. The invoice to be raised on Officer in-charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit, Dry Dock Office Building, Netaji Subhas Dock, Gate No.9, Circular Garden Reach Road, Kolkata – 700024.
 - d. **GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.**
 - e. Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay of accepted bills will lead to delay in processing of payment.
8. The bidders are expected to familiarize himself, labour situation, wages and benefits applicable to labours, working hours, prior to quoting the rates. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
9. Bidders to note that no advance payment will be made by CSL against work order/ supply order issued.

10. Corrections and additions if any in the price bid must be attested / duly signed by the bidder. In the case of error in multiplication / addition in amount calculated, the rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
11. GST / Duties, if any, payable extra is to be indicated in the price bid.
12. The Contractor shall also submit the Electronic Payment Mandate Form, as per Enclosure1 in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.
13. MSEs, Startups, Local Suppliers (Make In India), MSME firms and Startups will be eligible for various Relaxations in pre-qualification criteria and other Benefits as per the orders promulgated by Government of India. Bidders are advised to refer the details of various Benefits and Relaxation in pre-qualification criteria as published at CSL website (www.cochinshipyard.com) under the Tenders tab for further reference.
14. CSL reserves the right to terminate the contract at short notice in case the firms performance is found not satisfactory with regard to progress of work, quality, time factor, labour disputes with their workers, poor safety records and other violation of any contract conditions. No claim whatsoever will be entertained by CSL.
15. The Contractor shall be solely responsible for the consequences arising out of any loss, damage or accident caused by the Contractor or the employee engaged by the Contractor while on duty. Any labour issues with personnel deployed have to be settled by the Contractor himself. CSL will not have any responsibilities for any issues between Contractor and their staff deployed at CSL Transit House.
16. The Contractor shall be solely responsible for the payment of wages, salaries and other legal dues of its personnel who are employed / deployed by it from time to time. The firm shall promptly pay all due salaries and wages to its personnel providing service. CSL reserves the right to ask the firm to submit satisfactory evidence of payment due, salaries etc. In any event, CSL shall not be liable for any payments, dues, wages and salaries of the personnel employed by the Contractor.
17. The contractor shall be responsible for the payments to the manpower deployed and rate quoted shall include the salary, allowances and all other statutory payments of the manpower deployed for the work. Salary must be paid based on minimum wages for labour as per the order issued by Ministry of labour & employment, Government of India along with price for tools, equipments, PPEs and materials. Any increase/decrease in the minimum wages/PF/ESI/Bonus (as specified by Central Govt. in category "Construction OR Maintenance") for the unskilled/skilled during the period of contract shall be payable by the contractor. **The Cook cum caretaker is entitled to wages of skilled worker while Helper cum cleaner is entitled to wages of unskilled worker. The present basic minimum wage rate for skilled worker is 1008 (637+371) and for Unskilled worker is Rs. 827 (523+304) as per Govt. Notification dated 30/03/2026 effective from 01/04/2026.** CSL will not have any liability on the salary / other statutory payments of manpower deployed by contractor.
18. The Contractor shall be responsible for verifying the identity, antecedents and integrity of the personnel's engaged by them. The firm shall submit to CSL the list of its personnel to perform the service, along with their government ID such as Aadhaar, Voters ID etc., residential address and a recent passport size photograph of each personnel engaged by the firm, if so required by CSL. The firm should submit police clearance certificate of housekeeping staff and cooks if required.

19. The firm should not subcontract the work in part or full.
20. Any loss / damage sustained by CSL on account of any negligent act of the Contractor or the employee engaged by the Contractor will be fully recovered from the Contractor.
21. The Contractor or the employee engaged by the Contractor are strictly banned from use of any kind of Narcotics drugs / Alcohol / smoking etc in the Transit House premises and any illegal activity by the work men should be reported to the Officer-in-charge without delay and the Contractor shall remove such persons from Yard premises.
22. The rate quoted shall remain firm throughout the period including extension if any.
23. The Contractor should comply with statutory requirements, EPF/ESI and other labour laws/regulations in force and as amended from time to time by Govt. The Contractor must abide by minimum wages act as governed by Govt. rules in force and as amended in future. The Contractor should furnish their Registration code, ESI/PF/PAN/GST numbers issued by competent authorities if any. The supporting documents for the same may have to be submitted to CSL in the event of requirement. CSL reserves the right for the deduction of ESI/PF from the bill or invoice, if required.
24. Necessary Insurance Coverage for the Contractor's materials / equipment / vehicle including Third Party liability and for the workmen (covering Workmen's Compensation Act) engaged by the Contractor are to be taken at his cost. If any accident/injury occurs to any other persons/public due to proven negligence/non-adherence to relevant safety and other precautions on the part of Contractor/its employees, the Contractor shall remain liable to pay necessary compensation and other expense, as decided by appropriate authorities.
25. During the evaluation of tender CSL Officer-in-Charge may at his discretion ask the bidders for clarification in writing. Response for clarification shall be given in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification on the initiative of the bidder will be entertained
26. It is clarified that the Contractor cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Ltd. has a Grievance Redressal Cell and all disputes shall be attended by CSL Grievance Redressal Cell. All questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Ltd Grievance Redressal Committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.
27. In case any disputes or differences arising under, out of, or in connection with the contract shall be subject to the exclusive jurisdiction of courts at Ernakulam, Kerala, India.
28. The acceptance of a tender will rest with AGM (CKSRU)-i/c who does not bind himself to accept the lowest tender and reserves the right to himself the authority to reject any or all of the tenders received without assigning any reason.

**COCHIN SHIPYARD LIMITED
CSL-KOLKATA SHIP REPAIR UNIT (CKSRU)
KOLKATA – 700 024**

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS

1. MODE OF SUBMISSION OF TENDERS

Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Details as per the minimum eligibility criteria.
- b. Other conditions, if any
- c. Deviation list, if any
- d. Copy of unpriced Price bid (Price bid without price & with percentage of taxes & duties and details like quoted /Nil/Included need to be mentioned for each line item.)
- e. Complete set of tender documents duly signed and sealed on all pages as a token of acceptance of tender terms and conditions.

3. PRICE PART SHOULD CONTAIN FOLLOWING DETAILS

- a. Duly filled price bid as per the tender document.
 - b. The quoted rate shall include rate for material, service engineer if required, transportation, loading etc. to deliver the items to the location as mentioned in the tender document.
4. CKSRU/CSL reserves the right to alter, modify the scope of supply at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
5. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
6. Supplier should depute only persons who are entitled for exemption from income tax in India. In case the supplier does not depute such persons, the tax liability will be in the supplier's account.
7. The Tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
8. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
9. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.

10. Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid. In case if there is any corrections/ multiplication or calculation error / ambiguity in the price bid, unit rate quoted will be considered as base and calculation will be done accordingly.
11. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected. In case if there is any ambiguity, unit rate will be taken as base and calculation will be done accordingly.

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- [illegible]

[illegible][illegible][illegible]

i. 9-Digit MICR Code

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[illegible]

- (.....)
Signature of Employee

Bank Certificate

We certify that_____ has an Account No._____ with us and we confirm that the details given above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

VENDOR DETAILS

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm in Kolkata: Local office address at Kolkata (if held):	
3	Telephone No./Fax No./Mobile No	
4	E-mail address	
5	Names of the contact person & designation	
6	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	PAN Card Number (Self attested copy of PAN card has to be submitted)	
	GST Registration Number (Self attested copy has to be submitted)	
	EPF Registration No. (Self-attested copy to be submitted). Note: In case firm does not have EPF registration reasons thereof to be indicated in remarks column.	
	ESI Registration No. (Self-attested copy to be submitted). Note: In case firm does not have ESI registration reasons thereof to be indicated in remarks column.	
8	Whether the firm has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet

Certified that the above information is true to the best of our belief and information.

Place: _____ Signature of Contractor/authorised signature

Date: _____ of firm or agency:

_____ Name of contractor or authorised signatory of firm/agency:

_____ Designation:

_____ Address:

_____ Contact No:

Annexure 5

UNDERTAKING

I, Shri in my capacity as Managing Partner/Chairman & Managing Director/Proprietor of M/s do hereby give an undertaking that we shall not subcontract the work or part of work to any other agency if awarded the contract by CSL/CKSRU.

Signature of authorised personnel:

Name of firm or authorised signatory:

Designation:

Address:

Contact No: