

**निविदा सूचना / TENDER NOTICE**

सीएसएल - ए एन पोत मरम्मत यूनिट (सीएनएसआरयू) - मेसर्स कोचीन शिपयार्ड लिमिटेड, कोच्ची की एक इकाई - की ओर से निम्न सूचित कार्य / आपूर्ति के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-AN Ship Repair Unit (CANSRU) - a unit of M/s Cochin Shipyard Ltd, Kochi from experienced vendor / agency for the under mentioned scope of works, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	सीएसएल/नया प्रोजेक्ट/सामान्य/प्रस्ताव और अनुमोदन/कैनसरु/कल्याण/डीडब्ल्यू/2026/21, दिनांक 03.02.2026 CSL/NEW PROJ/GEN/PROP&APPR/ CANSRU/ WELFARE/ DW/2026/21, Dated: 10.02.2026
कार्य का नाम Name of Work	कैनसरू श्री विजय पुरम को पैकड मिनरल ड्रिंकिंग वाटर (20 लीटर जार) की आपूर्ति (विस्तृत विनिर्देश अलग से संलग्न है।) Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	एकल बोली Single Bid
अग्रिम राशि जमा की जाएगी Earnest Money to be deposit	शून्य NIL
निविदा प्रपत्र की लागत Cost of Tender Form	शून्य NIL
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 23.03.2026 को 15:00 बजे तक । 23.03.2026 up to 15:00 hrs.
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 23.03.2026 को 15:00 बजे तक । 23.03.2026 up to 15:00 hrs.
अनुबंध की अवधि Period of contract	1 वर्ष (कार्य आदेश की स्वीकृति की तारीख से) । 1 year (from the date of acceptance of work order).

**लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।**

**Tender reference should be clearly indicated on top of the respective sealed envelopes.**



पंजीकृत कार्यालय : प्रशासनिक भवन, पी.ओ.बैग सं 1653, पेरुमानूर पी. ओ., कोच्ची - 682 015  
Registered Office : Administrative Building, P.O. Bag No. 1653, Perumanoor P.O., Kochi - 682 015  
फोन / Phone : +91(484) 2361181 / 2501200 फाक्स / Fax : +91 (484) 2370897 / 2383902  
वेबसाइट / Website : www.cochinshipyard.com, सीआईएन / CIN: L63032KL1972GOI002414



Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

सहायक महाप्रबंधक को संबोधित मुहरबंद निविदाएं कोचीन शिपयार्ड लिमिटेड, सीएसएल- अ एन पोत मरम्मत यूनिट (सीएनएसआरयू), मरीन डॉकयार्ड, मरीन जेट्टी पोस्ट ऑफिस, श्री विजय पुरम, अण्डमान तथा निकोबार द्वीपसमूह - 744101 अधोहस्ताक्षरी के पास नियत तारीख और समय तक पहुंच जाएगा।

Sealed tenders to be addressed to **The Asst. General Manager, Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Marine Jetty Post Office, Sri Vijaya Puram, Andaman and Nicobar Islands - 744101** and shall be reached to the undersigned by the due date and time.

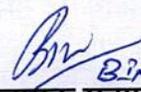
पासवर्ड संरक्षित मोड में निविदाएं [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in) पर ईमेल भी की जा सकती हैं।

Tenders in password protected mode can also be emailed to [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in)

उपरोक्त कार्य के लिए प्रभारी अधिकारी { नाम/Name: सरुन बाबू ई बी / Sarun Babu E B  
Officer in - Charge for the above work { पदनाम/Designation: उप प्रबंधक (यांत्रिक)/ Dy. Manager (Mechanical)  
संपर्क सं. (मोब.)/Contact No (M) :8592048487  
ई-मेल/E-mail: [sarunbabu.eb@cochinshipyard.in](mailto:sarunbabu.eb@cochinshipyard.in)

कृते कोचीन शिपयार्ड लिमिटेड  
For Cochin Shipyard Limited

ठेकेदार का हस्ताक्षर एवं मुहर  
Signature and Seal of the Contractor(s)

  
BINU K. KURAKOS  
सहायक महाप्रबंधक  
Assistant General Manager  
CANSRU





**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

**Annexure-01**

**Name of Work: SUPPLY OF PACKAGED MINERAL DRINKING WATER (20 LTR. JARS) TO CANSRU, SRI VIJAYA PURAM.**

**SCOPE OF WORK, TERMS & CONDITIONS**

**I. Scope of Work:**

- Scope of work includes supply of packaged mineral drinking water in 20 Ltr jars to CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Sri Vijaya Puram, A&N. The requirement will be on as and when required basis.
- The drinking water is basically required to cater the daily needs of drinking water at CANSRU.
- The water should be properly delivered in good condition and CANSRU security entry and exit procedures to be followed.
- Water should be clear, potable, totally hygienic, odorless, requisite municipal/statutory standards for drinking.
- The frequency of supply of water at the location should be met with daily requirements projected by the OIC CANSRU, which may increase or decrease as per requirement.
- The contractor shall ensure to maintain the quality, purity and the taste of product same throughout the year.
- The quality of jars used for packaging of drinking water should be as per approved BIS Standard norms and should be clean and presentable.
- If the supplier fails to supply the water in the stipulated time or if the quality of the water is not as per the approved / required norms, CANSRU shall be free to make necessary arrangements to the procurement of water from other sources at contractor's risk. The same shall be recovered from their payment.
- Contractor shall, on award of work, furnish the list containing names & address of his staff along with their Police Verification reports who will be deputed to maintain the supply.
- The supplied packaged drinking water jars should be free from manufacturing defects and supplier should offer free replacement for such manufacturing defects.
- The Firm should have a dedicated functional office at Andaman & Nicobar Islands and address proof of office should be submitted along with the bid.

**Delivery and Logistics**

- Water should be properly delivered in good condition in different offices of CANSRU inside marine dockyard , Sri Vijaya Puram, A&N and the security entry and exit procedures to be followed.
- Packaged drinking water is required to be delivered before 5.00 PM on daily basis as per the requirement & as advised by OIC.
- The Contractor should provide cell phone numbers of himself & his drivers, supervisors to OIC, CANSRU. Water is generally ordered from 8 AM to 5 PM and contact phone numbers should be always switched on & connectable.
- Contractor shall, on award of work, furnish the list containing names & address of his staff along with their Police Verification reports who will be deputed to maintain the supply.



**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

**Quantity and Frequency**

- The frequency of supply of water at the location should be met with daily requirements projected by the OIC CANSRU, which may increase or decrease as per requirement.
- Average daily consumption of packaged mineral drinking water of 20 ltr. jars will be approximately 13 jars together for all locations on all working days from Monday to Saturday or as advised by OIC whichever is less.
- However, approximate daily requirement as mentioned above is purely on estimated basis which may vary depending on actual requirements.

**Quality Standards**

- Water should be clear, potable, totally hygienic, odorless, requisite municipal/statutory standards for drinking water.
- The contractor shall ensure to maintain the quality, purity and the taste of product same throughout the year.
- CANSRU shall be free to test the sample of drinking water supplied by you from any independent source for which all required cooperation /documentation shall be submitted by you.
- The quality of jars used for packaging of drinking water should be as per approved BIS Standard norms and should be clean and presentable.
- The supplied packaged drinking water jars should be free from manufacturing defects and supplier should offer free replacement for such manufacturing defects.
- Every packaged drinking water jars should have S.No., Date and Year of Packaging / Manufacturing displayed properly / prominently on it.

**Penalties for Non-Compliance**

- If the supplier fails to supply the water in the stipulated time or if the quality of the water is not as per the approved / required norms, CANSRU shall be free to make necessary arrangements to the procurement of water from other sources at contractor's risk. The same shall be recovered from their payment.

**II. Contract Period:**

The period of contract shall be initially for One year and the same is extendable up to one more year based on the performance of service provider and on sole discretion of CSL.

**III. Terms & Conditions:**

1. The bidders are required to carefully go through the requirements and deviations, if any shall be specifically brought out in the offer.
2. Bidders should have the following Licenses.
  - a) Trade License from Concerned Authorities.
  - b) License from FSSAI.
  - c) GST Registration and Income Tax/PAN Number.





**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

**Annexure-02**

**GENERAL CONDITIONS**

1. Offer shall be submitted in the prescribed form to **M/s Cochin Shipyard Ltd, CSL-AN Ship Repair Unit, Marine Dockyard, Sri Vijaya Puram, PIN – 744101** and has to be addressed to **The Deputy General Manager (CANSRU)**.
2. The bidders are expected to know the nature of contract at CSL/CANSRU. Bidders can contact Officer-in-charge of the contract which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be accepted.
3. The bidders are expected to familiarize themselves. The submission of a bid by bidder implies that he has made himself aware of all the above situations and conditions. Any subsequent claim on this account will not be entertained.
4. All applicable taxes, duties, insurance etc. should be included in the rate quoted, unless specified otherwise. CSL/CANSRU reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
5. Bidder shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.
6. Bidders to note that no advance payment will be made by CSL/CANSRU against work order/ supply order issued.
7. Tender documents issued are not transferable. Tender documents issued/downloaded shall be submitted wholly without altering any part.
8. Bidders are instructed to carefully go through the tender documents and shall agree to CSL/CANSRU terms and conditions, specifications, scope etc and quote their offer accordingly.
9. **All the pages of tender documents shall be signed and duly sealed by the bidder as a token of the acceptance of conditions stated therein.**
10. Late bid will be rejected and CSL/CANSRU will not be responsible for any postal delay /non receipt of bid on any account of loss in transit.
11. Tender opening shall be carried out at the designated date, time and location as specified in the Notice Inviting Tender, in the case of single bid system. It may please be noted that, if any of the dates indicated in the tender notice are declared a public holiday, the dates shall be extended to the next working day.
12. Any attempt on the part of the bidders or their agents to influence the officers, supervisors, employees of CSL/CANSRU in their favour by means of canvassing or any other means will entail disqualification / rejection of the bidder & bid.
13. Bringing in new conditions after the tender opening will not be allowed. Under no circumstances will an enhancement of quoted rate be allowed, once the offer is accepted and an order is placed. Withdrawal of the quotation after it is accepted or failure in execution within the stipulated period will entail cancellation of the order.



Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

14. Bidders shall quote total amount in figures and in words. Corrections and additions if any must be attested/ duly signed by the bidder. In the case of error in multiplication/addition in amount calculated, the rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete/ambiguous offers are likely to be rejected.
15. Quoted rates must include all applicable charges; no additional payments will be made by CSL under any circumstances.
16. The quantities indicated in the price bid are tentative only. The firm shall not make a claim for any increase or decrease in these quantities.
17. GST /Duties if any payable extra are to be indicated in the price part for single bid.
18. The Contractor shall also submit the Electronic Payment Mandate Form, as per Annexure-IV, in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.
19. Acceptance of a bid will rest with the Competent Authority of CSL/CANSRU, who does not bound himself to accept the lowest tender and reserves the right to reject any or all the tenders received, without assigning any reason for the same.
20. The quotation is liable to be rejected due to any one of the following reasons:
  - If it is received after the expiry of the due date and time.
  - If it is not received in sealed condition.
  - If the bid is conditional.
  - If it is not in conformity with the instructions mentioned herein.
  - If it is not properly signed by the Bidder as required.
  - If it is incomplete including non-furnishing of the requisite documents.
21. Tenderers should quote prices in Indian Rupees (INR).
22. Bids shall be submitted in sealed covers and Tender reference should be clearly indicated on the top of the respective covers.
23. **Jurisdiction:** All questions, disputes or difference arising under, out of, or in connection with contracts shall be subject to the exclusive jurisdiction of the Courts at Cochin, Kerala, India.
  - It is clarified that the contractor cannot go for arbitration for any disputes arising out of the agreement related to this contract work/supply. Cochin Shipyard Ltd. has a grievance redressal cell and all questions, disputes or differences arising under, out of, or in connection with the contract after hearing by Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi, Kerala.
  - In case any disputes or differences arising under, out of, or in connection with the contract shall be subject to the exclusive jurisdiction of courts at Ernakulam, Kerala, India.





Cochin Shipyard Ltd-AN Ship Repair Unit

Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

## 1. **SECRECY & RESTRICTION ON INFORMATION TO MEDIA.**

- a. CSL-AN Ship Repair Unit is coming under restricted entry zone and photography/videography or publishing of any document or pictures from the premises, is strictly prohibited.
- b. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of CSL/CANSRU.
- c. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of CSL/CANSRU.

## 2. **CANCELLATION OF ORDER AND RISK CONTRACTING**

- a. In the event the Agency fails to execute the contract promptly and satisfactorily as per the terms of the order and if the contract is delayed beyond thirty (30) days from the agreed schedule, CSL/CANSRU, without prejudice, reserves the right to cancel the order and get the contract done at agencies cost and the expenditure so incurred including any damage or loss will be recovered from the agency.

## 3. **SUB-CONTRACTING AND ASSIGNMENT**

- a. Agency shall not assign or transfer the Purchase Order/ Work Order or any share or interest therein in any manner or degree to any third party without the prior written consent of CSL/CANSRU.
- b. Agency shall not contract with any subcontractor and/or vendor without the prior written consent of CSL/CANSRU. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.

## 4. **TERMINATION & LIMITATION OF LIABILITY**

- 1.1. This contract may be terminated upon the occurrence of any of the following events
  - 1.1.1. By agreement in writing of the parties hereto;
  - 1.1.2. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within thirty (30) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;
  - 1.1.3. By the other party, upon either party;
    - (i) Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
    - (ii) Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
    - (iii) Ceasing to do business for any reason.
  - 1.1.4. For fraud and corruption or other unacceptable practices.
  - 1.1.5. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- 1.2. CSL/CANSRU may by notice in writing to supplier terminate the order after issuing due notice i.e., 15 days' notice period. CSL/CANSRU shall be entitled to compensation for the loss limited to the order value.
- 1.3. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by CSL/CANSRU for work done as per the payment milestones and limited to work order value.



Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

5. VALIDITY & WORK SCHEDULE

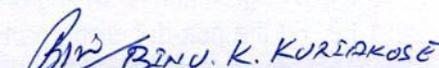
- The offer shall be valid for a period of 06 Months.

6. PAYMENT

- 100% Payment shall be made on monthly basis against submission of bill in triplicate raised by the service provider on actuals.
- No advance payment would be made.
- Rates shall be inclusive of all taxes, duties and service charges.
- Contractor shall indicate details like PAN, GST details etc. required for processing payment.
- Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished during invoice generation.
- GST No. of CSL-AN Ship Repair Unit to be used in monthly bill is {35AAACC6905B1Z7}.
- The invoice is to be raised on Officer in-charge, Cochin Shipyard Ltd, CSL-AN Ship Repair Unit (CANSRU), Marine Dockyard, Marine Jetty Post Office, Sri Vijaya Puram, Andaman & Nicobar Islands, Pin: 744101'.
- Payment will be released tentatively within 30 days from the date of receipt of invoice and duly certified by the authorized CSL representative at Sri Vijaya Puram. Delay of accepted bills will lead to delay in processing payment.



For Cochin Shipyard Limited

  
Assistant General Manager (CANSRU)



Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

Annexure-03

**PRICE BID**

Sl. No.	DESCRIPTION OF WORK	Unit	Quantity (For One year) (A)	RATE PER UNIT (B)	TOTAL AMOUNT (INR) (C=A*B)
1	Supply of <b>(20LTR)</b> Drinking water Bottles as per the scope of work, on annual rate contract basis.	Nos	4320		
2				IGST/GST @.....	
3				<b>Grand Total Amount</b>	
4	Grand Total in words:				
	<p><b>Note:</b></p> <p>i) The rates quoted should be all inclusive and shall include the service charges and other incidental expenditure, if applicable.</p> <p>ii) Only GST as applicable, will be considered extra.</p> <p>iii) The above rate is for one year basis on ARC (Annual Rate Contract).</p> <p>iv) The quantity indicated above is approximate, based on the actual requirement during past and the contractor does not have any claim on the quantity.</p> <p>v) The quantity may decrease or increase as per CANSRU requirement/ need.</p>				

Signature:

Address of the contractor:

Date:

Seal:



Cochin Shipyard Ltd-AN Ship Repair Unit  
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Annexure – 04

**VENDOR/SUPPLIER DETAILS (to be submitted along with BID)**

1	Name of the VENDOR/SUPPLIER	
2	Registered office Address of Company/Firm in Andaman: Local office address at Andaman (if held)	
3	Telephone No./Fax No./Mobile No	
4	E-mail address	
5	Names of the contact person & designation	(i)  (ii)  (iii)
6	Bank Details (Name of Bank & Account Number)	
7	PAN Card Number (Self-attested copy of PAN card has to be submitted)	
	GST Registration Number (Self-attested copy has to be submitted)	





**Cochin Shipyard Ltd-AN Ship Repair Unit**  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

8	<p>Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.</p>	<p>Yes/No <i>(Please tick as applicable)</i> <i>If yes, please furnish details on a separate sheet</i></p>
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- Certified that the above information is true to the best of our belief and information.

Place :  
agency:

Signature & seal of Contractor/authorized firm or

Date :

Name of contractor/authorized firm/agency:

Designation:

Address:

Contact No:



Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

Annexure – 05

**ELECTRONIC PAYMENT MANDATE FORM**

(Mandate for receiving payments through RTGS/NEFT Cochin Shipyard Ltd)

- 1) Vendor Name
- 2) Vendor Address with Phone No
- 3) Vendor Code
- 4) Permanent Account Number (PAN)
- 5) Particulars of Bank Account
  - a. Name of the Bank

b. Name of the Branch

c. Branch Code:

d. NEFT Code of the Bank:

e. City Name:

f. Branch Location:

g. Branch Telephone No.:

h. Bank IFSC Code:

i. 9-Digit MICR Code

**(Where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)**

j. Type of the Account (S.B, Current or Cash Credit) with code (010/011/013)

k. Account Number (as appearing on the cheque book)

- 6) Email Address of Vendor:
- 7) Date of Effect of RTGS/NEFT in your Bank:

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)  
Signature of Employee





Cochin Shipyard Ltd-AN Ship Repair Unit  
Supply of Packaged Mineral Drinking Water (20 Ltr. Jars) to CANSRU, Sri Vijaya Puram

Annexure – 06

**ACCEPTANCE OF THE TERMS & CONDITIONS BY THE TENDERER**

(To be given in the Letter Head of supplier/vendor)

1. I/We have understood clearly the Specifications, scope of materials, scope of work, General, Specific and Commercial Terms and Conditions of the Tender. I shall scrupulously abide by the same.
2. I/We certify that to the best of my /our knowledge the particulars furnished above are true.

(Signature with company seal)

For and on behalf of the company  
Name & Designation of Signatory.

