

Tender No: HCSL/OPS/YS/TEN/073/2022-23, Dt.- 01.10.2022.

NOTICE INVITING TENDER

Sealed competitive tenders are invited on behalf of Hooghly Cochin Shipyard Limited (HCSL) from experienced vendors for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer Scope of Work, General Terms and Conditions and Special Terms attached.

Tender No. & date	HCSL/OPS/YS/TEN/073/2022-23, Dt.- 01.10.2022.
Scope of work	Supply of 3 Nos of Submersible Pumps with Accessories for Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah (Detailed specification is enclosed separately)
Type of Tender	Two Bid
Cost of tender form	Rs 500/-(Including GST)
Earnest Money Deposit (EMD)	Rs 29,250/-
Last date & time of receipt of tender	22 October 2022 , at 1500 Hrs.
Date & time of opening of technical bid	22 October 2022 , at 1530 Hrs.
Tenure of contract	Within 45 Days (from the date of acceptance of Purchase Order).
Officer - in - Charge	<p>Name: Amar Nath Sigh</p> <p>Designation: Project Officer (Mechanical)</p> <p>Email: amar.nsingh@hooghlycsl.com</p> <p>Phone No: +91 9681581240</p> <p>Name: Johnson Grandage</p> <p>Designation: Deputy Manager (Mechanical)</p> <p>Email: johnson.g@hooghlycsl.com</p> <p>Phone No: +91 9562266770</p>

Tender reference should be clearly indicated on top of the respective envelopes.

Sealed tenders in Two cover system (Prequalification cum Technical and Price Bid) addressed to The DGM (P&O) shall be dropped in the HCSL tender box or courier to **Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109** before the due date and time.

1. Minimum qualification criteria for participating in the tender will be as follows:

- i. Successful experience as material supplier in the successful completion of at least **one (1) similar material supply** of nature and complexity comparable to the proposed material within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs.13 lakhs**. (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Or


Successful experience as material supplier in the successful completion of at least **two (2) similar material supply** of nature and complexity comparable to the proposed material supply within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs.8.12 lakhs**. (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Or

Successful experience as material supplier in the successful completion of at least **three (3) similar material supply** of nature and complexity comparable to the proposed material supply within the last **5 years** from the date of issue of tender document. The value of the work should not be less than **Rs.6.5 lakhs**. (Satisfactory completion certificate from the Client for work done should be submitted along with bid).

Similar Supply means: Supply of any Submersible Pumps with Accessories for State/Central Govt., Shipyards, MNCs or similar etc. within 5 (Five) years ending last day of month previous to one in which applications are invited.

Note: The value of executed works shall be brought to current costing level by enhancing the actual value of works at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of tender document. HCSL will convert all amounts stated in various currencies to equivalent Indian Rupees (INR) based on the exchange rate at the closing of corresponding financial year (31 March) authorized by State Bank of India.

- i. The average Annual Turnover of the bidder should be more than **Rs. 8.12 lakhs** during the last three preceding years. (Notarized Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 02 years (19-20, 2020-21) should be submitted along with the application for prequalification).
- ii. The Tenderer should enclose copy of PAN, GST registration certificate, Income tax returns for last three years. (A copy of the same shall be submitted along with the application for issue of tender document).
- iii. Offers from joint ventures/consortium will not be accepted.
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iv. Net worth of the bidder must be positive as per the latest balance sheet. (MSME/NSIC will get exemptions)

The tender documents can be downloaded from CSL website www.cochinshipyard.com or <http://www.eprocure.gov.in>. The tender documents are available on above mentioned link. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in the website www.cochinshipyard.com or <http://www.eprocure.gov.in> and not in the newspaper. Bidders shall keep themselves updated with all such developments till the last date and time of submission of tender.

Tender administration: Tender procedure/administration/evaluation including correspondences and awarding of contract will be done M/s. Hooghly Cochin Shipyard Limited, Howrah, West Bengal.

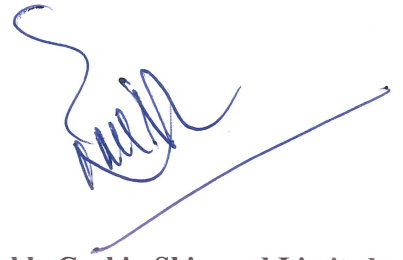
Officer - in - Charge for the above work:

Name: Amar Nath Sigh
Designation: Project Officer (Mechanical)
Email: amar.nsingh@hooghlycsl.com
Phone No: +91 9681581240

Name: Johnson Grandage
Designation: Deputy Manager (Production)
Email: johnson.g@hooghlycsl.com
Phone No: +91 9562266770

In case of any Technical Clarifications Please contact the below Officer.

Name: Shanmugh . H
Designation: AssistantManager (Maintenance)
Email: shanmugh.h@hooghlycsl.com
Phone No: +91 9344469328



For Hooghly Cochin Shipyard Limited

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For Hooghly Cochin Shipyard Limited

Signature and Seal of the Bidder(s)

A) SCOPE OF SUPPLY

Supply of 3 Nos of Submersible Pumps with Accessories for Hooghly Cochin Shipyard Limited, Nazirgunge Unit, Howrah (Detailed specification is enclosed separately)

B) IMPORTANT INSTRUCTION

Suppliers shall take notice on the following points for its strict compliance

As the items are critically required, non-compliance of any of the following points will invite disqualification of the submitted offer without any further communication/ notice from this office in this regard.

- I. For the consideration of the offer and its price bid opening, suppliers should ensure the compliance of following points (which are mandatory in line with this particular tender) as stipulated in the general terms and conditions of enquiry and techno-commercial check list herewith.

1. Pre-Qualification Criterion
2. Payment of Tender fee
3. EMD/ Bid Security Declaration
4. Liquidated damage
5. Payment terms
6. Validity of offer
7. Security deposit
8. Guarantee
9. Material test certification from the competent authority (if applicable)
10. Risk purchase
11. Make and Grade of offered item.
12. Submission of relevant catalog for offered material (if applicable)
13. Self-certified copy of MSE/NSIC certificate **in relevant** field, if applicable
14. Price bid to be submitted in the price bid format attached at annexure-3
15. Unpriced bid as per annexure-3 to be submitted along with techno commercial bid with details like percentage of taxes & duties applicable & details like quoted/nil/included to be mentioned for each line item

II. **MSME/NSIC BENEFITS:**

A. The following benefits are extended for all the firms who are registered with district industries center and come under the category of **Micro and Small** Enterprises holding a valid Entrepreneurs Memorandum (EM) part ii certificate or Udyog Aadhaar Certificate. However, in order to avail the benefits as per public procurement policy for MSME's orders, 2012, all MSE bidders are required to declare their Udyog Aadhaar Memorandum (UAM) number in Central Public Procurement Portal (CPPP) compulsorily.

- Tender Forms Shall Be Issued Free of Cost.
- Payment of earnest money deposit (EMD) is exempted.
- The list of items published as part of MSME order dated 23rd March 2012 {currently 358 items} shall be procured exclusively from MSE firms only.

B. For all firms who are registered with National Small Industries Corporation (NSIC) and come under Micro and Small Enterprises holding a valid NSIC certificate. The below benefit also extended in addition to above.

Waiver of security deposit (SD) for the performance of the contract (10% of the order value by the way of bank guarantee till the supplies are completed), up to financial limit as mentioned in NSIC certificate. However, to ensure performance of the item during the guarantee period a performance bank guarantee (PBG) (3% of order value by the way of bank guarantee) to be submitted by the firm as applicable.

C. This tender shall be based on MSME order dated 23rd march 2012, pertaining to public procurement policy.

D. When supply/service as per tender is divisible in nature, MSE's within price band of L1+15 percent shall be allowed to supply a portion up to 20% of requirement by bringing down their price to L1 price where L1 is non MSE's. If multiple vendors satisfy the above condition, requirement shall be divided equally. In this scenario, preference shall be given to SC/ST vendors to such an extent that they are allowed to supply minimum 4% out of the 20% in line with the aforementioned MSME order. SC/ST vendors shall submit a valid certificate from district industries center / NSIC, for qualifying in the above criteria.

E. In the case of tender item non-splitable or non-divisible, MSE's quoting price band L1 + 15% (in the ascending order) may be awarded full/ complete supply of total tendered value to MSE's, considering spirit of policy for enhancing the government procurement from MSE's

III. It is reiterated that offers submitted without compliance of any one of the aforesaid points will not be considered for its evaluation and summarily be rejected on commercial background without any further clarification/ notice/ communication in this regard from M/S Hooghly Cochin Shipyard Ltd., even though the offer is technically acceptable.



For Hooghly Cochin Shipyard Limited

TECHNICAL SPECIFICATION

The scope of work includes supply of 3 Nos Submersible Pumps with Accessories at HCSL.

I. Technical Specification for 20 TPH Pumps

PART A- TECHNICAL SPECIFICATIONS FOR 20 TPH PUMPS (2 Nos)		
SI NO	Specification	Description
A	Pump	
1	Type	Portable, Non-clog, self-priming, Bottom Suction- and Top Discharge submersible pump motor set
2	Pump	Submersible pump
3	Capacity CuM/Hr.	20 TPH
4	Total Head M	18 M
5	Type of Pump Orientation	Vertical
6	Lifting Arrangement	Lifting Hook (Eye bolts) (2 or 4 Lifting eye) (Holding capacity must be 25% extra than the total weight of pump).
7	Discharge outlet	75mm
8	Solid Handling size	35mm
9	Instruction for Installation & Operation	Instructions should be mentioned in the Pump maintenance and operational manual.
10	Material of Mechanical Seal	Stainless Steel (Spring Steel)
11	Lower seal	SiC vs SiC
12	Upper seal	C vs Cr Steel
13	Details of Drive	Mono Block, coupling not required
B	Electric Motor	
1	Type	Submersible Type, Airtight Dry type,
2	Rated power	5HP/3.7 Kw High speed
3	Insulation Class	F Class (155° C)
4	Protection	IP 68 Class of Protection
5	Power Supply	415 Volts, 50 Hz±5%, 3 Phase, A.C. Supply
6	Motor Body	SS 316
7	Mounting & Orientation	Self-Supported & Vertical
8	Starter panel	Suitable starter panel along with waterproof JB for motor termination to be provided. Overload protection, Single phase protection etc to be catered for. Panel should be with stand mounting and water proof protection.
C	Material of Main Component	
1	Motor Pump Shaft	SS 431
2	Outer Casing	SS 316
3	Impeller NUT	Stainless Steel
4	Impeller	SS 316 (Volute Type)
5	Stator Casing	SS 316
6	Top Bracket	SS 316

7	Diffuser	SS 316
8	Diffuser Ring	SS 316
9	Strainer	SS 316
10	Hose Outlet	SS 304
D	CABLE	
1	Cable type	Flexible PVC Insulated, double sheathed Oil & Waterproof copper conductor for submersible operation of adequate grade, size, core and capacity.
2	Cable length	80 Meter (40 M for each pump)
E	Flexible pipes	
1	Heavy duty Grey Type PVC Flexible pipe	Dia as per discharge dia of pump (75 mm), Length 60 Meter (30 meter for each pump) Heavy duty Grey Type PVC Flexible pipe along with Adopter & 2 Nos. Clamp for each pump.
2	PVC Flexible pipe protect control cable	Dia 50 mm., Length 80 Meter (40 Meter for each pump) Heavy duty PVC Flexible pipe along with Adopter & 2 Nos. Clamp (for each pump) to protect control cable
F	Overhauling kit	4 No's overhauling kit (2 Nos for each pump)
**Preferable make: MBH, Mather platt, Mody pump, Kirloskar Brothers or equivalent make.		

II. Technical Specification for 40 TPH Pump

PART B- TECHNICAL SPECIFICATIONS FOR 40 TPH PUMP (1 Nos)		
SI NO	Specification	Description
A	Pump	
1	Type	Portable, Non-clog, self-priming, Bottom Suction- and Top Discharge submersible pump motor set
2	Pump	Submersible pump
3	Capacity CuM/Hr.	40 TPH
4	Total Head M	19 M
5	Type of Pump Orientation	Vertical
6	Lifting Arrangement	Lifting Hook (Eye bolts) (2 or 4 Lifting eye) (Holding capacity must be 25% extra than the total weight of pump).
7	Discharge outlet	100 mm
8	Instruction for Installation & Operation	Instructions should be mentioned in the Pump maintenance and operational manual.
9	Material of Mechanical Seal	Stainless Steel (Spring Steel)
10	Lower seal	SiC vs SiC (or higher grade)
11	Upper seal	C vs Cr Steel (or higher grade)
12	Details of Drive	Mono Block, coupling not required
B	Electric Motor	
1	Type	Submersible Type, Airtight Dry type,
2	Rated power	10HP/7.5 Kw High speed
3	Insulation Class	H Class (180° C)
4	Protection	IP 68 Class of Protection
5	Power Supply	415 Volts, 50 Hz±5%, 3 Phase, A.C. Supply
6	Motor Body	SS 316
7	Mounting & Orientation	Self-Supported & Vertical

8	Starter panel	Suitable starter panel along with waterproof JB for motor termination to be provided. Overload protection, Single phase protection etc to be catered for. Panel should be with stand mounting and water proof protection..
C	Material of Main Component	
1	Motor Pump Shaft	SS 431
2	Outer Casing	SS 316
3	Impeller NUT	Stainless Steel
4	Impeller	SS 316 (Volute Type)
5	Stator Casing	SS 316
6	Top Bracket	SS 316
7	Diffuser	SS 316
8	Diffuser Ring	SS 316
9	Strainer	SS 316
10	Hose Outlet	SS 304
D	CABLE	
1	Cable type	Flexible PVC Insulated, double sheathed Oil & Waterproof copper conductor for submersible operation of adequate grade, size, core and capacity.
2	Cable length	80 Meter
E	Flexible pipes	
1	Heavy duty Grey Type PVC Flexible pipe	Dia as per discharge dia of pump (100 mm), Length 30 Meter Heavy duty Grey Type PVC Flexible pipe along with Adopter & 2 Nos. Clamp
2	PVC Flexible pipe protect control cable	Dia 50 mm., Length 80 Meter Heavy duty PVC Flexible pipe along with Adopter & 2 Nos. Clamp to protect control cable
F	Overhauling kit	2 No's overhauling kit
**Preferable make: MBH, Mather platt, Mody pump, Kirloskar Brothers or equivalent make.		

Contractor's Scope of Work:

1. Supply of 3 Nos of Submersible Pumps along with Accessories at HCSL.
2. Packing, Freight, loading & unloading at HCSL, commissioning etc of pumps are under the Contractor's scope.

HCSL Scope of Supply:

1. HCSL Crane & Forklift Facility

Notes

- i. Transportation, loading, unloading and associated expenses shall be at contractor scope. Crane for loading/unloading/installation of material will be provided by HCSL in HCSL site.
- ii. All material/equipment passes and man entry passes to be arranged by contractor. Required authorization letter shall be issued from HCSL.

Price Bid Format

Sl. No.	Description of Items	UOM	Total Qty (A)	Basic Amount (INR) (B)	Total Amount Without GST (INR) (C=A X B)	GST Amount (INR) (D)	Total Amount including GST (INR) (E=C + D (M))
1	Portable, Non-clog, self-priming, Bottom Suction- and Top Discharge submersible pump motor set of 20 TPH at 18 Meter head ,including 80 M electrical cable (40 M for each pump) (for 415 volt, 3 phase, AC supply along with Water / Oil Proof PVC insulated double sheathed flexible copper cable for submersible application), including 4 Nos of overhauling kit (2 Nos for each pump) (As per required technical specification attached (Part A)) and Suitable Starter panel with required capacity (for each pump)	Nos (Set)	2				
2	Portable, Non-clog, self-priming, Bottom Suction- and Top Discharge submersible pump motor set of 40 TPH at 19 Meter head ,including 80 M electrical cable (for 415 volt, 3 phase, AC supply along with Water / Oil Proof PVC insulated double sheathed flexible copper cable for submersible application), including 2 Nos of overhauling kit (As per required technical specification attached (Part B)) and Suitable Starter panel with required capacity per set.	Nos (Set)	1				
3	Flexible pipes of 75 mm dia for connecting to discharge of submersible pump of 20TPH capacity including clamps and connectors.	Meter	60				
4	Flexible pipes of 100 mm dia for connecting to discharge of submersible pump of 40TPH capacity including clamps and connectors.	Meter	30				
5	Flexible pipes of 50mm dia including connectors for the protection of Control cable	Meter	160				
6	Suitable Waterproof JB with adequate terminals	Nos.	3				
	Total Amount without GST (INR)						
	Total GST Amount (INR)						
	Total Amount with GST (INR)						

Price Bid Instructions

1. Bidder has to submit the price bid as mentioned in the format only, otherwise bid will be rejected.
2. L1 Bidder will be evaluated based on the combined cost of all the items including GST.
3. Quotation for all line items are mandatory. Partially quoting for few line items shall result in rejection of the bid.
4. Freight Charges to be included in the unit price, not entertained to separately quote anywhere else or as a separate line item.

Seal & Sign. of the Bidder

GENERAL TERMS AND CONDITIONS

1. Tenderers are to carefully go through the terms and conditions and the technical specification of the items for which offers are called for.
2. Offers are to be furnished in duplicate and should be free from overwriting. Corrections and additions, if any, must be attested. Incomplete/ambiguous offers are likely to be rejected.
3. Offer shall be submitted in the prescribed form to M/s Hooghly Cochin Shipyard Ltd (HCSL), Nazirgunge Works, Satyen Bose Road, P. O. Danesh Sk. Lane, Howrah - 711 109, West Bengal at the designated tender box and has to be addressed to The Deputy General Manager (Projects & Operations).
4. All applicable taxes, duties, transportation, delivery, etc at HCSL Nazirgunge, should be included in the rate quoted, unless specified otherwise. HCSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
5. Indigenous tenderers should quote prices for delivery of materials at HCSL store (**Address:** Hooghly Cochin Shipyard Ltd (HCSL), Satyen Bose Road, Danesh Sk. Lane (PO), Nazirgunge, Howrah, West Bengal, PIN -711109). Insurance for transit shall be arranged by the vendor.
6. Bidders to note that no advance payment will be made by HCSL against work order issued.
7. Bidders can contact Officer-in-charge of the work which is indicated in the Tender Notice for any clarification before submitting the offer. If clarifications/details are not obtained before the offer is submitted, no claim on this account will be admitted.
8. **Delivery Period is 45 days from the date of issue of PO.**
9. Material unloading scope at Hooghly Cochin Shipyard Ltd, Nazirgunge Unit is under HCSL Account.
10. Delivered material weight will be re verified by HCSL Weigh Bridge.(if applicable)
11. **PAYMENT TERMS:**
 - a) 80% payment of order value will be released against Original Invoice subject to the full satisfaction and acceptance of items by Officer -in-charge. Original tax invoice should contain GST number of both parties and submit in triplicate.
 - b) 10% will be paid after successful installation, commissioning & successful trial run of the pump.
 - c) 10% of the balance amount will be withheld as a security deposit and same will be released after successful completion of performance guarantee period of 1 Year.
 - d) Payment mode shall be Electronic Clearing System (ECS)/cheque /NEFT/ /LC/CAD/TT-as mutually agreed in line with above standard payment terms. Variations from standard terms, if any, shall be appropriately loaded for tender comparison purposes for arriving the lowest bid. Bank charges (including LC charges, if any) inside India will be to HCSL account and outside India to supplier's account (In the case of import shipments). The charges for LC amendment, if any, shall be born by the parties by whom the same is attributed/ necessitated.

e) Normally advance payments are not encouraged. In case, if advance payment is sought, the same can be considered for a maximum of 10% order value only. Interest at the base rate of SBI {applicable on the date of price bid opening} + 1% for the amount of advance will be charged. In addition, Bank guarantee for equivalent amount of advance to cover the period till advance payment is adjusted to be furnished. (ie till completion of supplies or for a period as specifically agreed + 90 days). In case interest as above is not agreeable to be paid, the same will be loaded on your quoted basic prices, for tender comparison purposes for arriving the lowest bid

f) For deviation in Payments terms from HCSL standard terms, if any, aforesaid interest will be loaded on quoted item prices, for tender comparison purposes for arriving lowest bid.

g) Part payment shall be considered only if specifically agreed against partial supplies.

12. Materials offered shall confirm to HCSL specification.

13. **Force Majeure condition:** - Should failure in performance of the contract or part thereof arise from war insurrection, restraint imposed by Government, Act of Legislature or other Statutory Authority or illegal strike, riot, legal lock-out, flood, fire, explosion, act of God or any inevitable or unforeseen event beyond human control which may be construed as reasonable ground for an extension of time, HCSL may allow such additional time as is mutually agreed, to be justified by the circumstances of the case. The occurrence/cessation of force majeure situation is to be informed with documentary evidence within 15 days from the date of occurrence/cessation.

14. **Liquidated Damage:** - In case of delay in supply of ordered materials beyond the stipulated delivery period, which is not attributable to HCSL, supplier is to pay Liquidated Damages (and not by way of penalty) a sum equivalent to ½% (half percent) per week or part of the week of the total basic price in case of Machinery/Equipment and of basic price of materials delayed in all other cases, subject to a maximum of 10% of the total basic price of undelivered material/10% of total basic price of machinery/equipment (Total basic price is the order value excluding freight, taxes, other charges etc.). Further GST will be applicable upon LD and the same also will be deducted along with LD. However, LD applicability is without prejudice to HCSL right to terminate contract for delayed delivery or other actions as per Risk Purchase clause.

15. **Risk Purchase:** If the supplier fails to supply the items ordered within the delivery date or violate any of the terms and conditions of the purchase order, HCSL shall have the following rights.

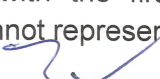
- a) To terminate the contract with 07 days' notice forfeiting.
- b) To initiate alternate procurement action at the risk and cost of the supplier.

16. **Warranty/ Guarantee:** - To provide 12 Months comprehensive warranty and performance guarantee.

Contractor shall submit Warranty/Guarantee Certificate for Pumps along with the supply of materials

17. Suppliers are allowed to depute their authorized representative to be present at the time of opening of the price bid.

18. **Indian Agent** - Hooghly Cochin Shipyard Ltd. (HCSL) is a 100-percentage subsidiary of Cochin Shipyard Ltd (CSL) under ministry of shipping, Govt. of India Enterprise and prefers to deal directly with the supplier. However, if the supplier appoints an Indian Agent to deal with HCSL, the commission payable by the supplier to such an agency shall be intimated. The Indian agent shall be enlisted with Director General of Supplies and Disposals under the compulsory registration scheme of Ministry of Finance. "If manufacturer's effect supplied through Agents only, authorization in writing from manufacturers in favor of the Agent for supply to HCSL shall be furnished. If Indian Agent submits offers on behalf of foreign manufacturers, copy of the Agency Agreement between them and their mutual interest in the basis to be furnished. In case where an Agent participates in a tender on behalf of a foreign manufacturer with specific authorization from the manufacturer, he should not quote on behalf of another foreign manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item. In other words, one Agent cannot represent two suppliers or quote on their behalf in a particular tender. "



19. **Jurisdiction:** All questions, disputes or difference arising under, out of, or in connection with contracts shall be subjected to the exclusive jurisdiction of the Courts at Kolkata, India.

20. **Cost of Tender and EMD (Earnest Money Deposit):**

- a) Tenderers shall deposit an amount of **Rs. 29,250/- (Twenty nine Thousand Two Hundred Fifty only)** as Earnest Money Deposit (EMD) along with the tender.
- b) The EMD can be remitted in the form of Demand Draft (DD) / Banker's Cheque / Fixed Deposit Receipt (FDR)/ Bank Guarantee drawn in favour of 'Hooghly Cochin Shipyard Ltd. payable at Kolkata and shall be valid for a period of 6 (Six) months from the due date of opening of Techno-commercial Bids from any Nationalized/ Scheduled Bank or paid online through e-gateway of -

STATE BANK OF INDIA KOLKATA

COCHIN SHIPYARD BRANCH

ACCOUNT NO: 37354232301

IFSC CODE: SBIN0003229

- c) EMD furnished by all contractors except the lowest tenderer will be released after issuing work order and submission of SD and its acceptance by the contractor to whom the work is awarded.
- d) EMD of the successful tenderer will be refunded after remittance of the security deposit and execution of the agreement.
- e) EMD deposited with the Client will be forfeited,
 - i) if a bidder withdraws or modifies his bid during the period of validity specified or
 - ii) if the successful bidder fails within the time limit to sign the agreement document or fails to furnish the required security deposit.
 - iii) Request for enhancement in the quoted rates or bringing in new conditions after tender opening or unnecessary delayed acceptance of the order / commencement of work / submission of Security Deposit.
- f) The relevant documents pertaining to the EMD should be enclosed in a separate sealed cover, superscribing the Tender Notice No. with Date in Cover-1. TENDERS RECEIVED WITHOUT EMD WILL NOT BE CONSIDERED AT ALL FOR FURTHER EVALUATION.
- g) **Cost of Tender Form:** 500/- (Including GST) shall be submitted in the form of Demand Draft, in favour of HCSL Ltd., payable at Kolkata. TENDERS RECEIVED WITHOUT TENDER COST WILL NOT BE CONSIDERED AT ALL FOR FURTHER EVALUATION.

21. **Performance Guarantee:** 12 Months

22. Security Deposit/ Warrantee Bank Guarantee:

a.i The successful bidder shall remit a security deposit of 3% of the total order value (excluding taxes, duties,) in the form of demand draft drawn in favour of Hooghly Cochin Shipyard Ltd towards the satisfactory performance of the contract, if an order is placed on them. Alternatively, a Bank Guarantee equivalent to above % of the total order value (excluding taxes, duties) as per HCSL format from an International Bank as per approved list of banks available in CSL website (for overseas supplier) &

Scheduled Indian bank for Indian supplier is to be submitted, if an order is placed towards satisfactory performance of the contract.

a.ii) The supplier shall also agree for 3% of total order value (excluding taxes and duties) as Bank guarantee towards the Guarantee clause. {Delete this clause in the case of items where WBG is not applicable}

a.iii) The Bank Guarantee /DD as above should be initially valid till 90 days after completion of supplies in terms of SD and later revalidated (within the validity of initial BG) to cover the guarantee period mutually agreed plus 90 days. However, in the case of items where WBG is not applicable (as in 21), the SD shall be valid for item delivery at yard plus 90 days. Fixed Deposit Receipt (for equivalent amount of Security Deposit/WBG required as per tender) in lieu of bank guarantee is also acceptable. Fixed Deposit Receipt shall be in the name of supplier with lien marked in favour of Hooghly Cochin Shipyard Limited, Kolkata.

a.iv) The above SD/WBG is required or applicable only when the total order value (excluding taxes and duties) is Rs.20 lakhs and above (or equivalent foreign currency).

b) If the bidder is not agreeable to submission of SD/ warrantee bank guarantee as per HCSL general terms and conditions of enquiry, HCSL reserves the right to reject the offer at our discretion or 3% of total order value (excluding taxes and duties) will be added to the quoted price for tender comparison/ evaluation purpose on case-to-case basis for arriving the lowest bid. However, in cases where total quoted value is less than 20 lakhs, (ie split order etc) and the order value of entire tendered items is more than Rs 20.0 lakhs, the aforesaid loading will be applied on individual items in following cases.

- The bidder has not quoted for entire tendered quantity
- HCSL has technically / commercially rejected a few items in the tender

c) SD to be submitted within 2 weeks of receipt of order from yard.

d) Format of bank guarantee along with enquiry to be agreed, in general

e) Mode of receipt of bank guarantee is strictly through SWIFT mode from supplier bank to HCSL designated bank (for overseas bidders)

23. Supplier should depute only persons who are entitled for exemption for income tax in India or any site work. In case the supplier does not depute such persons, the tax liability will be to supplier's account.

24. Packing Material should be eco-friendly.

25. Supplier should follow the statutory requirements of products offered.

26. After submission of tender, no unsolicited correspondence will be entertained.

27. Hooghly Cochin Shipyard Limited does not bind itself to accept the lowest or any tender but reserves to itself the right to reject any or all or a part of any tender at its discretion.

28. In any case of the above conditions is not acceptable to the tenderer, it should be specifically indicated in the tender failing which it will be presumed that all the terms and conditions are acceptable.

29. In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.

30. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.



For Hooghly Cochin Shipyard Limited

SPECIAL INSTRUCTIONS FOR TWO BID SYSTEM

1. **MODE OF SUBMISSION OF TENDERS**

Tenders should be submitted in two separate sealed covers superscripted in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.

2. **TECHNO-COMMERCIAL PART SHOULD CONTAIN FOLLOWING DETAILS**

- a. Stamped and signed copy of all pages of **tender document and corrigenda (if any)** with all supporting document.
- b. Technical Specification as per **Annexure 2**. to be compiled.
- c. ***Signed Copy of unpriced Price bid (Annexure 3) (Price bid without price & with percentage of taxes & duties and details like "quoted / Nil / included" need to be mentioned for each line item.)***
- d. Techno-commercial check list as per **Annexure 6** with supporting documents if required.
- e. Vendor Details as per **Annexure 7**.
- f. NEFT mandate Form as per **Annexure 8**.
- g. List of Deviation (if Any) as per **Annexure 9**.
- h. Cost of Tender and EMD to be submitted along with Tender documents otherwise bid will be rejected, Bank Guarantee format as per **Annexure 10**.
- i. Contract Agreement as per **Annexure 11**.
- j. The average Annual Turnover of the bidder should be more than **Rs.8.12 lakhs** during the last three preceding years. (Notarized Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 02 years (2019-20, 2020-21) should be submitted along with the application for prequalification) (to be supported by necessary documents and to be submitted along with technical bid).

3. **PRICE PART**

In Price Part as per Price Bid format (**Annexure 3**) should be signed and stamped kept in separate cover and submitted strictly as per tender schedule.

4. **Validity:** The offer should be valid for a minimum period of three (3) months of date of Techno-Commercial Bid opening.
5. HCSL reserves the right to alter, modify the scope of supply at their discretion.
6. The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. ***Tenderers shall not be allowed to attend the Techno commercial bid opening.***
7. The Tenderer shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
8. Details of optional items, if any, should be indicated under separate heading in the technical bid and the respective price details should be given in the price bid.

9. After submission of quotation / price opening, no unsolicited correspondence will be entertained.
10. Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
11. Price part should be submitted exactly in the Price Format as provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid.
12. Check lists, both technical & commercial, duly filled & signed should be submitted along with Part-I "Techno-Commercial" bid. Non-receipt of this document may lead to rejection of the offer.
13. Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.
14. The tender document to be submitted by the bidder in Duly signed and sealed format.
15. Bid Submission shall include Amendment / corrigendum / response to pre bid query duly signed and accept (if any).



**For Hooghly Cochin Shipyard Limited
DGM (P&O)**

TECHNO-COMMERCIAL CHECK LIST				
SL. NO.	DESCRIPTION	COMPLIANCE		REMARKS
		YES	NO	
1.	Submission of Tender in two (2) parts – Techno-commercial & Price			
2.	Delivery date confirmation to yards delivery schedule			
3.	Validity of offer – Three (3) months			
4.	Payment Terms - confirm your offered mode of payment			
	a) 80% payment of order value will be released against Original Invoice subject to the full satisfaction and acceptance of items by Officer -in-charge. Original tax invoice should contain GST number of both parties and submit in triplicate.			
	b) 10% will be paid after successful installation, commissioning & successful trial run of the pump.			
	c) 10% of the balance amount will be withheld as a security deposit and same will be released after successful completion of performance guarantee period of 12 months.			
5.	The Prices offered should remain firm till the completion of delivery, in case the purchase order is placed with you.			
6.	Delivery of material at HCSL store including freight & insurance charges.			
7.	For indigenous suppliers: Have you quoted the rates for delivery at Hooghly Cochin Shipyard (For HCSL store) basis.			
8.	A copy of price offers without price to be included in the techno-commercial offer. Please confirm			
9.	Have you considered Taxes, duties, levies, packing & forwarding etc., if any, in the offer.			
10.	Compliance with Pre-qualification criterion			
11.	L.D. payable as per relevant Clause in the General terms of enquiry.			
12.	Disputes in connection with contract subject to jurisdiction of courts at Kolkata India.			
13.	Termination of contract / Risk purchase as per relevant clause in the General terms of enquiry.			
14.	You should furnish appropriate certificate/paper.			
15.	Confirm all other terms and conditions of enquiry are acceptable.			
16.	MSME/NSIC, if yes document required along with technical bid, in relevant sector			
17.	Vendor details to be submitted as per Annexure 7			
18.	Supplier should be in the business of supplying any type of Submersible Pumps for the minimum three years if yes supporting documents to be submitted along with the technical bid.			
19.	Supplier should have minimum turnover Rs.8.12 Lakhs as on 31 st march 2021 and 2020 if yes supporting document to be submitted along with technical bid			

VENDOR DETAILS (to be submitted along with TECHNICAL BID)

1	Name of Bidder/Firm	
2	Registered office Address of Company/firm in Kolkata/Howrah: Local office address at Kolkata/Howrah (if held):	
3	Telephone No./Fax No./Mobile No:	
4	E-mail address:	
5	Names of the contact person & Designation:	1) 2) 3)
6	Type of Entity-Pro praetorship/Partnership firm/company/NSIC/MSME Category etc. (Please attach registration certificate of Firm/Partnership agreement/proprietorship documents)	
7	Cost of Tender Det. 0330. ails (DD No. Name of Bank)	
8	EMD Details (DD No. Name of Bank)	
9	PAN Card Number (Self-attested copy of PAN card has to be Submitted)	
	GST Registration No. (Self-attested copy has to be Submitted)	
10	Whether the agency has been blacklisted/de barred or given tender holiday or contract terminated before expiry of the contract period by any govt. autonomous bodies/organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (Please tick as applicable) If yes, please furnish details on a separate sheet

- **Certified that the above information is true to the best of our belief and information.**

Place:

Date:

Signature of Supplier/Authorized signature of firm/agency:

Name of Supplier or authorized signatory of firm/agency:

Designation:

NEFT MANDATE FORM**(ON THE LETTER HEAD OF THE COMPANY)****Electronic Payment Mandate Form****(Mandate for receiving payments through RTGS/NEFT Hooghly Cochin Shipyard Ltd)**

- 1) Vendor Name
- 2) Vendor Address with Phone No
- 3) Vendor Code
- 4) Permanent Account No. (PAN)
- 5) Particulars of Bank Account
 - a. Name of the Bank
 - b. Name of the Branch
 - c. Branch Code
 - d. NEFT Code of the Bank
 - e. City Name
 - f. Branch Location
 - g. Branch Telephone No.
 - h. Bank IFSC Code
 - i. 9-Digit MICR Code

(Where MICR is starting with "0". Please take the correct code from your bank for proper identification of city, bank, branch)

 - i. Type of the Account (S.B Current or Cash Credit) with code (010/011/013)
 - j. Account Number (as appearing on the cheque book)
- 6 Email Address of Vendor
- 7 Date of Effect of RTGS/NEFT in your Bank

(Please enclose a cancelled un-signed cheque leaf to enable us to verify the details mentioned above)

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

(.....)

Signature of Employee

Bank Certificate

We certify that _____ has an Account
No. _____ with us and we confirm that the details given
above are correct as per our records.

Date:

Place:

(.....)
Authorized official of Bank

COMPLIANCE STATEMENT- SPECIAL INSTRUCTIONS FOR TENDERERS AND
TECHNICAL SPECIFICATION

PAGE 1 OF 1

Tender Name: **Supply of 3 Nos Submersible Pumps with Accessories at HCSL, Nazurgunje Unit, Howrah**

TENDER NO: -----

DATE: -----

We hereby confirm and truly declare that our Offer / Bid No.datedis in full compliance with the documents issued against the Tender No. -----dated -----, except for the deviations listed below:

LIST OF DEVIATIONS (HCSL reserves the right to reject offers with deviations)

Sl. No.	Description / Tender Reference	Reasons for Deviation

Name of tenderer:

Date:

Name & Designation

Seal & Signature

(Company Seal)

Form of bank Guarantee towards EMD
(On stamp paper of value Rs. 200/-)

This deed of GURANTEE made on day of Two thousand Eighteen between HCSL on the one part and (Name and address of the bank) of the other part is as follows: -

In consideration of the HCSL having allowed M/s..... (Hereinafter referred to as 'the Supplier') to submit Tender No..... to them without Earnest Money according to the conditions of such Tender Notification.

We..... (here enter the name of 'the Bank') a Company incorporated under the Act and having its registered office at (hereinafter referred to as 'the bank') undertake to pay to HCSL on demand at Kolkata the sum of money payable as Earnest Money in respect of the Tender No..... made by the Supplier, in case the Supplier withdraws the tender before the date of firmness stipulated or when the tender is accepted by or on behalf of the HCSL the Supplier makes default in furnishing the Security Deposit or in entering into an agreement as required by the HCSL or otherwise commits any breach of the terms and conditions of the tender.

We, Bank Guarantee to pay the amount due and payable under this guarantee without any demur merely on demand from the HCSL. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The liability of the surety shall be restricted to Rs (Rs..... only)

This guarantee shall not be avoided, released or affected by any variation in the terms of the tender, acceptance or the contract between the Contractor and the HCSL or any neglect indulgence or forbearance by the HCSL.

This guarantee shall remain in full force and effect during the period that would be taken for the finalization of the tender and till the HCSL certifies that the terms and conditions of the said tender have been fully and properly carried out by the Supplier and accordingly discharges this guarantee or for Six Months from the date of issue of this guarantee whichever is earlier. A notice of the claim under this guarantee may be served on the Bank within Six Months after the said period in which case the same shall be enforceable against the Bank notwithstanding the fact that the same is enforced after the expiry of the said period.

The decision of the CEO, HCSL as to whether the occasion or the ground has arisen for the demand of the surety form Bank shall be final. The HCSL shall be at liberty to act as though the Bank were the principal debtor.

We, the said Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the HCSL in writing and agree that any change in the constitution of the said contractor or the said Bank shall not discharge our liability hereunder.

In witness whereof we have hereunto set our hand and seal this. day
..... of.....Two thousand
and

Place:

Date:

FORMAT OF CONTRACT AGREEMENT

PROFORMA OF CONTRACT AGREEMENT **(On West Bengal State Stamp Paper)**

THIS AGREEMENT MADE ON 2022 BETWEEN THE DGM, HOOGHLY COCHIN SHIPYARD LIMITED, KOLKATA, INDIA ON BEHALF OF HOOGHLY COCHIN SHIPYARD LIMITED (hereinafter called the “Engineer-in-charge”) which expression shall, unless excluded by or repugnant to the context, be deemed to include their successors in office on one part of and (hereinafter called “SUPPLIER”) on the other part. WHEREAS THE ENGINEER-IN-CHARGE is desirous that certain supply should be done viz. “Procurement of Zn Anode for Hooghly Cochin Shipyard Limited, Nazirgunge unit, Howrah” and had accepted the tender by the Supplier for guarantee of such supply, NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words & expression shall have the same meaning as respectively assigned to them in the General & Special conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form part and be read and construed as part of this agreement viz.
 - a. The said tender
 - b. The conditions of contract (General & Special)
 - c. The tender schedule.
 - d. All letters from supplier
 - e. All letters by HCSL
 - f. HCSL Work Order
3. In consideration of the payment to be made by the Deputy General Manager (Projects & Operations), HCSL to the Supplier (hereinafter called the contractor) hereby covenants with the DGM (P&O) to construct, complete and guarantee the work in conformity in all respects, with the provisions of contract.
4. The Deputy General Manager (Projects & Operations) hereby covenants to pay the Supplier the contract price, in consideration of the completion & guarantee of the supply at the time and in the manner prescribed by the contract.
5. In witness whereof the parties hereto have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hand & seals) the day and year first above written.

For Hooghly Cochin Shipyard Limited

Signed & Sealed by Supplier: -

In the presence of: -

1.

2.