TENDER ENQUIRY

Enquiry no & date	CSL/SR-FP&CM/390/2026 dated 05 Nov 2026
Name of work	Arranging drinking water for INS Betwa
Nature of bid process	Two bid
Mode of submission of bid	By email
Validity of Bid	120 days from the last date of submission of tender
Last date & time for submission of quotation	12 Nov 2026, 11.00 AM
Quotation opening date and time (Technical bid)	12 Nov 2026, 02:00 PM
Email address for bid submission	julianjose.pj@cochinshipyard.in sroffice@cochinshipyard.in; suchithra.ms@cochinshipyard.in
Correspondence details for pre-bid queries and any other information	Tel. 0484 2501482/1870/1581

Thanking you,

Yours faithfully,
For Cochin Shipyard Ltd

Asst. Manager (SR-FP&CM)

Annexure I

A. Scope of work

1. Arrange 30 Nos of 20 ltr bottles of drinking water per day for a period of 730 days for the vessel INS Betwa. A total of 21900 bottles of drinking water may be estimated over a period of 730 days.

B. Prequalification criteria

1. The bidder should have prior experience in supplying drinking water in 20 ltr bottles to Indian Navy/Coast guard/PSU's/Other Govt organizations (any one work order issued during the period 2020 to 2025 to be submitted).
2. The firm should have a registered local functional office in Ernakulam (valid address proof to be submitted).

C. Terms and conditions

1. The quantity of bottles per day is for an estimation purpose. The actual quantity of bottles required shall be intimated one day prior.
2. A total of 21,900 bottles is estimated for the vessel for the entire duration. The firm should be willing to provide additional 15,000 bottle, if required, at the same rate and terms & conditions.
3. The tentative commencement of service for the vessel shall be by end November 2026.
4. The firm should supply the required quantity of bottles within 24 hours from the time of intimation.
5. Drinking water is to be supplied onboard ship INS Betwa, which will be located at Cochin Shipyard Limited, Perumannoor.
6. A total quantity of 21,900 is estimated for the entire duration and the same may vary based on requirement. Payment shall be for actual quantity of bottles arranged.
7. Drinking water should be tested for quality as per prevailing rules and the firm should submit certificate regarding the same on demand.
8. Each bottle/jar shall be properly sealed and shall not show any sign of leakage, contamination, abnormal colour, odour or taste.
9. The firm should provide atleast 03 nos dispensers for dispensing the water for the vessel.
10. The supplier has to get the delivery challan duly certified from the ship staff of respective vessels separately as a confirmation of delivery of the bottles.

11. In case of requirement of additional bottles, the firm is to provide the same as per the same rate, terms and conditions.
12. The empty bottles shall be returned after use. The firm should liaison with ship staff and shall be responsible for collection of empty bottles.
13. In case of damage of bottle, due to mishandling from the ship staff, a fixed rate of Rs. 150 per bottle shall be paid.
14. If the supplied water is found to be unsuitable for human consumption or not conforming to the specified standards, the affected stock shall be rejected and replaced immediately by the contractor at its own cost.
15. Quote should be rate per 20 L bottle basis. GST should be indicated separately and shall be paid extra as per gov. rules. Rate Format is placed at Annexure II.
16. The L1 bidder shall be determined based on the lowest rate quoted per 20L bottle before GST, irrespective of the rate mentioned in the Rate Format.
17. The rate quoted shall include all the expenses of transportation, salary payable to employees, ESI/EPF remittance of employees, other statutory payment and any other miscellaneous cost etc. Rate agreed upon as per quotation remain firm and fixed and will not be changed till conclusion of contract.
18. The firm should submit an undertaking that they shall not subcontract the work or part of the work to any other firms/agency if awarded the contract by CSL (an undertaking as per annexure III to be submitted).
19. Vendor details to be submitted as per annexure IV.
20. The firm must comply with statutory requirements, EPF/ESI, and other labour laws/regulations in force and as amended from time to time by Govt. of India. The firm must abide by minimum wages act as governed by Govt. of India rules in force and as amended in future.
21. All relevant clauses of general conditions of contract prevalent in CSL will be applicable to this contract also. HSE guidelines issued by CSL from time to time shall be followed by the firm.
22. The firm shall be solely responsible for the consequences arising out of any loss, damage or accident caused to the personnel engaged by him on duty. Any labour issues with employees have to be settled by the firm itself. CSL will not have any responsibility for any issue between firm and the employees, for any injury or illness to

firm's workmen/ other personnel during execution of work. In this regard firm will have to fully indemnify CSL against any claim made by his workmen/other personnel.

23. Any loss/damage sustained by CSL on account of any negligent act of the personnel engaged by the firm will be fully recovered from the firm.
24. It is clarified that the firm cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Limited has a grievance redressal cell and all un-resolved disputes after hearing by Chief General Manager (SR) shall be referred to the nodal officer Shri. Syamkamal N, Company Secretary, Cochin Shipyard Limited in the specified format. All questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Limited Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.
25. CSL reserves the right to terminate the contract at short notice in case the firms performance is found not satisfactory with regard to progress of work, quality, time factor, labour disputes with their workers, poor safety records and other violation of any contract conditions. No claim whatsoever will be entertained by CSL.
26. The contract shall be on a principal to principal basis and it will not create any employer, employee relationship between CSL and the firm or its employees/personnel. This contract shall also not be deemed to create any partnership, joint venture or any association between CSL and the firm.
27. Deviations, if any, in the offer submitted from that of the tender enquiry in any form, should be clearly furnished in a separate document titled as "List of Deviations

D. <u>Payment terms</u>

28. Payment shall be made for the actual number of bottles supplied. The firm should submit invoice towards arranging drinking water for the vessel.
29. Payment shall be made on a monthly basis within 45 days upon submission of invoice supported by delivery challan certified by the ship staff. The bank name, account number, IFSC code and other bank details shall be furnished by the firm in the prescribed format of CSL.
30. The Invoices to be raised on SM (SR-FP & CM), Ship Repair Division, Cochin Shipyard Limited. GST Registration no. of CSL is GSTN - 32AAACC6905B1ZD which is to be indicated on the invoice. Invoices are to be uploaded online through official website of CSL.

E. Mode of bid submission

1. Tender to be submitted in two bid system, **Attachment A-Technical bid** and **Attachment B- Price bid**. The two attachments should be password protected and to be sent as a single mail to; suchithra.ms@cochinshipyard.in; copy to: julianjose.pj@cochinshipyard.in , sroffice@cochinshipyard.in.
2. **Technical Bid** All the tender pages to be signed and stamped on all the pages accepting all the tender terms and conditions (annexure I) along with all relevant documents/certificates required as per Pre-qualification criteria, Blank price format in Annexure II, Vendor details (Annexure III) and Undertaking (Annexure IV) to be sent as **attachment A** (to be pass word protected).
3. **Price Bid:** Price Bid in Annex II strictly in accordance with the tender schedule should be sent as attachment B (to be password protected)
4. Rate is to be quoted in rate format at annexure II.
5. Failure to furnish all information required or False/ambiguous information or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.
6. Price part of technically acceptable offers will be considered for opening.

Thanking you,

Yours faithfully,
For Cochin Shipyard Ltd

Asst. Manager (SR-FP&CM)

Annexure II

RATE FORMAT

Sl No.	Description	Total number of bottles to be supplied	Rate per 20 ltr bottle before GST	GST %
01	Supply drinking water in 20 ltr bottles	21,900		

Note:

a) L1 bidder shall be determined based on the lowest rate per 20 L bottle.

Signature of Firm/authorised Signature of firm or agency:

Name of firm or authorised Signatory of firm/agency:

Designation:

Annexure III

VENDOR DETAILS (to be submitted along with the bid)

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Telephone No./Fax No./Mobile No	
4	E-mail address	
5	Names of the contact person & designation	(i) (ii) (iii)
6	Type of Entity-Proprietorship/Partnership firm/Company/NSIC/MSME Category etc.	
	PAN Card Number	
	GST Registration Number	
	EPF Registration No. Note: In case firm does not have EPF registration reasons thereof to be indicated in remarks column.	
	ESI Registration No. Note: In case firm does not have ESI registration reasons thereof to be indicated in remarks column.	
	Copy of License, if applicable	
	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet

Annexure IV

UNDERTAKING

I, Shri ..... in my capacity as Managing Partner/Chairman & Managing Director/Proprietor of M/s ..... do hereby give an undertaking that we shall not subcontract the work or part of work to any other agency if awarded the contract by CSL.

Signature of authorised personnel:

Name of firm & authorised signatory:

Designation: