



TENDER NOTICE

सीएसएल – कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), कोलकाता की ओर से निम्न सूचित कार्य के लिए अनुभवी फर्मों से मुहरबंद प्रतिस्पर्धी निविदाएं आमंत्रित की जाती हैं, ताकि निम्न सूचित तिथि और समय पर या उससे पहले अधोहस्ताक्षरी तक पहुँच सकें। कृपया संलग्न तकनीकी विनिर्देश, सामान्य नियम और शर्तें एवं अन्य अनुदेशों का संदर्भ लें।

Sealed competitive tenders are invited on behalf of CSL-Kolkata Ship Repair Unit (CKSRU), Kolkata from experienced firms for the under mentioned work, so as to reach the undersigned on or before the date and time mentioned below. Please refer to the Technical Specification, General Terms and Conditions and other instructions attached.

निविदा सं. व तिथि Tender No. & date	सीएसएल/सीकेएसआरयू/प्रोज/595/2025-26 दिनांक 25 जुल 2025 CSL/CKSRU/PROJ/595/2025-26 dated 25 Jul 2025
कार्य का नाम Name of Work	कोचीन शिपयार्ड लिमिटेड - कोलकाता शिप रिपेयर यूनिट (सीकेएसआरयू) में टैंकर में ताजे पानी की आपूर्ति के लिए वार्षिक दर अनुबंध। (विस्तृत विनिर्देश अलग से संलग्न है) Annual Rate Contract for Supply of fresh water in tanker at Cochin Shipyard Limited - Kolkata Ship Repair Unit (CKSRU). (Detailed specification is enclosed separately)
निविदा का प्रकार Type of Tender	दो बोली Two Bid
जमा करने के लिए बयाना राशि Earnest Money to be deposit	शून्य Nil
निविदा प्रपत्र की लागत Cost of Tender Form	शून्य Nil
निविदा प्राप्ति की अंतिम तिथि एवं समय Last date & time of receipt of tender	दिनांक 05 अग 2025 को 15:00 बजे तक 05 Aug 2025 at 15:00 hrs.
निविदा खोलने की तिथि एवं समय Date & time of opening of tender	दिनांक 05 अग 2025 को 15:30 बजे तक 05 Aug 2025 at 15s:30 hrs.

लिफाफे के ऊपर निविदा संदर्भ स्पष्ट रूप से सूचित किया जाना चाहिए।

Tender reference should be clearly indicated on top of the envelope.

उप महाप्रबंधक (सीकेएसआरयू) को संबोधित मुहरबंद निविदाएं सीएसएल- कोलकाता पोत मरम्मत यूनिट (सीकेएसआरयू), ड्राई डॉक ऑफिस बिल्डिंग, गेट नं. 9, नेताजी सुभास डॉक, सर्कुलर गार्डन रीच रोड,



कोलकाता – 700024 में स्थित 'सीकेएसआरयू निविदा बॉक्स' में नियत तारीख एवं समय तक डाली जाएंगी। पासवर्ड से सुरक्षित निविदाएं निर्धारित प्रारूप में ईमेल के माध्यम से amitkumar.das@cochinshipyard.in पर नियत तारीख और समय तक भेज दी जाएंगी।

Sealed tenders addressed to The Deputy General Manager (CKSRU) shall be dropped in the “CKSRU Tender box” located at CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No. 9, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata -700024 by the due date and time. Password protected tenders shall be send via email in prescribed format to amitkumar.das@cochinshipyard.in by the due date and time.

उपरोक्त कार्य केलिए प्रभारी अधिकारी
Officer In-Charge for the above work

नाम/ Name : अमित कुमार दास/Amit Kumar Das
पदनाम/ Designation: सहायक प्रबंधक/Assistant Manager
संपर्क सं. (मोब.)/Contact No (M): 9832597168
ई-मेल/ E-mail: amitkumar.das@cochinshipyard.in

कृते कोचीन शिपयार्ड लिमिटेड
For Cochin Shipyard Limited

For

F. Amit Kumar Das.

ठेकेदार का हस्ताक्षर एवं मुहर
Signature and Seal of the Contractor (s)

उप महाप्रबंधक (सीकेएसआरयू)
Deputy General Manager (CKSRU)

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SCOPE OF WORK & ELIGIBILITY CRITERIA**A. SCOPE OF WORK:**

1. Supply of fresh water in tankers at CKSRU, Kolkata on as and when requirement basis.
2. Fresh water to be supplied as and when required. CSL shall give one day advance intimation.
3. Fresh water to be supplied in tanker trucks. The contractor shall be required to supply at least one full tanker (approximate 13 kiloliters) fresh water in a single delivery.

4. Place of work:

Cochin Shipyard Limited
CSL-Kolkata Ship Repair Unit (CKSRU),
Gate No. 9, Netaji Subhas Dock,
Circular Garden Reach Road, Kolkata – 24

B. ELIGIBILITY CRITERIA:

Sl. No.	Particulars	Eligibility Criteria	Proof/ Documents Required
1	Technical eligibility	The firm shall have successfully executed water supply in tankers during the last Three (03) years as on the date of publishing of this tender.	Copy of purchase/ work orders and work completion certificates to be submitted.
2	Details of vehicle	The firm shall have water tankers under their own registration.	Copy of RC book and other statutory documents to be submitted.
3	Vendor Details	The firm shall submit vendor details as per Annexure-II.	Duly filled and signed vendor details as per Annexure-II.
4	Registered office in Kolkata	Firm should have dedicated registered/ regional/ local functional office in Kolkata and address proof of office should be submitted along with technical bid.	Address proof of the office
5	Financial capability	The firm should have reported positive net worth during the last three financial years (FY – 2025-24/2024-23/2023-22).	Profit and loss account statement for the respective financial year

C. PERIOD OF CONTRACT:

Period of contract is for **TWO (02) YEARS** from the date of issue of Work Order. CSL reserves the right to extend the contract period for a further period of **ONE (01) YEAR** for the same terms and conditions on mutual agreement on completion of the contract period, if the performance of the contractor is satisfactory. The rates quoted and all other terms and conditions will remain unchanged for the entire period and also for the extended period (if extended). CSL's decision shall be final in this regard.

ANNEXURE-II**PRICE BID FORMAT**

Name of work: Supply of fresh water in tankers at CKSRU, Kolkata						
Tender No: CSL/CKSRU/PROJ/595/2025-26 dated 25 Jul 2025						
Sl. No.	Description	Qty	Unit	Unit Rate excluding GST (Rs)	GST (%)	HSN/SAC Code
1	Supply of fresh water in tanker trucks	1560	KL			
Grand total excluding GST (in figures)						
Grand total excluding GST (in words)						

Note: Approximate qty per year to arrive L1 has been mentioned in the price bid. Payment will be made for the actual quantity of water supplied.
L1 will be arrived based on the total rate of work against all line items excluding GST.

Name of the Bidder

Sign and seal of the Bidder

A. TERMS AND CONDITIONS:

1. Offer shall be submitted in the prescribed form in the CKSRU tender box located at Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit (CKSRU), Circular Garden Reach Road, Kolkata - 24, and has to be addressed to The Deputy General Manager (CKSRU).
2. The bidders may contact Shri. Amit Kumar Das, Assistant Manager (CKSRU), Email id: amitkumar.das@cochinshipyard.in, Mob: 9832597168 for any clarifications regarding scope of work.
3. **Validity:** The offer should be valid for a minimum period of four months of date of submission of offer.
4. Approximate quantity is mentioned in the price bid to arrive L1. Payment will be made as per the actual quantity upon completion of the job on monthly basis.
5. L1 shall be arrived based on lowest quoted total amount excluding GST as per the price bid format. Price Bids shall be evaluated based on L1 cost as per the price bid format. Normally CSL will award the contract to the Bidder whose bid has been substantially responsive to the bidding documents and who has offered lowest evaluated total amount. However, if in the opinion of CSL, the total price quoted by the lowest evaluated bidder are considered high, CSL may invite such bidder for price negotiation. Lowest quoted bidder shall attend such negotiation meetings and if requested by CSL shall provide the analysis of rates/break – up of amount quoted by him for any or all items to demonstrate the reasonability. As a result of negotiation, bidder may offer rebate on his earlier quoted price.
6. Quote should be as per the rate format at annexure-II. Quote should include all operational & maintenance cost, fuel cost, loading and unloading, transportation, mobilization, demobilization, salaries of driver & helpers etc. GST should be indicated separately and shall be paid extra as per govt. rules.
7. The rate quoted shall remain firm throughout the period including extension, if any.
8. The rate quoted shall include cost for supplying of fresh water into tanks or ship at CKSRU premises.
9. Vendor details to be submitted along with the technical bid as per annexure-IV.
10. As per CSL requirement, the Contractor shall carry out sample testing of water supplied and submit the report.
11. **Payment Terms:**
 - a) Payment shall be made in every month at actuals against invoice in triplicate supported by work completion certificate certified by the Officer In-Charge of CSL.
 - b) Contractor shall indicate details like PAN, GST details etc. required for processing payment. Payments will be made through NEFT/RTGS/Cheque mode and necessary details shall be furnished by the contractor. CSL reserves the right for the deduction of taxes and duties as applicable from the bill or invoice.
 - c) The Contractor shall also submit the Electronic Payment Mandate Form, as per Enclosure 1 in their letter head duly signed by the respective authorized representative of the Bank with a cancelled cheque along with the Offer.

- d) The invoice is to be raised on Officer In-Charge, Cochin Shipyard Limited, CSL-Kolkata Ship Repair Unit (CKSRU), Dry Dock Office Building, Gate No.09, Netaji Subhas Dock, Circular Garden Reach Road, Kolkata – 24.
 - e) **GST No. of CSL-Kolkata Ship Repair Unit is 19AAACC6905B1Z1.**
 - f) Payment will be released tentatively within 30 days from the date of submission of bill duly certified by the authorized CSL representative at Kolkata. Delay of accepted bills will lead to delay in processing of payment.
12. No advance payment will be made by CSL against work order issued.
 13. **Security Deposit:** A recovery of 3% will be made as interest free deposit from the contractor's bill towards Security Deposit and will be returned one (1) month after expiry of the contract. No interest shall be payable on SD for the period of its pendency. SD will be forfeited where the contractor fails to meet the contractual obligations.
 14. Speed limit inside CKSRU premises is Max 10km/Hr.
 15. Contractor shall ensure safety of their personnel during the execution of work for preventing any accidents. In case of any accidents, CSL shall not be responsible for any loss to their workmen and personnel property.
 16. All labour, skilled or unskilled shall be provided by the contractor. Settling any dispute with the labour, subcontractor, labour union shall be the sole responsibility of the contractor. Workers engaged for works should have sufficient knowledge and experience in the respective fields.
 17. Speed limit inside CKSRU premises is max.10 km/hr.
 18. **Dock entry permit:** Since fresh water is to be supplied inside the docks area, the contractor shall abide by all rules and regulations of the docks in force from time to time as applicable. The contractor is required to obtain required permit / RFID card issued by KoPT to enter the CKSRU premises. The necessary recommendations will be issued by CKSRU to permit the contractor to take the materials / equipment / vehicle inside the dock area for the execution of the work.
 19. Vehicle driver and helper are required to produce a valid police clearance certificate to avail gate passes for entering CKSRU premises if required.
 20. Documents related to statutory requirements of the tanker truck such as registration certificate of the vehicle, license of the driver, insurance, tax paid token & pollution control related documents etc. all requirements should be available.
 21. CSL will not take any responsibility for any liabilities caused by the firm in respect of tax, insurance, road permit, penalties by authorities etc. or will not compensate part or full whatever may be the reasons.
 22. CSL reserves the right to short close the contract if the requirement does not exist due to any circumstances include Force Majeure events with the billing charges payable upto the last day of use.
 23. CSL reserves the full right to change the work scope/amend the work scope according to the site condition.
 24. The firm shall be solely responsible for any consequences arising out of any loss, damage or accident caused to the personnel engaged by him on duty. Any labour issues with employees have to be settled by the contractor or

firm itself. CSL/CKSRU will not have any responsibility for any issue between firm and the employees, for any injury or illness to firm's workmen/other personnel during execution of work. In this regard firm will have to fully indemnify CSL/CKSRU against any claim made by his workmen/other personnel.

25. **Additional safety provision:** For the work carried out within dock area the contractor shall abide by all provisions of the dock workers (Safety, Health and Welfare) Regulation 1990 without causing any damage / accident in the work premises which will be ultimately causing loss to CKSRU either directly or indirectly. The contractor has to take all the necessary safety measures to prevent any damage/ accident at site during the execution of work.
26. **Indemnity Clause:** The firm shall indemnify CSL/CKSRU and keep harmless against any or all claims, liabilities, damages, losses, costs, charges, expenses, proceedings and actions of any nature whatsoever made or instituted against CSL/CKSRU directly or indirectly by reason of:
 - a) Any wrongful, incorrect, dishonest, criminal, fraudulent or negligent work, misfeasance, disregard of duties by personnel of the firm; and/or
 - b) Any theft, robbery, fraud or wrongful act or omission by personnel of the firm.
27. It is clarified that the firm cannot go for arbitration for any disputes arising out of the agreement related to this contract work. Cochin Shipyard Ltd. has a grievance redressal cell and all questions, disputes difference or differences arising under, out of, or in connection with the contract after hearing by Cochin Shipyard Ltd Grievance Redressal committee shall be subject to Indian Laws in force and at the exclusive jurisdiction of the courts at Kochi.

B. GENERAL CONDITIONS:

- 1) All documents, instructions, catalogues, brochures, pamphlets, norms, reports, labels and any other data shall be in English language.
- 2) Corrections and additions if any in the rate quoted must be attested / duly signed by the bidder. In the case of error in multiplication / addition in amount calculated, the unit rate quoted will be considered as correct and the amount will be calculated accordingly. Conditional rebates & discounts, incomplete / ambiguous offers are likely to be rejected.
- 3) The contract shall be on a principal-to-principal basis and it will not create any employer, employee relationship between CSL/CKSRU and the firm or its employees/personnel. This contract shall also not be deemed to create any partnership, joint venture or any association between CSL/CKSRU and the firm.
- 4) CSL/CKSRU reserves the right to award the contract to one or more firms or may split the scope of work, depending upon the actual necessity, as deemed fit.
- 5) CSL/CKSRU reserves the right to reject any or all the offers without assigning any reason whatsoever.
- 6) The rates agreed upon as per quotation remain firm and fixed and will not be changed till conclusion of contract including extended period, if any.

- 7) The acceptance of a tender will rest with DGM (CKSRU) who does not bind himself to accept the lowest tender and reserves the right to himself the authority to reject any or all of the tenders received without assigning any reason.
- 8) CSL/CKSRU reserves the right to terminate the contract at short notice in case the firm's performance is found not satisfactory with regard to progress of work, quality, time factor, labour dispute with their workers, poor safety records and other violation of any contract conditions. No claim whatsoever will be entertained by CSL/CKSRU on this account.

C. SPECIAL INSTRUCTIONS FOR TWO BID SYSTEMS:

- 1) **Mode of Submission of Tenders:** Tenders should be submitted in two separate sealed covers superscribed in capital letters as PART-I "TECHNO-COMMERCIAL" & PART-II "PRICE" indicating the tender number, due date and name & address of the tenderer.
- 2) **Techno-Commercial Part should contain following details:**
 - a) Documents for minimum eligibility criteria
 - b) Other conditions, if any
 - c) Copy of unpriced price bid (Price bid without price & with percentage of taxes & duties and details like quoted/Nil/Included need to be mentioned for each line item)
 - d) Complete set of tender documents duly signed and sealed on all pages as a token of acceptance
- 3) **Price Part should contain following details:**
 - a) Duly filled price bid as per the tender document.
 - b) The quoted rate shall include rate for material, transportation, loading etc. to deliver the items to the location as mentioned in the tender document.
- 4) Tenders are to be submitted in password protected email and should reach CSL on or before the last date and time for submission of tender. Email address for submission of tender is amitkumar.das@cochinshipyard.in with a copy to harikrishnan.n@cochinshipyard.in and sreejith.s@cochinshipyard.in. Bidder should make sure that they get an acknowledgement by return mail after submission of tender. CSL shall not be responsible for non-receipt of e mail sent by the firm.
- 5) CKSRU/CSL reserves the right to alter, modify the scope of supply at their discretion and consistent with the policy of the Government of India and statutory bodies under them as applicable to the contract from time to time.
- 6) The Techno-commercial part alone will be opened initially on the due date of tender. The price part will be opened only after evaluation of the Techno-commercial part. Firms will be intimated the date of opening of the price part, whose Techno-commercial bid is acceptable, in due course. Tenderers shall not be allowed to attend the Techno-commercial bid opening.
- 7) Bidder should depute only persons who are entitled for exemption from income tax in India. In case the bidder does not depute such persons; the tax liability will be in the bidder's account.

- 8) The Bidder shall ensure that their Indian Agent is not representing any other suppliers for the same Tender. In other words, Indian Agents are not permitted to represent more than one firm for a particular Tender.
- 9) After submission of quotation / price opening, no unsolicited correspondence will be entertained.
- 10) Clarifications, either technical or commercial, should be submitted to points specially asked for only. The opportunity so given should not be used for correcting/changing/amending the data/conditions already submitted with the tender.
- 11) Price part should be submitted in the Price Bid format provided. Price should be quoted separately for each item shown in the format. Combining of figures against more than one item and ambiguous clauses will lead to rejection of the bid.
- 12) Offers should be clear and unambiguous. Incomplete/ambiguous offers are likely to be rejected.

VENDOR DETAILS

1	Name of the Bidder/Firm	
2	Registered office Address of Company/Firm	
3	Registered office Address of Company/Firm in Kolkata	
4	Telephone No./Fax No./Mobile No	
5	E-mail address	
6	Names of the contact person & designation	(i) (ii) (iii)
7	Type of Entity – Proprietorship / Partnership firm / Company / NSIC / MSME Category etc. (Please attach registration certificate of Firm / Partnership agreement / proprietorship documents)	
8	PAN Card Number	
	GST Registration Number (GST certificate to submitted along with the technical bid)	
	EPF registration no. (EPF registration certificate to be submitted along with the technical bid) Note: In case firm does not have EPF registration reasons thereof to be indicated	
	ESI Registration No. (ESI registration certificate to be submitted along with the technical bid). Note: In case firm does not have ESI registration reasons thereof to be indicated	
	Copy of License if applicable	
9	Whether the Agency has been blacklisted/debarred or given tender holiday or contract terminated before expiry of the contract period by any 'Govt./autonomous bodies/ organizations where bidder has provided services earlier due to deficiencies in service or misconduct etc.	Yes/No (please tick as applicable) If yes, please furnish details on a separate sheet

Sign & seal of contractor:

UNDERTAKING

I, Shri/Smt in my capacity as Managing Partner/Chairman & Managing Director/Proprietor of M/s do hereby give an undertaking that we shall not subcontract the work or part of work to any other agency if awarded the contract by CSL/CKSRU.

Signature of authorised personnel:

Name of firm or authorised signatory:

Designation:

Address:

Contact No: