

COCHIN SHIPYARD LIMITED
KOCHI - 15
(P & A Department)

No. CSL/P&A/RECTT/ PERMANENT/ SENIOR SHIPDRAFTSMAN/2022/14 Date: 09 November 2022

SELECTION TO THE POSTS OF SENIOR SHIP DRAFTSMAN
(MECHANICAL / ELECTRICAL/ ELECTRONICS/ INSTRUMENTATION) FOR CSL, KOCHI

SCHEDULE FOR CERTIFICATE VERIFICATION & PHASE-II (PRACTICAL TESTS)

1. Refer Vacancy Notification No. CSL/P&A/RECTT/ PERMANENT/ WORKMEN ON REGULAR CADRE/2022/5 dated 09 May 2022 for selection to the posts of Workmen category for Cochin Shipyard Limited (CSL), Corrigendum dated 08 July 2022, Schedule for Objective type online test (Phase I) dated 04 July 2022, and Marks of Phase I available on log in to candidates, on CSL website for the posts of Senior Ship Draftsman in various disciplines.
2. As per clause F(I) of vacancy notification, based on the minimum pass marks secured by the candidates in the Phase I - Objective type online test and copies of certificates submitted, **the candidates with registration numbers given hereunder are provisionally short-listed to appear for the certificate verification & Phase II (Practical Test) to be held on dates and time indicated below at 2nd floor, New Assembly Hall, Training Institute, Cochin Shipyard Limited, Kochi (Reporting Time-0800 Hrs). Other details of selection process shall be informed to the shortlisted candidates separately through email.**

Sl No	Name of Posts & No. of vacancies	Reg. Nos. of provisionally short-listed candidates	Dates of Certificate Verification/ Phase II (Practical Test)
1.	Senior Ship Draftsman (Mechanical) 10 Posts (8 UR, 1 OBC, 1 EWS)	SSDM100001, SSDM100061, SSDM100091, SSDM100100, SSDM100114, SSDM100121, SSDM100123, SSDM100126, SSDM100148, SSDM100181, SSDM100185, SSDM100245, SSDM100257, SSDM100267, SSDM100275, SSDM100308, SSDM100320, SSDM100344, SSDM100359, SSDM100373, SSDM100377, SSDM100386, SSDM100421, SSDM100423, SSDM100428, SSDM100438, SSDM100445, SSDM100493, SSDM100499, SSDM100502,	21.11.2022 (Monday)

Sl No	Name of Posts & No. of vacancies	Reg. Nos. of provisionally short-listed candidates	Dates of Certificate Verification/ Phase II (Practical Test)
		SSDM100518, SSDM100555, SSDM100592, SSDM100599, SSDM100624, SSDM100634, SSDM100636, SSDM100642, SSDM100657, SSDM100659, SSDM100675, SSDM100689, SSDM100691, SSDM100723, SSDM100725, SSDM100726, SSDM100752, SSDM100758, SSDM100781, SSDM100835, SSDM100896, SSDM100953, SSDM101011, SSDM101022, SSDM101027, SSDM101047	
2.	Senior Ship Draftsman (Electrical) 4 Posts (2 UR, 2 OBC)	SSDE100031, SSDE100032, SSDE100052, SSDE100092, SSDE100122,SSDE100168, SSDE100182, SSDE100186, SSDE100206 SSDE100209, SSDE100225, SSDE100226, SSDE100234, SSDE100236, SSDE100244, SSDE100276, SSDE100277, SSDE100288, SSDE100291, SSDE100298, SSDE100316, SSDE100324, SSDE100364, SSDE100392	18.11.2022 (Friday)
3.	Senior Ship Draftsman (Electronics) 1 Post (UR)	SDLE100056, SDLE100083	18.11.2022 (Friday)
4.	Senior Ship Draftsman (Instrumentation) 1 Post (UR)	No candidates shortlisted for further selection process.	

3. Candidates are requested to report at the venue as per the reporting time for the certificate verification and Phase II - Practical test. **No candidates shall be admitted for the selection process after the commencement of the Phase II - Practical test.**

4. **All candidates attending the selection process should undergo RTPCR test and produce negative test result (taken within 2 days before the date of selection at CSL) for attending the selection process.**
5. **Short-listed candidates should ensure that they fulfill all the eligibility requirements viz. age, qualification, experience, caste, disability etc, as advertised vide notification No. CSL/P&A/RECTT/ PERMANENT/ WORKMEN ON REGULAR CADRE/2022/5 dated 09 May 2022 before appearing for the selection process.** Candidates who successfully complete the certificate verification shall only be permitted to attend the Phase II Practical Test in Tribon & AutoCAD (30 marks) at CSL.
6. For provisionally shortlisted candidates, call letters for certificate verification & Phase II (Practical test) shall be sent to email id mentioned in the online application. **Non receipt of call letters, if any, shall be informed by email to career@cochinshipyard.in latest by 15.11.2022 (Tuesday).** Other instructions for certificate verification and practical test are detailed in the call letter. Candidates are requested to go through the general instructions in the call letter, before appearing for the selection process.
7. **Candidates should bring two copies of the call letter, with recent passport size photographs pasted and a valid photo identity proof (in original).** ONLY Passport/Election ID card/Aadhaar/Driving license issued by the Government, shall be accepted to secure entry to the Shipyard. **Those who do not produce the call letter and valid photo identity proof (in original) will not be allowed to appear for selection process.** One copy of the call letter is to be submitted to CSL during the certificate verification. The candidates should retain the other copy of the call letter, till the completion of selection process. Candidates should also produce the documents mentioned in the call letter at the time of certificate verification.
8. **Candidates short-listed for certificate verification / Phase II (Practical test) should produce print out of online application form (possessing unique registration number and printed photograph), and all certificates in Original (as mentioned in the call letter) towards proof of age, qualification, experience, caste, disability etc, as well as one set of self-attested copy of all the certificates,** during the certificate verification and their candidature will be considered on the strength of the original certificates along with the Call Letter and valid Photo ID. **Those who do not produce the original certificates or online application form will not be allowed to appear for the selection process.**

9. Photograph of candidates captured during the online test shall be verified during any stages of selection as decided by CSL. In case of any mismatch, his /her candidature will be cancelled with/without any notice.
10. **Candidature is provisional subject to verification of certificates for proof of age, qualification, experience, caste, disability etc.** At the time of verification /joining, if the candidates short- listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/ incorrect, or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/appointment will be cancelled/rejected without further notice.
11. **In the context of Covid-19, the candidates are informed to strictly abide by all safety and security instructions while inside the CSL premises and follow the instructions as listed under: -**
- a) All candidates travelling inter-state/inter-district should strictly follow the extant guidelines of the governments/district administration /ICMR prior to attending selection process at CSL.
 - b) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
 - c) All candidates seeking entry into CSL shall wear appropriate face masks properly covering their nose, mouth, chin etc. The candidates shall remove the mask at gates for identification. **THOSE CANDIDATES WITHOUT FACE MASKS SHALL NOT BE PERMITTED ENTRY INTO CSL.**
 - d) All candidates seeking entry into the yard have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations. **NO CROWDING AT GATES FOR ENTRY/EXIT SHALL BE PERMITTED.**
 - e) All candidates shall avoid touching any pillars, bars, hand rails etc.
 - f) All candidates should remove their jackets/overcoats etc at the gates for security check.

- g) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
- h) Wearing of masks, Social distancing and queue system shall be strictly adhered.
- i) **Any candidate with positive test results or found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the selection process.**
- j) **All candidates shall bring their own mask, personal sanitizer (50ml), transparent water bottles / other refreshments and avoid sharing of personal items.**
- k) **Candidates should bring own stationery items and avoid sharing of such items.**
- l) **Movement to any other areas / buildings / work sites of CSL other than the venue of certificate verification/Selection test shall be strictly prohibited.**

12. SC/ST/PwBD candidates appearing for the certificate verification or Practical Test at CSL shall be reimbursed single to & fro sleeper class rail/bus fare as admissible for the post as per company rules by the shortest route from the mailing address mentioned in their online application form to the venue of certificate verification, on production of proof. Candidates claiming travel re-imbusement are required to submit the copy of front page of **Savings bank passbook with account number and IFSC code**, at the time of certificate verification and the eligible amount of reimbursement shall be credited to their bank account through NEFT. Reimbursement of travel fare shall only be made to those candidates who submit the above details. However, at the time of certificate verification, if it is found that the candidate does not fulfill any of the notified eligibility conditions, he/she shall neither be allowed to attend Phase II nor be paid any travelling allowance.

13. Possession and use of electronic devices such as **Camera, Mobile Phone, Micro Phone or any other Associated Accessories, Other electronic gadgets etc are strictly prohibited during the test.** If any candidate is found in possession of any these devices, his/her candidature is liable to be cancelled.

14. Candidates who are found engaged in malpractices or violating the instructions shall be disqualified.

15. **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
16. Issue of call letter and mere attending selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in CSL.
17. **Please note that request for changing the date, time and venue of the certificate verification and / or selection test shall not be entertained.**
18. CSL reserves the right to extend the scheduled date or postpone / reschedule the certificate verification & selection process (to the following day or a later date), due to any compelling /administrative reasons / government imposed restrictions or guidelines and candidates are advised to plan accordingly. CSL shall not be liable to entertain any claim arising out of re-scheduling of the dates of selection process.
19. **Candidates are advised to frequently visit CSL website (Career page → CSL, Kochi) for all updates related to the selection.**
20. Any changes in the above schedule shall be notified on CSL website only.
21. Other terms and conditions of the Vacancy notification No. CSL/P&A/RECTT/ PERMANENT/ WORKMEN ON REGULAR CADRE/2022/5 dated 09 May 2022 shall apply.
22. For any further clarification, please contact us vide e-mail career@cochinshipyard.in.

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

Sd/-
ASSISTANT GENERAL MANAGER (HR)