COCHIN SHIPYARD LIMITED
A GOVERNMENT OF INDIA ENTERPRISE
A MINIRATNA SCHEDULE A COMPANY UNDER
THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

**Vacancy Notification Ref No. CSL/P&A/RECTT/CONTRACT/CSE CANTEEN/2020/25**
**Dated 17 November 2026**

**WALK-IN SELECTION FOR GENERAL WORKER (CANTEEN) ON CONTRACT BASIS FOR CSL**

Cochin Shipyard Limited (CSL), a listed premier Miniratna Schedule 'A' Company of Government of India, invites from Indian citizens through **Walk-in-selection** for filling up of the post of **General Worker (Canteen) on contract basis for CSL:-**

**TABLE 1**

**I. Name of Post, Educational Qualification and Job Requirements:**

**Name of Post**
General Worker (Canteen) on contract basis

**Qualification**
**Essential:**
Pass in VII Std.
**Desirable:**
a) One year Certificate Course in Food Production/ Food and Beverages Service from a Government Food Craft Institute/ Two year Vocational Certificate in Catering and Restaurant Management from an institution recognised by Central/State Government.
b) Knowledge of Malayalam
c) Experience in preparation or serving of meals.

**Job Requirements:**
Preparation and supply of food items, cleaning of utensils, furniture, buildings, etc., and other similar works in employees' canteen at CSL, on board vessels during sea trials, and any other duties assigned by the reporting officer/supervisors concerned. The job involves climbing ladders to serve tea and snacks on board vessels under construction or repair, docks, and movement through confined areas. The work in the canteen is carried out in multiple shifts, including night hours beyond 7 pm, and only male candidates need to apply.

**II. Important Date, Time & Venue:**

**Date of receipt of applications through Walk-in : 24 November 2026**

**Time : 0830 Hrs to 1200 Hrs and**
**1300 Hrs to 1430 Hrs**

**Venue of receipt of applications : Cochin Shipyard Recreation Club,**
**Near Perumanoor Gate (Thevara)**
**Cochin Shipyard Limited**
**Kochi – 682 015**

## III. No. of Vacancies and Reservation:

**TABLE 2**

| Name of Post | UR | OBC | SC | ST | EWS | Total |
|---|---|---|---|---|---|---|
| **General Worker (Canteen) on contract basis** | 06 | 03 | 02 | 01 | 01 | **13** |

a) CSL reserves the right to increase / decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.

## IV. Period of Contract:

a) Contract tenure of above post is **for a period of Five Years**, depending on organizational requirement and individual performance.

## V. Remuneration:

a) The monthly consolidated pay during the first year of contract is ₹ 20200/- p.m., and an annual increase shall be applicable in the subsequent years. They will also be eligible for extra hours of work, beyond normal work hours.

## VI. Age:

a) The upper age limit prescribed for the post **shall not exceed 30 years** as on **24 November 2026** i.e. applicants should be born on or after **25 November 1996.**

b) The upper age limit is relaxable by 3 years for OBC (Non Creamy Layer) candidates and 5 years for SC/ST candidates in posts reserved for them.

c) The upper age limit shall be relaxable for Ex-servicemen as per Government of India guidelines.

## VII. Method of Selection & Mode of receipt of application:

a) The method of selection shall be through **Practical test** which shall be conducted out of **100 marks.**

b) The minimum pass mark for **Practical test** shall be as below:-

For unreserved posts & for EWS candidates – 50 % of Total Marks,
For OBC Candidates – 45% of Total Marks only for vacancies reserved for OBC,
For SC/ST Candidates- 40% of Total Marks only for vacancies reserved for SC/ST.

c) CSL may relax the minimum pass mark, if the number of qualified candidates are insufficient.

d) Rank lists for the post shall be prepared based on marks secured by the candidates meeting the notified eligibility requirements and who pass in the Practical Test. In case, same marks are secured by more than one candidate, relative merit shall be decided based on seniority in age.

e) Depending upon the number of applications received, CSL reserves the right to scrutinise applications and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the copies of certificates submitted by the applicants during walk-in selection and only such shortlisted candidates may be permitted to attend the selection process.

f) Applicants meeting the notified requirements shall attend **Walk-in-selection** with their **ORIGINAL CERTIFICATES**, at the above mentioned date and submit their applications in the prescribed format along with the self-attested copies of certificates at **Cochin Shipyard Recreation Club Auditorium, Near Perumanoor Gate (Thevara), Cochin Shipyard Limited, Kochi – 682 015**. Application format **Annexure – I** is given along with this advertisement on our CSL website www.cochinshipyard.in (Career page → CSL, Kochi).

g) The applications shall be verified with their original certificates and candidates who successfully complete the certificate verification shall only be allowed to attend the Practical Test at CSL, on subsequent dates, which shall be communicated separately to the shortlisted candidates through e-mail/CSL website.

h) **Application submitted in any other mode shall not be accepted.** Application once submitted shall be final.

i) **The candidates attending the walk-in-selection should submit the following:-**
   i. **Application form in Annexure I with recent passport size photograph pasted on the application.**
   ii. **A photo-identity proof (in original)**
   iii. **Original & self-attested copy of Aadhaar card.**
   iv. **Original Certificates and testimonials, in proof of age/date of birth, educational qualifications, caste etc. and self-attested copies of the certificates.**

j) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of your application.

k) **Original certificates** towards proof of age, qualification, caste etc. and **self-attested copies** of all these certificates, should be produced for verification **and their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**

l) **Candidates who successfully complete the certificate verification shall only be allowed to attend the Selection Process.**

m) Application that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.

## VIII. Conditions:

### A. Reservation

(i) Government of India Directives on reservation shall apply.

(ii) Applicants belonging to EWS category should produce a *valid Income and Asset Certificate* issued by any of the following authorities in the prescribed format. This certificate shall only be accepted as proof of applicant's claim as belonging to EWS, failing which their candidature shall not be considered against reservation under EWS category:-

- District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- Revenue Officer not below the rank of Tahsildar and
- Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

(iii) Applicants belonging to SC or ST or OBC (Non Creamy Layer), should produce a *valid recent community certificate* issued by the Revenue Authority not below the rank of the Tahsildar, failing which their candidature will not be considered against the reserved post, and for other concessions/relaxations applicable to the categories.

### B. Qualification

i) The minimum qualification stipulated for the post must be from a University/ Institute/ Examination Board recognized by AICTE/ appropriate statutory authority / State/ Central Government.

ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.

iii) Original certificates & self-attested copies of certificates of the educational qualification as mentioned in this notification should be produced at the time of walk-in-selection failing which they shall not be permitted to attend the selection.

**C. <u>General</u>**

i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification.**

ii) Applicants who are Ex-servicemen should submit **Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces**.

iii) Definition of Ex-serviceman:- Ex-serviceman is a person

a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
   i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
   ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
   iii) Who has been released from such service as a result of reduction in establishment;

b) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or

c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or

d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14 April, 1987; Or

e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or

f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

iv) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification, reservation and other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.in. However, CSL shall not be

responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

v) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, caste, medical fitness etc. and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates shortlisted are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.

*vi)* ***Applicants who are in the final year of contract on rolls of CSL as on date of this vacancy notification are also eligible to apply, subject to meeting all other notified requirements. Applicants who are in the first, second, third or fourth year of their contract with CSL as on the date of this Vacancy Notification shall not be eligible to apply for the same post.***

vii) **No TA/DA shall be paid to the candidates for attending the selection process.**

viii) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.

ix) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**

x) **Call letters shall not be sent to short-listed candidates by post**. They shall be informed to download call letter by e-mail /through CSL website www.cochinshipyard.in. **Schedule of the selection process shall be intimated to the short-listed applicants through Email/CSL website (Career page → CSL, Kochi)**. Candidates are requested to frequently check the above website **(Career Page → CSL, Kochi)** for updates related to the selection.

xi) The selected candidate is required to give an undertaking to comply with CSL policy on usage of smart phones at work place.

xii) Mere submission of application, issue of call letter and attending selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in CSL.

xiii) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination may be examined by Medical Officer of CSL and the appointment of the candidate is subject to certification of Medical fitness.

xiv) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc., if any of previous employment of any candidate already working in Government/Public Sector Undertakings.

xv) Rank list shall be maintained for the post and the validity period of the rank list shall be up to 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, or until a fresh notification for the same post is issued. The rank list may be operated if a vacancy occurs either due to non-joining of a candidate advised to join from the rank list or due to the subsequent separation of a candidate selected from the rank list. The rank list may also be used to fill up future vacancies that arise during the validity of the rank list, with specific approval from competent authority.

xvi) CSL reserves the right to increase / decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.

xvii) The number of post indicated in this notification is based on existing requirement and shall vary depending on the future requirements and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.

xviii) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.

xix) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.

xx) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.

xxi) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.

xxii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.

xxiii) For any further clarification related to the advertisement and conduct of selection, please contact us via e-mail career@cochinshipyard.in or by phone at 0484 – 250 1221.

**"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"**
**"ONLY INDIAN NATIONALS NEED TO APPLY"**

Sd/-
GENERAL MANAGER (HR & LD)