

कोचीन शिपयार्ड लिमिटेड/COCHIN SHIPYARD LIMITED

कोच्ची/KOCHI - 15

(कार्मिक व प्रशासन विभाग) / (P & A Department)

No. CSL/P&A/RECTT/CONTRACT/ SAFETY ASSISTANTS/2024/1

दिनांक/Date: 13 June 2024

SELECTION TO THE POST OF SAFETY ASSISTANT ON CONTRACT BASIS FOR CSL

SCHEDULE FOR CERTIFICATE VERIFICATION - REG.

1. Please refer Vacancy Notification No. CSL/P&A/RECTT/CONTRACT/SAFETY ASSISTANTS/2024/1 dated 27 May 2024 for selection to the post of Safety Assistant on contract basis for CSL published on CSL website www.cochinshipyard.in.
2. The candidates with registration numbers at **Annexure I** are provisionally called for the verification of original certificates to be held on the date and place as indicated at **Annexure I** at **(Reporting Time - 0830 Hrs)**. Other details of certificate verification shall be informed to the candidates separately through email.
3. Candidates are requested to report at the venue as per the reporting time above for the certificate verification.
4. **Candidates should ensure that they fulfill all the eligibility requirements viz. age, qualification, experience, caste etc. as advertised vide notification No. CSL/P&A/RECTT/CONTRACT/ SAFETY ASSISTANTS/2024/1 dated 27 May 2024 before appearing for the certificate verification.**
5. Call letters for Certificate Verification shall be sent to email id mentioned in the online application. **Please note that the call letters shall not be sent by post.** Non receipt of call letters, if any, shall be informed by email to career@cochinshipyard.in latest by 18 June 2024 (Tuesday). All instructions related to the entry to venue and certificate verification are detailed in the call letter. Candidates are advised to go through the call letter in detail before appearing for the certificate verification.
6. **Candidates should bring two copies of the call letter, with recent passport size photographs pasted and a valid photo identity proof (in original). ONLY Passport/Election ID card/Aadhaar/Driving license issued by the Government shall be accepted to secure entry to the Shipyard. One copy of the call letter is to be submitted to CSL during the certificate verification. The candidates should retain the other copy of the call letter, till the completion of selection process.**
7. **Candidates should also produce the documents mentioned in the call letter at the time of certificate verification. Those who do not produce the call letter, valid photo identity proof (in original) and original certificates will not be allowed to appear for the certificate verification.**

8. **Candidature is provisional subject to verification of certificates for proof of age, qualification, experience, caste etc. and meeting the notified eligibility requirements, at the time of certificate verification.** If the candidates are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/ incorrect, or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/appointment will be cancelled/rejected without further notice.
9. **No correspondence regarding the rejection of application in case of ineligibility during the certificate verification or at any other stage shall be entertained.**
10. **Movement to any other areas/ buildings/ work sites of CSL other than the venue of certificate verification shall be strictly prohibited.**
11. **Please note that request for changing the date, time and venue of the certificate verification shall not be entertained.**
12. CSL reserves the right to extend the scheduled date or postpone / re-schedule the certificate verification to the following day or a later date, due to any compelling / administrative reasons / government imposed restrictions or guidelines and candidates are advised to plan accordingly. CSL shall not be liable to entertain any claim arising out of re-scheduling of the dates of the selection dates.
13. **Candidates are advised to frequently visit CSL website (Career page → CSL, Kochi) for all updates related to the selection.**
14. Any changes in the above schedule shall be notified on CSL website only.
15. Other terms and conditions of the Vacancy notification No. CSL/P&A/RECTT/CONTRACT/ SAFETY ASSISTANTS/2024/1 dated 27 May 2024 shall apply.
16. For any further clarification, please contact us vide e-mail career@cochinshipyard.in.

“किसी प्रकार की मतार्थना अयोग्यता मानी जाएगी।”
“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

Sd/-
सहायक महाप्रबंधक (मानव संसाधन)
ASSISTANT GENERAL MANAGER (HR)