

**HOOGHLY COCHIN SHIPYARD LIMITED**

**HOWRAH- 711109**

**Vacancy Notification No. HCSL/HR/RECTT/CONT/2026-27/1 dated 20.05.2026**

Hooghly Cochin Shipyard Limited (Hooghly CSL), a Wholly Owned Subsidiary of Cochin Shipyard Limited invites applications from Indian citizens for filling up of the following posts of Chief Project Engineer on contract basis for Guwahati unit under Hooghly Cochin Shipyard Limited.

**I. Name of the Post, Educational Qualification, Experience:**

**TABLE-1**

<b>Sl. No.</b>	<b>Name of Post</b>	<b>Educational Qualification</b>	<b>Experience</b>
1.	<b>Chief Project Engineer (CPE) on contract basis</b>	<p><b><u>Essential:</u></b> Degree in Civil/ Mechanical/ Electrical Engineering from a recognized University. With 60% marks from a recognized University.</p> <p><b><u>Desirable:</u></b> Master's degree in relevant field or MBA from a recognized Institute.</p>	<p><b><u>Essential:</u></b></p> <p>i. Should be presently working or have retired from Central/ State Govt/ PSU/ IIT/ reputed Govt. Institutions or reputed private Organization at the level equivalent to Deputy Chief Engineer or above.</p> <p>ii. Minimum of 25 years post qualification experience in civil / mechanical/ electrical including MEP works out of which cumulative experience of 10 years in implementation of large infrastructure projects (Highways, railways, ports, shipyard, roads and bridge etc.,) through the phases of concept, planning, organizing, supervision, monitoring, commissioning and Procurement, contractual disputes resolution/ conciliation, arbitration etc.</p> <p>iii. Should have good managerial and interpersonal skills and leadership quality.</p> <p>iv. Experience of coordination with consultant, Architect, Vendors, Suppliers, Govt. and private agencies in all phases of project implementation.</p> <p>v. Well conversant with MS Office, MS Project/ Primavera for project planning and monitoring. Should be</p>

			<p>well conversant with presentation through PPT, conducting meeting with clients, consultants and vendors for project monitoring and control.</p> <p><b><u>Scope of Work:</u></b></p> <ul style="list-style-type: none"> <li>i. To be available on site on a full-time basis.</li> <li>ii. Overall, In – Charge for the total project implementation and commissioning including operation and maintenance.</li> <li>iii. Will be responsible for executing and commissioning the Pandu Ship Repair facility, Guwahati, project with support from Hooghly CSL and guidance from New Projects/ Infra Projects department of CSL as well as other relevant authorities,</li> <li>iv. Review of DPR, tender documents, specification, estimates, rate analysis, designs etc., submitted by the consultants,</li> <li>v. Manage and oversee the day to-day construction management of the project. Coordination &amp; Supervision of works carried out by the Project Management Team (Consultants),</li> <li>vi. Manage and oversee the day to-day construction management of the project. Coordination &amp; Supervision of works carried out by the Project Management Team (Consultants).</li> <li>vii. Review of Bar Chart, technical details, construction schedule and bills of quantities as submitted by the relevant contractor with an aim to confirm their corrective approach and to identify possible deficiencies/shortfalls for necessary compliance.</li> <li>viii. Monitor and review the project filing and accounting system such as site drawings, contract correspondences,</li> </ul>
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			<p>daily reports, monthly reports, time schedule, site order registers, hindrance registers site quality test registers etc.,</p> <p>ix. Provide bonafide advice on the technical issues, legal or administrative issues arising during construction and support HCSL.</p> <p>x. Assist Hooghly CSL for interacting with relevant agencies including statutory departments during the construction phase for resolving various issues as applicable.</p> <p>xi. Review the recommendation from the PMC team for the running account bills and final bill claims raised by the contractors and provide verification, certification and recommendations for authorizing payment.</p> <p>xii. Review the recommendation from the PMC team (consultants) for variation/ additional work claims raised by the contractors and provide verification, certification and recommendations for authorizing payment,</p> <p>xiii. Review the quality control data obtained from the construction site on day to-day basis and verify the accuracy of such data by random checks,</p> <p>xiv. Monitor construction productivity and schedule performance and investigate reasons for less than satisfactory performance. Provide recommendations and institute measures for improvement by modification to operating procedures/work instructions,</p> <p>xv. Shall be responsible to provide high quality inputs &amp; expertise and righteous guidance for monitoring, execution of the construction works as well as to avoid or divert foreseeable</p>
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			<p>and hostile issues (if any) for ensuring successful completion of the project.</p> <p>xvi. Shall prepare &amp; submit reports, and progress updates as directed by Hooghly CSL authorities.</p> <p><b><u>Job Requirement:</u></b></p> <p>Applicants are required to work in multi shifts/ round the clock in Hooghly CSL.</p>
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**II. Important Dates:**

**Commencement of Application : 20.05.2026**  
**Last Date of Application : 09.06.2026**

**III. No. of Vacancy & Reservation:**

**TABLE 2**

<b>Sl. No.</b>	<b>Name of the Post</b>	<b>UR</b>
1.	Chief Project Engineer on Contract Basis	1

- a) Hooghly CSL reserves the right to increase / decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.

**IV. Period of Contract & Place of Posting:**

- a) The above post is temporary in nature and **initially for a period of one year and further extendable to another one year subject to project requirements and individual performance.**
- b) The posting shall be at Guwahati unit of Hooghly CSL. However, depending upon project requirements, the candidates are liable to be transferred within different units of Hooghly CSL. The appointment to the posts carries with it the obligation to serve in any department of Hooghly CSL or on-board ships or in any of the units / work sites/ projects undertaken in any part of India or abroad as the case may be.

**V. Remuneration:**

- a) The monthly consolidated pay during the first year of contract is **Rs. 1,65,000/- per month along with other benefits as applicable**, and an annual increase shall be applicable in case of extension of contractual period. Candidate will also be eligible for compensation for extra hours as per the policy of Hooghly CSL.
- b) Higher consolidated pay may be considered for candidates with more experience which is relevant to the post.

**VI. Age:**

- a) The upper age limit prescribed for the posts **shall not exceed 65 years** as on 09.06.2026 i.e., applicants should be born on or after 10.06.1961.

**VII. Method of Selection:**

- a) The method of selection shall be through Personal Interview (Out of 100 marks).
- b) The parameters for selection may be subject to change and the same would be notified prior to commencement of the selection process.
- c) The applications shall be verified with their original certificates and candidates who successfully complete the certificate verification shall only be allowed to attend the Personal Interview at Hooghly CSL.
- d) Hooghly CSL reserves the right to scrutinize applications for the post and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the certificates submitted and only such shortlisted candidates shall be permitted to attend the selection process.

**VIII. Conditions:**

**a) Reservation**

- i) Government of India Directives on reservation shall apply.
- ii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

**b) Qualification**

- i) The minimum qualification stipulated for the post must be from a University/ Examination Board recognized by AICTE/ appropriate statutory authority in India/State/Central Government.
- ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such Certificate, their candidature shall not be considered.
- iii) The applicants are required to fill in the exact percentage of marks scored by them in the qualifying examination in the application submitted for the posts. Some Universities/ Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g., CGPA/ OGPA/ CPI etc.). In case University/ Institute/ Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/ or percentage of marks, the same shall be accepted. However, where the University/ Institute/ Examination does not define criteria for conversion of Aggregate Grade Point into Class and/ or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

c) **Experience**

- i) **Experience acquired after the date of passing of the qualification stipulated as per TABLE-1 above shall only be considered. Period of post qualification experience shall be reckoned as on 09.06.2026.**
- ii) The period of Apprenticeship Training in the relevant trade under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration shall also be treated as experience.
- iii) **Experience Certificates obtained from Companies registered under the Companies Act 1956 or Foreign Companies of equivalent status shall only be considered for short listing and for consideration for selection.**
- iv) Applicants who are presently working in any company (Private/Public Sector/Govt), in the absence of experience certificate, should submit copy of **Appointment Order/ Offer letter issued by the organization, latest Pay Slip/copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.** During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their online application, failing which they shall not be considered for further selection.
- v) **Work experience obtained from contractors (Proprietary Firms and Partnership Firms) engaged by registered companies may be considered based on the endorsement of the Principal Employer on the certificates issued by the contractor. Such applicants are required to submit their experience certificates along with further proof such as ESI/EPF statements. Certificates of training issued by the contractors without the endorsement of the Principal Employer shall not be considered.**
- vi) Applicants who are presently working in any company (Private/Public Sector/Govt), in the absence of experience certificate, should submit copy of Appointment Order or Offer letter issued by the organization, latest Pay Slip/copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. The candidates should submit all certificates to establish the experience claimed in their application, failing which their candidature shall be cancelled and they shall not be considered for further selection.
- vii) Applicants who are Ex-servicemen should submit **Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces.** Those Ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant trade in the Armed Forces. Such qualification acquired during service period shall also be considered for calculation of post qualification experience. Those Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience

in the relevant discipline in the Armed Forces, as proof of experience and produce the same during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.

viii) Applicants should clearly specify the nature of work performed and duties, responsibilities handled in the respective jobs, as well as experience certificate in proof of the same shall be submitted along with their application for the post notified.

**d) Application Fee: NIL**

**e) How to Apply:**

i) Applicants should fill in the application form (**Annexure-I**) with **recent passport size photograph pasted and e-mail the scanned copies of signed application form along with supporting documents in one PDF file to the e-mail id [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com) and mention "Application for the post of..... (Name of the post)" as the subject of the e-mail.**

ii) **The Checklist of documents to be submitted along with the Application Form are as under: -**

- i. Scanned copy of Aadhaar Card.
- ii. Relevant Certificates to proof of age (Birth Certificate/SSLC or SSC/Passport).
- iii. All Qualifying Degree Certificates.
- iv. Consolidated Mark Sheets / All Semester Mark Sheets (Percentage Conversation Certificate if applicable).
- v. Experience certificates.
- vi. Discharge Certificate (if candidate belongs to Ex-Serviceman).

iii) **Applicants should ensure that the scanned copy of Application Form (Signed with photo pasted) & all certificates towards proof of age, educational qualification, experience, caste, disability etc. are sent through e-mail, failing which their candidature shall not be considered and shall be rejected.**

iv) Application Form must be complete in all respects as per the Advertisement Notification. Applicants should ensure that all the entries have been correctly filled in. Filling of garbage / junk details in any of the fields can lead to rejection of your application. Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures or unsigned, will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.

v) The last date for receipt of applications through e-mail: [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com) is **09.06.2026 latest by 23:59hrs (IST)**. Application submitted direct or by any other mode shall not be accepted.

vi) Applicants should ensure that their application has been received at Hooghly CSL by getting acknowledgement via e-mail: [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com) and via telephone (**033-2955 8283 Ext: 241**).

**f) General:**

- (i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting the applications.**
- (ii) Definition of Ex-serviceman: - Ex-serviceman is a person
- a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
    - i. Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
    - ii. Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
    - iii. Who has been released from such service as a result of reduction in establishment;
  - b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
  - c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
  - d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14<sup>th</sup> April, 1987; Or
  - e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
  - f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- (iii) Hooghly CSL reserves the right to call for any additional documentary evidence from applicants in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com) However, Hooghly CSL shall not be responsible for any delay/ non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- (iv) **Original Certificates of the short-listed candidates shall be verified again at the time of joining or at any other stage as decided by Hooghly CSL.** Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, experience, caste, disability, medical fitness etc. and meeting the notified eligibility requirements. At the time of certificate verification/ joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/ incorrect or **there has been suppression of facts and information, the candidate shall**

**not be considered for selection and candidature/ appointment will be cancelled/ rejected without further notice.**

- (v) **No TA/DA shall be paid to the candidates for attending the selection process.**
- (vi) The vacancy is purely on contract basis for a specific period and Hooghly CSL is not liable to offer appointment during or after the completion of contract period of the selected candidate.
- (vii) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
- (viii) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed to download call letter by e-mail/through HCSL website **www.hooghlycsl.com. Schedule of the selection process shall be intimated to the short-listed applicants through E-mail/HCSL website (Career page).** Candidates are requested to frequently check the above website (**Career Page, HCSL**) for updates related to the selection process.
- (ix) The selected candidate is required to give an undertaking to comply with Hooghly CSL policy on usage of smart phones at work place.
- (x) Mere submission of application, Issue of call letter and attending Selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in Hooghly CSL.
- (xi) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by Hooghly CSL. The reports of such medical examination shall be examined by Medical Officer of HCSL and the appointment of the candidate shall be subject to verification of medical fitness by the Medical Officer of Hooghly CSL.
- (xii) Hooghly CSL shall not bear any liability on account of salary/ leave salary/ gratuity/ pension contribution etc., if any related to previous employment of any candidate already working in Government/ Public Sector Undertakings.
- (xiii) Rank lists shall be maintained for the post and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be up to 6 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- (xiv) Notwithstanding the above or any other conditions, Hooghly CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. Hooghly CSL reserves the right to restrict/ alter/ cancel/ modify the

recruitment process, if need so arises without notice or assigning any reason thereof.

- (xv) Submission of application shall be considered as unconditional acceptance of all terms & conditions of this vacancy notification by the applicant.
- (xvi) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- (xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/ Tribunals/ Forums at Howrah/ Kolkata and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xviii) Any amendment, modification or addition to this advertisement shall be published in the Hooghly CSL website only.
- (xix) For any queries, please contact us via e-mail [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com)/call us at 033- 2955 8283 Extn:241.

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”  
“ONLY INDIAN NATIONALS NEED TO APPLY”**



**Sd/-  
SENIOR MANAGER (IR & HR)**