

App. No.

कोचीन शिपयार्ड लिमिटेड / COCHIN SHIPYARD LIMITED
कोच्ची / KOCHI - 15

APPLICATION FOR THE POST OF OFFICE ATTENDANT ON CONTRACT BASIS FOR CSL

To

The General Manager (HR&TRG)
Cochin Shipyard Limited
Kochi – 682 015

Affix recent
passport size
photograph

Ref: Your advt. No. CSL/P&A/RECTT/CONTRACT/Attendant & Housekeeping Staff/2022/16 (A) dated 10 August 2022 published on CSL website.

I hereby apply for the post of Office Attendant on Contract Basis in Cochin Shipyard Limited (CSL), Kochi furnishing the following details:

1	Full Name (as in Aadhaar)	
2	Father's Name	
3	Date of Birth	
4	Age as on 31-08-2022	
5	Aadhaar No	
6	Marital status	
7	Nationality	
8	Present Address (Postal)	
9	#Contact Details	E mail address: Mobile No : Landline/Alternate Mobile No :-
10	Whether belonging to SC/ST/OBC/EWS *	
11	Disability (if any), Category and percentage of Benchmark Disability (VH/HH/OH/Others)*	

12	Languages known	To read	To write	To speak

#Applicants should ensure that they enter valid e-mail ID and Contact Numbers (Mobile, Landline/Alternate Mobile Number) as all correspondence from CSL will be through that e-mail ID/Contact Number only.

*Copy of certificate to be attached. PwBD Candidates belonging to OBC category but not covered under “Non-Creamy Layer” should indicate their category as PwBD (UR).

13. Educational Qualification:

Examination	Main Subjects	Name of College/ Institution	Year of passing	*Marks obtained/ Class & Rank	Medals/ Distn/ Awards of Merit

*Please attach photocopies of mark sheets.

14. Experience:

- a) **#provide experience details starting from the present position and indicating previous employment in descending chronological orders. Use separate sheet if required.** Application will be rejected in case of incomplete information and without supportive documents.

a) Give a Brief Description of Major Assignments handled.

Sl No	Post held and Organization	Period			Nature of duties	Scale of pay	Last basic pay drawn in the post	Reason for change
		From (dd/mm/yy)	To (dd/mm/yy)	Total (yr & months)				

#copy of all experience certificates to be attached

15	Computer Literacy (Courses completed)	
16	Special Qualification/ Training##	
17	Do you have any relatives working in CSL?	Yes/ No
		<u>If yes, details of relatives</u>
18	Do you have any relatives retired from CSL?	Yes/ No
		<u>If yes, details of relatives</u>

##copy of certificates to be attached

I declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place:

Date :

Signature