

**HOOGHLY COCHIN SHIPYARD LIMITED
HOWRAH - 711109**

Ref. Nos. – HCSL/HR/RECTT/CONT/(2-6)/2024

Date: 13.11.2024

NOTICE

DETAILS OF CANDIDATES, DATES, VENUE & REPORTING TIME FOR SELECTION TESTS FOR THE ON CONTRACT POSTS OF NURSING ASSISTANT CUM FIRST AIDER, PROJECT ASSISTANT (OFFICE), SHIP DESIGN ASSISTANT (MECHANICAL), PROJECT OFFICER (ELECTRONICS), PROJECT ASSISTANT (ELECTRONICS), PROJECT ASSISTANT (MECHANICAL) & FIRE INSPECTOR

1. Refer to the Notification Vide No. HCSL/HR/RECTT/CONT/(2-6)/2024 dated 24.07.2024 for selection to the on contract posts of Nursing Assistant Cum First Aider, Project Assistant (Office), Ship Design Assistant (Mechanical), Project Officer (Electronics), Project Assistant (Electronics), Project Assistant (Mechanical) & Fire Inspector.
2. The detail schedule for selection tests of the above-mentioned vacancies are as follows:

Name of the Posts	Date of Selection test	Venue of Selection test	Reporting Time
Nursing Assistant Cum First Aider on Contract Basis	15.11.2024	Hooghly Cochin Shipyard Limited, Administrative Building, Satyen Bose Road, P.O.- Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711109	08:30 A.M
Project Assistant (Office) on Contract Basis	18.11.2024		
Ship Design Assistant (Mechanical) on Contract Basis			

Project Officer (Electronics) on Contract Basis	19.11.2024	Hooghly Cochin Shipyards Limited, Administrative Building, Satyen Bose Road, P.O.- Danesh Shaikh Lane, Nazirgunge, Howrah, West Bengal - 711109	08:30 A.M
Project Assistant (Electronics) on Contract Basis			
Project Assistant (Mechanical) on Contract Basis	20.11.2024		
Fire Inspector on Contract Basis			

3. Provisionally short-listed candidates for selection tests for the above-mentioned posts, an email for selection tests has already been sent to respective e-mail IDs mentioned in the applications. Non-receipt of emails, if any, shall be informed by email careers@hooghlycsl.com latest by 14.11.2024. Other instructions are detailed in the email. **Candidates are requested to go through the general instructions in the email, and ensure that all instructions mentioned in the email are adhered to before appearing for the selection.**
4. Candidates should bring the copy of the email, with recent passport size photographs and a valid photo identity card **both in original and with a self-attested copy** like Passport/Election ID Card/ Aadhaar/ Driving license issued by the Government, to secure entry to the venue and abide by all safety and security instructions while inside the company premises. **Those who do not produce the email and valid photo identity card in original will not be allowed to appear for selection tests.**
5. Candidates short-listed selection tests should produce **filled-up Original Application Form, all certificates in Original** towards proof of age, qualification, experience, caste, disability etc, **as well as one set of self-attested copy of all the certificates, during the certificate verification and their candidature will be considered on the strength of the original certificates along with the Call Letter and valid Photo ID. Those who do not produce the original certificates or filled-up Original Application Form will not be allowed to appear for the selection process.**
6. Candidates should bring own stationery items for the tests and avoid sharing of such items.
7. No TA/DA shall be paid to the candidates for attending the selection process.
8. Movement to any other areas / buildings / work sites of shipyard other than the venue of selection tests shall be strictly prohibited.

9. Please note that request for changing the date, time and venue of the selection tests shall not be entertained.
10. Candidates are advised to frequently visit HCSL website (Career page) for all updates related to the selection.
11. No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
12. Any changes in the above schedule shall be notified on HCSL website only.
13. Other terms and conditions of the Vacancy notification No. Vacancy Notification No. HCSL/HR/RECTT/CONT/(2-6)/2024 dated 24.07.2024 shall apply.
14. For any further clarification, please contact us vide Ph: 033-29558283 (Ext:241).

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

SD/-
Sr. Manager (IR & HR)
On & behalf of Hooghly Cochin Shipyard Limited