



COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

Vacancy Notification Ref No.CSL/NEWPROJ/GEN/PROP& APPR/219 (B)/2022/4 dated 05 February 2022

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites **Online Applications from Indian citizens** for filling up of the following posts of **Senior Project Officers on contract basis and Project Officers on contract basis for CSL Kolkata Ship Repair Unit (CKSRU) Kolkata: -**

I. Name of posts, Educational Qualification and Experience:-

Table 1

Sl. No.	Name of the post	Educational Qualification	Experience
1.	Senior Project Officer (Mechanical) on contract basis	Degree in Mechanical Engineering with 60% marks from a recognized University.	Essential: Minimum of four years post qualification experience in a <ul style="list-style-type: none">• Ship Building Company or• Ship Repair Company or• Marine related Company or• Port or• Engineering Company or• Government Company or Establishment or• Semi-Government Company or Establishment. Desirable: Proficiency and experience of working in a computerized environment.
2.	Project Officer (Mechanical) on contract basis	Degree in Mechanical Engineering with 60% marks from a recognized University.	Essential: Minimum of two years post qualification experience in a <ul style="list-style-type: none">• Ship Building Company or• Ship Repair Company or• Marine related Company or• Port or• Engineering Company or• Government Company or Establishment or



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Sl. No.	Name of the post	Educational Qualification	Experience
			<ul style="list-style-type: none">Semi-Government Company or Establishment. <p>Desirable: Proficiency and experience of working in a computerized environment.</p>

Candidates for the above posts should possess the ability to communicate in Bengali/Hindi.

II. Important Dates

Commencement of Online Application : 08 Feb 2022

Last Date of Online Application : 28 Feb 2022

III. No. of vacancies and reservation

Table 2

Sl. No.	Name of Post	UR	PwBD
1.	Senior Project Officer (Mechanical)	1	1
2.	Project Officer (Mechanical)	1	
	Total Posts	2	

- (i) CSL reserves the right to increase / decrease the number of vacancies in any of the disciplines or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.
- (ii) Out of total 2 posts, one post is identified for applicants with bench mark disabilities are as below:

Table 3

Category	Bench Mark disability	Posts identified
Category (b)	Deaf and hard of hearing;	A.1 and B.1
Category (c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;	



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IV. Period of Contract & Place of Posting

- The above posts are temporary in nature and **for a maximum period of three years** subject to project requirements and individual performance.
- The posting shall be at CSL Kolkata Ship Repair Unit (CKSRU) / any other CSL units / any project sites as desired by CSL.

V. Remuneration

The remuneration details for the posts are as under:

Table 4

Name of Posts	Contract Period	Consolidated Pay (per month)	Compensation for Extra hours (per month)
Senior Project Officer on contract basis	First year	₹ 47,000/-	₹ 3000/-
	Second year	₹ 48,000/-	
	Third year	₹ 50,000/-	
Project Officer on contract basis	First year	₹ 37,000/-	₹ 3000/-
	Second year	₹ 38,000/-	
	Third year	₹ 40,000/-	

VI. Age

- For the post of Senior Project Officer on contract basis, age shall not exceed **35 years** as on **28 Feb 2022, i.e. applicants should be born on or after 1 March 1987.**
- For the post of Project Officer on contract basis, age shall not exceed **30 years** as on **28 Feb 2022, i.e. applicants should be born on or after 29 Feb 1992.**
- Age relaxation for Persons with Benchmark Disabilities (PwBD) and Ex-servicemen shall be as per Government of India guidelines. However, in no case, age limit after applying all age relaxations shall exceed 45 years for Project Officers and 50 years for Senior Project Officers.

VII. Method of Selection

- The method of selection shall be through **Objective Type Test and Personal Interview**. The marks shall be assigned to the following parameters for the final selection:
 - Objective Type Test - 50 marks
 - Personal Interview - 20 marks



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- Relevant work experience as assessed by selection committee during interview and presentation- 30 marks
Total – 100 marks
- b) Depending upon the number of online applications, the objective type test shall be held at West Bengal as decided by CSL and through online or offline mode. The allocation of examination centre shall be at the sole discretion of CSL.
- c) The Objective Type Test shall be of 60 Minutes duration comprising of 50 Multiple Choice Questions in the areas of General knowledge (10 marks) and Subject Based (40 marks). Each question carries one mark and there will be no negative marks.
- d) Based on the marks secured in the Objective Type Test, the candidates who score minimum pass mark and above shall be short listed for personal interview, subject to a ratio of 1 post:6 candidates, in the order of merit. For such short listing, reserved candidates in the merit list will be counted against merit as well as reservation post. In case, same marks are secured by more than one candidate, marks scored in the subject part of the Objective Type Test shall be the basis of determining the order of merit. In case of a tie thereafter, relative merit shall be decided based on seniority in age. The minimum pass mark for all posts shall be 50% of Total Marks.
- e) The Personal Interview shall be held at CKSRU or interview through electronic media in view of Covid-19 pandemic issues.
- f) The verification of original certificates of candidates shall be conducted at any time as decided by CSL and those candidates who meet the eligibility requirements only would be allowed to participate in the further selection process.
- g) Rank lists for the various posts shall be prepared based on the aggregate marks secured by the candidates in the Objective type test, Experience and Personal Interview. In case, same marks is secured by more than one candidate, relative merit shall be decided based on seniority in age.
- h) CSL reserves the right to scrutinise the online applications against the notified eligibility requirements and shortlist candidates based on eligibility requirements ascertained through the certificates uploaded in the online application portal.

VIII. Conditions

(a) Reservation

- (i) Government of India Directives on reservation shall apply.
- (ii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in



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the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

(b) Qualification

- (i) The minimum qualification stipulated for all the posts must be from a University or Institute or Examination Board recognized by AICTE/ appropriate statutory authority/State/Central Government.
- (ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.
- (iii) The applicants are required to fill in the exact percentage of marks scored by them in the qualifying examination in the online application submitted for the posts. Some Universities /Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI etc). In case University/Institute/Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. However, where the University/Institute/ Examination does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

(c) Experience

- (i) **Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. Period of post qualification experience shall be reckoned as on 28 Feb 2022.**
- (ii) All types of training with remuneration including Apprenticeship Training in the relevant discipline under the Apprentices Act, shall be treated as experience.
- (iii) **Experience Certificates obtained from companies registered under the Companies Act 1956 or Foreign Companies of equivalent status shall only be considered for short listing to attend the selection process.**
- (iv) Applicants who are presently working in any company (Private or Public sector or Govt), in the absence of experience certificate, should submit copy of **Appointment order or Offer letter issued by the company, latest Pay Slip or copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. The candidates should submit all certificates to establish the experience claimed in their online application, failing which their candidature shall be cancelled and they shall not be considered for further selection.**



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- (v) Work experience obtained from contractors (Proprietary Firms and Partnership Firms) engaged by registered companies may be considered based on the endorsement of the Principal Employer on the certificates issued by the contractor. Such applicants are required to submit their experience certificates along with further proof such as ESI/EPF statements. Certificates of training issued by the contractors without the endorsement of the Principal Employer shall not be considered.
- (vi) Applicants who are Ex-servicemen should submit Discharge Certificate or Pension Payment Order from the Armed Forces. Those ex-servicemen having qualification endorsed in their Discharge Certificate should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant area in the Armed Forces, as proof of experience. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- (vii) **Those who are in the final year of contract on rolls of CSL or units of CSL, as on date of this vacancy notification are also eligible to apply, subject to meeting all other notified requirements. Those who are in the first year or second year of contract in CSL or units of CSL, are not eligible to apply for the same posts.**

(d) **Application fee**

- i) **Application fee of ₹ 400/- (Non - refundable, plus bank charges extra) should be remitted using the Online payment options (Debit card/Credit card/Internet Banking_/Wallets/ UPI etc) which can be accessed through our Online application facility from 08 Feb 2022 to 28 Feb 2022. No other mode of payment shall be accepted.**
- ii) **No application fee for candidates belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST) / Person with Benchmark Disability (PwBD).** They are exempted from payment of application fee.
- iii) All applicants for whom the fee is applicable, i.e. except those belonging to SC/ST/PwBD, should pay the application fee as stipulated in clause d (i) above. **It is important to note that their candidature shall be considered only on receipt of application fee.**

(e) **How to apply**

- i) **Applicants should go to the website www.cochinshipyard.in (Career page) and proceed to the link for online application. The application consists of two phases - **Registration** and **Submission of application**. Applicants should not submit more than one application to the same post. Application once submitted shall be final.**



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- ii) Applicants meeting the notified requirements may go through the online application page, complete the Registration and submit their application online through the online application facility from 08 Feb 2022 and the facility can be accessed through our website www.cochinshipyard.in (Career page). Application submitted direct or by any other mode shall not be accepted.
- iii) Before filling up the online application, all certificates towards proof of age, educational qualification, experience, caste, disability etc and a recent passport size colour photograph shall be kept ready in the system for uploading to the online application portal.
- iv) Applicants should ensure that all certificates towards proof of age, educational qualification, experience, caste, disability etc and a recent passport size colour photograph are uploaded in the online application portal, failing which their candidature shall not be considered and shall be rejected.
- v) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. **Change in the data provided in the application after final submission of the same through online will not be considered.** Filling of garbage/junk details in any of the fields can lead to rejection of application.
- vi) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications shall not be considered.** No refund of fees shall be considered after successful submission of application.
- vii) After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number shall be obtained only upon successful submission of online application. The Registration Number on the online application should be quoted for any correspondence with CKSRU.
- viii) Applicants need not send the online application print out/ certificates/ application fee in the form of DD/Challan/Cheque by post to CKSRU / CSL.
- ix) The website will remain functional for the purpose of submitting applications from 08 Feb 2022 and the last date for submission of applications through online is 28 Feb 2022. In order to avoid heavy traffic in website on the last date that may result in non-submission of application, candidates are advised to log in to CSL website and submit applications well in advance before the last date. **Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the online application portal by email/phone after 1600hrs on the last date.**



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(f) General

- i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting the applications.**
- ii) Definition of Ex-serviceman:- Ex-serviceman is a person.
 - (a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
 - (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) Who has been released from such service as a result of reduction in establishment;
 - (b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
 - (c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
 - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; Or
 - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
 - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail career.cksruc@cochinshipyard.in. However, CKSRU shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- iv) The candidature of the applicants shortlisted for the selection process shall be purely provisional, subject to verification of original certificates in proof of age, qualification, experience, caste, disability etc at the time of joining or at any other stage. In case, the candidates are found not meeting the eligibility requirements or fail to produce certificates in original, the candidate shall not be considered for selection and candidature will be cancelled/rejected without further notice.



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- v) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed to download call letter by e-mail /through CSL website www.cochinshipyard.in. **Schedule of the selection shall be intimated to the short-listed applicants through Email/CSL website (Career page).** Candidates are requested to frequently check the above website (Career Page) for updates related to the selection.
- vi) No TA/DA shall be paid to the candidates for attending the selection.
- vii) Mere submission of online application and Issue of call letter for the selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- viii) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- ix) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination shall be examined by Medical Officer of CSL on behalf of CKSRU and the appointment of the candidate shall be subject to verification of Medical fitness by the Medical Officer of CSL.
- x) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any related to previous employment of any candidate already working in Government/Public Sector Undertakings.
- xi) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- xii) Rank lists shall be maintained for all posts and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- xiii) The number of posts indicated at para I is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.
- xiv) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.



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- xv) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- xvi) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xviii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xix) For any queries, please contact us via e-mail career.cksru@cochinshipyard.in

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-
GENERAL MANAGER (HR)