

HOOGHLY COCHIN SHIPYARD LIMITED
HOWRAH- 711109

Vacancy Notification No. HCSL/HR/RECTT/APPRENTICE/1/2024 dated 12.12.2024

NOTIFICATION FOR ENGAGEMENT OF GRADUATE/TECHNICIAN (DIPLOMA)
APPRENTICES UNDER APPRENTICESHIP (AMENDMENT) ACT 1973

Online Registration of Application: from 12.12.2024 to 01.01.2025

Hooghly Cochin Shipyard Limited (HCSL), a Wholly Owned Subsidiary of Cochin Shipyard Limited, a listed premier Mini Ratna Schedule 'A' Company of Govt of India, invites **Online applications** from eligible Graduate/Diploma holders in Engineering (**passed during calendar 2020,2021,2022,2023& 2024**) domiciled in West Bengal, for undergoing one year Apprenticeship training under the Apprenticeship (Amendment) Act 1973 at Hooghly Cochin Shipyard Limited, Howrah.

I. **A. Category – I Graduate Apprentices: -**

S. No	Trade	Number of seats	Stipend per month
1	Mechanical	3	₹ 12,000/-
2	Electrical	2	
3	Electronics & Communication	1	
4	Computer Science	1	
	Total	7	

B. **Category – I Technician (Diploma) Apprentices: -**

S. No	Trade	Number of seats	Stipend per month
1	Mechanical	1	₹ 10,200/-

II. **ELIGIBILITY CRITERIA:**

A. **Category – I Graduate Apprentices: -**

Criteria	Graduate Apprentices
Education	<ul style="list-style-type: none">• A Degree in Engineering or Technology granted by a Statutory University in relevant discipline.• A Degree in Engineering or Technology granted by an Institution empowered to grant such degree by an Act of Parliament in relevant discipline.• Graduate examination of Professional bodies recognized by the State Government or Central Government as equivalent to above.• Some Universities/Institutes/Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g., CGPA/OGPA/CPI, etc.). In case University/Institute/Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. However, where the University/ Institute/ Examination does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.
Age	Minimum 18 years as on 01.01.2025
Physical Standards	As prescribed in Clause 4 of the Apprenticeship Rules 1992, and the amendments thereof, if any.
Reservation	Government of India Directives on reservation applicable for Scheduled Caste (SC)/Scheduled Tribe (ST)/Other Backward Class (OBC) / Persons with Benchmark Disabilities (PwBD) will be strictly followed.

B. **Category – I Technician (Diploma) Apprentices: -**

Criteria	Technician Apprentices
Education	<ul style="list-style-type: none">• A Diploma in Engineering or technology granted by a State Council or Board of Technical Education established by a State Government in relevant discipline.• A Diploma in Engineering or Technology granted by a university in relevant discipline.

	<ul style="list-style-type: none"> • A Diploma in Engineering and Technology granted by an Institution recognized by the State Government or Central Government as equivalent to above.
Age	Minimum 18 years as on 01.01.2025
Physical Standards	As prescribed in Clause 4 of the Apprenticeship Rules 1992, and the amendments thereof, if any.
Reservation	Government of India Directives on reservation applicable for Scheduled Caste (SC)/Scheduled Tribe (ST)/Other Backward Class (OBC) / Persons with Benchmark Disabilities (PwBD) will be strictly followed.

- C. **Those candidates having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the competent authority and without such a certificate, their candidature will not be considered.**
- III. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprenticeship (Amendment) Act 1973. Those who have undergone apprenticeship training in any other organization for any duration under the (Amendment) Act 1973 are not eligible to apply.
- IV. **MINIMUM PHYSICAL STANDARDS:** As prescribed in Clause 4 of the Apprenticeship Rule 1992, and amendments thereof if any.
- V. **PREVIOUS TRAINING:** Candidates who have already undergone or are currently undergoing apprenticeship under Apprentices (Amendment) Act 1973 in any Government or Public Sector or Private Organization are not eligible to apply.
- VI. **SELECTION PROCEDURE:**
- A. Only candidates who passed the prescribed qualification during the calendar year 2020, 2021, 2022, 2023, 2024 and are domicile of West Bengal shall be considered. Short-listing of candidates for selection will be done based on the percentage of marks obtained in the basic prescribed qualification as applicable to the respective disciplines. In case, same percentage of marks is secured by more than one candidate in prescribed qualification, relative merit shall be decided based on seniority in passing year.
- B. Candidates short-listed for the certificate verification prior to selection should bring the original certificates towards proof of age, qualification, percentage of mark, caste, disability (if any) etc. and self-attested copies of all these certificates, for verification and their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.
- C. Those candidates who successfully complete certificate verification shall be provisionally considered for selection against the notified training seats in the order of merit/reservation, subject to medical fitness.

- VII. **TRAVEL EXPENSES:** No travel expenses are admissible during apprenticeship training period.
- VIII. **BOARDING/LODGING:** Boarding or lodging will not be provided by HCSL during the apprenticeship training period.
- IX. **APPLICATION FEE:** NIL
- X. **REGISTRATION AND SUBMISSION OF APPLICATION:**
 The apprenticeship registration portal has changed from **portal.mhrd.nats.gov.in** to **nats.education.gov.in** . The method of applying for those who already registered in the old portal is provided in Column A of below table. Others can follow the procedure mentioned at column B.

Column A	Column B
For students have registration in old Apprentice portal (portal.mhrdnats.gov.in)	For students have no registration in old Apprentice portal
Step 1: a. Activate the account in https://nats.education.gov.in portal using forgot the password option at student login page. b. Login and complete the application form. Ensure all details are correct. After account activation procedure (new portal migration) Step 2: a. Login b. Search “HOOGHLY COCHIN SHIPYARD LIMITED” under “ Apply against advertised vacancies ” c. Click Apply (You can see the status as “applied”)	Step 1: a. Go to https://nats.education.gov.in b. Click Student c. Click Student Register d. Complete the application form e. A unique Enrolment Number for each student will be generated. For applying Step 2: a. Login b. Search “HOOGHLY COCHIN SHIPYARD LIMITED” under “ Apply against advertised vacancies ” c. Click Apply (You can see the status as “applied”)

- C. In case of any issues/queries related to NATS portal, you may please contact Board of Practical Training (BOPT), Eastern Region, Kolkata. For any query related to the portal, contact via natssupport@aicte-india.org or establishment.bopt@gmail.com.

XI. **General**

- (i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the notification before submitting the applications.**
- (ii) HCSL reserves the right to call for any additional documentary evidence from applicants in support of educational qualification / experience / other notified eligibility requirements

as indicated in their online application.

- (iii) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- (iv) Call letters for certificate verification shall not be sent to the short-listed candidates by post. They shall be informed by e-mail from careers@hooghlycsl.com/publication on the HCSL website (www.hooghlycsl.com/career) in the careers section / CSL website (www.cochinshipyard.in/career → HCSL, Kolkata). All correspondence with applicants will be through registered email ID only. Candidates shall frequently verify email/website for updates.
- (v) Mere submission of application through online, Issue of call letter and attending selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- (vi) Upon completion of the apprenticeship period, HCSL shall have no obligation to offer employment to such apprentices nor can the apprentice claim right for employment on the grounds of completion of Apprenticeship.
- (viii) The number of training seats indicated in this notification is based on existing requirement and shall vary depending on the future requirements.
- (ix) Notwithstanding the above or any other conditions, HCSL reserves the right not to fill up the training seats notified. Further, the filling up of the notified training seats shall be subject to the suitability of candidates in the rank list and availability of training facilities. HCSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.
- (x) Candidate should ensure that marks are entered correctly. In the event of difference between entered marks and mark sheet uploaded, the application will be summarily rejected.
- (xi) If at any stage it is found that any information furnished is false/ incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.
- (xii) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- (xiii) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- (xiv) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Howrah/Kolkata and such Courts/ Authorities shall

have sole and exclusive jurisdiction.

- (ii) Any amendment, modification or addition to this advertisement shall be published in the HCSL/CSL website only.
- (iii) For any further clarification, please contact us via e-mail careers@hooghlycsl.com

XII. IMPORTANT DATES:

Commencement of Online Application : 12. 12. 2024

Last Date of Online Application : 01. 01. 2025

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED TO APPLY”**

**Sd/-
SENIOR MANAGER (IR & HR)**