



COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

Vacancy Notification Ref No. CSL/P&A/RECTT/CONTRACT/GENERAL/2021/19 dated 18 October 2022

**WALK-IN SELECTION AT COCHIN SHIPYARD LIMITED (CSL)
FOR INSTRUCTOR (FIRE FIGHTING) ON CONTRACT BASIS**

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites applications to the following post **for appointment on contract basis** at CSL through **Walk-in-selection:-**

I. Name of Post, No. of Vacancies, Educational Qualification, Experience and Age:

TABLE 1

<u>Name of Post</u>	<u>Educational Qualification</u>	<u>Experience</u>
Instructor (Fire Fighting) on contract basis	Diploma in any branch of Engineering or Graduation in any discipline.	<u>Essential :-</u> Ex-Indian Navy / Coast Guard personnel with minimum 10 years of experience, which includes at least six years of instructional duties on Fire Fighting. <u>Desirable :-</u> Completed Nuclear, Biological and Chemical Defence (NBCD) Instructor Course.

II. Important Date, Time & Venue:

Date of receipt of applications through Walk-in : 29 October 2022
Time : 0900 Hrs to 1300 Hrs
Venue of receipt of applications : Visitor's Facilitation Centre,
Ravipuram Gate,
Cochin Shipyard Limited,
Kochi - 682 015

III. No. of Vacancies & Reservation:

TABLE 2

UR	Total
1	1

(a) CSL reserves the right to increase / decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.



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IV. Period of Contract:

The above post is temporary in nature and for a period of **three years**, extendable for a further period of two years subject to project requirements and individual performance.

V. Remuneration

a) The remuneration details for the post for the first year of contract is as under:

TABLE 3

Consolidated Pay (per month)(₹)	Medical Allowance (₹)	Total (₹)
₹ 32,870/-	₹ 2130/-	₹ 35,000/-

VI. Age:

a) **The upper age limit prescribed for the post shall not exceed 65 years as 29 October 2022. i.e. applicants should be born on or after 30 October 1957.**

VII. Method of Selection & Mode of receipt of application:

- a) Applicants meeting the notified requirements shall attend a **Walk in selection with their ORIGINAL CERTIFICATES**, for the post from **0900 Hrs to 1300 Hrs on 29 October 2022**, and submit their applications in the prescribed format along with the self-attested copies of certificates at **Visitor's Facilitation Centre, Ravipuram Gate, Cochin Shipyard Limited, Kochi - 682 015**. Application format **Annexure-I** is given along with this advertisement on our website www.cochinshipyard.in (Career page→CSL, Kochi).
- b) The applications shall be verified with their original certificates and **candidates who successfully complete the certificate verification and shortlisted, shall only be allowed to attend the Personal Interview on subsequent dates**, which shall be informed separately to the shortlisted candidates.
- c) **Application submitted in any other mode shall not be accepted.** Application once submitted shall be final.
- d) **The applicants attending the walk-in-selection should submit the following:-**
 - i) **Application form in Annexure I with recent passport size photograph pasted on the application.**
 - ii) **A photo-identity proof (in original)**
 - iii) **Original & self attested copy of Aadhaar.**
 - iv) **Original Certificates and testimonials, in proof of age/date of birth, educational qualifications, experience, caste and disability etc and self-attested copies of the certificates.**
 - v) **RTPCR test result.**



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- e) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. **Filling of garbage/junk details in any of the fields can lead to rejection of your application.**
- f) Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.
- g) **Original certificates** towards proof of age, qualification, experience, caste , disability etc and **self-attested copies** of all these certificates, should be produced for verification and at the time of joining or at any other stage and **their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**

VIII. Conditions:

a) Reservation

- (i) Government of India Directives on reservation shall apply.
- (ii) In the case of Persons with Benchmark Disabilities (PwBD), the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

b) Qualification

- (i) The minimum qualification stipulated for the post must be from a University or Institute or Examination Board recognized by AICTE or appropriate statutory authority or State or Central Government.
- (ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.
- (iii) Original Certificates and Self-attested copies of certificates of the educational qualification as mentioned in Clause I of this notification should be produced at the time of walk-in-selection failing which they shall not be permitted to attend the selection process.

c) Experience

- i) **Experience acquired after the date of passing of the qualification stipulated as per above requirements shall only be considered. Period of post qualification experience shall be reckoned as on 29 October 2022.**
- ii) Applicants who are presently working in any organisation (Private / Public Sector / Govt), in the absence of experience certificate, should submit copy of **Appointment order or Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn as proof**



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of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.

- iii) Applicants who are Ex-servicemen should submit **Discharge Certificate / Book/ Pension Payment Order from the Armed Forces**. Those applicants having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Such qualification acquired during service period shall also be considered for calculation of post qualification experience. Those applicants claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- iv) Applicants who are retired Coast Guard personnel shall also produce Discharge certificate and experience certificate in the relevant discipline from the authorities concerned.
- v) **During the certificate verification process, the applicants should produce all certificates in original to establish the experience claimed in their application, failing which they shall not be permitted to attend the selection process.**

d) General

- i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting applications.**
- ii) In the context of Covid-19, the candidates are informed to strictly abide by all safety and security instructions during the walk in, certificate verification & interview and while inside the CSL premises, and follow the instructions as listed under:-
 - a) **All candidates attending the selection process should undergo RTPCR test and produce negative test result (taken within 2 days before the date of walk in selection) for attending the walk in-selection.**
 - b) All candidates travelling inter-state/inter-district should strictly follow the extant guidelines of Government / ICMR prior to attending selection process at CSL.
 - c) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
 - d) All candidates attending the walk in selection shall wear appropriate face masks properly covering their nose, mouth, chin etc. The applicants shall remove the mask at gates for identification. **THOSE APPLICANTS WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**
 - e) All candidates seeking entry into the venue have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations.



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- f) All candidates shall avoid touching any pillars, bars, hand rails etc with the naked hands.
 - g) All candidates should remove their jackets/overcoats etc at the gates for security check.
 - h) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
 - i) Wearing of masks, Social distancing and queue system shall be strictly adhered.
 - j) **Any candidate with positive test results or found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the selection process.**
 - k) All candidates shall carry personal sanitizer (50ml), bring their own water bottles, preferably transparent water bottles / other refreshments and avoid sharing of personal items.
 - l) All candidates shall bring their own stationery items and avoid sharing of such items.
 - m) Movement to any other areas / buildings/ work sites of CSL, other than the venue of walk in selection and interview shall be strictly prohibited.
- iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.in However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- iv) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, experience, caste, disability, medical fitness etc and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.
- v) **No TA/DA shall be paid to the candidates for attending the selection.**
- vi) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- vii) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
- viii) Mere submission of application, Issue of call letter and attending selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an



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acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in CSL.

- ix) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination may be examined by Medical Officer of CSL and the appointment of the candidate is subject to certification of Medical fitness.
- x) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- xi) Rank lists shall be maintained for the post and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- xii) The number of post indicated in this notification is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.
- xiii) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.
- xiv) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- xv) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- xvi) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xvii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xviii) For any further clarification related to the advertisement and conduct of selection, please contact us via e-mail career@cochinshipyard.in.

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-
GENERAL MANAGER (HR & TRAINING)