



UDUPI COCHIN SHIPYARD LIMITED

(Formerly Tebma Shipyards Limited)

Ministry of Ports, Shipping & Waterways, Government of India
MALPE, KARNATAKA

Vacancy Notification Ref No. UCSL/IMS/HR/VN/F/11-ReN-BO/2024/32 Dated 19 June 2024

Udupi Cochin Shipyard Limited (UCSL), Malpe in Karnataka State, a wholly owned subsidiary company of Cochin Shipyard Limited (CSL) invites **Online Applications** from Indian citizens fulfilling the eligibility requirements, for filling up the post of **Booth Operator (Painting) on contract basis for UCSL: -**

I. Name of Post, Educational Qualification and Experience:

TABLE 1

Educational Qualification	Experience
Pass in SSLC and ITI – NTC (National Trade Certificate) in the trade of Painter or Electrician or Fitter.	Minimum of three years post qualification experience/training in the relevant trade.

II. Important Dates:

Commencement of Online Application : 19 June 2024

Last Date of Online Application : 12 July 2024

III. Name of Post, No. of Vacancies and Reservation:

TABLE 2

UR	OBC	Total
1	1	2

- UCSL reserves the right to increase/decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.
- Reservation for Person with Benchmark Disabilities (PwBD) shall be as per Govt. of India Guidelines.

IV. Period of Contract:

- The above post is temporary in nature and for a maximum period of **five years** subject to project requirements and individual performance.

V. Remuneration & Place of Posting:

- The remuneration details for the post are as under: -

TABLE 3

Contract Period	Consolidated pay per month
1 st year	₹ 22170/-
2 nd year	₹ 22565/-
3 rd year	₹ 22972/-
4 th year	₹ 23391/-
5 th year	₹ 23823/-

b) The posting shall be at UCSL. The appointment to the post carries with it the obligation to serve in any department of UCSL or on-board ships or in any of the units/work sites/ projects undertaken in any part of India or abroad as the case may be.

VI. Age:

- a) **The upper age limit prescribed for the post shall not exceed 30 years as of 12 July 2024, i.e. applicants should be born on or after 13 July 1994.**
- b) The upper age limit is relaxable by 3 years for OBC candidates in posts reserved for them.
- c) The upper age limit shall be relaxable for Persons with Benchmark Disabilities (PwBD) and Ex-servicemen as per Government of India guidelines subject to a maximum age of 45 years.

VII. Method of Selection:

- a) The method of selection shall include **Phase I – Objective type offline test** and **Phase II Practical Test**, as detailed under: -

Table 4

Method of selection and marks
Phase I: Objective-type offline test-30 marks Phase II: Practical Test -70 marks (Based on grades obtained in Practical test) ** Total 100 marks

** The practical test shall be evaluated in grades which shall be converted into marks for final selection.

- b) Depending upon the number of online applications, the objective type test shall be held at any place in UCSL Malpe or as decided by UCSL. The allocation of examination centre shall be at the sole discretion of UCSL.
- c) The Objective type Offline test shall be of **35 minutes duration** comprising 30 Multiple Choice Questions and consists of two parts - **General (Part A - 10 marks) and Trade related (Part B - 20 marks)**. Each question carries one mark. There shall be no negative marks.

- d) A mark list for the post shall be prepared based on marks secured by the candidates in the Phase-I -I Objective type online test. Candidates who score minimum pass marks and above in the Phase I - Objective test shall be short-listed for certificate verification.
- e) Candidates who successfully complete the certificate verification shall be shortlisted to attend the Phase-II Practical test at a later date. The Phase II Practical test shall be held at UCSL, Malpe.
- f) The minimum pass mark each for Phase I Objective as well as Phase II Practical test shall be as below: -
- For unreserved post candidates - 50 % of the Total Marks of each test,
For OBC candidates - 45% of the Total Marks of each test only for vacancies reserved for OBC,
For PwBD candidates - 40 % of the Total Marks of each test.
- g) Rank lists for the post shall be prepared based on marks secured by the candidates meeting the notified eligibility requirements and who pass both Phase I – Objective and Phase –II Practical tests. In case, the same aggregate marks are secured by more than one candidate, marks scored in the trade part of the Objective type test shall be the basis of determining the order of the rank list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.
- h) Depending upon the number of online applications received, UCSL reserves the right to scrutinize applications for the post and prepare a shortlist of candidates based on meeting eligibility requirements ascertained through the certificates uploaded by the applicants in the online application portal and only such shortlisted candidates may be permitted to attend the selection process.

VIII. **Conditions:**

a) **Reservation**

- (i) Government of India Directives on reservation shall apply.
- (ii) Applicants belonging to OBC should produce a *valid recent community certificate* issued by the Revenue Authority, not below the rank of the Thahsildar, failing which their candidature will not be considered against the reserved posts, and for other concessions/relaxations applicable to the categories.
- (iii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a *valid Certificate of Disability* to this effect in the prescribed format issued by the Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

b) Qualification

- (i) The minimum qualification stipulated for the post must be from an Institute / Examination Board recognized by AICTE / appropriate statutory authority / State / Central Government.
- (ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit an Equivalency Certificate issued by the competent authority and without such certificate, their candidature shall not be considered.

c) Experience

- (i) **Experience acquired after the date of passing the qualification stipulated as per the above requirements shall only be considered. The period of post-qualification experience shall be reckoned as on 12 July 2024.**
- (ii) The period of completed Apprenticeship Training in the relevant trade under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration shall also be treated as experience.
- (iii) Applicants who are presently working in any company (Private / Public sector/ Govt), in the absence of an experience certificate, should submit a copy of the **Appointment / Offer letter issued by the company, the latest Pay Slip/copy of last Pay drawn as proof of experience. For past employment, an experience certificate indicating the date of joining as well as relieving should be submitted. During the certificate verification process, the candidates should produce all certificates in their original to establish the experience claimed in their online application, failing which they shall not be considered for further selection.**
- (iv) Applicants who are Ex-servicemen should submit a Discharge Certificate / Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having qualifications endorsed in their Discharge Certificate/ Book should have working experience in the relevant trade in the Armed Forces. Such qualification acquired during the service period shall also be considered for the calculation of post-qualification experience. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer to order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant trade in the Armed Forces, as proof of experience and produce the same during the certificate verification process. They should produce an experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- (v) Applicants should clearly specify the nature of work performed and duties, and responsibilities handled in the respective jobs, as well an experience certificate in proof of the same, which shall be uploaded while submitting their online application for the posts notified.

“Applicants who are in the final year of contract on rolls of UCSL, or units of UCSL in the same post, as on date of this vacancy notification are also eligible to apply. Other applicants in the same post are not eligible”

d) Application Fee

- (i) Application fee of ₹ 300/- (Non-refundable, plus bank charges extra) should be remitted using the **Online payment options (Debit card/Credit card/Internet Banking/Wallets/ UPI etc)** which can be accessed through our Online application facility **from 19 June 2024 to 12 July 2024. No other mode of payment shall be accepted.**
- (ii) **Applicants belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Person with Benchmark Disabilities (PwBD) need not pay the application fee.** They are exempted from payment of the application fee.
- (iii) All applicants for whom the fee is applicable i.e. except those belonging to SC/ST /PwBD should pay the application fee as stipulated above. It is important to note that their candidature shall be considered only on receipt of the application fee.

e) How to apply

- (i) **Applicants should through the User Manual and FAQ published in the link www.cochinshipyard.in (Career page → UCSL, Malpe) or www.udupicsl.com (Caree page) before filing the online application. The application consists of two phases – One-time Registration and Submission of application against the post applicable.** Applicants should not submit more than one application. Application once submitted shall be final.
- (ii) Applicants meeting the notified requirements may do the **One-time registration in the SAP Online portal and submit their application.** The facility to submit their application can be accessed through our website www.cochinshipyard.in (Career page → UCSL, Malpe) or www.udupicsl.com (Career page) from 19 June 2024 to 12 July 2024. Application submitted directly or by any other mode shall not be accepted.
- (iii) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Changes in the data provided in the application after the final submission of the same through online will not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of the application.
- (iv) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications shall not be considered.**
- (v) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number shall be obtained only upon successful submission of the online application.** The Registration Number on the online application should be quoted for any correspondence with UCSL.

- (vi) **Applicants need not send the online application printout/ certificates/ application fee in the form of DD/Challan/Cheque by post to UCSL SL.**
- (vii) The website will remain functional for the purpose of submitting applications **from 19 June 2024** and the last date for submission of applications through online is **12 July 2024**. In order to avoid heavy traffic on the website on the last date that may result in the non-submission of applications, candidates are advised to log in to the UCSL website and submit applications well in advance before the last date. **Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the online application portal by email/phone after 1600 hrs on the last date.**
- (viii) *Applicants should ensure that all certificates towards proof of age, educational qualification, experience, etc., and a recent passport-size color photograph are uploaded in the online application portal, failing which their candidates shall not be considered and shall be rejected.*

f) General

- (i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting the applications.**
- (ii) Definition of Ex-serviceman: - Ex-serviceman is a person
- (a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
- (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
- (ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iii) Who has been released from such service as a result of a reduction in establishment;
- (b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
- (c) Personnel of the Army Postal Service who are part of the Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
- (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; Or
- (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or

- (f) Ex-recruits boarded out or relieved on medical grounds and granted medical disability pension.
- (iii) UCSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification/experience/other notified eligibility requirements as indicated in their online application, and information/replies to such queries should be only through the e-mail career@udupicsl.com. However, UCSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- (iv) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by UCSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, experience, caste, disability, medical fitness etc and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be canceled/rejected without further notice.
- (v) **No correspondence regarding the rejection of the application in case of ineligibility shall be entertained.**
- (vi) **No TA/DA shall be paid to the candidates for attending the selection process.**
- (vii) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed by e-mail/ through CSL or UCSL websites, to download the call letter from www.cochinshipyard.in (Career page → UCSL, Malpe) or www.udupicsl.com (Career page).
- (viii) **The schedule of the selection shall be intimated to the shortlisted applicants through E-mail/CSL website www.cochinshipyard.in (Career page → CSL, Malpe) or UCSL website www.udupicsl.com (Career page).** Candidates are requested to frequently check the above website for updates related to the selection.
- (ix) Mere submission of application through online, and Issue of call letter for the selection process shall not confer any right to the applicant of the acceptance of candidature or cannot be construed as an acknowledgment of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in UCSL.
- (x) The vacancies are purely on a contract basis for a specific period and UCSL is not liable to offer appointments during or after the completion of the contract period of the selected candidates.
- (xi) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by UCSL. The reports of such medical examination may be

examined by UCSL recommended Doctor and the appointment of the candidate is subject to certification of Medical fitness.

- (xii) UCSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- (xiii) Rank lists shall be maintained for the post and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be up to 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. A vacancy which arose as stated above shall not be treated as a fresh vacancy.
- (xiv) The number of posts indicated in this notification is based on existing requirements and shall vary depending on future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the UCSL.
- (xv) Notwithstanding the above or any other conditions, UCSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. UCSL reserves the right to restrict/ alter/cancel/modify the recruitment process if need so arises.
- (xvi) Submission of an application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- (xvii) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- (xviii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Udupi and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xix) Any amendment, modification or addition to this advertisement shall be published on the CSL/UCSL website only.
- (xx) For any further clarification related to the advertisement and conduct of selection, please contact us by e-mail career@udupicsl.com Or landline number 08202538604

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED TO APPLY”**

Sd/-
MANAGER (HR & IR)