Frequently Asked Questions (FAQ)

1. What should I do when I encounter technical issues as illustrated below:-

Issue 1:- Problem with website's security certificate

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8	There is a problem with this website's security certificate.		
	The security certificate presented by this website has expired or is not yet valid.		
	Security certificate problems may indicate an attempt to fool you or intercept any data you send to the server.		
	We recommend that you close this webpage and do not continue to this website.		
	Ø Click here to close this webpage.		
	© Continue to this website (not recommended). Click here		
	 More information 		
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Solution: - Click on option "Continue to this website (not recommended)"

Issue 2:- Connection is not secure

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vlost Visited 🧶 Getting Started 📨 Per	mit_Create 😅 Permit_Display or Ren 😅 Permit_Issue 😅 Permit_Recommend o	
2	Your connection is not secure	
	The owner of csl.cochinshipyard.com has configured their website improperly. To protect your information stolen, Firefox has not connected to this website.	on from being
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Solution: - Click on option "Advanced". Following dialogue box will be displayed. Choose option "Add Exception".

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Vour connection is not secure The owner of csl.cochinshipyard.com has configured their website improperly. To protect your information from being stolen, Firefox has not connected to this website. Lear more Co Back Advanced Report errors like this to help Mozilla identify and block malicious sites stocchinshipyard.com:8000 uses an invalid security certificate. In eertificate expired on 07 February 2018 05:29. The current time is 11 April 2018 12:27. Error code: SEC_EBROR_EXPIRED_CERTIFICATE Index code: SEC_EBROR_EXPIRED_CERTIFICATE Integration Click here Integration	• \$9			 (ه) 1	12:28 11-04-20	

Following pop-up menu will appear. Click on option "Confirm Security Exception". Message "You have confirmed your email address" will be displayed on screen.

() https://csl.cochinshipyard.com:8000/s	bc/webdynpro/sap/hrrcf_a_unreg_job_search?sap-language=EN		ሮ ☆ 自 💟	. ♦	Ξ
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Z	Add Security Exception You are about to override how Firefox i Legitimate banks, stores, and other p Server Location: Inteps://csl.cochinshipyard.com/800 Certificate Status This site attempts to identify itself with invalid i Outdated Information The certificate is not currently valid. It may have someone to impersonate this site.	ublic sites will not ask you to do this. <u>W/sap/bc/webdynpro/sap/hrrd</u> <u>Get Certificate</u> information. <u>View</u> Ion from being			
	Csl.cochinshipyar The certificate ex Error code: SEC_ERROR_EXPIRED_CERTIFICATE Add Exception	<u>Confirm Security Exception</u>	lick here		

Issue 3:- Connection is not private

🛃 Welcome to Cochin Ship 🗙 🎦 Privacy error		
	yard.com:8000/sap/bc/webdynpro/sap/hrrcf_a_candidate_registration?sap-language=EN	☆ :
Apps 🔺 Bookmarks 🗋 193.0.0.9 💇 SAP Portal DE	/ 📨 Overview - SAP NetW. 🛃 Login Page 📋 Attendance 🖙 TabStrip in ALV(OOPS) 🖙 How to Implement a 🛛 🛃 Using tables in smart: 🦿 SAPTechnical.COM - 🛙	**
	Your connection is not private	
	Attackers might be trying to steal your information from csl.cochinshipyard.com (for	
	example, passwords, messages, or credit cards). NET::ERR_CERT_DATE_INVALID	
	Automatically report details of possible security incidents to Google. <u>Privacy policy</u>	
	ADVANCED Click here	
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Solution: - Click on option "Advanced". Following dialogue box will be displayed. Choose option "Proceed to csl.cochinshipyard.in(unsafe)". Message "You have confirmed your email address" will be displayed on screen.

Welcome to Cochin Ship 🗙 🕒 Privacy error		<u> </u>
	rd.com:8000/sap/bc/webdynpro/sap/hrrcf_a_candidate_registration?sap-language=EN	☆ :
🔢 Apps 🔺 Bookmarks 📋 193.0.0.9 📨 SAP Portal DEV	📨 Overview - SAP NetW 🛛 😹 Login Page 🜓 Attendance 📨 TabStrip in ALV(OOPS 🖙 How to Implement a 🗄 🔂 Using tables in smarth 🦉	SAPTechnical.COM - [»
	Your connection is not private	
	Attackers might be trying to steal your information from csl.cochinshipyard.com (for	
	example, passwords, messages, or credit cards). NET::ERR_CERT_DATE_INVALID	
	Automatically report details of possible security incidents to Google. <u>Privacy policy</u>	
	HIDE ADVANCED Back to safety	
	This server could not prove that it is csl.cochinshipyard.com ; its security certificate	
	expired 64 days ago. This may be caused by a misconfiguration or an attacker intercepting your connection. Your computer's clock is currently set to Wednesday, April 11, 2018. Does	
	that look right? If not, you should correct your system's clock and then refresh this page.	
	Learn more.	
	Proceed to csl.cochinshipyard.com (unsafe) Click here	
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Issue 4:- Log in to network

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	Log in to netw	vork			
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	This network may require you to r	og in to access the internet.			
	Open Login Page	Advanced	Click her	<u>م</u>	
	Second		CHCK HCI	-	
ooks like you haven't started Firefox in a while. Do you want to clean it :				Refresh	

Solution: - Click on option "Advanced". Following dialogue box will be displayed. Choose option "Add exception".

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		*
	Log in to network	
•		
	This network may require you to log in to access the internet.	
	Open Login Page Advanced	E
	csl.cochinshipyard.com:8000 uses an invalid security certificate.	
	The certificate expired on February 7, 2018 at 5:29 AM. The	
	current time is April 11, 2018 at 12:41 PM.	
	Error code: SEC_ERROR_EXPIRED_CERTIFICATE	
	Add Exception Click here	
		-
It looks like you haven't started Firefox in a while. Do you want to clean it up for a	fresh, like-new experience? And by the way, welcome back!	R <u>e</u> fresh Firefox ×
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Following pop-up menu will appear. Click on option "Confirm Security Exception". Message "You have confirmed your email address" will be displayed on screen.

the state of	rrcf_a_startpage_ext_cand?sap-language=EN C Q. Search 😭 自	
This network may require you to log in to use the internet.	Add Security Exception You are about to override how Firefox identifies this site. Legitimate banks, stores, and other public sites will not ask you to do this. Server Location: https://csi.cochinshipyard.com:5000/sap/bs/webdympiro/sap/hrvc Certificate Status This site attempts to identify itself with invalid information. Utdated Information The certificate is not currently valid. It may have been stolen or lost, and could be used by someone to impersonate this site.	Show Login Page
	Germanently store this exception Confirm Security Exception Add Exception	

Issue 5:- HTTP 404 Error

Service cannot be reached

What has happened?

URL call was terminated because the corresponding service is not available.

Note

The termination occurred in system with error code 404 and for the reason Not found.

What can I do?

Please select a valid URL.

HTTP 404 - Not found Your SAP Internet Communication Framework Team

Solution: - There is some problem with the network. You may try after sometime. If the issue persists you may reach us at 0820-2538604 or send a screenshot of the error message to <u>career@udupicsl.com</u> along with your mobile number. Contact details for various posts notified by UCSL are also given in the user manual.

2. What should I do if I am unable to confirm e-mail ID after doing registration online?

You are required to open the pdf attached to the email message, which contains a link (or url) **valid for 14 days**. Copy and paste the url contained in the pdf into a web browser (preferably internet explorer). The message "You have confirmed your email address" will be displayed on screen once the email address is confirmed.

If you are not receiving the message confirming your e-mail id even after following the above instructions, you may reach us at 0820-2538604 or send a screenshot of the error message to <u>career@udupicsl.com</u> along with your mobile number. Contact details for various posts notified by UCSL are also given in the user manual.

3. I did not download/take print out of online application after submitting application online. How can I download it now?

- 1. Go to CSL Career page, and choose the unit where the post is notified.
- 2. Sign in (using your User ID and Password) and Choose Employment Opportunities
- 3. Click on "My applications" tab

4. Select the post to which you have applied. Once you select the post, the tab "Download Application" available on the same screen will be enabled as shown below.

Overview Candidate Profile Employment Opportunities		
Job Search Application via Reference Code Favorites My Applications Job Agents		
My Applications		
Do you want to call an overview of your applications up to now? These are your previous applications You can check the status of applications, and withdraw or delete applications		
Number of Applications: 1		
Job Posting	Application from	Status
Project Officer (Information Technology-SAP) on Contract Basis	13.02.2017	In Process
Continue/Display Application Delete/Withdraw Download Application		

4. What if I forgot my password?

If you have forgotten your username or password click on tab "Sign In" through career page of CSL website. Logon screen will appear. Click on "Password Forgotten" link. The forgotten password screen will appear as shown.

Have you forgotten your passwor	d?
e cannot remember your parenviced, you can request that an afternative p	assuord be sent to the e-mail address that you specified in your resume Enter your same rame and/or your e-mail address and request the password
Name:	

Provide your User Name or Email Address in the given textbox, and then click on the

"Request Password". This will send an alternative password to the e-mail address that you entered. You can use the alternative password to regain access to your Applicant Cockpit.

For security reasons, you should change the alternative password immediately once you have logged on successfully.

5. How can I ensure that my application has been submitted successfully?

Click on the "My Applications" link in the "Employment opportunities" Tab. You can see the status of your application as "in process".

If the status is "Draft", it means that you have not released your profile. Go back to application wizard page and click on "Release and Submit" Button. Otherwise Recruiter can't access your profile. Once you click on "Send Application Now", the job application gets completed successfully.

6. If I have applied for a job at Udupi Cochin Shipyard Ltd before, can I re-apply for another post?

Yes. You may log into the same account to apply for other available posts. Please see user manual for details.

7. When will my job profile expire?

Inactive profiles will expire within a period of six months i.e if you are not logging in/updating the profile for a period of six months.

8. I made an error in my application. Can I make changes to the information I submitted?

You cannot make any changes in the online application which is already submitted by you.

However, to avoid the same error in future applications, Sign in and Open the "Candidate Profile " Tab. Click on "My profile", make required changes and Save.

9. System is not accepting the password created by me? What could be the reasons? How can it be rectified?

Ensure that password you set contain at least one uppercase alphabet (A to Z), one lower case alphabet (a to z), one number (0 to 9), one special character (@,\$,%,*) and possess minimum 8 characters. Please note that system will not accept any special characters other than @,\$,%,*.

10. How can I make sure that issues in application submission are resolved?

- (A) Please ensure that all correspondence with UCSL invariably contains your
 - a) Transaction ID (seen on the payment page of portal, eight-digit number starting with 50......) and
 - b) Mobile number
- (B) <u>Correspondence with UCSL shall be done through a single e-mail id used for</u> registration, i.e. the user name for log in to the SAP portal.