

Subject Code : 102 ▾

Subject Code	Exam Date	Q Id	Questions	Answer Key
102	03-12-2020	61	<p>Who among following players has won highest number of titles at one particular Grand Slam singles event?</p> <p>(A) Rafael Nadal</p> <p>(B) Pete Sampras</p> <p>(C) Roger Federer</p> <p>(D) Novak Djokovic</p>	(A)
102	03-12-2020	62	<p>Which of the following Indian actor was conferred with UNDP's SDG Special Humanitarian Action Award?</p> <p>(A) Amitabh Bachchan</p> <p>(B) Deepika Padukone</p> <p>(C) Shah Rukh Khan</p> <p>(D) Sonu Sood</p>	(D)
102	03-12-2020	63	<p>PRAGATI scheme launched by GoI in 2015 is a multi-modal and multi-purpose platform that aims to address the grievances of a common man. Full form of PRAGATI is</p> <p>(A) Pro-Active Governance and Timely Implementation</p> <p>(B) Pro-Active Grievance and Timely Implementation</p> <p>(C) Pro-Active Governance and Timely Action</p> <p>(D) Pro-Active Governance and Truthful Action</p>	(A)
102	03-12-2020	64	<p>Which of the following books is written by Rabindranath Tagore?</p>	(A)

			<p>(A) RaktaKarabi</p> <p>(B) Chidambara</p> <p>(C) Anand Math</p> <p>(D) Durgesh Nandini</p>	
102	03-12-2020	65	<p>The call sign of the aircraft with the President, Vice President or Prime Minister of India on board.</p> <p>(A) Presidential aircraft</p> <p>(B) Air India One</p> <p>(C) Air India</p> <p>(D) Air Force One</p>	(B)
102	03-12-2020	66	<p>Replace the following with a suitable single word.</p> <p>To cause troops, etc. to spread out in readiness for battle</p> <p>(A) Disperse</p> <p>(B) Deploy</p> <p>(C) Collocate</p> <p>(D) Align</p>	(B)
102	03-12-2020	67	<p>In question below, the passage consists of six sentences. The first and sixth sentences are given in the beginning. The middle sentences in each have been removed and jumbled up. These are labelled as P, Q, R and S. Find out the proper order for the four sentences.</p> <p><b>S1: A noise started above their heads.</b>  P : But people did not take it seriously.  Q : That was to show everyone that there was something wrong.  R : It was a dangerous thing to do.  S : For, within minutes the ship began to sink.</p>	(A)

			<p><b>S6: Nearly 200 lives were lost on the fateful day.</b></p> <p>(A) QPRS</p> <p>(B) PQSR</p> <p>(C) PRQS</p> <p>(D) QPSR</p>	
102	03-12-2020	68	<p>Give synonym for the word</p> <p><b>' industrious'</b></p> <p>(A) indolent</p> <p>(B) prompt</p> <p>(C) loafing</p> <p>(D) diligent</p>	(D)
102	03-12-2020	69	<p>In question given below, a part of the sentence is italicised and underlined. Below are given alternatives to the underlined part which may improve the sentence. Choose the correct alternative. In case no improvement is needed, option '<b>No improvement</b>' may be chosen as the answer.</p> <p>I took the cycle <i><u>which he bought yesterday.</u></i></p> <p>(A) No improvement</p> <p>(B) that he bought yesterday</p> <p>(C) that which he had bought yesterday</p> <p>(D) that he had bought yesterday</p>	(D)
102	03-12-2020	70	<p>Candid is to indirect as honest is to</p> <p>(A) frank</p> <p>(B) wicked</p> <p>(C) untruthful</p>	(C)

			(D) truthful	
102	03-12-2020	71	<p>Given sentence has an underlined word followed by four choices. Choose the word that is a necessary part of the underlined word.</p> <p><b>The necessary part of <u>language</u></b></p> <p>(A) tongue</p> <p>(B) slang</p> <p>(C) writing</p> <p>(D) words</p>	(D)
102	03-12-2020	72	<p>Read the definition and all four choices carefully, and find the answer that provides the best example of the given definition.</p> <p><b>Violating an Apartment Lease</b> occurs when a tenant does something prohibited by the legally binding document that he or she has signed with a landlord. Which situation below is the best example of Violating an Apartment Lease?</p> <p>(A) Tom has decided to move to another city, so he calls his landlord to tell him that he is not interested in renewing his lease when it expires next month.</p> <p>(B) Mary recently lost her job and, for the last three months, has neglected to pay her landlord the monthly rent they agreed upon in writing when she moved into her apartment eight months ago.</p> <p>(C) Mark writes a letter to his landlord that lists numerous complaints about the apartment he has agreed to rent for two years.</p> <p>(D) Leslie thinks that her landlord is neglecting the building in which she rents an apartment. She calls her attorney to ask for advice.</p>	(B)
102	03-12-2020	73	Look at this series:	(D)

			<p><b>V, VIII, XI, XIV, __, XX</b></p> <p>What number should fill the blank?</p> <p>(A) IX</p> <p>(B) XXIII</p> <p>(C) XV</p> <p>(D) XVII</p>	
102	03-12-2020	74	<p>8 persons E, F, G, H, I, J, K and L are seated around a square table - two on each side. There are 3 ladies who are not seated next to each other. J is between L and F. G is between I and F. H, a lady member is second to the left of J. F, a male member is seated opposite to E, a lady member. There is a lady member between F and I. What is true about J and K ?</p> <p>(A) J is male, K is female</p> <p>(B) Both are male</p> <p>(C) J is female, K is male</p> <p>(D) Both are female</p>	(B)
102	03-12-2020	75	<p>If M x N means M is the daughter of N; M + N means M is the father of N; M % N means M is the mother of N and M - N means M is the brother of N then P % Q + R - T x K indicates which relation of P to K?</p> <p>(A) Daughter-in-law</p> <p>(B) Mother-in-law</p> <p>(C) Sister-in-law</p> <p>(D) Aunt</p>	(B)
102	03-12-2020	76	<p>A sum of money is to be distributed among A, B, C, D in the proportion of 5 : 2 : 4 : 3. If C gets Rs. 1000 more than D, what is B's share?</p> <p>(A) Rs. 500</p>	(C)

			(B) Rs. 1500 (C) Rs. 2000 (D) Rs. 2500	
102	03-12-2020	77	Ayesha's father was 38 years of age when she was born while her mother was 36 years old when her brother four years younger to her was born. What is the difference between the ages of her parents?  (A) 6 years (B) 4 years (C) 2 years (D) 8 years	(A)
102	03-12-2020	78	A library has an average of 510 visitors on Sundays and 240 on other days. The average number of visitors per day in a month of 30 days beginning with a Sunday is  (A) 250 (B) 276 (C) 280 (D) 285	(D)
102	03-12-2020	79	The price of 2 sarees and 4 shirts is Rs. 1600. With the same money one can buy 1 saree and 6 shirts. If one wants to buy 12 shirts, how much shall he have to pay ?  (A) Rs. 4800 (B) Rs. 2400 (C) Rs. 1200 (D) Rs. 2800	(B)
102	03-12-2020	80	A rectangular park 60 m long and 40 m wide has two concrete crossroads running in the middle of	(C)

			<p>the park and rest of the park has been used as a lawn. If the area of the lawn is 2109 sq. m, then what is the width of the road?</p> <p>(A) 2.91 m</p> <p>(B) 5.82 m</p> <p>(C) 3 m</p> <p>(D) 6 m</p>	
102	03-12-2020	81	<p>A Shredder is there to</p> <p>(A) Fax Documents</p> <p>(B) Staple pieces of paper together</p> <p>(C) Destroy paper documents by cutting them into small pieces</p> <p>(D) Open Envelopes</p>	(C)
102	03-12-2020	82	<p>What is Microsoft Outlook used for?</p> <p>(A) To keep track of office expenses</p> <p>(B) It's part of the diary management system</p> <p>(C) Used to assist with company audits</p> <p>(D) The management of emails</p>	(D)
102	03-12-2020	83	<p>Grapevine is a _____ type of communication</p> <p>(A) Formal Communication</p> <p>(B) Informal Communication</p> <p>(C) Semi Formal Communication</p> <p>(D) Vertical Communication</p>	(B)
102	03-12-2020	84	<p>XYZ Ltd. goes into liquidation and an existing company ABC Ltd purchases the business of XYZ Ltd. It is a case of</p>	(A)

			(A) Absorption (B) External Reconstruction (C) Amalgamation (D) Liquidation	
102	03-12-2020	85	List of items to be discussed and decided in a meeting is called as _____ (A) Resolution (B) Minutes (C) Invoice (D) Agenda	(D)
102	03-12-2020	86	In the Hydro Fluro Carbons (HFCs) compound which molecule plays the most important role in Ozone Depletion? (A) Hydrogen (B) Chlorine (C) Carbon (D) Fluorine	(B)
102	03-12-2020	87	Arrange in ascending order the units of memory TB,KB,GB,MB (A) TB>MB>GB>KB (B) TB>GB>MB>KB (C) MB>GB>TB>KB (D) GB>MB>KB>TB	(B)
102	03-12-2020	88	Eight Bits make up a (A) Kilobyte (B) Megabyte	(C)



			(C) Byte (D) None of the options	
102	03-12-2020	89	"Ctrl + A" Shortcut key in MS Word is used for (A) One line up (B) One line down (C) To include the entire document (D) One screen up	(C)
102	03-12-2020	90	"Ctrl + Shift + End" shortcut key in MS Word is used to go to (A) the end of the document (B) the end of a window (C) the end of a paragraph (D) the end of a word	(A)
102	03-12-2020	91	A collection of related files is called (A) Record (B) Register (C) Database (D) Field	(C)
102	03-12-2020	92	The response of a receiver to sender's message is called (A) Feedback (B) Noise (C) Encryption (D) Decryption	(A)

102	03-12-2020	93	<p>Hierarchical representation of departments, divisions, units and positions into which the activities of the organisation have been grouped is termed as</p> <p>(A) Organisation Culture</p> <p>(B) Organisation Behaviour</p> <p>(C) Organisation Chart</p> <p>(D) Organisation Equity</p>	(C)
102	03-12-2020	94	<p>Landscape is?</p> <p>(A) A font Style</p> <p>(B) Paper Size</p> <p>(C) Page Layout</p> <p>(D) Page Orientation</p>	(D)
102	03-12-2020	95	<p>In MS Word by pressing F12, which of following will happen?</p> <p>(A) Save As dialog box will open</p> <p>(B) Print dialog box will open</p> <p>(C) Open dialog box will open</p> <p>(D) Close dialog box will open</p>	(A)
102	03-12-2020	96	<p>Spreadsheets are created in?</p> <p>(A) MS Excel</p> <p>(B) MS PowerPoint</p> <p>(C) MS Word</p> <p>(D) MS Access</p>	(A)
102	03-12-2020	97	<p>The process of acquiring personal and sensitive information of an individual via email by disguising as a trustworthy entity in an electronic</p>	(B)

			<p>communication</p> <p>(A) Cyber Stalking</p> <p>(B) Phishing</p> <p>(C) Hacking</p> <p>(D) Spamming</p>	
102	03-12-2020	98	<p>You can use the _____ bar to type a URL and display a web page, or type a keyword to display a list of related Web pages</p> <p>(A) Menu</p> <p>(B) Title</p> <p>(C) Search</p> <p>(D) Address</p>	(D)
102	03-12-2020	99	<p>Which is the default alignment in word?</p> <p>(A) Left</p> <p>(B) Right</p> <p>(C) Centre</p> <p>(D) Justify</p>	(A)
102	03-12-2020	100	<p>_____ is a communication which contains the decision of the meeting.</p> <p>(A) Amendment</p> <p>(B) Resolution</p> <p>(C) Debate</p> <p>(D) Minutes</p>	(D)
102	03-12-2020	101	<p>In MS Outlook the _____ folder retains the copies of messages that you have started but are not yet ready to send.</p> <p>(A) Inbox</p>	(C)

			(B) Outbox (C) Drafts (D) Sent Items	
102	03-12-2020	102	The study of interpretation of body motion communication such as facial expressions and gestures is termed as  (A) Proxemics (B) Kinesics (C) Semantics (D) Haptics	(B)
102	03-12-2020	103	A private network contained within an enterprise that is used to securely share company information  (A) Server (B) Intranet (C) Extranet (D) Internet	(B)
102	03-12-2020	104	Which gas is safe and an effective extinguisher for all confined fires?  (A) Nitrogen Oxide (B) Carbon Dioxide (C) Sulphur Dioxide (D) Nitrous Oxide	(B)
102	03-12-2020	105	Which of the following would produce minimum environmental pollution?  (A) Diesel (B) Coal	(C)

			(C) Hydrogen (D) Kerosene	
102	03-12-2020	106	A memo is typically transmitted through a(n) _____ communication channel (A) Formal (B) Corporate (C) Informal (D) Institutional	(A)
102	03-12-2020	107	Which of the following is an output of materials requirements planning? (A) Bills of materials (B) Master Production Schedule (C) Work Orders (D) None of the options	(C)
102	03-12-2020	108	Communication barriers that are related to a person's health and fitness (A) Psychological Barriers (B) Physiological Barriers (C) Semantic Barriers (D) Socio-Psychological Barriers	(B)
102	03-12-2020	109	Formulas in MS Excel start with (A) "#" (B) "%" (C) "=" (D) "+"	(C)

102	03-12-2020	110	<p>The glossary is the list of</p> <p>(A) diagrams used in the report</p> <p>(B) references</p> <p>(C) technical terms used in the report</p> <p>(D) subjects covered in the report</p>	(C)
102	03-12-2020	111	<p>Trade mark, copyright, patent law etc comes under the purview of .....</p> <p>(A) Intellectual property laws</p> <p>(B) Telecommunication laws</p> <p>(C) Data protection</p> <p>(D) None of the options</p>	(A)
102	03-12-2020	112	<p>Which of these must be avoided in business letters?</p> <p>(A) Polite words</p> <p>(B) Abbreviations</p> <p>(C) Formal words</p> <p>(D) Clear details</p>	(B)
102	03-12-2020	113	<p>Which of these is the external sounds present in the channels of communication?</p> <p>(A) Noise</p> <p>(B) Semantic problems</p> <p>(C) Cultural barriers</p> <p>(D) Over communication</p>	(A)
102	03-12-2020	114	<p>What is operating system?</p> <p>(A) Collection of programs that manages hardware resources</p>	(D)

			<p>(B) System service provider to the application programs</p> <p>(C) Link to interface the hardware and application programs</p> <p>(D) All of the options</p>	
102	03-12-2020	115	<p>What is at the heart of any ERP system</p> <p>(A) Information</p> <p>(B) Employees</p> <p>(C) Customers</p> <p>(D) Database</p>	(D)
102	03-12-2020	116	<p>The long term assets that have no physical existence but are rights that have value is known as</p> <p>(A) Current assets</p> <p>(B) Fixed assets</p> <p>(C) Intangible assets</p> <p>(D) Investments</p>	(C)
102	03-12-2020	117	<p>Which of these is not used to conclude a business letter?</p> <p>(A) Yours faithfully</p> <p>(B) Yours sincerely</p> <p>(C) Yours truly</p> <p>(D) With kind regards</p>	(B)
102	03-12-2020	118	<p>.....provide security and privacy for the use of the web page content</p> <p>(A) HTTP</p> <p>(B) HTML</p>	(A)

			(C) FTP (D) None of the options	
102	03-12-2020	119	Which one of the following is not a principle of e-commerce ? (A) Authentication (B) Privacy (C) Integrity (D) None of the options	(D)
102	03-12-2020	120	The process of entering all transactions from the journal to ledger is called (A) Posting (B) Entry (C) Accounting (D) None of the options	(A)
102	03-12-2020	121	The sales income (Credit and Cash) of a business during a given period is called (A) Transactions (B) Sales returns (C) Turnover (D) Purchase returns	(C)



102	03-12-2020	122	<p>Information sent over the Internet commonly uses the set of rules called</p> <p>(A) Gopher (B) FTP (C) HTTP (D) TCP/IP</p>	(D)
102	03-12-2020	123	<p>Which menu contains macro options in MS Excel</p> <p>(A) Insert (B) Format (C) Tools (D) Data</p>	(C)
102	03-12-2020	124	<p>Which Function is used to calculate Remainder in MS Excel?</p> <p>(A) MOD ( ) (B) FACT ( ) (C) INT ( ) (D) DIV ( )</p>	(A)
102	03-12-2020	125	<p>In MS-Excel which command do you use to enter the current date in a cell?</p> <p>(A) Ctrl + Shift + : (B) Ctrl + ; (C) Ctrl+ F10 (D) None of the options</p>	(B)
102	03-12-2020	126	<p>When is the communication process complete?</p> <p>(A) When the sender transmits the message</p>	(D)

			<p>(B) When the message enters the channel</p> <p>(C) When the message leaves the channel</p> <p>(D) When the receiver understands the message</p>	
102	03-12-2020	127	<p>Which of the following is not an inventory?</p> <p>(A) Machines</p> <p>(B) Raw material</p> <p>(C) Finished products</p> <p>(D) Consumable and tools</p>	(A)
102	03-12-2020	128	<p>Which of the following is not a factor in securing the environment against an attack on security?</p> <p>(A) The business strategy of the company</p> <p>(B) The system configuration</p> <p>(C) The network architecture</p> <p>(D) The education of the attacker</p>	(A)
102	03-12-2020	129	<p>The following is a statement of revenues and expenses for a specific period of time</p> <p>(A) Trading account</p> <p>(B) Profit and loss statements</p> <p>(C) Trial balance</p> <p>(D) Balance sheet</p>	(B)
102	03-12-2020	130	<p>Which one of the following is not true with regard to an Operating System?</p> <p>(A) Kernel is the program that constitutes the central core of the operating system</p> <p>(B) Kernel is the first part of operating system to load into memory during booting</p> <p>(C) Kernel is made of various modules which can</p>	(C)

not be loaded in running operating system

(D) Kernel remains in the memory during the entire computer session