

HOOGHLY COCHIN SHIPYARD LIMITED

HOWRAH - 711109

Ref. No.- HCSL/HR/RECTT/PERMA/2025-26/4

Date: 22.12.2025

VENUE, REPORTING DATE & TIME FOR PHASE-I, SELECTION PROCESS TO THE POST ASSISTANT ENGINEER (IT) FOR HOOGHLY CSL.

1. The detail schedule for **Phase-I selection process** to the post of Assistant Engineer (IT) for Hooghly CSL are as follows:

SL. NO.	NAME OF THE POST	DATE OF SELECTION TEST	REPORTING TIME	METHOD OF SELECTION	VENUE
1.	Assistant Engineer (IT)	30.12.2025 (Tuesday)	08.30 A.M	<p>a) Phase I: Objective Type Test (40 marks).</p> <p>&</p> <p>Descriptive type Written Test - 40 marks (45 Minutes).</p> <p>Total - 80 marks.</p>	<p>Sibpur S.S.P.S Vidyalaya (Sibpur Srimat Swami Prajnanananda Saraswati Vidyalaya),</p> <p>78/8, College Rd, Botanical Garden Area, Howrah, West Bengal 711103</p> <p>Map Link- https://maps.app.goo.gl/DvQWrnrcm3BDaoUT7?g_st=am</p>

2. As per the clauses VI of the Vacancy Notification No. HCSL/HR/RECTT/PERMA/2025-26/4 dated 25.06.2025, the method of selection for the above posts shall include Objective Type Test, Writing Skill Test.

3. For provisionally short-listed candidates for Phase-I selection test, objective type and writing skill tests, email for selection tests has already been sent to e-mail ID mentioned in the application. Non-receipt of emails, if any, shall be informed by email careers@hooghlycsl.com latest by 25th December, 2025. Other instructions are detailed in the email. Candidates are requested to go through the general instructions in the email, and ensure that all instructions mentioned in the email are adhered to before appearing for the selection.

4. Candidates should bring two copies of the call letter (copy of the email communication), with recent passport size photographs pasted and a valid photo identity proof (in original & xerox copy) like Passport/Election ID proof/ Aadhaar/ Driving license issued by the Government, to secure entry to the venue and abide by all safety and security instructions while inside the company premises. Those who do not produce the call letter and valid photo identity proof (in original) will not be allowed to appear for selection test. One copy of the call letter is to be submitted during the selection tests. The candidates should retain the other copy of the call letter, till the completion of selection process.

5. The call letter to attend the selection test is purely provisional.

6. Candidates should bring own stationery items for the selection test and avoid sharing of such items.

7. Movement to any other areas / buildings / work sites of the Examination Centre other than the venue of the selection test shall be strictly prohibited.
8. Please note that request for changing the date, time and venue of the selection test shall not be entertained.
9. No TA/DA will be paid to the candidates for attending the test.
10. No correspondence regarding the rejection of application in case of ineligibility at any stage shall be entertained.
11. Depending upon number of candidates, HCSL reserves the right to extend the scheduled date or postpone / re-schedule the selection test to the following day or a later date, due to any compelling / administrative reasons and candidates are advised to plan accordingly.
12. Issue of call letter and mere attending selection tests shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle you to any claim for employment in HCSL.
13. Candidates are advised to frequently visit CSL /HCSL website (Career page) for all updates related to the selection.
14. Any changes in the above schedule shall be notified on CSL /HCSL website only.
15. Other terms and conditions of the Vacancy Notification No. HCSL/HR/RECTT/PERMA/2025-26/4 dated 25.06.2025 shall apply
16. For any queries please contact us at [033-2955 8283 ext-241](tel:033-2955 8283 ext-241).

SD/-
Sr. Manager (IR & HR)
On & behalf of Hooghly Cochin Shipyard Limited