



**COCHIN SHIPYARD LIMITED**

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

**Vacancy Notification Ref No. PERL/6(75)/99-Vol III dated 07 December 2021**

**WALK-IN SELECTION AT COCHIN SHIPYARD LIMITED (CSL)**  
**FOR INSTRUCTOR ON CONTRACT BASIS**

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites applications to the following post for **appointment on contract basis** at CSL through **Walk-in-selection**:-

**I. Name of Post, No. of Vacancies, Educational Qualification, Experience and Age:**

<b>Name of Post</b>	<b>Number of Vacancies</b>	<b><u>Educational Qualification</u></b>	<b>Experience</b>	<b>Age</b>
Instructor (Fire Fighting) on contract basis	1 post	Diploma in any branch of Engineering or Graduation in any discipline.	<b><u>Essential :-</u></b> Ex-Indian Navy / Coast Guard personnel with minimum 10 years of experience, which includes at least six years of instructional duties on Fire Fighting.  <b><u>Desirable :-</u></b> Completed Nuclear, Biological and Chemical Defence (NBCD) Instructor Course.	Not to exceed 65 years.

**II. Period of Contract and Place of Posting:**

The above post is temporary in nature and for a period of **three years**, extendable for a further period of two years subject to organisational requirements and individual performance.

**III. Remuneration**

The remuneration details for the post for the first year of contract is as under:

<b>Consolidated Pay (per month)</b>	<b>Medical Allowance (Rs.)</b>	<b>Total (₹)</b>
₹ 32,870/-	₹ 2130/-	₹ 35,000/-

**IV. Age:**

**The upper age limit prescribed for the post shall be as on 10 December 2021.**



## COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

### V. Method of Selection & Mode of receipt of application:

- a) Applicants meeting the requirements shall attend **Walk in selection**, for the post from **0900 Hrs to 1300 Hrs on 10 December 2021**, and submit the applications in the prescribed format along with the self-attested copies of certificates in the drop box provided at **Visitor's Facilitation Centre, Ravipuram Gate, Cochin Shipyard Limited, Kochi – 682 015**. Application format **Annexure – I** is given along with this advertisement on our website [www.cochinshipyard.in](http://www.cochinshipyard.in) (Career page → CSL).
- b) The applications shall be verified subsequently and **candidates who successfully complete the certificate verification and shortlisted, shall only be allowed to attend the Personal Interview on same day or subsequent dates**, depending on the number of applications.
- c) **Application submitted in any other mode shall not be accepted.** Application once submitted shall be final.
- d) **The applicants attending the walk-in-selection should submit the following:-**
  - i) **Application form in Annexure I with recent passport size photograph pasted on the application.**
  - ii) **A photo-identity proof (in original)**
  - iii) **Original & self attested copy of Aadhaar.**
  - iv) **Original Certificates and testimonials, in proof of age/date of birth, educational qualifications, experience, caste etc and self attested copies of the certificates.**
  - v) **RTPCR / RAT test results or vaccination certificate (2 doses) as applicable.**
- e) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of your application.
- f) **Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.**
- g) **Original certificates** towards proof of age, qualification, experience, caste etc and **self-attested copies** of all these certificates should be produced for verification and at the time of joining or at any other stage and **their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**

### VI. Conditions:

#### a) **Reservation**

- i) Government of India Directives on reservation applicable for Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Other Backward Class (OBC)/ Economically Weaker Sections (EWS)/ Persons with Benchmark Disabilities (PwBD)/ Ex-servicemen (ESM) candidates shall apply.



# COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

- ii) In the case of Persons with Benchmark Disabilities (PwBD), the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

## b) Qualification

- i) The minimum qualification stipulated for the post must be from a University or Institute or Examination Board recognized by AICTE or appropriate statutory authority or State or Central Government.
- ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.
- iii) Self-attested copies of certificates of the educational qualification as mentioned in Clause I should be produced at the time of walk-in-selection failing which they shall not be permitted to attend the interview.

## c) Experience

- i) **Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. Period of post qualification experience shall be reckoned as on 10 December 2021.**
- ii) Applicants who are presently working in any organisation (Private / Public Sector / Govt), in the absence of experience certificate, should submit copy of **Appointment order or Offer letter issued by the organisation, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.**
- iii) Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- iv) Applicants who are retired Coast Guard personnel shall also produce Discharge certificate, and experience certificate in the relevant discipline from the authorities concerned.
- v) **During the certificate verification process, the applicants should produce all certificates in original to establish the experience claimed in their application, failing which they shall not be permitted to attend the interview.**



**COCHIN SHIPYARD LIMITED**

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

**d) General**

- i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting applications.**
- ii) In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the walk in, certificate verification & interview and while inside CSL premises, and follow the instructions as listed under:-
- a) **All candidates attending the selection process should undergo Rapid antigen test or RTPCR test (for those who are symptomatic and antigen negative) and produce negative test result (taken within 48 hours) for attending the selection process.**
  - b) The above clause shall not be applicable in case of those candidates who have taken two doses of vaccination, subject to submission of vaccination certificate. However, those who are symptomatic shall undergo the above tests and carry the negative test results.
  - c) All candidates travelling inter-state/inter-district should strictly follow the extant guidelines of Government / ICMR prior to attending selection process at CSL.
  - d) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
  - e) All candidates attending the walk in selection shall wear appropriate face masks properly covering their nose, mouth, chin etc. The applicants shall remove the mask at gates for identification. **THOSE APPLICANTS WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**
  - f) All candidates seeking entry into the venue have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations.
  - g) **NO CROWDING AT THE VENUE OF CERTIFICATE VERIFICATION OR GATES FOR ENTRY/EXIT SHALL BE PERMITTED.**
  - h) All candidates shall avoid touching any pillars, bars, hand rails etc with the naked hands.
  - i) All candidates should remove their jackets/overcoats etc at the gates for security check.
  - j) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
  - k) Wearing of masks, Social distancing and queue system shall be strictly adhered.
  - l) **Any candidate with positive test results or found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the Walk in selection / interview.**



## COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

- m) All candidates shall **carry personal hand sanitizer (50ml)**, bring their own water bottles, preferably transparent water bottles / other refreshments and avoid sharing of personal items.
  - n) All candidates shall bring their own stationery items and avoid sharing of such items.
  - o) Movement to any other areas / buildings/ work sites of CSL, other than the venue of walk in selection and interview shall be strictly prohibited.
- iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail [career@cochinshipyard.in](mailto:career@cochinshipyard.in). However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- iv) **No TA/DA shall be paid to the candidates for attending the selection.**
- v) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- vi) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- vii) Mere submission of application and Issue of call letter shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- viii) Candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination shall be examined by Medical Officer of CSL and the appointment of the candidate shall be subject to certification of Medical fitness by Medical Officer of CSL.
- ix) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- x) Rank lists shall be maintained for all posts and shall be operated during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- xi) The number of vacancies indicated at para I is based on present requirement and shall vary depending on the project requirements. Vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of CSL.
- xii) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the





# COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.

- xiii) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- xiv) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- xv) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xvi) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xvii) For any clarifications, please contact us via e-mail [career@cochinshipyard.in](mailto:career@cochinshipyard.in).

## VII. Important Dates:

**Date of receipt of applications through Walk-in at CSL : 10 December 2021**

**Time : 0900 Hrs to 1300 Hrs**

**Venue of receipt of applications : Visitor's Facilitation Centre, Ravipuram Gate,  
Cochin Shipyard Limited, Kochi - 682 015**

**(Drop Box shall be provided at above venue on given date & time for receipt of applications)**

**"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"**

**"ONLY INDIAN NATIONALS NEED APPLY"**

Sd/-  
GENERAL MANAGER (HR)