

COCHIN SHIPYARD LTD
KOCHI-15
(P&A DEPARTMENT)

No. P&A/Misc/2020

23 March 2020

PREVENTIVE MEASURES TO CONTAIN THE SPREAD OF COVID -19

कोविड - 19 को नियंत्रण में लाने की निवारक उपाय

1. In pursuance of the instructions of Govt. of India dated 22 March 2020 on the above subject, in order to control the community spread of COVID 19 and in continuation of the instructions issued earlier by CSL, it has now been decided to suspend all operations of CSL except the essential services from 23 March 2020 Until further orders.
2. Accordingly, only those employees who are working in essential services like Fire, MRS, Compressor House/Gas Stations, Pump Room, Water Supply and Medical Centre are required to attend duty as per the roster drawn out by the respective controlling officer/HoDs.
3. Staff on duty shall bring to the notice of the Officers concerned any development in CSL that require attention and intervention of the Officers. All Officers should be available on phone and required to be present and attend duty in CSL on call.
4. CSE Canteen shall be closed and services shall not be available during the period. CISF mess facility shall be extended to those employees who are attending duty on essential service. They have to follow the timings specified for availing the service.
5. CSL Visitors Facilitation Centre shall remain closed and entry of visitors into Shipyards shall not be permitted until further orders.
6. Material movement of CSL will be restricted and CISF has to permit material movement as per the extant orders strictly following the procedure in vogue. GM/DGM (Mats) has to make necessary arrangements for accepting, stock and custody of materials already in transit to CSL.
7. CSL Medical Centre shall function with skeletal staff during the above period. Outpatient treatment facility to the retired employees stands suspended until further orders.
8. Atlantis and Sannidhi Gates shall be kept closed and movement through these gates shall not be permitted.
9. DC (CISF) is directed to beef up the security measures and intensify patrolling in the premises including on vessels under construction or refit. Special focus need to be given onboard IAC and at water front areas. Special care has to be taken so as to prevent any attempts of sabotage and pilferage in CSL and in ships.

10. Gas connection to ships has to be disconnected and secured. Occupier of the Factory has to take necessary arrangements for ensuring safety in these aspects.

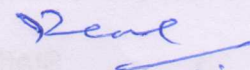
11. Fire staff on duty has to be on high alert and do necessary drills or inspection so as to prevent outbreak of fire in CSL.

12. CSL guest house shall be closed during the period and bookings made in favour of guests shall stand cancelled. Guests shall be informed by the officers requested/ approved such bookings.

13. The situation will be reviewed periodically and decision to change, modify alter or cancel any or all the above instructions shall be intimated later.

14. All are directed to comply with the above instructions and be part of efforts in preventing spread of Covid-19 virus.

This issues with the approval of competent authority.



(K J Ramesh)
Chief General Manager (HR &TRG)

To

All Concerned-Through Intranet

CC:

D(O)/D(T)/D(F).

CGMs/GMs/DGMs/EA to CMD

CMO/Co. Secy/DC (CISF)

All Government and other Offices in CSL

General Secretary CSEO/CSEF/CSEU/SES/CSSSA/CSOA

Cochin Shipyard Contractors' Federation/Association

Secretary CSWU

UPDATES SHALL BE POSTED ON BOTH CSL INTRANET AND CSL WEBSITE.